



**July 11, 2024**

**Addendum 1**

**Bid No. 24-054**

**Request for Proposal**

**Joint Use Attachment Inventory**

**For City of Fairhope Electric Department**

Addendum 1 contains notes, questions and answers submitted during the MANDATORY Pre-Bid Meeting held on Tuesday, July 9, 2024 at 10:00 a.m.

This bid will be opened at the City of Fairhope's City Services and Public Utilities Building, 555 South Section Street, Fairhope, AL 36532 at 10:00 a.m. on Tuesday, July 16, 2024. Vendors shall acknowledge this Addendum 1 on their submitted Bid Response Form.

**Notes:**

- Bidders shall include additional costs or alternate pricing based on their proposed method of survey in their proposal.
- Anticipated contract start date is October 1, 2024.

**Questions Submitted during the Pre-Bid Meeting:**

1. How good is the City's current database?  
A. The winning Contractor should expect to start from scratch for the database. The City's database has not been updated since prior to fall of 2020.
2. How often is the audit/survey supposed to be done?  
A. The City is required to have an updated audit/survey every five (5) years.
3. Does the Contractor need to contact customers before going on property? And can the customers be contacted via telephone?  
A. Yes, the Contractor will need to contact customers before going on property. The most effective way to contact the customers is through door hangers and social media notifications from the City.
4. Will a map be provided?  
A. Yes.
5. Is the Contractor expected to label transformers? Is the Contractor expected to identify wires?  
A. Yes. See Bid Specifications, Section V. Required Services for all expected inclusions of the survey.

6. Does the City want Pole Loading?
  - A. No. That will be done in-house.
  
7. Can drones be used instead of personnel in bucket trucks to view pole attachments?
  - A. Yes. Bidder must submit a description of the plan to use drones and how that would affect the cost. Vendor must submit an alternate cost proposal addressing the use of drones.

