

STATE OF ALABAMA                    ) (  
  :  
COUNTY OF BALDWIN                ) (

The City Council met in a Work Session  
at 4:30 p.m., Fairhope Municipal Complex Council Chambers,  
161 North Section Street, Fairhope, Alabama 36532,  
on Monday, 22 March 2023

Present were Council President Jay Robinson, Councilmembers: Jack Burrell, Corey Martin, Jimmy Conyers, and Kevin Boone; Mayor Sherry Sullivan, City Attorney Marcus E. McDowell, and Assistant City Clerk Jenny Opal Wilson. City Clerk Lisa A. Hanks was absent.

Council President Jay Robinson called the meeting to order at 4:30 p.m.

Council President Robinson moved forward to Item No. 1 Discussion of Mardi Gras Issues.

Paige Crawford, Director of Community Affairs provided a handout to the City Council and discussed the City of Fairhope Parade Rules and Regulations with recommendations for consideration. Ms. Crawford noted the City of Fairhope Parade Rules and Regulations have not been updated since 1993. The Public Works Department, Police Department, Department Community Affairs, and the Civic Center met internally to discuss putting forth recommendations. Ms. Crawford addressed the following items with Council:

- Parade Ordinance
- Parade Permits Fees
- Designate Organization Representatives
- Application Update
- No Sunday Parades
- No Rain Dates
- Overtime Costs (Police Department and Public Works Department)
- Barricades
- RV Parking
- Handicap Parking
- Solicitors
- Political Signage

Lieutenant, Shane Nolte discussed Safety is a priority. Lieutenant Nolte addressed the following items with Council:

- Parade Walkers
- ATVs
- Float Escorts

Wednesday, 22 March 2023

Page -2-

- Proposed Parade Time 6:45 p.m. (All Parades)
- New Barricades
- Alcohol, Smoking or Vapes on Floats
- Modify Throws and Ban Confetti Mylar

Lieutenant Nolte extended appreciation to Council for consideration.

Ms. Crawford finalized discussion with Council for input and cleanup of the City of Fairhope Parade Rules and Regulations for next year.

Council encouraged attending meetings as a liaison and to bring back for further discussion at a Work Session.

Council President Robinson thanked Ms. Crawford, Lieutenant Nolte, and Ms. Jennifer Olmstead.

Council President Robinson moved forward to Item No. 2 the “Committee Updates”.

Councilmember Burrell gave Airport Authority update. Two (2) appointments by Council at the March 13, 2023 Council Meeting for a six (6) year term, Mr. Don Ward was appointed and Mr. William Bruce reappointed. Interest for ground leases on east side. Mayor Sullivan and the City received grant for East Side Terminal. There are plans for a road. Authority voted at last meeting to apply for a grant for federal monies to help with infrastructure and market properties on west side.

Councilmember Burrell gave Recreation Board update. Recreation Board had seven (7) applicants that applied and nominated two (2) nominees Mr. Josh Warren and Ms. Debra Flowers. Their appointments are on Council Agenda this evening.

Councilmember Martin gave Fairhope Environmental Advisory Board (FEAB) update. FEAB is now on the website. FEAB met with Mayor Sullivan on priorities and environmental impact.

Councilmember Conyers gave Library Board update. Library Board Meeting scheduled on Monday, April 17, 2022 at 4:00 p.m. at the Fairhope Public Library.

Councilmember Boone had no update.

Council President Robinson gave Historic Preservation Committee update. Historic Preservation Committee will have a Special Called Meeting on Tuesday, March 28, 2022 at 11:00 a.m. at the Fairhope Museum of History reference the Historical Preservation Ordinance.

Wednesday, 22 March 2023

Page -3-

Council President Robinson moved forward to Item No. 3 on agenda “Department Head Updates”.

Richard Johnson, Public Works Director gave report on Road Paving Recommendation. Mr. Johnson gave copy of the report to City Council. Copy will be included within the minutes.

Project 2023-PWI 012 – City – Wide Roadway Resurfacing

1. Bancroft Alley – 220 LF/0.04 Mile - \$12,000.00
2. Harver Lane (Cul-de-sac) – 200 LF/0.04 Mile - \$7,500.00
3. Windmill Road – 2565 LF/0.49 Mile - \$56,155.00
4. White Avenue – 3500 LF/0.66 Mile - \$98,285.00
5. River Oaks Subdivision – 5750 LF/1.10 Mile - \$162,653.00
6. Sea Cliff Dr (City) – 2475 LF/0.47 Mile - \$82,679.00
7. Bayou Drive – 1570 LF/0.30 Mile - \$52,278.00
8. Quail Creek Drive – 2210 LF/0.42 Mile – \$72,599.00
9. Idlewild Drive – 1350 LF/0.26 Mile - \$75,318.00

Paving Budget Totals: 19840 LF/3.76 Miles - \$619,467.00

Other Capital Paving Projects:

1. Pecan Building Parking – 4667 Sq. Yards - \$105,000.00
2. City Hall/Civic Center Parking – 3680 Sq. Yards - \$75,000.00

Other Funding Totals: 8347 Sq. Yards - \$180,000.00

Total Paving Expenditures FY2023: \$799,467.00

Mr. Johnson reported gas tax of \$200,000.00 will apply to resurfacing roads.

