

Minutes of Fairhope Airport Authority
July, 11, 2023

The Fairhope Airport Authority met July 11, 2023 at 5:00PM in the City Hall Council Chambers at 161 N Section Street.

Present: Chip Groner, Chairman, Pel Henry, Don Ward, Don Lagarde, Will Bruce and Jack Burrell. Amy Pearson was absent. Also present was Josh Myrick, Attorney. Cynthia A Boothe took the Minutes.

The Minutes of the June 20, 2023 regular meeting were considered and approved with a motion by Don Ward, second by Don Lagarde and unanimously passed.

Continental Aerospace Report: Chip Groner stated he received an email for the June, 2023 fuel sales that states that 7,789 gallons of Low Lead and 22,181 gallons of Jet A were sold.

Airport Manager's Operations Report: Dave Friedel reported that all the lighting was repaired at the South End and the East Gate has been stuck open due to an electrical problem and is being repaired.

Dave stated that he is still working to get all the leases standardized to a November 1st due date.

Dave reported that in June there were 6,962 traffic operations.

Dave said he was notified that the Southeast Airport Conference for the FAA was being changed from August to October 2023.

Engineer's Report: Jordan Stringfellow stated that the Terminal Building Grant Application has been submitted for review to the FAA. The Grant Offer should be awarded by the end of July. She then went over funding breakdown. The grant did not cover the cost of the parking lot so those costs will be included in a separate AIG grant that will be submitted early in 2024 so that ALDOT can also participate in the funding.

Jordan stated that Crucible Construction has requested a letter of intent so that they can move forward with coordinating with subcontractors and procuring material. Josh Myrick stated that he has drafted a letter stating that the letter is not a contract, that they will be proceeding at their own risk but acknowledges that they are the lowest responsible bidder. A motion was made by Pel Henry to approve the letter, second by Don Ward and unanimously passed.

Jordan reported that the application for the Runway/Lighting Project is almost 90% complete and will be submitted to the FAA and ALDOT soon. She is waiting for guidance from the FAA on how to get approval for the temporary runway. The FY24 Pre-Applications are due on September 29th, and she will have them ready to present along with an updated Capital Improvement Plan before the next meeting. The FAA has recommended that the Runway Lights be split out from the Airfield Lighting project and submitted as an AIP Discretionary Grant. If the FAA is able to fund the Runway Lights under an AIP Discretionary Grant, it will free up funds from AIP funding to be spent on other projects.

Jacob Cunningham's Hangar plans are nearly complete, and she will be submitting them for permitting to the City this week.

The GOLO Adventures project layout for P27A was presented along with an updated East Area Plan for review. Scott Peters of GOLO went over the changes to the P27A plan and stated that they are aiming for an August 1st ground lease and the \$10,00.00 deposit has been transmitted and received. A motion was made to approve the East Area Plan by Pel Henry, second by Don Ward and unanimously passed.

Josh Myrick stated that the Authority needs to approve the Chairman to sign the GOLO Adventures ground lease subject to the lease revision for the additional footage and the metes and bounds survey. A motion was made by Don Ward to approve the lease as stated by Josh Myrick, second by Will Bruce and unanimously passed.

Treasurer's Report: No Report.

Legal Report: Josh Myrick stated that he had the signed lease for Mr Cunningham to be signed by the Chairman and the Secretary and that Mr Cunningham will be

paying a prorated amount until November 1st and then the lease will be due on November 1st each year after that.

Board Discussion/Approval Requests: Chip Groner passed out a booklet about the Air Race Classic that the Authority will sponsor in 2025. Pam Caudill, a former Authority Member, has agreed to help with the advisory committee for the event. He also spoke with the Mayor who is very supportive of the event, which should help bring positive attention to the area as well as the Airport.

Josh Myrick stated that typically in August the Authority nominates a Slate of Officers and then votes on that slate in September. Chip Groner asked Don Lagarde and Will Bruce to prepare the Slate of Officers.

Other Business: No Report.

Executive Session: Chip Groner stated that the Authority Members will need to move to Executive Session to discuss and update the Members on the negotiations with Continental and would like to ask Dave Friedel to join them.

Josh Myrick stated that he needed a motion to go into Executive Session with the Airport Manager, Dave Friedel, with the purpose being to discuss the consideration the Authority would be willing to accept for a lease. He also stated a roll call vote would be needed.

Don Ward made a motion to move into Executive Session to include Dave Friedel to discuss the updated status of lease negotiations with Continental, second by Pel Henry. In a roll call vote Don Lagarde, Don Ward, Chip Groner, Pel Henry, Jack Burrell and Will Bruce all voted "Aye". No action is expected to be taken following the Executive Session. The Authority is expecting to be back at about 6:00PM.


The Authority Members and Dave Friedel moved to Executive Session at 5:34PM.

The Authority Members returned from Executive Session at 6:01PM.

A motion was made by Jack Burrell to adjourn the meeting, second by Pel Henry and unanimously passed.

There being no further business, the meeting was adjourned at 6:02PM.


Chip Groner, Chairman


Submitted by: Cynthia A Boothe