

Minutes of Fairhope Airport Authority
August 8,2023

The Fairhope Airport Authority met August 8, 2023 at 5:00PM in the City Hall Council Chambers at 161 N Section Street.

Present: Chip Groner, Chairman, Don Ward, Pel Henry, Will Bruce, Amy Pearson, Don Lagarde and Jack Burrell. Also present was Josh Myrick, Attorney. Cynthia A Boothe took the Minutes.

Before the start of the agenda items, Chip Groner stated that he asked previous Authority Member, Vince Boothe, to the meeting and that he wanted to thank him for all the hard work and time that he had devoted to the Airport Authority during his time as an Authority Member and how valuable his help has been. He then presented Vince with a replica of his personal plane that he had made for the occasion.

The Minutes of the July 11, 2023 regular meeting were considered and approved with a motion by Don Ward, second by Jack Burrell and unanimously passed.

Continental Aerospace Report: Paula Hembree reported that for the month of July 2023, 9,081 gallons of AV gas and 17,484 gallons of Jet A were sold and in July 2022, 7,091 gallons of AV gas and 18,458 gallons of Jet A were sold. She also reported that she had attended a conference in Oshkosh, Wisconsin and enjoyed her time there while networking with all the other attendees.

Airport Manager's Operations Report: Dave Friedel stated that there would be a military exercise for the Marines sometime in October, but he does not have the details yet. He has also received a request from the Air Force wanting to have a combat search & rescue exercise for two or three days. He will let Authority Members know when he gets more information.

Chip Groner is putting Dave in touch with the company doing the chemical wash on the runway to clean the markings and numbers.

The REIL and PAPI lights are having problems, but Moody's Electric has been notified and will have them fixed soon. The AWOS is back online after being down last weekend.

Dave talked to Baldwin Fence about the East Gate, and they gave him a price of \$4,700.00 to fix all the electrical problems it has been having and will be out next week to fix it.

Dave, Chip, Kathy and Josh all met about the lease standardization process and hope to have it in place for November 1st lease payment due dates.

Dave reported that the traffic count for July was 6,504 and for May, June and July, the count was 20,335, which is more than the Airport was reporting in the past.

Chip Groner said that he had spoken to the company that did the last chemical wash on the runway and he was quoted a price of \$5,700.00 to \$6,000.00. Don Ward made a motion to approve the chemical wash for up to \$6,000.00 depending on the City of Fairhope's recent Water Shortage Ordinance requirements, second by Pel Henry and unanimously passed.

Engineer's Report: Luke Hicks of Volkert stated that they are still waiting to hear from the FAA on the Terminal Grant and the Runway Project is 90% completed and will be submitted as soon as it is completed and checked.

Luke presented and went over the Airport Capital Improvement Plan for Fiscal Years 2024 to 2028.

Luke also went over the pre-applications for 2024 to include Rehabilitating the Runway, Replace Runway Lighting System and Guidance Signs, Replace Taxiway Lighting System and Guidance Signs and Construction of Parking Lot for the Terminal Building. He stated that hopefully they will have go-letters for these projects by December 2023.

Treasurer's Report: Amy Pearson went over the Profit & Loss Budget Performance for July 2023. She then presented a Draft Budget for 2023-2024 and went over the projected Revenues and Expenses. She asked for input from the Authority

Members and will bring a final budget for approval at the meeting in September. This was followed by a brief question and answer period.

Legal Report: Josh Myrick provided the Board with an update regarding the fuel farm addendum. The fuel farm addendum states the Authority will provide a Phase II environmental assessment for the fuel farm area. However, a Phase II environmental assessment is typically only done if the Phase I environmental assessment detects contamination in the area. Recommendation is to perform the Phase II environmental assessment, but to first obtain a cost estimate for the Phase II environmental assessment surrounding the fuel farm area. Josh Myrick will work with Volkert to provide an estimated cost for the next meeting.

Josh Myrick reported an email communication from the attorney for RDI. The attorney had indicated by email that RDI wanted to “categorize” RDI expenses on the fuel farm. Josh Myrick stated that there was no agreement between the Authority and RDI, except that the Board permitted RDI to construct the fuel farm area even though FAA funding had not yet been obtained for the fuel farm Infrastructure. The Board acknowledged there was no agreement to pay for any part of the fuel farm area constructed by RDI. Josh Myrick will communicate further with RDI’s attorney regarding this matter.

Josh stated that nominations for Officers for the coming year are read at his meeting and then are voted on at the meeting in September. Don Lagarde stated that the nominations for Officers for the coming year are as follows. Pel Henry, Chairman, Don Ward, Vice Chairman, Will Bruce, Secretary, Amy Pearson, Treasurer. These nominations will be voted on in September.

Board Discussion/Approval Requests: Scott Peters presented the signed and notarized lease for the GOLO Hangar on P27A. He also stated that he would like to consider a 120 day intent to lease for his own business on lot P27B. there was a discussion about the taxiway connecting the two parcels to the established east/west taxiway. Mr Peters said this was not in the signed lease and to be determined.

Chip stated that he needed to create two committees, one for the Minimum Standards rewrite/review and one for the FBO RFP. He also stated that he wanted Dave Friedel to be on both committees. Don Lagarde and Don Ward volunteered to be on the Minimum Standards Committee and Jack Burrell and Don Ward volunteered to be on the FBO RFP Committee.

Other Business: No Report.

Comments from the General Public: Gary Gover who is a member of the Fairhope Environmental Advisory Board asked if he could speak to the Advisory Board about setting up a protection plan for the stream mitigation area on the West Side of the Airport. After a brief discussion, the Authority agreed to let him open up a discussion with the Environmental Advisory Board about a protection plan for the stream mitigation area.

Adjournment: There being no further business, Jack Burrell made a motion to adjourn, second by Pel Henry and unanimously passed. The meeting adjourned at 6:19PM.



Chip Groner, Chairman



Submitted By Cynthia A Boothe