Richard Johnson, Public Works Director discussed Item No. 8 that Mayor Sherry Sullivan is hereby authorized to execute Amendment No. 1 to the Contract for Archaeology Monitoring for the Arts Alley Transit Hub Project (RFP No. 005-20) with TerraXplorations, Inc. to add additional services in the amount of \$10,000.00 which increases the not-to-exceed amount limit to \$20,000.00.

Council President Robinson thanked Mr. Johnson.

Jason Langley, Water and Wastewater Superintendent discussed Item No. 7 that the City Council approves the selection of GeoCon Engineering and Testing, Inc. to perform Professional Engineering for Special Inspections and Construction Materials Testing for the Water Treatment Plant No. 3 (RFQ No. PS23-018); and hereby

Wednesday, 22 March 2023

Page -4-

authorizes Mayor Sherry Sullivan to negotiate a fee schedule and establish a not-to-exceed limit with this firm.

Mr. Langley discussed Item No. 12 to award (Bid No. 23-018) for Wastewater Sludge Removal Services 2023 for the Wastewater Treatment Plant to GreenSouth Solutions, LLC with a total bid proposal of \$90.00 per cubic yard (estimated annual cost is \$600,000.00).

Council President Robinson thanked Mr. Langley.

Ms. Paige Crawford, Director of Community Affairs discussed Item No. 6 that the City Council approves the selection of Pyro Productions, Inc. as Professional Consultant for (RFQ PS23-017) the Design and Production of Fireworks Display for 4th of July 2023; and authorizes Mayor Sherry Sullivan to negotiate a fee schedule and establish a not-to-exceed limit with this firm.

Council President Robinson thanked Ms. Crawford.

Erik Cortinas, Building Official discussed Item No. 10 that the City Council authorizes and approves the hiring of an additional Building Inspector for the Building Department due to the increase in permits and construction. This position has already been approved along with the Job Description and Pay Grade 9.

Council President Robinson thanked Mr. Cortinas.

Hunter Simmons, Planning Director discussed Item No. 5 Final Adoption Ordinance to Amend Zoning Ordinance No. 1253 to request to establish initial zoning of FST and Encounter Development LLC's property to B-2 General Business District, concurrent with conditional annexation into the City of Fairhope. The property is approximately 1.16 acres and is located at the northeast corner of State Highway 181 and State Highway 104. PPIN Number: 77558. (Introduced at the March 13, 2023 City Council Meeting).

Mr. Simmons discussed Item No. 8 that the public improvements indicated herein for Overland Townhomes are hereby accepted for public maintenance subject to the bond posted by the "Subdivider"; and authorizes Mayor Sherry Sullivan to execute the Maintenance and Guaranty Agreement between the City of Fairhope and 68V Overland Villas, LLC (the "Subdivider").

Mr. Simmons discussed Item No. 9 that the public improvements indicated herein for North Hills Phase 2 are hereby accepted for public maintenance subject to the bond posted by the "Subdivider"; and authorizes Mayor Sherry Sullivan to execute

Wednesday, 22 March 2023

Page -5-


the Maintenance and Guaranty Agreement between the City of Fairhope and North Hills at Fairhope, LLC (the "Subdivider").

Council President Robinson thanked Mr. Simmons.

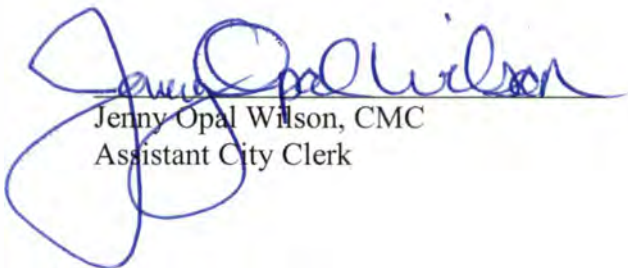
Jeff Montgomery discussed Item No. 13 that the City of Fairhope has voted to purchase CivicClerk Agenda Management Program from CivicPlus with the initial cost of \$17,200.01; and the program is available for direct procurement through the Interlocal Purchasing System ("TIPS") which has been nationally bid; and authorizes the Mayor to execute the Statement of Work for this purchase.

Council President Robinson thanked Mr. Montgomery.

There being no further business to come before the City Council, the meeting was duly adjourned at 5:36 p.m. We will return for Council Meeting at 6:00 p.m.

