

**Minutes of Fairhope Airport Authority**  
**January 21, 2020**

The Fairhope Airport Authority met January 21, 2020 at 3:30PM in the Council Chambers at 161 N Section Street.

Present: Joe McEnerney, Chairman, Will Bruce, Don Lagarde, Vince Boothe and Jack Burrell who joined the meeting at 3:50PM. Chip Groner and Amy Pearson were absent. Also present was Josh Myrick, Attorney. Cynthia A Boothe took the minutes.

The minutes of the December 17, 2019 were considered and approved with a motion by Don Lagarde, second by Will Bruce and unanimously passed.

**Fairhope Airport Authority Operations:** Joe McEnerney reported that the Runway status is good and there were no NOTAMS issued. He also reported there are five runway and 3 taxiway lights out and they are being repaired.

**Update of the Flight Feeder system:** David Shear stated that he and Chip Groner have chosen the Flight Aware program and are in the process of having the system set up.

**Review of the annual inspection by the Alabama Aeronautics Bureau of the H L "Sonny" Callahan Airport:** Joe McEnerney shared with The Board the annual inspection by the Alabama Aeronautics Bureau of the H L "Sonny" Callahan Airport and stated that the report showed no major problems only a few repairs that need to be addressed.

**Discussion of the development of the 62 acres on the east side south of the new hangar plats:** Don Lagarde stated that he has had discussions with Zach McNeill who is interested in buying land on the east side but he will need to speak to Graham Coffelt with the FAA's Southern Region Airports District Office before any decisions can be made.

**Update on the revised H L "Sonny" Callahan Airport Security Plan:** Joe stated that the security plan revisions have been made and it has been sent in.

**Review of the "Ultimate" T-hangar build-out for the southwest side of the Airport:** Joe McEnerney stated that Hank Eubanks of Volkert sent out two different plans for T-hangars to all the Authority members for them to look at and whichever plan that is decided on will be included in the new Airport plan update. These plans are subject to future revisions

**Update on the development of new plats on the southwest side of the Airport:** Don Lagarde stated that Don Hansen of Fairhope Hangar Partners is ready to sign a lease for box hangars on the southwest side as soon as the Authority completes their revisions of the lease agreement.

**Attorney's Report:** Josh Myrick

No change in the IRS audit for the Airport Improvement Bonds, Series 2007

Update on the recovery for south side fence repair: Josh reported that he has filed with the small claims court to try to recover the cost of the fence repairs and he should have a result to report by the March meeting.

Review and approval of the changes to the Authority's standard hangar lease: All changes presented have been made.

Update on negotiations with tenants for ground leases for the East Side:

Plat 10-Josh stated that he had not heard from the applicant so the plat will be considered not leased.

Plat 11-Joe McEnerney stated that he has talked to the applicant who stated that they still plan on moving forward with the lease.

Plats 13 and 14-Josh stated that he would send the applicant a lease.

**Continental Aerospace Technologies report:** David Shear

Additional landscaping at the entrance along the North hangar: David has an estimate for the cost of a fence to screen the side of the building and it would be \$3,000 for a wooden fence and \$6,000 for a metal fence. Vince Boothe made a

motion to install a wooden fence, second by Jack Burrell and unanimously passed. The hangar will also be power washed.

Update on the disposal of the abandoned aircraft at the Airport: Josh Myrick stated that he has made every attempt to contact the owner who has until January 25, 2020 to contact him or the aircraft can be disposed of by the Fairhope Airport Authority. A motion was made by Don Lagarde to donate the aircraft to the Aviation School after the expiration of the notice, second by Will Bruce and unanimously passed.

David Shear stated that there are three more abandoned aircraft that he is working on trying to get the owners to remove them from the airport.

Audit of aircraft owner's liability insurance for Fairhope based aircraft: David Shear reported that he had verified all but three aircraft.

Opening of the east side for new apron area for use: Joe McEnerney stated that he would check with Hank Eubanks of Volkert to see if any additional painting or barriers need to be added before the new apron is opened. Don Lagarde was willing to help Joe with this project.

Repair of fence on Bishop Road: Joe McEnerney stated that the fence has been repaired at a cost of \$2,500.00.

### **Engineer's Report:**

Update on 2019 AIP construction project on the East Side: Vince Boothe stated that the project is complete except for a few minor repairs and cleanup.

Electric gate for the east side: Joe McEnerney stated that he thinks he may have found a gate that would be less expensive than the gate the Authority was originally proposed. However, the gate is not necessary until they have some hangars being built on the east side. Vince Boothe asked if there was electricity available to operate the gate and Joe stated that there is electricity on both sides of the gate.

**Treasurer's Report:** Joe McEnerney stated that the financials are in good order and went over the expenses for December. He also reported that the 2018 AIP grant is currently being audited pursuant to the FAA's "single audit" requirements. The audit is being conducted currently by Warren Averett.

**Other Business:** Will Bruce reported that he had been trying to get in touch with David Keller to take over maintaining the website but has been unable to reach him so he will get in touch Abe Harper to see if he would be interested.

Amy Pearson joined the meeting at 4:10PM.

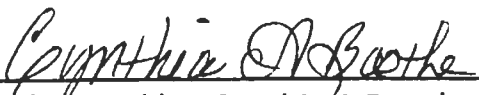
**Economic Development of the Airport and potential leasing of Airport land sales. Executive session pursuant to 36-25A 7(a) (6) and (7) Land Sales and Commerce/Trade secrets**

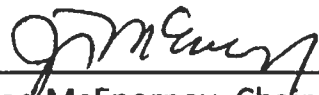
A motion was made by Amy Pearson to go into executive session for approximately 25 minutes, second by Vince Boothe and unanimously passed by roll call at 4:15PM.

At 5:03PM the meeting was reconvened with a motion by Amy Pearson, second by Jack Burrell and unanimously passed.

Don Lagarde stated that he would like to amend the lease for Fairhope Hangar Partners to have the members name the Airport Authority as additionally insured on their individual aircraft policies. Jack Burrell made a motion to approve the January 8, 2020 revised lease for Fairhope Hangar Partners subject to making the Airport Authority additionally insured, second by Don Lagarde and unanimously passed.

There being no further business, a motion was made to adjourn the meeting by Jack Burrell, second by Amy Pearson and unanimously passed at 5:08PM.

  
Submitted by: Cynthia A Boothe

  
Joe McEnerney, Chairman