

# ADDENDUM NO 01

CITY OF FAIRHOPE

To

RFQ (Request for Qualifications) PS006-11

RFQ FOR ENGINEERING SERVICES FOR 2011 FAIRHOPE PAVING PROJECTS

FOR THE PUBLIC WORKS DEPARTMENT

The RFQ documents for this solicitation shall be amended, revised and changed in the following particulars:

DELETE: RFQ INVITATION page.

INSERT: RFQ INVITATION rev1. page

In the RFQ under format:

## CHANGE

**From:** “It shall be vitally important to highlight any and all projects the firm has managed relating specifically to water and sewer studies.”

**To:** It shall be vitally important to highlight any and all projects the firm has managed relating specifically to resurfacing and paving projects.

**From:** “ (a) Number and type of projects in which each individual has been involved (no project should be more than 5 years old). Include reference contact information. Again, the focus of this task should highlight any and all work performed in the landfill management and closure arena.

(b) Key personnel are defined as registered professional engineers, heavily experienced site inspectors, soils testing labs and any other applicable resources related to projects of this nature. Again, the focus of this activity should highlight those personnel with expertise in the landfill management and closure arena.”

**To:** “ (a) Number and type of similar projects in which each individual has been involved (no project should be more than 5 years old). Include reference contact information. Again, the focus of this task should highlight any and all work performed in the paving and resurfacing arena.

(b) Key personnel are defined as registered professional engineers, heavily experienced site inspectors, soils testing labs and any other applicable resources related to projects of this nature. Again, the focus of this activity should highlight those personnel with expertise in the paving and resurfacing arena.”

**Responders are to sign and include signed Addendum No.1 with submitted bid documents.**

Acknowledged:

\_\_\_\_\_  
Company

\_\_\_\_\_  
By

Daniel P. Ames  
Purchasing Manager  
City of Fairhope  
Posted: 03-09-2011

## **CITY OF FAIRHOPE, AL**

### **RFQ INVITATION rev 1**

**March 7, 2011**

Sealed proposals will be received by the City of Fairhope of Baldwin County, Alabama, in the City of Fairhope offices, 555 South Section St. Fairhope, Alabama, until 10:00A.M. March 14, 2011, and then publicly opened thereafter, for furnishing professional services required by the City of Fairhope and described as follows:

#### **PS006-11 ENGINEERING SERVICES FOR 2011 FAIRHOPE PAVING PROJECTS**

Questions or comments pertaining to this proposal must be presented in writing, sent as e-mail or faxed to the attention of the Purchasing Manager, Daniel P. Ames, P.O. Drawer 429, 555 South Section St., Fairhope, Al 36532, e-mail: [dan.ames@cofairhope.com](mailto:dan.ames@cofairhope.com), fax number: 251-990-0125, Seventy Two (72) hours prior to the proposal opening or will be forever waived.

All proposals must be on blank forms provided in the Proposal Documents.

The City of Fairhope is an Equal Opportunity Employer and requires that all contractors comply with the Equal Employment Opportunity laws and the provisions of the Contract Documents in this regard. The City also encourages and supports the utilization of Minority Business Enterprises on this and all public proposals.

All proposals, with their guarantee (when required), must be enclosed in a sealed, opaque envelope, clearly identified on the outside as a **“Sealed Proposal” with Item Name, Proposal Number, City of Fairhope’s Name and Address and Bidder’s Name and Address.** Each proposal must be in a separate envelope. Proposals made out in pencil will not be accepted.

Failure to observe the instructions contained herein will constitute grounds for rejection of your proposal. The City reserves the right to accept or reject all proposals or any portion thereof whichever is in the best interest of the City of Fairhope.

The company that is awarded the proposal must have Workman’s Compensation Insurance on all of its employees if work is done on City premises. General Liability Insurance must be maintained to hold the City harmless in the event of an accident. Proof of Workman’s Compensation Insurance if work is done on City premises and General Liability Insurance specifying coverage must accompany this proposal packet. See specifications for details.

No proposals will be considered unless the Professional Engineering firm, whether resident or non-resident of Alabama, is properly qualified to submit a proposal for this type of work in accordance with all applicable laws of the State of Alabama, including possessing a Certificate of Authorization issued by the State Board of Licensure for the State of Alabama under the CODE OF ALABAMA, Section 34-11-19, and further, certifies that it has the professional, technical, and administrative personnel with the specific experience and training necessary to provide the services as may be required by the City. Furthermore, the Professional Engineering firm will meet all current licensing and certifications necessary to perform the scope of work. In addition, non-residents of the State if a corporation, shall show evidence of having qualified with the Secretary of State to do business in the State of Alabama.

Daniel P. Ames,  
Purchasing Manager  
Posted: 03-09-2011