

Fairhope Public Schools Commission
March 1, 2023
Fairhope East Elementary School

Members present: Amy Foley, Paul Hannon, Joe Kelley, Carrie Mackey, Shaunda Matthews, Carrie McLemore, Hill Robinson, Miranda Schrubbe,

Members Absent: Danielle Mashburn-Myrick

Principals present: Brandon Clay, Lynn Smith – J. Larry Newton Elementary; Carol Broughton, Spencer Segrest, Christina Stacey – Fairhope East Elementary

Guest: Gary Gover

P.J. Hannon called the meeting to order and the February minutes were approved.

A funding request was submitted for J. Larry Newton Elementary for a full-time ELL/Instructional Paraprofessional who will assist ELL/non-English-speaking students in the classroom and the library. The request is for **\$8,000 to fund this position for the remainder of the current school year and is to be paid out of 3-mill funds**. In the original allocation for this school year, funds were provided for 3 paraprofessional positions, but only 2 were hired until now. This is a modified request for the previously unfilled position. Request for \$8,000 was approved. (Request attached)

Joe Kelly distributed and reviewed the guidelines for reserve funds and for funds carried over from previous years, modified slightly after discussion in February. The guidelines were approved by the commission members. (Guidelines attached)

New business:

Carol Broughton shared that Fairhope East Elementary will be making plans to refurbish their outdoor nature center in the near future, and will be requesting funding for that project.

The next meeting of the FPSC will be on Wednesday, April 5th at 4:30 at J. Larry Newton Elementary.

Meeting adjourned at 5:00.

Respectfully submitted by
Miranda Schrubbe

Attendance YTD

	1/11	2/1	3/1							
Amy	P	P	P							
P.J.	P	P	P							
Joe	P	P	P							
Carrie M.	---	P	P							
Danielle	A(E)	P	A(E)							
Shaunda	---	P	P							
Carrie Mc.	P	P	P							
Hill	P	P	P							
Miranda	P	P	P							

Amended Funding Request from J. Larry Newton Elementary School

Fairhope Public School Commission/3 Mill Referendum School Year 22/23

School Summary: Funds to be used to pay for an ELL/Instructional Paraprofessional

Below are the requests to the Commission for Fairhope School for the approximate \$400,000 designated for improving academics.

Title of Position/Item	Cost	Job Description	Benefit to students/academic enhancement
ELL/Instructional Paraprofessional	\$8,000	Assist ELL learners	ELL learners will be able to better understand tasks, complete assignments, check out appropriate books, etc...

Reserve & year to year carry over proposals

Reserve account

- goal of \$2,000,000 into the reserve account
- money resides in a high yield checking account
- once goal is reached
 - each subsequent year's dollars shall be used to add 2% of \$2,000,000 to the account (\$40,000)
 - the remainder of the moneys (3mil tax dollars minus the \$40,000) shall be distributed evenly to the 5 fairhope schools
 - this shall continue indefinitely
- if the reserve accumulates to \$3,000,000, then the account will be reassessed by the commission for the possibility of change of use of the existing and future dollars in the account.

When to use reserve moneys

- when 3mil tax dollars for that year fall below the threshold needed for retention of current staff (reading/math coaches, paraprofessionals, interventionalists, etc) being funded by 3mil tax dollars, a school may request funding from the reserve account (to be approved by the FPSC) to fill the gap
- when county/state funding declines to a point that might threaten layoffs of teaching staff, a school could request funding from the reserve account (to be approved by the FPSC) to retain staff. (would require the help of John Wilson to shift 3mil and county/state dollars around)

Criteria for carryover moneys

- A campus may carry over moneys from one year to the next. Carry-over moneys may be used for larger academic related projects (to be approved by the FPSC).
 - if earmarked for a longterm project and not spent by the 3rd year, then it must be re-proved by FPSC
- Campuses shall inform the Commission of their intentions for carry-over moneys by school year's end.
- Carryover money can be "transferred" for use by another campus, if requested by both principals involved, and approved by the FPSC.