



**CITY OF FAIRHOPE  
CITY COUNCIL REGULAR AGENDA**

**Monday, November 13, 2023 - 6:00 PM  
City Council Chamber**

**Council Members**

Jack Burrell  
Corey Martin  
Jimmy Conyers  
Jay Robinson  
Kevin G. Boone

**Invocation and Pledge of Allegiance**

1. Election of New Council President and Council President Pro-Tempore.
2. Approve minutes of October 23, 2023 Regular City Council Meeting and minutes of October 23, 2023 Work Session.
3. Report of the Mayor
  - Recognition of Lorelei "Lori" Lein, General Counsel of the Alabama League of Municipalities Retirement.
  - Recognition of Edwin "Juju" Lessard, Jr. as the City of Fairhope 2023 Veteran of the Year.
4. Public Participation – Agenda Items – (3 minutes maximum)
5. Council Comments
6. Donation - Katie Bolton, Owner, Pro-Cycle and Tri would like to donate two (2) bike racks to the Fairhope Soccer Complex in the amount of \$500.00.
7. Request - Allison Marlow, Girl Scout Troop 8017 requests permission to sell cookies downtown across from the Fairhope Public Library beginning January 10, 2024 - March 25, 2024.
8. Application for Beer/Wine Off Premises License by Ravidu Roshan Halawaththage, (d/b/a FRC General Trading LLC), 17026 State Highway 181, Fairhope, AL 36532.
9. Appointment - Fairhope Public Schools Commission
10. Appointment - Parking Authority
11. **Final Adoption** - Ordinance - Amend Zoning Ordinance No. 1253 and Ordinance No. 1736 Hill Top PUD. Request of Jade Consulting, LLC, acting on behalf of the owner, Two Hands Design and Development LLC, amend Lot 29 front setback from 100' to 30'. The property is approximately 1.14 acres and is located on the west side of Section Street and south of Petiole Dr. PPIN #389630. (Introduced at the City Council Meeting on October 23, 2023.)

12. **Final Adoption** - Ordinance - An Ordinance amending Ordinance No. 1253. Request of Ryan Baker, Walcott Adams Verneville Architects, acting on behalf of the owner, Phillip Goodwyn, to rezone property from B-4, Business and Professional District to B3a, Tourist Resort Lodging District. The property is approximately 0.15 acres and is located at 491/493 Pine Avenue. PPIN #14838. (Introduced at the City Council Meeting on October 23, 2023.)
13. Resolution - That the City Council approves the procurement of the NEOGOV Human Resources Management Suite for a cost of \$13,668.50; and request to transfer budget from 001100-50300 to 001170-50300 to fund most of this procurement.
14. Resolution - That the City Council authorizes and approves the hiring of the new Purchasing Agent to allow the current Purchasing Agent (Pay Grade 8), who is retiring at the end of December 2023, to work with and train the new employee prior to his leaving. This will be beneficial to the City as well as the new hire. The temporary position will expire upon retirement of the current Purchasing Agent.
15. Resolution - That the City Council approves the selection of Gresham Smith for Professional Engineering Services for (RFQ PS24-009) Section Street Resurfacing in the Central Business District (CBD); and hereby authorizes Mayor Sherry Sullivan to negotiate the not-to-exceed fee to be approved by Council.
16. Resolution - That the City Council approves the selection of Watershed for Professional Architecture and Engineering Services for (RFQ PS24-008) Professional Architecture and Engineering Services for the Nature Center Building Rehabilitation; and authorizes Mayor Sherry Sullivan to negotiate the not-to-exceed fee to be approved by Council.
17. Resolution - That the City Council rejects all bids for (Bid No. 2023WWF-038) City of Fairhope Working Waterfront and Greenspace Project; and authorizes Mayor Sherry Sullivan to negotiate a contract with Rolin Construction, Inc. pursuant to the Code of Alabama 1975, Section 39-2-6(b).
18. Resolution - That the City Council approves the selection by the Evaluation Team and Daryl Morefield for Professional Engineering Services for (RFQ PS23-027) Force Sewer Main Upgrades to Kimley-Horn and Associates; and authorizes Mayor Sherry Sullivan to negotiate the fee schedule for the contract.
19. Resolution - That the City of Fairhope awards (RFQ No. PS23-025) Professional Engineering Services for Wastewater Treatment Plant Headworks Improvements to Krebs Engineering and Associates; and hereby authorizes Mayor Sherry Sullivan to negotiate the not-to-exceed fee to be approved by Council.

20. Resolution - That the City of Fairhope approves the procurement of inventory water meters for the Water Department and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(b)(7). The cost will not-to-exceed \$500,000.00.
21. Resolution - That the City of Fairhope approves the procurement of materials for County Road 33 Water Main Upgrade for the Water Department to be purchased from Consolidated Pipe and Supply Company, Inc. as Sole Source Provider in the State of Alabama for Neptune Technology Group, Inc; and are exempt from formal bid pursuant to Code of Alabama 1975, Section 41-16-51(b)(7). The total cost not-to-exceed \$63,704.00.
22. Resolution - That the Mayor and City Treasurer are hereby authorized and directed to dispose of the personal property owned by the City of Fairhope, Alabama, described in Section 1, above, by the following method: Sold for scrap or recycle at the highest offered value.
23. Resolution - That the City Council approves the selection of Kimley-Horn - Engineering Services for Lead Service Line Inventory and Compliance; and hereby authorizes Mayor Sherry Sullivan to negotiate the not-to-exceed fee to be approved by Council.
24. Resolution - To award (Bid No. 24-005) US 31 Widening Gas Main Relocation to Equix Energy Services, LLC with a bid proposal not-to-exceed \$588,947.75.
25. Resolution - That the City of Fairhope has voted to purchase Insightsoftware Spreadsheet Server (Report Writer Software) 3-year Maintenance Contract from Global Software, LLC d/b/a Insight Software for the Treasury for a total amount of \$21,075.35 (\$6,367.18 Year 1) pursuant to Code of Alabama 1975, Section 41-16-51(a)(11); and authorizes Mayor Sherry Sullivan to execute the contract.
26. Resolution - That the City Council hereby authorizes Mayor Sherry Sullivan to execute the Intergovernmental Agreement establishing the South Alabama Purchasing Association and to participate in its membership.
27. Resolution - That the City of Fairhope hereby declares its official intent to allocate a portion of the proceeds of the warrants to reimburse the General Fund of the City for expenditures incurred after the date that is no more than sixty (60) days prior to the date of the adoption of this resolution, but prior to the issuance of the warrants, in connection with the acquisition, provision, equipping and construction of the improvements. This resolution is being adopted pursuant to the requirements of the Internal Revenue Code of 1986, as amended, and Treasury Regulations Section 1.150-2(e) promulgated thereunder.

28. Resolution - That the City Council hereby approves the Uniform Work Pants Allowance mentioned in the resolution but will furnish the required work shirts beginning January 1, 2024.
29. Resolution - That the City of Fairhope name the property known as The Triangle the "Flying Creek Nature Preserve".
30. Resolution - That Mayor Sherry Sullivan is hereby authorized to execute a loan/funding agreement with the Fairhope Airport Authority, a public corporation pursuant to Alabama Code Section 11-63-2.
31. Public Participation – (3 minutes maximum)
32. Executive Session - To discuss imminent, potential, and pending litigation.
33. Adjourn

**Next Regular Meeting - Monday, November 27, 2023 - Same Time Same Place**