

**APPLICATION FOR USE OF THE CITY OF FAIRHOPE SIDEWALKS AND/OR STREETS**

Fairhope Civic Center, P.O. Drawer 429, Fairhope Al. 36532 (251) 990-0130 (251) 929-1479 (251) 929-1467 Fax

We the undersigned hereby apply for the use of certain sidewalks and/or streets within the City of Fairhope and in connection with said application, furnish the following:

1. Which street and/or sidewalk do you wish to use? \_\_\_\_\_

2. Date Requested: \_\_\_\_\_ Hours requested from: \_\_\_\_\_ to \_\_\_\_\_

3. Renter's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Numbers: (Cell) \_\_\_\_\_ (Home/Alternate) \_\_\_\_\_

4. Purpose of Use: \_\_\_\_\_

5. Approximate number of persons expected to attend (adults and minors): \_\_\_\_\_

6. Will there be alcohol on the premises during the event? \_\_\_\_\_ If requested, the Fairhope City Council may allow alcoholic beverages. If alcohol is allowed, the user must adhere to all rules of the Alabama Beverage Control Board and its permitting process. All permits required must be submitted to the City of Fairhope Police Chief at least 12 weeks prior to the event.

7. Describe any decorations, tents, sound equipment, staging, port-o-lets, etc.: \_\_\_\_\_

\_\_\_\_\_ Rental Company: \_\_\_\_\_

8. Will you need electricity?  Yes  No For: \_\_\_\_\_

Will you need water?  Yes  No For: \_\_\_\_\_

**SIDEWALK AND/OR STREET USAGE CANCELLATION POLICY**


Any and all cancellations and/or date changes must be in writing and signed by the same person who signed the application and paid the rental fees and must be given to the Site Manager not less than 30 days prior to the event. Fee refunds will be made, by check, less a \$10.00 or 20% handling charge, whichever is greater and will be delivered by mail. No fee refunds will be made for cancellations made less than 30 days prior to the event.

**INDEMNITY AND HOLD HARMLESS AGREEMENT**

In consideration of the permission granted to me by the City of Fairhope to use the sidewalks and/or streets, I hereby indemnify and hold harmless the City of Fairhope, its agents, servants and employees from any and all claims and causes of action that may arise from injury to me or third parties using the sidewalks and/or streets who are injured or suffer property damage that is in any way caused by my use of the sidewalks and/or streets. This indemnity and hold harmless agreement is given to the City of Fairhope to protect the City and its agents, servants and employees from cost of defense and claims for injuries and damages that may be caused either directly or indirectly by my use of the sidewalks and/or streets.

We have read and understand all rules and regulations according to **Ordinance No. 1490** as set forth by the governing body of the City of Fairhope and will abide by these rules and regulations. We understand that damage to parklands can and will result in additional fees. We also understand that if at any time the City of Fairhope appointed Law Enforcement Personnel feel that said rules and regulations are not being followed the function will be terminated.

**I have read and understand the above, including the cancellation and indemnity policies.**

 Renter's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

City Personnel: \_\_\_\_\_ Fees Paid: \_\_\_\_\_ Date: \_\_\_\_\_ Ck. #: \_\_\_\_\_

*Office Use Only*

Application \_\_\_\_\_ Cancellation Policy \_\_\_\_\_ Indemnity \_\_\_\_\_ Deposit \_\_\_\_\_ Entered in Calendar \_\_\_\_\_

# FAIRHOPE PARK AND/OR STREET USAGE CHECKLIST

ALL INFORMATION AND DOCUMENTATION REGARDING YOUR EVENT MUST BE SUBMITTED TO  
THE CITY OF FAIRHOPE AT LEAST 12 WEEKS PRIOR TO YOUR EVENT.

ANY DOCUMENTATION THAT IS SUBMITTED LESS THAN 12 WEEKS WILL NOT BE ACCEPTED.