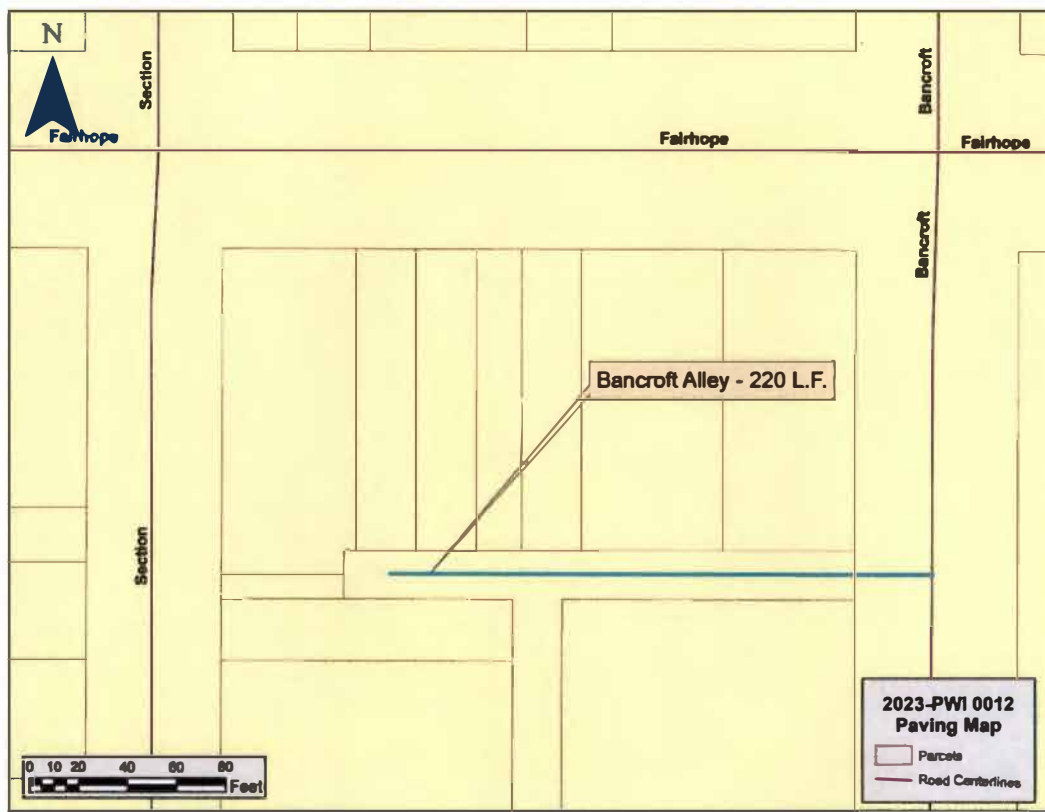
A handwritten signature in blue ink, appearing to read "Jay Robinson", written over a horizontal line.

Jay Robinson, Council President

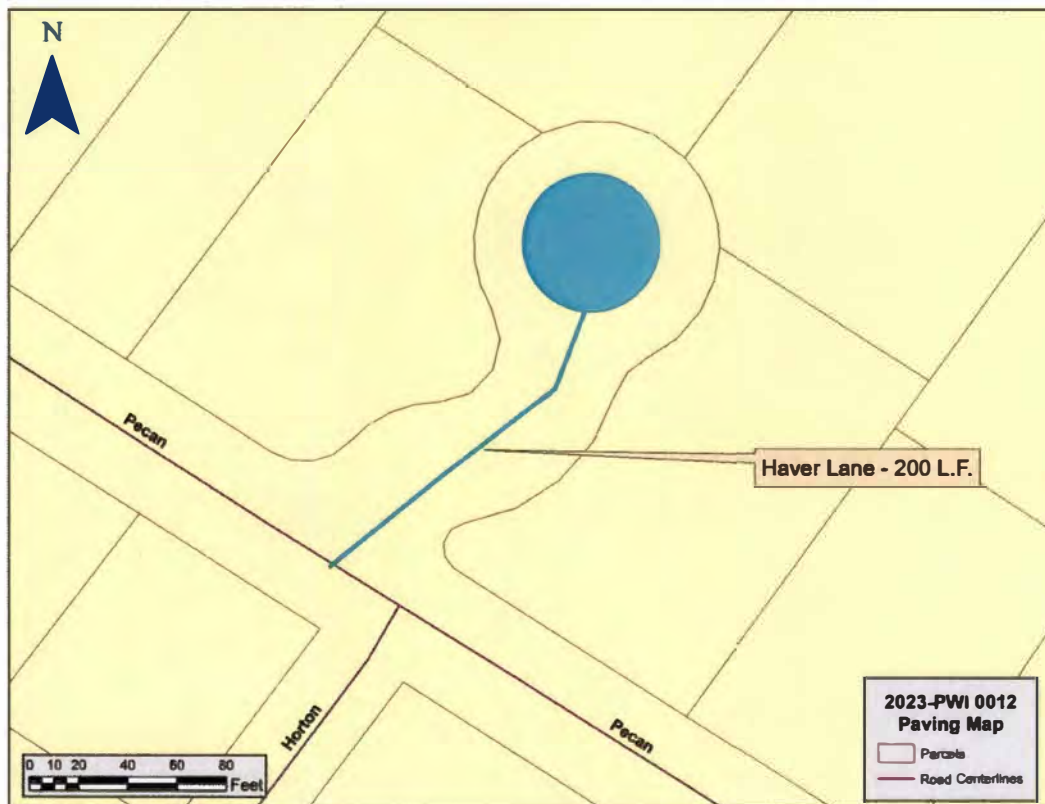
A handwritten signature in blue ink, appearing to read "Jenny Opal Wilson", written over a horizontal line.

