Fairhope Public Schools Commission November 1, 2023 Fairhope West Elementary School

Members present: Paul Hannon, Carrie Mackey, Carrie McLemore, Danielle Mashburn-Myrick,

Hill Robinson, Miranda Schrubbe

Members absent: Joe Kelley, Shaunda Matthews

Principals present: Christina Stacey - Fairhope East Elementary; Jenny Breazeale - Fairhope West

Elementary; Brandon Clay, Tonya Harrelson- J. Larry Newton Elementary; Jon Cardwell -

Fairhope High

City of Fairhope: Corey Martin

Baldwin County Public Schools: John Wilson

P. J. Hannon called the meeting to order and the October 4th minutes were approved.

Jenny Breazeale submitted a request from Fairhope West Elementary to redirect previously allocated 3-mill and City K-1 funding carried over from previous years to different uses in the 2023-2024 school year, still within the original broad categories of professional development and materials. (See attached tables showing on the first page the funds available with original line items, and the second page showing the revised line items.) Danielle Mashburn-Myrick moved to approve the request; P. J. Hannon seconded the motion and the motion passed.

John Wilson presented a recommended timeline to be followed by principals when planning for and making annual funding requests.

- November March: Recommend monthly feeder pattern meetings for brainstorming and discussions for the next year's requests
- March 15<sup>th</sup>: First draft submitted to Assistant Superintendents for review and feedback
- April 15<sup>th</sup>: Final requests are due; Business/Finance and Human Resources will review (Abstracts available to finalize projections of revenue)
- May 1<sup>st</sup>: Requests should be finalized and ready to be submitted to 3-mill committee (FPSC) for May meetings
- June: Preliminary goal of requests approved by June 15<sup>th</sup>, allowing time to place them on the BOE agenda for June or early July meeting

P. J. Hannon reported that David Johnson will be appointed by the city council to serve in the seat vacated by Amy Foley. The appointment could not be made in time for David to attend the November meeting (possibly because his nomination was documented in the October minutes, and the city clerk requested previously that only minutes that have been approved be sent to her). After discussion, Danielle Mashburn-Myrick made a motion to nominate David Johnson for a full 3-year term to begin in January; P. J. Hannon seconded the motion and the motion passed. This was done in case there is need for this vote in order for city council to make the appointment for the full term.

The slate of officers for 2024 was approved:

Chair: Joe Kelley

Vice-Chair: Danielle Mashburn-Myrick

Secretary: Miranda Schrubbe

## **New Business:**

- Hill Robinson raised concern about Shaunda Matthews' absences in light of the attendance policy. P. J. Hannon will reach out to Shaunda to discuss.
- Corey Martin shared that he has been in communication with a representative from NAMI (National Alliance of Mental Health) who has a mental health-focused curriculum they would like to bring to 6<sup>th</sup> grade classrooms; they will be connected with school administrators to provide more information.
- Prompted by a recent conversation with another parent of school-age children, P. J.
  Hannon asked about the possibility of using 3-mill funds to provide school supplies for
  individual students; principals shared that there are many resources for students whose
  families struggle to afford supplies, and the consensus is that for now the use of the 3mill funds doesn't need to be considered.

Meeting was adjourned at 5:30 p.m. The commission will not meet in December, so the next meeting will be on January 3<sup>rd</sup> at 4:30 p.m. at L. Larry Newton School.

Respectfully submitted by Miranda Schrubbe

## Attendance YTD

	1/11	2/1	3/1	4/26	5/17	6/7	9/7	10/4	11/1	
Amy	Р	Р	Р	Р	Р	Р				
P.J.	Р	Р	Р	Р	Р	A(E)	Р	Р	Р	
Joe	Р	Р	Р	Р	Р	Р	Р	A(E)	A(E)	
Carrie M.		Р	Р	Р	Р	Р	Р	Р	Р	
Danielle	A(E)	Р	A(E)	Р	Р	Р	Р	Р	Р	
Shaunda		Р	Р	A(U)	A(U)	Р	Р	A(E)	A(E)	
Carrie Mc.	Р	Р	Р	Р	Р	A(E)	A(E)	Р	Р	
Hill	Р	Р	Р	A(E)	Р	A(E)	Р	Р	Р	
Miranda	Р	Р	Р	Р	Р	Р	Р	Р	Р	

	ity Funds Balance	3-Mill Funds Balance Total	Total		
onal Development					
/Kagan/Beckwith/July PD Stipends \$825.55	\$1,287.03	\$0.00	\$1,287.03		
July PD Stipends \$4041.95	\$0.00	\$933.85	\$933.85		
	\$2,472.90	\$1,896.81	\$4,369.71		
PLT & STEAM Subs	\$0.00	\$950.95	\$950.95		
		\$1,000.00	\$1,000.00		
nal Rounds	00.0\$	\$3,548.10	\$3,548.10		
		\$1,269.24	\$1,269.24		
Total PD funds	\$3,759.93	\$9,598.95	\$13,358.88		
O					
Instructional Materials	\$9,473.36	\$2,326.53	\$11,799.89		
81	\$1,407.92	\$0.00	\$1,407.92		
	\$124.14	\$0.00	\$124.14		
m/Lit Materials	\$3.64	\$192.79	\$196.43		
inters	\$2,623.27	\$0.00	\$2,623.27		
port	\$0.00	\$2,499.19	\$2,499.19		
erials	\$0.00	\$1,785.88	\$1,785.88		
erial Funds			\$20,436.72		

2023-2024	Leftover City/3-Mill 3-	3-Mill Funds Balance						
<b>Professional Development</b>	\$13,358.88	\$36,850.00						
Collabs (Aug - May)	\$673.24	\$17,156.66						
PLT (Aug - May)		\$2,155.55						
Data Meetings (Sept & Jan)	\$7,952.45							
SPED Collabs (Aug - April)	\$1,231.95							
CLAS (Membership & Conference)								
Kagan Conference		\$19,312.21						
Total PD Balance	\$2,232.00	\$0.00						
<u>Materials</u>	\$20,436.72							
Instructional Materials	\$11,799.89							
LIM/Clubs	\$1,407.92							
Copiers	\$7,228.91							
Total Materials Balance	00.0\$							