- \_\_\_\_\_ 1. Application completed – signed and dated, with permit fee paid.
- \_\_\_\_\_ 2. A copy of the letter to the City Council requesting specific streets to be closed, and for what times. Also, be sure to include any special requests (i.e. law enforcement personnel, barricades, trash cans, etc.)
- \_\_\_\_\_ 3. Route/Map of Special Event [Emergency Vehicle (i.e. police, fire, etc.) access must be provided]  
Estimated Law Enforcement/Personnel Cost: \$ \_\_\_\_\_
- \_\_\_\_\_ 4. NON-PROFIT ORGANIZATIONS: Proof of nonprofit status (IRS letterhead)
- \_\_\_\_\_ 5. Proof of liability insurance - City of Fairhope named as certificate holder with date of event requested.
- \_\_\_\_\_ 6.  For Street Closings within the Central Business District: signatures from 75% businesses/residences whose storefronts are directly affected by street to be closed (12 weeks prior to event) AND notification to 100% of businesses/residences within 300 ft. of event (30 days prior) [see attached signature sheet]  
 For Street Closings outside the CBD: signatures from 75% of all businesses within 300 ft. of the street to be closed AND notification to 100% of all businesses/residences along the race route.
- \_\_\_\_\_ 8. For events, at the Bay Front Parks, signatures from:  
Restaurant on the Pier: \_\_\_\_\_ Date: \_\_\_\_\_  
Down by the Bay Cafe: \_\_\_\_\_ Date: \_\_\_\_\_
- \_\_\_\_\_ 9. Event details (Items, including the ones listed below, must be removed immediately following event and park/street cleaned and restored to original condition. (If not, additional fees will be incurred.)
- \_\_\_\_\_ Law Enforcement Personnel Provided by: \_\_\_\_\_
- \_\_\_\_\_ Barricades Provided by: \_\_\_\_\_
- \_\_\_\_\_ Staging Provided by: \_\_\_\_\_
- \_\_\_\_\_ Tents Provided by: \_\_\_\_\_
- \_\_\_\_\_ Port-o-lets provided by: \_\_\_\_\_
- \_\_\_\_\_ Special transportation needs provided by: \_\_\_\_\_
- \_\_\_\_\_ Special electrical needs: \_\_\_\_\_

Office use only

\_\_\_\_\_ Street closing approved \_\_\_\_\_ Alcohol approved \_\_\_\_\_ ABC License if selling alcohol \_\_\_\_\_ Park/Street permit fees paid

DATE: \_\_\_\_\_

# SIGNATURES of BUSINESSES & RESIDENCES

Date of Street Closing: \_\_\_\_\_

Times: \_\_\_\_\_ -- \_\_\_\_\_

Type of Event: \_\_\_\_\_

Street(s) to be closed: \_\_\_\_\_

- INSIDE CBD:** Signatures of approval from 75% of biz/res whose store fronts are directly affected by street to be closed (12 weeks prior) **AND** Notification to 100% of bus/res within 300 ft. of the event (30 days prior)\*
- OUTSIDE CBD:** Signatures of 75% of businesses and residences within 300 ft. of street to be closed (12 weeks prior), **AND** notification to 100% of bus/res along the street to be closed (30 days prior)\*