Jenny Opal Wilson, CMC  
Assistant City Clerk

## 1. Bancroft Alley - 220 L.F.

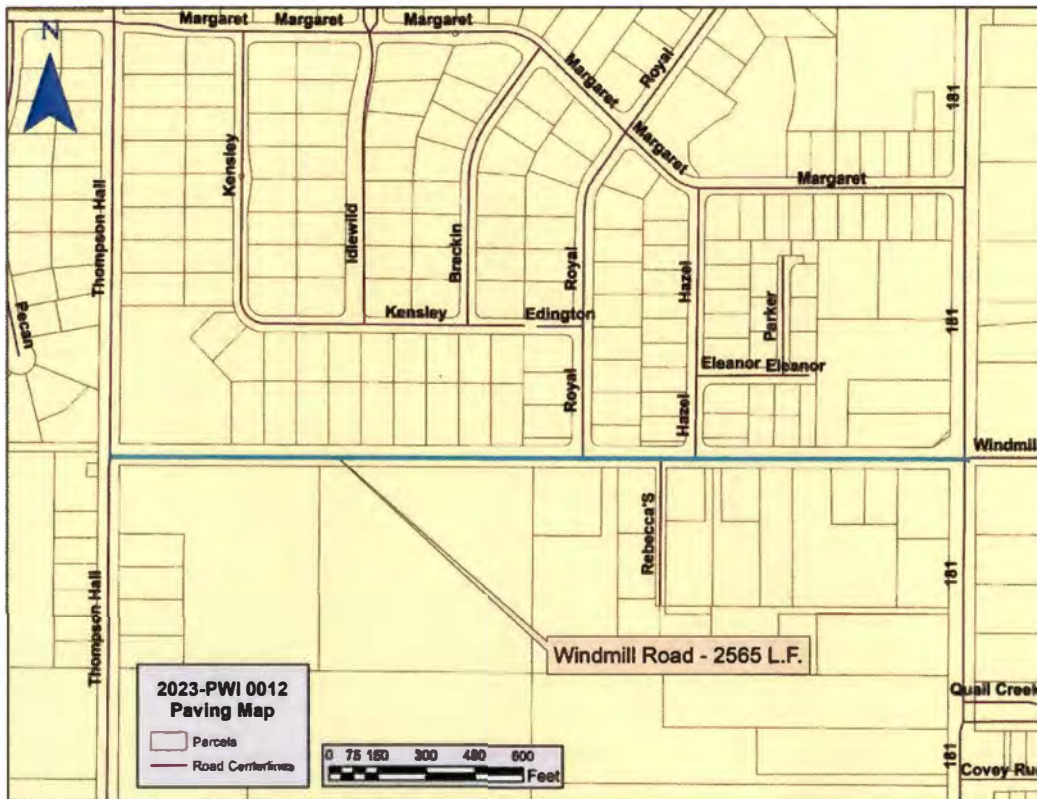


## 2. Haver Lane - 200 L.F. (Cul-de-sac)

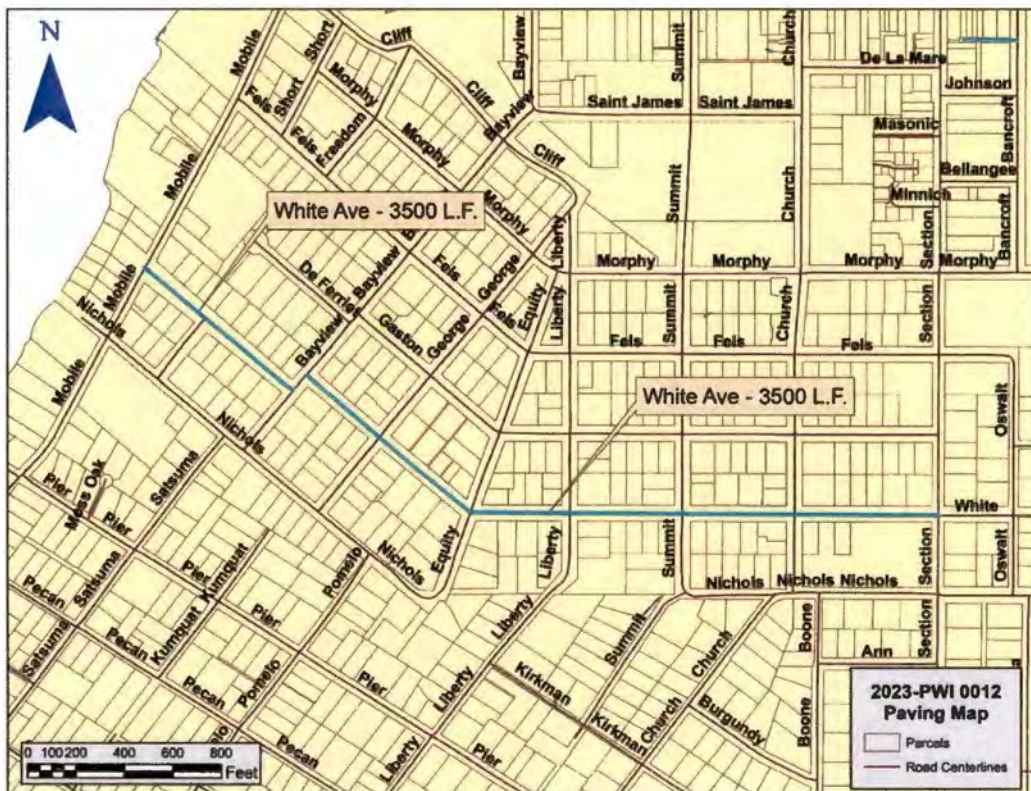




### 3. Windmill Road - 2565 L.F.

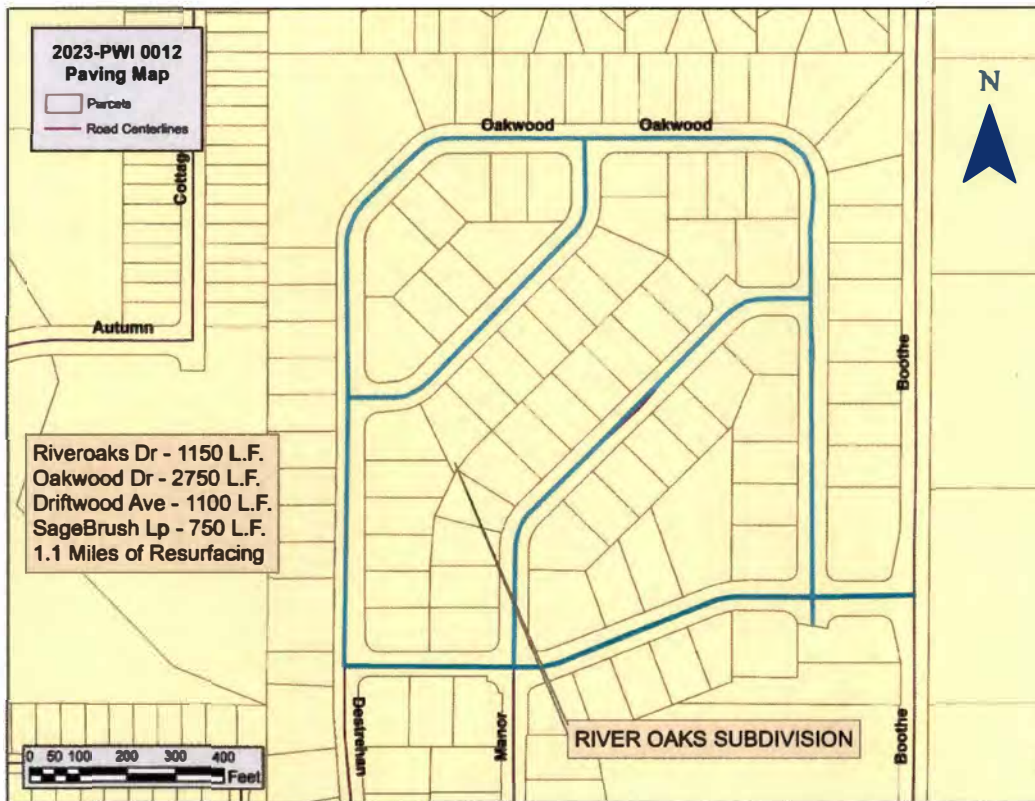


#### 4. White Avenue - 3500 L.F.

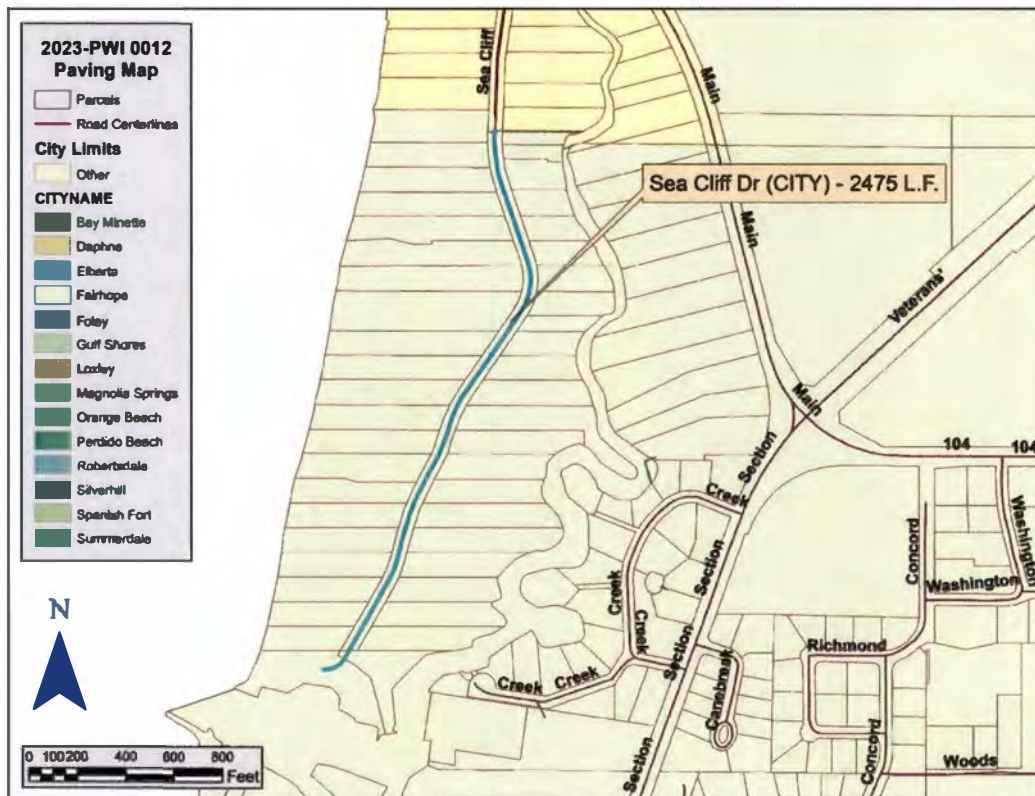




## 5. River Oaks Subdivision - 5750 L.F.

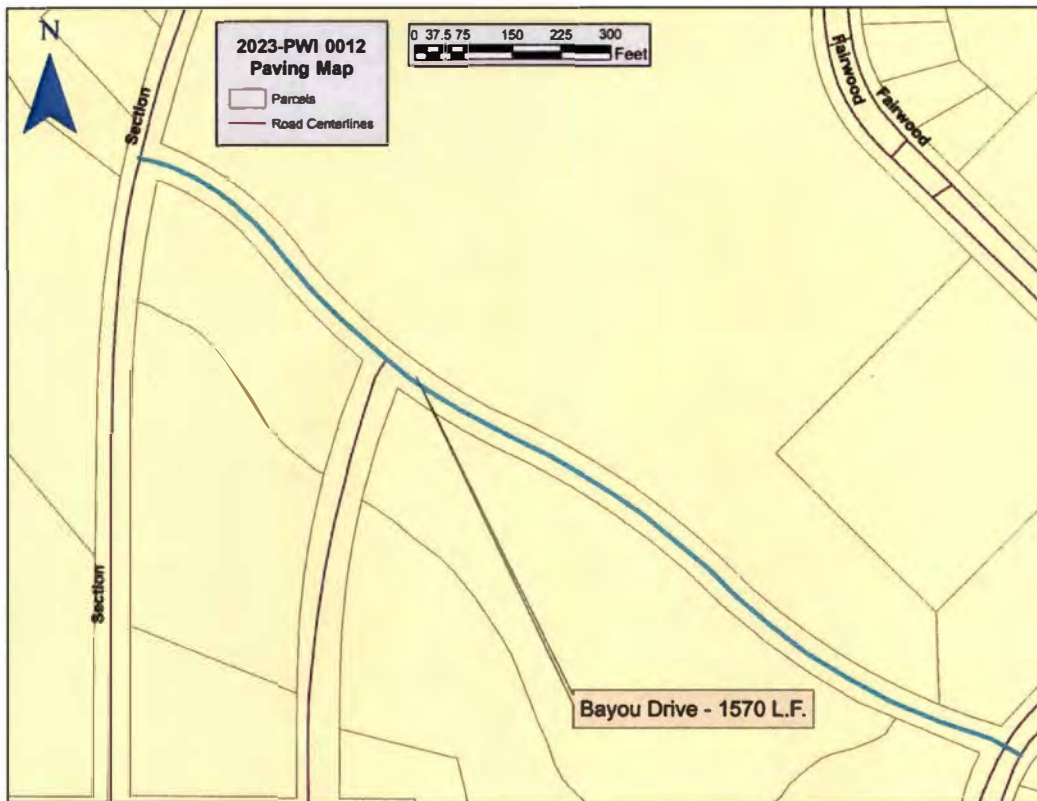


## 6. Sea Cliff Dr (City) - 2475 L.F.

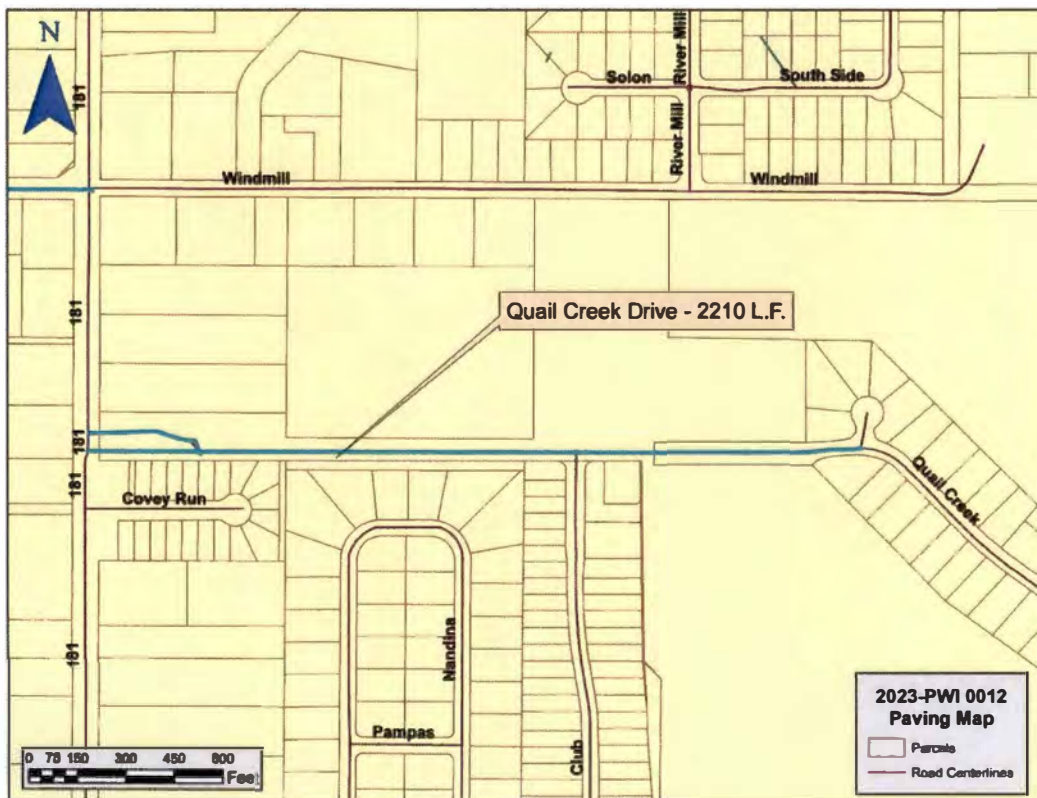




