

Fairhope Public Schools Commission  
April 26, 2023  
J. Larry Newton Elementary School

*Members present:* Amy Foley, Paul Hannon, Joe Kelley, Carrie Mackey, Danielle Mashburn-Myrick, Carrie McLemore, Miranda Schrubbe

*Members Absent:* Shaunda Matthews, Hill Robinson

*Principals present:* Tonya Harrelson, Brandon Clay, Lynn Smith – J. Larry Newton Elementary; Carol Broughton, Spencer Segrest, Christina Stacey – Fairhope East Elementary; Jenny Breazeale, Sidney Smith, Caroline Hollowell – Fairhope West Elementary; Angie Hall – Fairhope Middle; Jon Cardwell – Fairhope High

*City of Fairhope:* Corey Martin

*Guest:* Gary Gover; John Wilson – CFO, Baldwin County Public Schools

The regular April meeting was cancelled, and this meeting takes the place of the meeting scheduled for May 3<sup>rd</sup>.

P.J. Hannon called the meeting to order and the March minutes were approved.

John Wilson provided updates on 3 mill tax estimates for next school year (2023-2024), highlighting estimated revenues from Ad Valorem and Probate collections totaling \$3,505,860.87. This compares to the estimated total for the current school year of \$2,862,288.89. Estimated unassigned funds (reserve) for current school year totals \$1,761,021.00. (Detailed charts are attached)

Other key items shared by John Wilson:

- Salaries for teacher positions should be budgeted at \$80K-\$85K
- All 3 mill funds are earning 3.5% interest; all interest is added to reserve account
- Finalized calculation of carryover funds (budgeted but unspent) will be done at the end of June and can be requested for the new school year in September
- Increase in 3 mill funds expected to be available for '23-'24 can be used to make up for staffing disruptions caused by pandemic population changes/virtual school enrollment and changes in distribution of Title I monies
- All personnel requests will now be reviewed by assistant superintendents Renee Carter (elementary) and Joe Sharp (secondary)

After discussion of options for allocating 3 mill funds to each school, *a motion was made by Corey Martin and seconded by Joe Kelley to divide funds evenly by school and allocate \$700K per school for the '23-'24 school year. Motion passed.*

Jon Cardwell presented a funding request for Fairhope High for new teacher positions for the 2023-2024 school year, to be funded by 3 mill money, except one position to be funded with carryover (see table below). Detailed request is attached. Additional request will be submitted

at the next meeting. *Motion to approve request was made by Joe Kelley and seconded by Amy Foley. Motion passed.*

Fairhope High

Math Teacher	\$75,000
English Teacher	\$75,000
Math Teacher	\$75,000 (to be paid from carryover funds)
Social Worker	\$85,000
<b>Total Requested/Approved</b>	<b>\$310,000</b>

Lynn Smith presented a funding request on behalf of J. Larry Newton Elementary for the “23-’24 school year, to be funded by 3 mill money. Detailed request is attached. *Motion to approve request was made by Carrie McLemore and seconded by Danielle Mashburn-Myrick. Motion passed.*

J. Larry Newton Elementary

Math Specialist	\$85,000
Literacy/Technology Coach	\$85,000
Intervention Teacher	\$85,000
Social Worker/Counselor	\$30,000
Instructional Paraprofessionals X4	\$154,000
STEAM Lab Instructor	\$85,000
<b>Total Requested/Approved</b>	<b>\$524,000</b>

After discussing various personnel needs at each school and the advertising requirements for positions necessary for moving ahead on these hires, *a motion was made by Amy Foley and seconded by Danielle Mashburn-Myrick to give preliminary blanket approval for any new personnel for the advertisement period, with final approval to be voted on in the next meeting of the commission. Motion passed.*

Remaining requests will be considered at the next meeting of the commission, with copies of requests to be provided prior to meeting.

To complete approval of funding requests for the ’23-’24 school year, an additional meeting is set for Wednesday, May 17<sup>th</sup> at 4:30 p.m. at Fairhope Middle.

Meeting was adjourned at 5:40.

Respectfully submitted by  
Miranda Schrubbe

Attendance YTD

	1/11	2/1	3/1	4/26						
Amy	P	P	P	P						
P.J.	P	P	P	P						
Joe	P	P	P	P						
Carrie M.	---	P	P	P						
Danielle	A(E)	P	A(E)	P						
Shaunda	---	P	P	A(U)						
Carrie Mc.	P	P	P	P						
Hill	P	P	P	A(E)						
Miranda	P	P	P	P						

## Fairhope 3 Mill 2023-2024

Estimated Ad Valorem Abstract (Oct 23 - Sept 24)	3,445,234.60
Reassessment Contingencies (5%)	172,261.73
Estimated Ad Valorem Abstract (2023-2024)	3,272,972.87
Estimated Ad Valorem (2023-2024)	3,272,972.87
Estimated Probate (Jan 23 - Dec 23)	232,888.00
	3,505,860.87

### Year over Year Tax Valuations

2022-2023	
Class I	115,223.40
Class II	1,465,824.96
Class III	1,721,326.32
	3,302,374.68
Exempt	455,770.50
Admin	113,884.46
	2,732,719.72

2023-2024	
Class I	115,223.40
Class II	1,757,100.90
Class III	2,023,602.48
	3,895,926.78
Exempt	226,786.32
Admin	223,905.86
	3,445,234.60

Class I: Utilities

Class II: Business Property

Class III: Residential

Reserve Balance	
Start of the year	\$888,632
2022-2023 Revenue	2,862,289.00
2022-2023 Budget	1,989,900.00
	872,389.00
Estimated Unassigned Funds (Reserve)	
	\$1,761,021.00

With the higher number of full time personnel this represents an extremely strong reserve balance which can handle a number of unexpected revenue situations.

