ADDENDUM NO 01

CITY OF FAIRHOPE To

BID NO.025-12

JAIL INMATE MEALS 2012

FOR POLICE DEPARTMENT

The bid documents for this Bid shall be amended, revised and changed in the following particulars supplied by the Police Department:

ITEM II, Instructions to Bidders, SPECIAL CONSIDERATIONS, 1. Delete page: Item II Instructions to Bidders, rev 1 (see attached, Omitting SPECIAL Insert page: CONSIDERATIONS) 2. Delete pages: ITEM III BID RESPONSE, pages 9 and 10 Insert pages: ITEM III BID RESPONSE, pages 9 and 10 rev1 (see attached) "ADVERTISEMENT FOR BIDS" 3. Delete page: Insert page: "ADVERTISEMENT FOR BIDS rev1" (see attached) Follow adjusted instructions on page 4. Delete page of: "ITEM III, BID RESPONSE, Specifications page 7" "ITEM III, BID RESPONSE Specifications rev1page 7 rev1" (see attached) Insert page: Follow adjusted instructions on page "ITEM VI, SCOPE OF WORK and SPECIFCATIONS" (see attached) 5. Delete1st and 2nd pages of: Insert 1st and 2nd pages: "ITEM VI, SCOPE OF WORK and SPECIFICATIONS rev1 Note changes on page 6. Add Attachment A-- ITEMS ON WHICH TO BASE DAILY MEALS after ITEM X 7. The following question was submitted by a potential bidder and the answer was provided by the Police Department. QUESTION 1: What is the average inmate count? Approximately twenty-five (25) to thirty (30) on a daily basis. ANSWER 1: Responders are to sign and include signed Addendum No.1 with submitted bid documents.

Compony
Company
Bv

Daniel P. Ames **Purchasing Manager** City of Fairhope Posted: 06-25-2012

Sealed proposals will be received by the City of Fairhope of Baldwin County, Alabama, in the City of Fairhope offices, 555 South Section St. Fairhope, Alabama, until 2:00 P.M., July 9, 2012, and then publicly opened thereafter, for furnishing all labor and materials, and performing all work required by the City of Fairhope and described as follows:

Bid Number 025-12, Jail Inmate Meal 2012

Bid documents will be posted on the City of Fairhope Website: www.cofairhope.com or a copy may be obtained by e-mailing: dan.ames@cofairhope.com. Specifications are on file and may be seen in the Purchasing Department of the City of Fairhope, Alabama, 555 S. Section Street. Prior to opening, Bid packages may be picked up at that location during normal operation, between 7:00 am and 4:00 pm local time.

Questions or comments pertaining to this bid must be presented in writing, sent as <u>e-mail</u> to the attention of the Purchasing Manager, Daniel P. Ames, P.O. Drawer 429, 555 South Section St., Fairhope, Al 36532, e-mail: dan.ames@cofairhope.com, Seventy Two (72) hours prior to the bid opening or will be forever waived.

All bids must be on blank bid forms provided in the Bid Documents. Bids shall be accompanied by a Bid Security equal to 5% (percent) of the bid price, but in no event more than \$10,000.00. Bid Security shall be in the form of a Bid Bond signed by a bonding company authorized to do business in the State of Alabama, or a cashier's check payable to The City of Fairhope. **No Bid Security is required on bids less than \$10,000.00**.

A Performance Bond in the form and terms approved by the City of Fairhope in an amount not less than the sum bid will be required at the signing of the contract, and in addition, a bond in form and terms approved by the City of Fairhope in an amount not less than fifty percent (50%) of the contract price insuring payment for all labor and materials.

THERE WILL BE A NON MANDATORY PRE-BID MEETING ON THURSDAY, JUNE 21, 2012, AT 9:00 a.m., at the Public Services Building, 555 South Section St., Fairhope, AI 36632.

