



October 25, 2024

Addendum 1

Bid 25-001

Request for Proposal

Joint Use Attachment Inventory

City of Fairhope Electric Department

Addendum 1 contains questions and answers submitted via email, and at the mandatory pre-bid meeting held on Thursday, October 24, 2024, at 10:00 a.m.

This bid will be opened at the City of Fairhope's City Services and Public Utilities Building, 555 South Section Street, Fairhope, AL 36532 at 10:00 AM on Thursday, October 31, 2024. Vendors shall acknowledge this Addendum 1 on their submitted Bid Response Form.

Questions Submitted during the mandatory pre-bid meeting:

1. RFP requirements mention ArcMap 10.8 and ArcPro 3.3, but lower in the Scope of Work it mentions GIS shape files compatible with ArcMap 10.2. Are you using a legacy 10.2 environment or looking for deliverables in the more current environments?
A. Deliverables in the more current environments.
2. GIS collection – does the current model have any phasing in it? Will the vendor validate phasing or tracing that information out?
A. Very little. Vendor will need to start from scratch.
3. How many substations are involved?
A. Five (5) - We have one entry point with 2 46KV breakers coming out of it and 16 circuits total.
4. Do the meters need to be linked back?
A. Meter data is OK. The city is in the process of installing meters and then GPS it at the point and collect that data.
5. Underground assets – are you looking to validate any of the underground transformers?
A. Yes
6. Anything inside of cabinets?
A. Just the above ground, no vaults. There are some flush mounts but the deepest is three (3) feet.
7. Do you have the underground line sizing information?
A. Some, but vendor will need to validate.

8. Do you want the labels on the overhead transformers fixed to the transformers or on the pole?
 - A. The City prefers the label to be on the transformer. Phasing would need to be recorded in the system.
9. Will there be an interview as part of the selection process?
 - A. We do not anticipate needing interviews, but bidders shall be aware that the City may determine that they are necessary after the initial evaluations are completed.

Questions Submitted Via Email:

1. Chapter 8 of Title 34, Code of Alabama, 1975 requires a General Contractors License for “construction, alteration, maintenance, repair, rehabilitation, remediation, reclamation, or demolition of any building, highway, sewer, structure, site work, grading, paving or project or any improvement in the State of Alabama where the cost of the undertaking including labor and materials is \$50,000 or more.” Is this directly related to this specific work, as the work for this particular proposal is related to conducting inventory of attachments and not necessarily construction based work?
 - A. Bidders can disregard this requirement. General Contractors license is not required for this work.
2. Are Bid Bonds required to be considered for the RFP regardless of the company that is submitting their proposal?
 - A. Bid Bonds are required for any proposals greater than \$10,000.00 total.

Clerical Errors corrected:

II. Deliverables

2. The Proposer will be required to provide electronic GIS shape files which are compatible with ArcMap 10.8, ArcPro 3.3, and Windmill Map, and contain the following information:
 - a. A GIS shape file per joint-user. Each shape file will include the actual location of each pole owned by Fairhope Electric to which the applicable company/utility (joint-user) is attached. These shape files will indicate which poles the joint-user is attached to, as *well* as the number of attachments that the joint-user has on each pole, and the order of attachment in respect to other joint-users. These files will also indicate poles belonging to said joint-user to which the City Electric system is attached.
 - b. A shape file for *stub* poles associated with the Fairhope Electric system. This shape file will indicate location of the stub pole, joint-users who require transfer, and the order of attachment from the top of the stub pole.