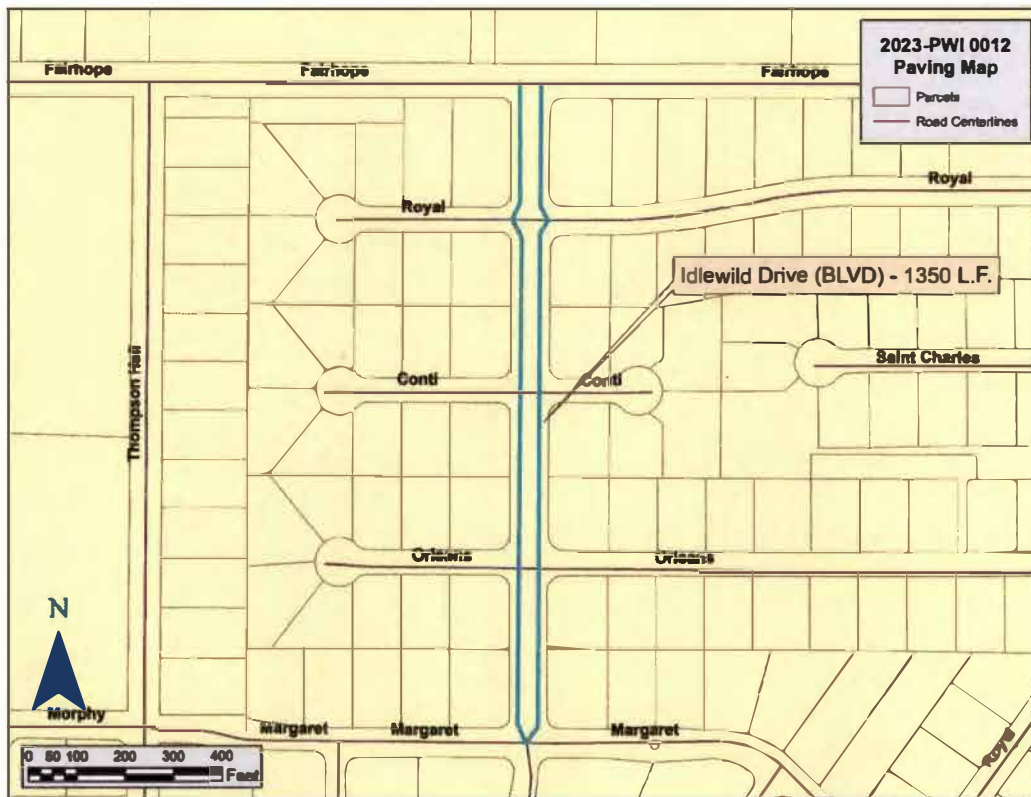
## 7. Bayou Drive - 1570 L.F.



## 8. Quail Creek Drive - 2210 L.F.



## 9. Idlewild Drive - 1350 L.F.



## Not Ranked - Pecan Building Parking - 4667 Sq. Yards



Project 2023-PWI 012 - City - Wide Roadway Resurfacing			
Priority	Road Name	Length	Cost Estimate
1.	Bancroft Alley	220 LF/0.04 Mi	\$12,000.00
2.	Haver Lane (Cul-de-sac)	200 LF/0.04 Mi	\$7,500.00
3.	Windmill Road	2565 LF/0.49 Mi	\$56,155.00
4.	White Avenue	3500 LF/0.66 Mi	\$98,285.00