The City of Fairhope is an Equal Opportunity Employer and requires that all contractors comply with the Equal Employment Opportunity laws and the provisions of the Contract Documents in this regard. The City also encourages and supports the utilization of Minority Business Enterprises on this and all public bids.

All bids, with their guarantee (when required), must be enclosed in a sealed, opaque envelope, clearly identified on the outside as a "Sealed Bid" with Item Name, Bid Number, City of Fairhope's Name and Address and Bidder's Name and Address. Each bid must be in a separate envelope. Bids made out in pencil will not be accepted. Failure to observe the instructions contained herein will constitute grounds for rejection of your bid. The City reserves the right to accept or reject all bids or any portion thereof, and to waive informalities and to furnish any item of material or work to change the amount of the Contract, whichever is in the best interest of the City of Fairhope.

The Contractor must furnish to the City of Fairhope at the time of the signing of the contract a certificate of insurance coverage as provided in the contract documents which will include comprehensive insurance, Contractor's Automobile Liability Insurance, and where applicable, Owner's Protective Liability insurance, subcontractor's public liability and property damage insurance. The company that is awarded the bid must have Workman's Compensation Insurance on all of its employees if work is to be performed on City of Fairhope premises. General Liability Insurance, specifying coverage, must be maintained to hold the City of Fairhope harmless in the event of an accident. See bid packet for details.

No bids will be considered unless the bidder, whether resident or non-resident of Alabama, is properly qualified to submit a proposal for this type of work in accordance with all applicable laws of the State of Alabama. Where applicable, this shall include evidence of holding a current license from the State Licensing board for General Contractors, Montgomery, Alabama, as required by Chapter 8 of Title 34, of the Code of Alabama, 1975. In addition, the awarded vendor, if non-resident of the State, and if a corporation, shall show evidence of having qualified with the Secretary of State to do business in the State of Alabama. Bidder must have a current business license or purchase a business license with the City of Fairhope prior to work performed. No bids shall be withdrawn for the period of thirty (30) days subsequent to the opening of proposals without the consent of the City of Fairhope, Baldwin County, Alabama. Once completed, a tabulation of the responsive and responsible bids will be available for public viewing by visiting the following web address: www.cofairhope.com.

Daniel P. Ames, Purchasing Manager City of Fairhope Posted 06-13-12

BIDDING & PRICING

- 1. <u>Bidders will present their bid in a 'percentage discount below retail price' format, and supply a unit price per each item, and a total price (quantity = one each) for the bid items, based on pricing in effect on July 2, 2012.</u>
- 2. The percentage discount below retail price bid, will remain constant for the entire duration of awarded bid, with the exception that increases in the percentage will be allowed.
- 3. The benchmark date of pricing listed on the proposal shall include all costs.
- 4. The proposal shall include add-on or deduct costs if any. The Owner will approve and return a copy of the proposal prior to any change implementation.

COMPLIANCE

- 1. All provisions and services will comply with all Federal, State and Local laws, and regulations.
- 2. The awarded vendor will be responsible for insuring that all products meet specifications before delivery.
- 3. Awarded vendor will make no substitutions for bid items without prior written approval of the City of Fairhope Purchasing Department.

ORDERING

- 1. Purchase Orders will be issued by the City of Fairhope Purchasing Department to the awarded vendor for provisions as needed.
- 2. If awarded vendor fails to fill Purchase Order or deliver on time, the City of Fairhope reserves the option to procure needed, comparable provisions from any source, and bill the awarded vendor for associated expenses generated by such failure.

PACKAGING & DELIVERY

- 1. Awarded vendor will supply a list of 'units per case' for each bid item.
- 2. Deliver provisions to Fairhope City Jail, or other designated City site, maintaining product in proper state, (example: frozen foods frozen, not thawed), in unopened, undamaged, manufacturer's original, protective packaging, product containers.
- 3. FOB City of Fairhope, as directed.
- 4. Delivery will be made at time and place set by City of Fairhope representative, within twenty four (24) hours of receipt of Purchase Order.

