



Human Resources Department  
Forms And Documents

HRP-03 Effective Date 9/5/2013

Date Posted: 09/05/2013

*This position announcement constitutes neither a written or implied contract of employment. The City of Fairhope reserves the right to revise, alter and/or change the job description for this position, as the City deems necessary.*

**POSITION ANNOUNCEMENT**

The following position is now open. Current employees interested in this position are urged to submit a Request for Reassignment or Transfer by the deadline date. Applications for Employment will be accepted at the Public Works Bldg, 555 South Section Street, Fairhope, AL. Monday through Friday, from 8:00 AM to 3:00 PM. Applications may be mailed to City of Fairhope, P.O. Drawer 429 Fairhope, AL 36533 ATTN: Human Resources or faxed to (251) 990-0156.

Requests and applications received after the closing deadline date will not be considered.

**Position Information**

Job Title: Crossing Guard Department: Police

Job Status:  Regular Full-Time  Temporary Full-Time *If temporary, give required dates of service:*

Regular Part-Time  Temporary Part-Time *From: August To: May*

Standard Scheduled Hours: Split Shift Days to be Worked: Monday - Friday

Pay Grade or Range: \$25.00 Hour

**Position Description**

General nature/purpose of work:

**To insure the safety of students as they cross the highway by directing traffic at or near schools.**

**Minimum Qualification Standards** (Additional qualification standards are found on the job description.)

Knowledge, skills and abilities:

Ability to work a split schedule;

Ability to gain the respect of students and drivers;

Ability to be insured by the City's liability carrier;

Ability to engage in active field work in occasionally adverse weather conditions;

Education, experience and training:

High school diploma or GED; OR

Any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work.

Date of Announcement: 08/11/2014 Closing Date for Applications: 08/22/2014

*Pandora Heathcote*

Human Resources Director

*The City of Fairhope is an Equal Opportunity Employer, maintaining a Drug-Free Workplace. Pre-employment drug testing is performed. The City reserves the right to re-advertise positions or to not fill positions after advertising.*