



## **A-Frame Sign Permit Application Checklist (Outside of Central Business District)**

*\*Refer to Zoning Ordinance 1253 Part II Article IV Section G for the complete sign ordinance\**

A-frame signs require a permit.

A-frames signs are not allowed on the right of way.

A-Frame sign locations shall be approved by the Planning Director or his/her designee.

A-Frame signs shall not interfere with pedestrian traffic.

A-Frame sign dimensions shall be four feet (4') in vertical dimension by two feet - six inches (2'-6") in horizontal dimension (4' x 2'-6").

A-Frame signs shall be removed during non-business hours.

A-Frame signs shall not encroach into the right of way, or any City or public property, including parking areas.

A-Frame signs are permitted for ground floor or street frontage tenants directly in front of the place of business, no more than 20' from the building façade. Where numerous businesses are located within one building, one (1) Shared Multi-tenant A-frame sign per street frontage may be used.

The City reserves the right to remove forthwith a sign which causes any interference with vehicular traffic or pedestrian traffic or in the event of any emergency situation or interferes with any work that is to be performed upon the public sidewalk by or on behalf of the City.

A fee is not required.

For more information, please call Kim Burmeister at (251) 990-2877