ITEM III

BID RESPONSE rev1

Date/					
Bid No.:	025-12				
Bid Name:	JAIL INMATE MEALS 2012				
(2) additional y	One (1) year from signing date of convears if terms and conditions, including renewing the bid or contract.				NO
all other costs per unit basis.	e all labor, materials, equipment, shipp necessary to provide the complete se	rvices outlined w			
We propose to	o meet or exceed the above specific	cations at:			
\$	_ total of bid prices per one each <u>b</u>	pased on pricing	in effect on July	2, 2012	
****** A l	LL MEALS SHOULD BE MICROWAY	/ABLE*******	***		
	FROZEN, INDIVIDUAL SERVING, to meet nutritional specs)	BID PRICE PER	UNITS	BID PRICE PER	
	& SAUSAGE & BACON	EACH	PER CASE	CASE	
3. PANC	CAKES & SAUSAGE ICH TOAST & SAUSAGE				
5. HAM	& CHEESE OMELET SAGE & EGG SCRAMBLE				
DINNERS, FR	OZEN, INDIVIDUAL SERVING,	BID PRICE PER EACH	UNITS PER CASE	BID PRICE PER CASE	
(Serving size	to meet nutritional specs)	LAGII	FER CASE	CASE	
2. BONEL 3. COUNT 4. CLASSI 5. MEATL 6. ROAST 7. SALSIB 8. VEAL P	ESS FRIED CHICKEN ESS BBQ RIBS TRY FRIED CHICKEN IC FRIED CHICKEN OAF AN ENCHILADAS TED TURKEY BURY STEAK PARMIGIANA LO CHICKEN				

MIS

MISCELLANEOUS PROVISIONS rev 1					
		BID PRICE PER EACH	UNITS PER CASE	BID PRICE PER CASE	
1. 2. 3. 4. 5.	BREAD, WHITE, SANDWICH, 20 oz. loaf MILK, 2%, 1 gallon, plastic bottle ORANGES, per each APPLES, per each TEA BAGS, GALLON SIZE, 24 / BOX				
	TOTAL				
Each bid must give the full business address of the bidder and must be signed by him with his usual signature. Bids by partnerships must furnish the full names of all partners and must be signed with the partnership name by one of the members of the partnership, or by an authorized representative, followed by the signature and designation of the person signing. Bids by corporations must be signed with the legal name of the corporation followed by the name of the State of Incorporation and by the signature and designation of the president, secretary, or other person authorized to bind it in the matter. The name of each person shall also be typed or printed below the signature. A bid by a person who affixes to this signature the word "president," "secretary," "agent," or other designation without disclosing his principal, may be held to be the bid of the individual signing. When requested by the City of Fairhope, Baldwin County, Alabama, satisfactory evidence of the authority of the officer signing in behalf of the corporation shall be furnished. The undersigned agrees to furnish the goods/services as requested by you for the City of Fairhope, Baldwin County, Alabama in your invitation to bid, and certifies that they will meet or exceed the specifications called for. The undersigned has read all information pertaining to this bid and has					
resolved all questions. It is also understood and agreed that all prices quoted are F.O.B. described in the bid documents and specifications. The undersigned also affirms he/she has not been in any agreement or collusion among bidders or prospective bidders in restraint of freedom of competition, by agreement to bid at a fixed price or to refrain from bidding or otherwise.					

Witness our hands thisday of	, 2012	
If Individual or Partnership		
(Name of Individual or Partnership)	(Name of Partner Print)	
(Name of Representative Authorized to sign Bids and Contracts for the firm Print)	(Name of Partner Print)	
(Name of Representative Authorized to sign Bids and Contracts for the firm Signature)		
(Address)		
(Address)		
(Address)		

SCOPE OF WORK and SPECIFICATIONS rev1

Service to include:

- a. Provide meal provisions to City Jail, as per specifications.
- b. Deliver provisions to Fairhope City Jail, or other designated City site.
- c. Provide delivery within 24 hours of receipt of order, delivery time every week specified by City of Fairhope, inside delivery if required.

