



**February 2, 2024**

**Addendum 2**

**Bid No. 24-021**

**Fairhope Public Library**

**Second Floor Renovation**

Addendum 2 contains clarifications, questions and answers submitted during the MANDATORY Pre-Bid Meeting, held on Wednesday, January 31, 2024 at 8:30 a.m., and via email.

This bid will be opened at the City of Fairhope's City Services and Public Utilities Building, 555 South Section Street, Fairhope, AL 36532 at 10:00 AM on Tuesday, February 6, 2024. Vendors shall acknowledge this Addendum 2 on their submitted Bid Response Form.

**Clarifications Provided During the Pre-Bid Meeting:**

- City Permits are required for this project, but there will be no permit fee. Permit requests should be submitted through CitizenServe.
- Tarkett has agreed to waive the minimum order requirement for the flooring on this project. Vendor shall contact Ginger Dyson at [ginger.dyson@tarkett.com](mailto:ginger.dyson@tarkett.com) for pricing, or vendors may contact other flooring suppliers for competitive pricing.
- The awarded Vendor and the electrical subcontractor will need to coordinate with the IT service vendor to allow access to pull the cables and install equipment while the walls and ceiling are open.
- It is preferred that the Contractor uses the stairway on the east side of the building. In the event of special deliveries or ease of materials or equipment access, the Contractor may use the interior open public stairs by the front desk and the elevator if needed, with permission from the Library staff.

**Questions Submitted During the Pre-Bid Meeting:**

1. Is this project tax exempt?  
A. Yes. Application documents can be provided by the City of Fairhope Purchasing Department after contract award by emailing [purchasing@fairhopeal.gov](mailto:purchasing@fairhopeal.gov).
2. How long is the project?  
A. The project is 180 calendar days, to begin 15 days after the Notice to Proceed is issued.
3. What is the budget for the project?  
A. The City prefers to not provide the budget.

4. Will the Contractor have access to the Library outside of Library open hours?  
A. Yes. Contractor will need to schedule after hours access with the Friends of the Library and the City. A key will be provided to the Contractor for access when the Library is closed.
5. Where should the workers park for this project?  
A. Parking arrangements will be discussed after contract award.
6. Where can a dumpster be located for this project?  
A. Space will be made available for a dumpster in the loading space in front of the Library flower bed.

**Questions Submitted via Email:**

8. The drawing <for the East Electrical Room> indicates that the power for the new electrical panels will be tapped off of the primary side of the transformer. This is not allowed by code. I have verified this by speaking to the City of Fairhope lead electrical inspector.  
A. The riser is showing three existing electrical panels in the East Electrical Room, existing panel "L", existing panel "AC1" and existing panel "AC2". Existing panel "L" and existing panel "AC2" are not affected by this project. Existing panel "AC1" will have a new 45 amp breaker added to power a new 30KVA 480V to 208/120V three phase transformer (refer to panel schedule "AC1" on sheet E5.0). The new 30KVA transformer is located more than 25 feet from existing panel "AC2" and is required to have primary side disconnect switch, which is shown on the riser diagram. The new 30KVA transformer secondary side will feed new panel "PE" which is a 100 amp, 208/120 volt panel.
9. Are there liquidated damages?  
A. No.