

Fairhope Public Schools Commission
November 1, 2023
Fairhope West Elementary School

Members present: Paul Hannon, Carrie Mackey, Carrie McLemore, Danielle Mashburn-Myrick, Hill Robinson, Miranda Schrubbe

Members absent: Joe Kelley, Shaunda Matthews

Principals present: Christina Stacey - Fairhope East Elementary; Jenny Breazeale - Fairhope West Elementary; Brandon Clay, Tonya Harrelson– J. Larry Newton Elementary; Jon Cardwell – Fairhope High

City of Fairhope: Corey Martin

Baldwin County Public Schools: John Wilson

P. J. Hannon called the meeting to order and the October 4th minutes were approved.

Jenny Breazeale submitted a request from Fairhope West Elementary to redirect previously allocated 3-mill and City K-1 funding carried over from previous years to different uses in the 2023-2024 school year, still within the original broad categories of professional development and materials. (See attached tables showing on the first page the funds available with original line items, and the second page showing the revised line items.) Danielle Mashburn-Myrick moved to approve the request; P. J. Hannon seconded the motion and the motion passed.

John Wilson presented a recommended timeline to be followed by principals when planning for and making annual funding requests.

- November – March: Recommend monthly feeder pattern meetings for brainstorming and discussions for the next year's requests
- March 15th: First draft submitted to Assistant Superintendents for review and feedback
- April 15th: Final requests are due; Business/Finance and Human Resources will review (Abstracts available to finalize projections of revenue)
- May 1st: Requests should be finalized and ready to be submitted to 3-mill committee (FPSC) for May meetings
- June: Preliminary goal of requests approved by June 15th, allowing time to place them on the BOE agenda for June or early July meeting

P. J. Hannon reported that David Johnson will be appointed by the city council to serve in the seat vacated by Amy Foley. The appointment could not be made in time for David to attend the November meeting (possibly because his nomination was documented in the October minutes, and the city clerk requested previously that only minutes that have been approved be sent to her). After discussion, Danielle Mashburn-Myrick made a motion to nominate David Johnson for a full 3-year term to begin in January; P. J. Hannon seconded the motion and the motion passed. This was done in case there is need for this vote in order for city council to make the appointment for the full term.

	City Funds Balance	3-Mill Funds Balance	Total
Professional Development			
RonClark/Kagan/Beckwith/July PD Stipends \$825.55	\$1,287.03	\$0.00	\$1,287.03
RTI Subs/July PD Stipends \$4041.95	\$0.00	\$933.85	\$933.85
Collabs	\$2,472.90	\$1,896.81	\$4,369.71
LIT/Math PLT & STEAM Subs	\$0.00	\$950.95	\$950.95
ISTE	\$0.00	\$1,000.00	\$1,000.00
Instructional Rounds	\$0.00	\$3,548.10	\$3,548.10
CLAS		\$1,269.24	\$1,269.24
Total PD funds	\$3,759.93	\$9,598.95	\$13,358.88
Materials			
Instructional Materials	\$9,473.36	\$2,326.53	\$11,799.89
LIM/Clubs	\$1,407.92	\$0.00	\$1,407.92
Quavers	\$124.14	\$0.00	\$124.14
Bookroom/Lit Materials	\$3.64	\$192.79	\$196.43
Ink for Printers	\$2,623.27	\$0.00	\$2,623.27
Tech Support	\$0.00	\$2,499.19	\$2,499.19
Math Materials	\$0.00	\$1,785.88	\$1,785.88
Total Material Funds			\$20,436.72