Weekly Estimate (Example)

for 20 inmates per day for 7 days		quantity needed
40 Dinner Meals	280 Meals	23 Cases
20 Breakfast Meals	140 Meals	12 Cases
3 Bread Loafs	21 Loafs	21 Loafs
1.5 Gallons of Milk	10.5 Gallons	11 Gallons
20 Oranges	140 Oranges	12 Bags of Oranges

(Inmates are given (1) one, (8) eight ounce cup every meal)

Recommended Daily Nutrition:

All meals MUST meet or exceed the following:

Calories: 2000

Total Fat: 55g or 25% of total calories

Saturated Fat: no more than 10% of total calories

Carbohydrates: 275g or 55% of total calories

Protein: 100g or 20% of total calories

SPECIFICATIONS

Daily meals served at the jail must accumulatively contain the following: A minimum of 2000 calories, total fat 55g or 25% of total calories, saturated fat no more than 10% of total calories, carbohydrates 275 g or 55% of total calories, and protein 100 g or 20% of total calories.

ITEMS ON WHICH TO BASE DAILY MEALS:

Meal: **BONELESS FRIED CHICKEN**

Contains: Boneless fried chicken patties, Mashed potatoes, corn and chocolate brownie

Weight: (approx.) 16 oz
Calories (min) 860
Fat (total) 39g
Carbohydrates 85g
Protein 38g

Meal: BONELESS BBQ RIBS

Contains: Pork patties w/BBQ sauce, mashed potatoes, mixed vegetables and

chocolate brownie

Weight: (approx.) 16 oz
Calories (min) 810
Fat (total) 36g
Carbohydrates 98g
Protein 25g

Meal: COUNTY FRIED CHICKEN

Contains: Fried Chicken patties with country gravy, mashed potatoes mixed

vegetables and apple

Dessert

Weight: (approx.) 16 oz
Calories(min) 570
Fat (total) 27g
Carbohydrates (total) 53g
Protein 20g

Meal: CLASSIC FRIED CHICKEN

Contains: White and dark meat chicken portions, mashed potatoes, corn,

and chocolate brownie

Weight: (approx.) 16 oz
Calories (min) 1030
Fat (total) 62g
Carbohydrates (total) 63g
Protein 51g

Meal: MEATLOAF

Contains: Meatloaf and brown gravy, mashed potatoes, mixed vegetables

and chocolate brownie

Weight: (approx.) 16 oz
Calories (min) 660
Fat (total) 35g
Carbohydrates (total) 61g
Protein 26g

Meal: MEXICAN ENCHILADAS

Contains: Beef enchiladas covered in chili cheese sauce, Mexican-style rice,

refried beans and pudding

Weight: (approx.) 17 oz Calories: (min) 600 Fat: (total) 24g Carbohydrates (total) 86g Protein 18g

Meal: ROASTED TURKEY

Contains: White meat turkey w/gravy, seasoned stuffing, mashed

potatoes, mixed vegetables and chocolate brownie

Weight: (approx.) 16 oz
Calories (min) 460
Fat (total) 12g
Carbohydrates (total) 64g
Protein 20g

Meal: SALISBURY STEAK

Contains: Salisbury steak patties in mushroom and onion gravy,

mashed potatoes, green beans and chocolate brownie

Weight: (approx.) 16 oz Calories: (min) 600 Fat (total) 35g Carbohydrates (total) 50g Protein 24g

Meal: VEAL PARMIGIANA

Contains: Breaded chopped veal patties, covered in mozerella cheese,

pasta in tomato sauce, green beans and chocolate brownie

Weight (approx.) 15.5 oz Calories: (min) 640 Fat (total) 25g Carbohydrates (total) 79g Protein 28g