5.	River Oaks Subdivision	5750 LF/1.10 Mi	\$162,653.00
6.	Sea Cliff Drive (City)	2475 LF/0.47 Mi	\$82,679.00
7.	Bayou Drive	1570 LF/0.30 Mi	\$52,278.00
8.	Quail Creek Drive	2210 LF/0.42 Mi	\$72,599.00
9.	Idlewild Drive (Blvd Road)	1350 LF/0.26 Mi	\$75,318.00
Paving Budget Totals:		19840 LF/3.76 Mi	<b>\$619,467.00</b>
Other Capital Paving Projects			
1.	Pecan Building Parking	4667 Sq. Yards	\$105,000.00
2.	City Hall/Civic Center Parking	3680 Sq. Yards	\$75,000.00
Other Funding Totals		8347 Sq. Yards	<b>\$180,000.00</b>
Total Paving Expenditures FY2023			<b>\$799,467.00</b>

### Riveroaks Dr.

- Width 20' \$33,244
- Length 1150'
- Resurface/Mill/Edge Mill Edge
- Valley Gutter damage None
- HC Ramps – Dome – 8.33% - 5x5 flat landing N/A
- Does the road need leveling a couple spots
- Road striping – Double yellow No striping
- Stop bars 2
- Crosswalk Striping None
- Sidewalk No damage
- Signage Good

Brief description of road / comments:

West part of the road from the entrance to Driftwood Ave.

