

Minutes FPL BOT Meeting

May 18, 2015

The meeting was called to order by Martin Lanaux, President, at 6:08 p.m.

Present were Tamara Dean, Director, Cecil Christenberry, Molly Peterson, Alison Knight, Frieda Ward, and James Watkins, Fairhope BLOG.

The minutes from April 20, 2015 were reviewed. The misspelling of Martin Lanaux's name on pg 2 was noted and will be corrected. Otherwise, the minutes were approved.

Reports:

Monthly reports were reviewed and the following noted:

Monthly statistics: Were reviewed. April shows a large increase in number of cardholders due to an error found and corrected in obtaining this number.

Employee report: Employee on FMLA leave has returned to work and is doing well.

Financial: Line item 317 was questioned as the amount differed from a previous year's amount. Tamara will research this discrepancy with the bookkeeper and report at the next meeting.

Assumption of maintenance materials costs for the coming financial year needs to be done differently than in the past. Tamara is preparing a list of materials and items, and associated service costs, that we believe the library will be expected to assume. This list will be shared electronically with Board members for their review and study so input can be fed back to Tamara. The BOT will seek understanding from Mayor Kant if the list can be considered accurate and where necessary, clarification of responsibilities. It was suggested that a Board member and Diana Brewer, our Council Liaison, accompany Tamara to the meeting.

Reports from the Director:

Tamara reported that the library received a \$140,000 donation from the estate of Martha Wiese with a designation to be used in the Children's Library.

Tamara reported that Scott Sleigh, Head of the Electric Department for the City of Fairhope, Ben Patterson, and electrician with City, LED lighting replacement was a viable idea for the library and it will be pursued. The library has over 20 different light bulbs sizes in the building.

It requires a 36 ft. lift to change the chandelier bulbs; the city's lift is 19 ft. Burned out bulbs are replaced twice a year.

Tamara clarified that the Single Tax Colony can use the Board Room free of charge PROVIDED it has not been previously scheduled by someone else.

**New Business:**

The Holiday Schedule for the 2015-2016 was approved by the BOT by four votes yes to one vote no. The schedule is attached.

The BOT will NOT meet in June 2015 but will meet on July 20, 2015.

Having 4 year staggering terms of BOT member appointments was discussed. Frieda Ward will report at the next meeting what the Manual for the BOT for AL Libraries states. Currently our by-laws do not address staggered appointments.

**Old Business:**

Discussion for securing use of the 2<sup>nd</sup> floor of the library continued. The original lease between the City and Faulkner State cannot be found. Current plans are for the BOT to meet with City Council during their working session on July 27, 2015 to present the Library's need for assuming the upstairs operations of the Library building. Alison Knight agreed to prepare a letter outlining the needs of the Library and upcoming future plans for the space.

The meeting was adjourned at 6:57 p.m.

Respectfully submitted,

Frieda Ward, Secretary

**Fairhope Public Library**

**Holiday Calendar**

Oct 2015 - Sept 2016

***Veteran's Day: Wednesday, Nov 11, 2015***

***Thanksgiving: Thursday, Friday, Saturday, Nov 26-28, 2015***

***Christmas Holiday: Thursday, Friday, Saturday, Dec 24-26, 2015***

***New Year's Eve: Thursday, Dec. 31, 2015***

***New Year's Day: Friday, Jan 1, 2016***

***Martin Luther King, Jr. Day: Monday, Jan 18, 2016***

***Mardi Gras Day: Tuesday, Feb 9, 2016***

***Arts & Crafts Festival: Friday, Saturday, March 18- 19, 2016***

***Memorial Day: Monday, May 30, 2016***

***Independence Day: Monday, July 4, 2016***

***Labor Day: Monday, Sept 5, 2016***