<b>Fairhope 3 Mill 2022-2023</b>	
Estimated Ad Valorem Abstract (Oct 22 - Sept 23)	2,800,675.93
Reassessment Contingencies (4%)	112,027.04
Estimated Ad Valorem Abstract (2022-2023)	2,688,648.89
Estimated Ad Valorem (2022-2023)	2,688,648.89
Estimated Probate (Jan 22 - Dec 22)	173,640.00
	2,862,288.89

<b>Fairhope 3 Mill 2023-2024</b>	
Estimated Ad Valorem Abstract (Oct 23 - Sept 24)	3,445,234.60
Reassessment Contingencies (5%)	172,261.73
Estimated Ad Valorem Abstract (2023-2024)	3,272,972.87
Estimated Ad Valorem (2023-2024)	3,272,972.87
Estimated Probate (Jan 23 - Dec 23)	232,888.00
	3,505,860.87

#### Ad Valorem Class Breakdown

<b>2023-2024</b>	
Class I	115,223.40
Class II	1,757,100.90
Class III	2,023,602.48
	3,895,926.78
Exempt	226,786.32
Admin	223,905.86
	3,445,234.60

**Amended Funding Requests from         FHS**  
**Fairhope Public School Commission /3 Mill Referendum**  
**School Year:         22-23**

**School Summary:**

Below are requests to the Commission for Fairhope Schools for the approximate \$400,000 designated for improving academics.

Title of Position/Item	Cost	Job Description	Benefit to students/academic enhancement
Math Teacher	75,000	Math Teacher	Supplement Math teacher due to budgetary reduction due to drop in population
English Teacher	75,000	English Teacher	Will enable us to create a Writing Lab teacher to intervene in ELA to improve ACT in English, Reading and Writing
Math Teacher--- Carryover and/or K1 Money	\$75,000	Math Teacher	Supplement Math teacher due to budgetary reduction due to drop in population
<i>Social Worker</i>	<i>\$85</i>		

**Attachment/additional data for:**

Remove the following teacher units/line items from 22-23 Budget:

- Science/ACT Prep      \$70,000
- Social Worker            \$70,000
- Engineering Dept      \$15,000
- ACT Prep                 \$31,000

**Amended Funding Requests from J. Larry Newton Elementary**  
**Fairhope Public School Commission /3 Mill Referendum**  
**School Year: 2023-2024**

School Summary:

Below are requests to the Commission for Fairhope Schools for the approximate \$400,000 designated for improving academics.

Title of Position/Item	Cost	Job Description	Benefit to students/academic enhancement
Math Specialist K-6 Laura Ruth Hunter (same as previous year)	85,000	Math specialist position	<ul style="list-style-type: none"> <li>• Professional Development</li> <li>• Math Professional Learning Community</li> <li>• Coaching Cycles</li> <li>• AMSTI/STEM Night</li> </ul>
Literacy & Technology Coach-upper grades Sarah Saltee (same as last year)	85,000	Literacy specialist position	<ul style="list-style-type: none"> <li>• Professional Development</li> <li>• Coaching Cycles</li> <li>• Technology/EMINTS lessons and support</li> <li>• Google classroom support</li> </ul>
Intervention Teacher	85,000	Intervention	<ul style="list-style-type: none"> <li>• Extra Support in reading and math for struggling students</li> <li>• Intervention Groups</li> <li>• Intervention Schedules</li> <li>• Research and Resources</li> </ul>
Social Worker/Counselor	30,000	Social Work and Counseling Services	<ul style="list-style-type: none"> <li>• Collaborate with school personnel</li> <li>• Make home and community visits</li> <li>• Perform social and environmental assessments</li> <li>• Assist in the identification of at-risk students</li> <li>• Document all client contacts and interventions to develop individualized interventions</li> <li>• Collaborate with referrals to community agencies</li> <li>• Act as a mentor when appropriate, through individual and small group contact</li> <li>• Assist with the crisis prevention and intervention, as needed</li> </ul> <p><i>From bcbe.org website</i></p>
Instructional Paras Temp (4)	154,000	Paras will work with students in small group or individually to support academic instruction. They will support	<ul style="list-style-type: none"> <li>• Assist students with grade level instruction.</li> <li>• Assist strugglers with gap skills</li> <li>• Support teacher in second delivery</li> </ul>



		teachers with instruction in the classroom. 1 para will assist with translating and ELL support in classrooms.	<ul style="list-style-type: none"> <li>• Build confidence of students in order to help them achieve higher academic standards</li> <li>• Decrease teacher:student ratio and assist with behavior needs</li> <li>• Assist with ELL support/translation</li> </ul>
STEAM Lab Instructor	85,000	STEAM Lab Instructor, teach lessons, and model for teachers in order for them to incorporate STEAM in their daily lessons.	<ul style="list-style-type: none"> <li>• STEAM Lab Instructor</li> <li>• AMSTI/STEAM Night</li> <li>• STEAM PLC PD</li> <li>• STEAM Fair</li> <li>• STEAM Lessons</li> <li>• Pelican's Nest</li> <li>• Grant Writing</li> <li>• Model STEAM Lessons</li> <li>• Help assist STEAM certification process</li> </ul>

Total: \$524,000

Attachment/additional data for: