

## **Minutes of Fairhope Airport Authority December 15, 2015**

The Fairhope Airport Authority met December 15, 2015 at 4:30PM in the Delchamps Suite, Room 1, in the Civic Center at 161 N Section St.

Before beginning the agenda items Joe McEnerney introduced Chip Groner as the newest member of the Airport Authority and Mr Groner gave a brief background of his career and aviation experience.

Present: Joe McEnerney, Chairman, Pam Caudill, Ray Hix, Tom Scheck, Vince Boothe and Chip Groner. Absent was Jack Burrell. Also present was Josh Myrick, attorney. Cynthia A Boothe took the minutes.

The minutes of the November 17, 2015 meeting were considered and approved on a motion by Ray Hix, second by Pam Caudill and unanimously carried.

The minutes of the December 4, 2015 Marketing Committee meeting were considered and approved on a motion by Pam Caudill, second by Vince Boothe and unanimously carried.

**Update on marketing plan for the Fairhope Airport Authority:** Pam Caudill went over a proposal by LRD for a website and marketing plan for the Authority as well as the cost involved. After a group discussion it was decided to table the proposal until the next meeting so there will be time to look at other marketing firms in the area.

**Update on 2015 AIP Project:** Joe McEnerney stated that the work on both the east and west sides are ongoing. The east side earth work is about 20% completed and the work on the west side for drainage improvement has started and for about 10 days in January there will be some disruption to the airport but should not cause any major problems.

**Repairs for the North Hangar:** Joe McEnerney stated that Continental Motors has refurbished the North Hangar consistent with its commitment in its lease renewal. Also included in the lease renewal was a commitment by the Airport Authority to repair the skirting on the side of the building and to repair a roof

leak. The skirting will not be done at this time but he stated that after getting a couple of estimates for the roof repairs he would like to ask for a motion to have KEMKO repair the roof for \$4,750.00. After a group discussion Pam Caudill made the motion, second by Ray Hix and unanimously carried.

**Treasurer's Report:** Ray Hix and Joe McEnerney stated that the financials are in good shape and that the sweep account is now in place and there should be a savings in service charge fees going forward.

Before moving forward Joe McEnerney announced that the Airport and the City of Fairhope recently won the Norman Walter, Sr award from the South Alabama Regional Planning Commission for the building of the Academy which is a prestigious award for the City and the Airport Authority.

Before the next item on the agenda Ray Hix asked to discuss the recently formed subcommittees. He stated that with these committees being subject to the same meeting laws as the Authority that it might be easier to just have a focus person who can consult with someone else if there is a need. After a group discussion a motion was made by Ray Hix to dissolve the subcommittee structure, second by Pam Caudill and unanimously carried.

**Update on closing ground lease for commercial hangar on Plat 2:** Before beginning this agenda item Ray Hix recused himself from the meeting. Josh Myrick stated that after minor changes to the lease that it should be finalized by Thursday, December 17<sup>th</sup>. Chip Groner suggested that going forward it might be beneficial to have the ground leases include some control over the types of doors and the colors of the hangars being built.

There being no further business the meeting was adjourned at 5:30PM.

A handwritten signature in black ink, appearing to read "Joe McEnerney", is written diagonally across the bottom left of the page.