### Oakwood Ave.

- Width 20' \$77,454
- Length 2750'
- Resurface/Mill/Edge Mill Edge
- Valley Gutter damage 1 section needs to be replaced, sinking.
- HC Ramps – Dome – 8.33% - 5x5 flat landing N/A
- Does the road need leveling a couple spots
- Road striping – Double yellow No Striping
- Stop bars 1 Stop bar
- Crosswalk Striping None
- Sidewalk No damage
- Signage Good

Brief description of road / comments:

Thin asphalt throughout, few road cuts

### Driftwood Ave.

- Width 20' \$30,826
- Length 1100'
- Resurface/Mill/Edge Mill Edge

## Driftwood Ave.

- Valley Gutter damage None
- HC Ramps – Dome – 8.33% - 5x5 flat landing N/A
- Does the road need leveling NO
- Road striping – Double yellow No striping
- Stop bars 2 stop bars
- Crosswalk Striping None
- Sidewalk No damage
- Signage Good

Brief description of road / comments:

Same condition as Riveroaks and Oakwood Ave.

## Sagebrush Loop

- Width 20' \$21,129
- Length 750'
- Resurface/Mill/Edge Mill Edge
- Valley Gutter damage None
- HC Ramps – Dome – 8.33% - 5x5 flat landing N/A
- Does the road need leveling NO
- Road striping – Double yellow No striping
- Stop bars 2 stop bars
- Crosswalk Striping None
- Sidewalk Few cracked panels
- Signage Good

Brief description of road / comments:

## Bayou Dr.

- Width 25' \$52,278
- Length 1570'
- Resurface/Mill/Edge Mill Edge
- Valley Gutter damage Standing curb, one section is cut out (across from Nix Center East entrance)



## Bayou Dr.

- HC Ramps – Dome – 8.33% - 5x5 flat landing
- Does the road need leveling NO
- Road striping – Double yellow Yes
- Stop bars 4
- Crosswalk Striping 3
- Sidewalk Good
- Signage Good

Brief description of road / comments:

Cracking visible throughout road, few road cuts

## Windmill

- Width 18 1/2' \$56,155
- Length 2565'
- Resurface/Mill/Edge Mill NO
- Valley Gutter damage None
- HC Ramps – Dome – 8.33% - 5x5 flat landing NO
- Does the road need leveling NO
- Road striping – Double yellow Yes
- Stop bars 2
- Crosswalk Striping None
- Sidewalk None
- Signage Good

Brief description of road / comments: Road edge breaking and cracking whole road.

## Quail Creek Dr. – To subdivision sign

- Width Ribbon curb to Ribbon curb - 24' Valley to Valley - 20'
- Length 2210'
- Resurface/Mill/Edge Mill Edge \$72,599
- Valley Gutter damage 1 section of ribbon curb needs replaced
- HC Ramps – Dome – 8.33% - 5x5 flat landing
- Does the road need leveling NO
- Road striping – Double yellow Yes
- Stop bars None
- Crosswalk Striping 1 pedestrian and 1 Golf cart
- Sidewalk Good

## Quail Creek Dr.

- Signage

Brief description of road / comments:

Pot holes by Club House, cracking whole way  
Stamped concrete at entrance.

## Idlewild Rd.

- Width 16' to median \$75,318
- Length 1350'
- Resurface/Mill/Edge Mill Full mill
- Valley Gutter damage NO
- HC Ramps - Dome - 8.33% - 5x5 flat landing - Bad ramps at Margaret intersection NW corner
- Does the road need leveling
- Road striping - Double yellow None
- Stop bars None present
- Crosswalk Striping 1
- Sidewalk None
- Signage Good

Brief description of road / comments:

Brck pavers at Entrance by Fairhope Ave. Exit lane pavers sinking.  
Also pavers at intersection of Royal Lane.

## Haver Ln

- Width 20' \$7038
- Length 135' with 65' Cul-de-sac
- Resurface/Mill/Edge Mill
- Valley Gutter damage 20' Section needs replaced from Oak tree roots
- HC Ramps - Dome - 8.33% - 5x5 flat landing N/A
- Does the road need leveling NO
- Road striping - Double yellow None
- Stop bars 1 stop bar.
- Crosswalk Striping None
- Sidewalk None
- Signage Good

Brief description of road / comments:

Pot holes, quite a few road cuts. Citizen called and  
complained about the condition of the road.

## White Ave

- Width 20' \$98,285
- Length 3500'
- Resurface/Mill/Edge Mill Edge
- Valley Gutter damage NO
- HC Ramps - Dome - 8.33% - 5x5 flat landing NO
- Does the road need leveling NO
- Road striping - Double yellow None
- Stop bars 10 stop bars
- Crosswalk Striping 1 crosswalk
- Sidewalk Good
- Signage Good

Brief description of road / comments:

Ton of road cuts all the way down. Patches everywhere.

Sea Cliff

\$82,679

W - 20'

L - 2375'

Mill - Full

Valley gutter needs repair - 77 LF

No AOA

No leveling

Striping - yes - Double yellow - Single white

Stop bars - no

Crosswalk - no

Sidewalk - N/A

Signage -

Alleyway

\$10,000

\$617,605