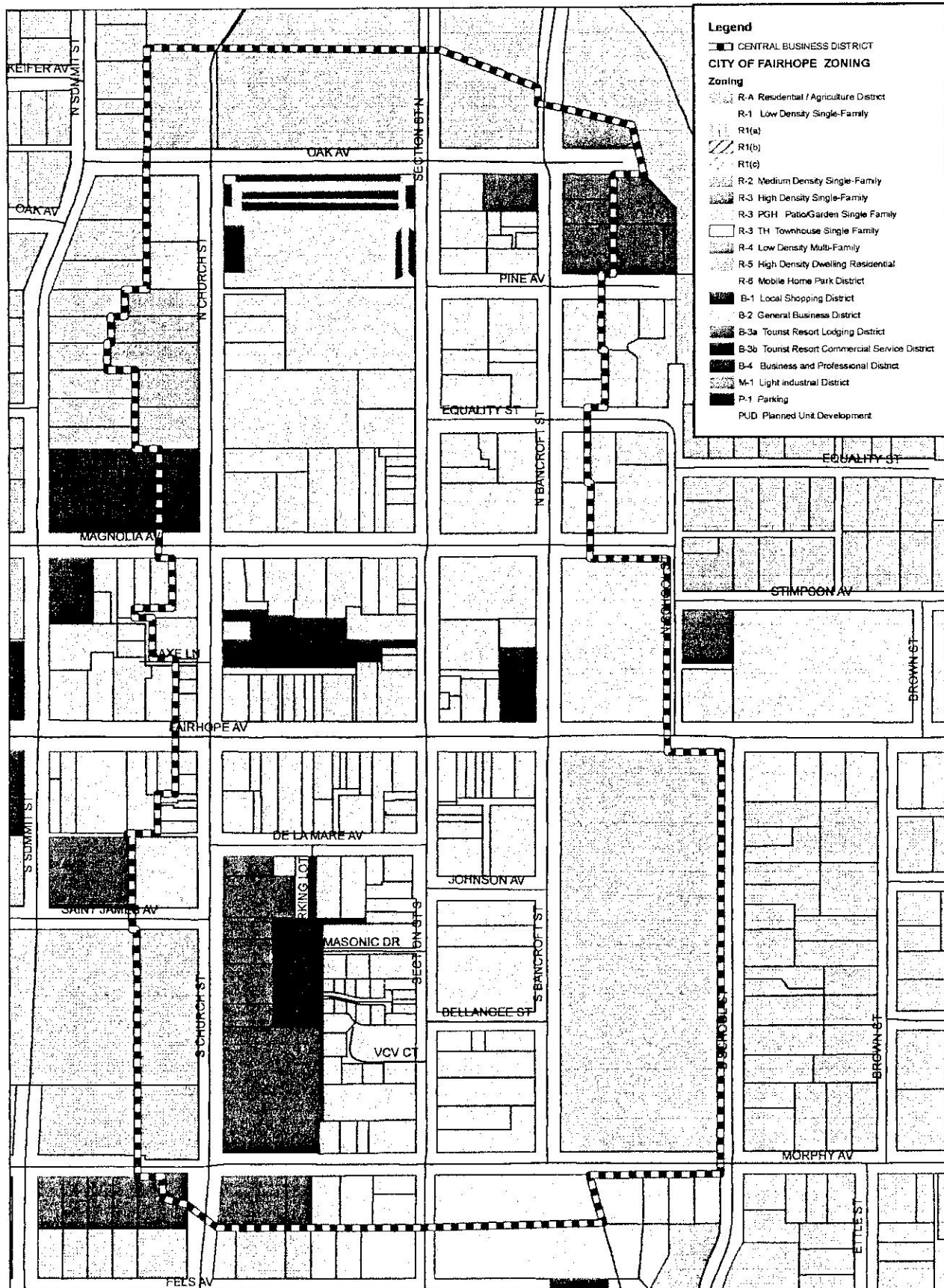
**\*NOTIFICATIONS MUST BE GIVEN VIA U.S. MAIL, E-MAIL, OR DOOR-TO-DOOR, 4 WEEKS BEFORE TO YOUR EVENT.  
ALL SIGNATURES ARE DUE NO LATER THAN 12 WEEKS PRIOR TO EVENT DATE.**

NAME	ADDRESS	PHONE	SIGNATURE

Person(s) responsible for collecting and authenticating above signatures: Name \_\_\_\_\_  
Phone \_\_\_\_\_



# City of Fairhope Central Business District



**Legend**

**CITY OF FAIRHOPE ZONING**

**Zoning**

- ▬ CENTRAL BUSINESS DISTRICT
- ▨ R-A Residential / Agriculture District
- ▨ R-1 Low Density Single-Family
  - ▨ R1(a)
  - ▨ R1(b)
  - ▨ R1(c)
- ▨ R-2 Medium Density Single-Family
- ▨ R-3 High Density Single-Family
- ▨ R-3 PGH PatioGarden Single Family
- ▨ R-3 TH Townhouse Single Family
- ▨ R-4 Low Density Multi-Family
- ▨ R-5 High Density Dwelling Residential
- ▨ R-6 Mobile Home Park District
- ▨ B-1 Local Shopping District
- ▨ B-2 General Business District
- ▨ B-3a Tourist Resort Lodging District
- ▨ B-3b Tourist Resort Commercial Service District
- ▨ B-4 Business and Professional District
- ▨ M-1 Light industrial District
- ▨ P-1 Parking
- ▨ PUD Planned Unit Development

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