



## FHPL BOARD OF TRUSTEES MEETING

06/20/22

The meeting was called to order at 4:02 PM with the first order of business accepting the minutes of the previous board meeting held on 04/18/22.

**Monthly Statistics:** A review of the fiscal year month-to-date performance statistics was presented, and approved by Andy and Anne. The state of AL requires the number of visits to be segmented by age group. The number of visits in May increased (315). The board unanimously approved all three statistical reports to be accepted.

### **New Business:**

- 1) RSA onetime payment was made to retired members & beneficiaries of deceased retirees who retired prior to March 1, 2022. Cost for seven retired employees is \$2,650, taken from deferred revenue.
- 2) The Holiday schedule for 2022-2023 was approved by the Board, with the addition of the Juneteenth holiday for 6/19/23 which sends positive message to the community
- 3) Safety Deposit Box closed 5/23/22, saving a monthly fee \$60.

### **Old Business:**

- 1) Single Tax Presentation- June meeting did not include a vote on the Library's proposal; Anne Brooks will attend next meeting with Tamara to help answer questions.
- 2) Impact 100 grant submitted- discussed upcoming site visit in July-August. The process is competitive, but the Friends submitted a strong proposal.
- 3) Banking- PNC Update
- 4) Update on FY 23 budget meeting with the Mayor: Director and two Board members met with the Mayor and city Treasurer in June. The Mayor requested more documentation which the Director submitted; this included salary comparisons, payroll details and actuals of current budget year.
- 5) Update on Capital Campaign-Brochure created by Randal to pass to the Rotary clubs and other potential donors.
- 6) Budget Discussion- Raises for employees PT & FT, Maintenance money will be spent) after the Summer Reading Program
- 7) Switching to Alabama Super Computer Authority for Internet access; AT&T is the provider; no set date yet
- 8) COLA discussed none noted for Library employees
- 9) Outreach by the Director continues to local organizations regarding library services and the upcoming 2<sup>nd</sup> floor addition (specifically the Fairhope Kiwanis Club and the Point Clear Rotary Club); suggestion for a combined ask of all 3 Rotary clubs in Fairhope. We will work with Joe Strange to put pictures in the club's newsletter.

- 10) Elevator maintenance- parts shortage which is affecting both program and day-to-day operations of the library
- 11) Library User Feedback: Very complimentary, unsolicited feedback was given by Fairhope citizens and visitors. Most common feedback was praising the courteous, professional and knowledgeable staff. Other comments included "Favorite Library in the US", "Enjoy using HOOPLA" and "Well run, best thing in Fairhope". Thanks to everyone for their hard work!

Meeting adjourning at 5:17 pm.

Respectfully Submitted,

*Debra Langham*