Meal: BUFFALO CHICKEN

Contains Fried chicken strips with buffalo sauce, mashed potatoes, and

Sweet corn

Weight:(approx.) 14.5 oz
Calories: (min) 730
Fat (total) 34g
Carbohydrates (total) 58g
Protein: 37g

Meal EGG AND SAUSAGE

Contains: scrambled eggs, sausage and hashbrowns

Weight: 6.25 oz
Calories: (min) 320
Fat: (total) 21g
Carbohydrates (total) 17g
Protein 16g

Meal: EGG AND BACON

Contains: Scrambled eggs, bacon and hashbrowns

Weight: (approx.) 5.2 oz
Calories: 310
Fat: (total) 22g
Carbohydrates: (total) 16g
Protein: 13g

Meal: PANCAKES AND SAUSAGE

Contains: Pancakes and sausage

Weight: (approx.) 6 oz Calories: (min) 410 Fat: (total) 14g Carbohydrates: (total) 57g Protein: 15g

Meal: FRENCH TOAST AND SAUSAGE

Contains: French toast and sausage

Weight: (approx.) 5.5 oz
Calories: (min) 350
Fat: (total) 16g
Carbohydrates: (total) 40g
Protein: 13g

Meal: HAM AND CHEESE OMLET

Contains: Ham and cheese omelet with seasoned home fries

Weight: (approx.) 5.2 oz
Calories: (min) 240
Fat: (total) 14g
Carbohydrates: (total) 17g
Protein: 12g

Meal: SAUSAGE AND EGG SCRAMBLE

Contains: Sausage and scrambled eggs

Weight: (approx.) 6.8 oz
Calories: (min) 300
Fat: (total) 17g
Carbohydrates: (total) 22g
Protein: 15g

Vendor <u>must acknowledge</u> VENDOR COMPLIANCE. If <u>NO</u>, a full explanation must be made on or below line, or on an extra sheet attached to back of bid form, with "see attachment" in the appropriate blank. Attach support data for substitution being equal to or better than specified. If vendor does not acknowledge VENDOR COMPLIANCE, it will be understood that vendor cannot fulfill said specifications.

The provisions will be: BREAKFAST, FROZEN, INDIVIDUAL SERVING,	Rev1
(Serving size to meet nutritional specs)	
ALL MEALS ARE TO BE MICROWAVABLE	
The provisions will be: BREAKFAST, FROZEN, INDIVIDUAL SERVING, (Serving size to meet nutritional specs)	
	COMPLY (YES / NO)
 EGG & SAUSAGE EGG & BACON EGGS PANCAKES & SAUSAGE FRENCH TOAST & SAUSAGE HAM & CHEESE OMELET SAUSAGE & EGG SCRAMBLE 	
DINNERS, FROZEN, INDIVIDUAL SERVING, (Serving size to meet nutritional specs)	
 BONELESS FRIED CHICKEN BONELESS BBQ RIBS COUNTRY FRIED CHICKEN CLASSIC FRIED CHICKEN MEATLOAF MEXICAN ENCHILADAS ROASTED TURKEY SALSIBURY STEAK VEAL PARMIGIANA BUFFALO CHICKEN 	
MISCELLANEOUS PROVISIONS	
 BREAD, WHITE, SANDWICH, 20 oz. loaf MILK, 2%, 1 gallon, plastic bottle ORANGES, per each APPLES, per each TEA BAGS, GALLON SIZE, 24 / BOX 	

ATTACHMENT A ITEMS ON WHICH TO BASE DAILY MEALS

:

Meal: BONELESS FRIED CHICKEN

Contains: Boneless fried chicken patties, Mashed potatoes, corn and chocolate brownie

Weight: (approx.) 16 oz
Calories (min) 860
Fat (total) 39g
Carbohydrates 85g
Protein 38g

Meal: BONELESS BBQ RIBS

Contains: Pork patties w/BBQ sauce, mashed potatoes, mixed vegetables and chocolate

brownie

Weight: (approx.) 16 oz
Calories (min) 810
Fat (total) 36g
Carbohydrates 98g
Protein 25g

