

July 11, 2024

Addendum 1

Bid No. 24-054

Request for Proposal

Joint Use Attachment Inventory

For City of Fairhope Electric Department

Addendum 1 contains notes, questions and answers submitted during the MANDATORY Pre-Bid Meeting held on Tuesday, July 9, 2024 at 10:00 a.m.

This bid will be opened at the City of Fairhope's City Services and Public Utilities Building, 555 South Section Street, Fairhope, AL 36532 at 10:00 a.m. on Tuesday, July 16, 2024. Vendors shall acknowledge this Addendum 1 on their submitted Bid Response Form.

Notes:

- Bidders shall include additional costs or alternate pricing based on their proposed method of survey in their proposal.
- Anticipated contract start date is October 1, 2024.

Questions Submitted during the Pre-Bid Meeting:

- 1. How good is the City's current database?
 - A. The winning Contractor should expect to start from scratch for the database. The City's database has not been updated since prior to fall of 2020.
- 2. How often is the audit/survey supposed to be done?
 - A. The City is required to have an updated audit/survey every five (5) years.
- 3. Does the Contractor need to contact customers before going on property? And can the customers be contacted via telephone?
 - A. Yes, the Contractor will need to contact customers before going on property. The most effective way to contact the customers is through door hangers and social media notifications from the City.
- 4. Will a map be provided?
 - A. Yes.
- 5. Is the Contractor expected to label transformers? Is the Contractor expected to identify wires?
 - A. Yes. See Bid Specifications, Section V. Required Services for all expected inclusions of the survey.

- 6. Does the City want Pole Loading?
 - A. No. That will be done in-house.
- 7. Can drones be used instead of personnel in bucket trucks to view pole attachments?
 - A. Yes. Bidder must submit a description of the plan to use drones and how that would affect the cost. Vendor must submit an alternate cost proposal addressing the use of drones.



CITY OF FAIRHOPE, ALABAMA MANDATORY PRE-BID MEETING

Meeting Date: 07/9/23 at 10:00 a.m.

Bid No. 24-054 RFP – Joint Use Attachment Inventory- Electric

Representative's Name	Company	Phone	Email
Erin Wolfe	City of Fairhope – Purchasing Dept.	251-279-6231	Erin.Wolfe@FairhopeAL.gov
Rhonda Cunningham	City of Fairhope – Purchasing Dept.	251-990-0118	Rhonda.Cunningham@FairhopeAL.gov
Ben Patterson	COF – Electric Superintendent	251-928-8003	Ben.Patterson@FairhopeAL.gov
-Roscoe Safley-	-COF - Assistant Superintendent	251-928-8003	Roscoe.Safley@fairhopeaAL.gov_
Army Lynch	-City of Fairhope-Purchasing Dept	251-517-5012	Amy:Lynch@fairhopeAL.gov
STEVE DARMAN	TEAM FISHEL	804-512-9069	69 SDARMAN @ FRAM FISHEL. COM
Kris O'Dannell	Team Fishel	813-410-7359	KLODONDII @ Team Fishel.com