Meal: COUNTY FRIED CHICKEN

Contains: Fried Chicken patties with country gravy, mashed potatoes mixed

vegetables and apple

Dessert

Weight: (approx.) 16 oz Calories(min) 570 Fat (total) 27g Carbohydrates (total) 53g Protein 20g

Meal: CLASSIC FRIED CHICKEN

Contains: White and dark meat chicken portions, mashed potatoes, corn,

and chocolate brownie

Weight: (approx.) 16 oz
Calories (min) 1030
Fat (total) 62g
Carbohydrates (total) 63g
Protein 51g

Meal: MEATLOAF

Contains: Meatloaf and brown gravy, mashed potatoes, mixed vegetables

and chocolate brownie

Weight: (approx.) 16 oz
Calories (min) 660
Fat (total) 35g
Carbohydrates (total) 61g
Protein 26g

Meal: MEXICAN ENCHILADAS

Contains: Beef enchiladas covered in chili cheese sauce, Mexican-style rice,

refried beans and pudding

Weight:(approx.) 17 oz Calories: (min) 600 Fat: (total) 24g Carbohydrates (total) 86g Protein 18g

Meal: ROASTED TURKEY

Contains: White meat turkey w/gravy, seasoned stuffing, mashed

potatoes, mixed vegetables and chocolate brownie

Weight: (approx.) 16 oz
Calories (min) 460
Fat (total) 12g
Carbohydrates (total) 64g
Protein 20g

Meal: SALISBURY STEAK

Contains: Salisbury steak patties in mushroom and onion gravy,

mashed potatoes, green beans and chocolate brownie

Weight: (approx.) 16 oz Calories: (min) 600 Fat (total) 35g Carbohydrates (total) 50g Protein 24g

Meal: VEAL PARMIGIANA

Contains: Breaded chopped veal patties, covered in mozerella cheese,

pasta in tomato sauce, green beans and chocolate brownie

Weight (approx.) 15.5 oz
Calories: (min) 640
Fat (total) 25g
Carbohydrates (total) 79g
Protein 28g

Meal: **BUFFALO CHICKEN**

Contains Fried chicken strips with buffalo sauce, mashed potatoes, and

Sweet corn

Weight: (approx.) 14.5 oz Calories: (min) 730 Fat (total) 34g Carbohydrates (total) 58g Protein: 37g Meal **EGG AND SAUSAGE**

Contains: scrambled eggs, sausage and hashbrowns

Weight: 6.25 oz
Calories: (min) 320
Fat: (total) 21g
Carbohydrates (total) 17g
Protein 16g

Meal: EGG AND BACON

Contains: Scrambled eggs, bacon and hashbrowns

Weight: (approx.) 5.2 oz
Calories: 310
Fat: (total) 22g
Carbohydrates: (total) 16g
Protein: 13g

Meal: PANCAKES AND SAUSAGE

Contains: Pancakes and sausage

Weight: (approx.) 6 oz Calories: (min) 410 Fat: (total) 14g Carbohydrates: (total) 57g Protein: 15g

Meal: FRENCH TOAST AND SAUSAGE

Contains: French toast and sausage

Weight: (approx.) 5.5 oz
Calories: (min) 350
Fat: (total) 16g
Carbohydrates: (total) 40g
Protein: 13g

Meal: HAM AND CHEESE OMLET

Contains: Ham and cheese omelet with seasoned home fries

Weight: (approx.) 5.2 oz
Calories: (min) 240
Fat: (total) 14g
Carbohydrates: (total) 17g
Protein: 12g

Meal: SAUSAGE AND EGG SCRAMBLE

Contains: Sausage and scrambled eggs

Weight: (approx.) 6.8 oz
Calories: (min) 300
Fat: (total) 17g
Carbohydrates: (total) 22g
Protein: 15g