

**Minutes of Fairhope Airport Authority  
September 14, 2021**

The Fairhope Airport Authority met September 14, 2021, at 5:00PM in the City Council Chambers at 161 N Section Street.

Present: Don Lagarde, Chairman, Jack Burrell, Pel Henry, Vince Boothe, Chip Groner, Will Bruce and Amy Pearson. Also present was Josh Myrick, Attorney. Cynthia A Boothe took the minutes.

The Minutes of the August 10, 2021, meeting and the Minutes of the August 31, 2021, "Special Meeting" were considered and approved with a motion by Vince Boothe, second by Jack Burrell and unanimously passed.

**Airport Operations:** Chip Groner stated that the taxiway lights are still out, and he has a quote from Moody's Electric to repair them for \$20,000.00. He also stated that the AWOS is out. Don Lagarde stated that he had a quote to repair the AWOS for \$2,500.00. A motion was made by Chip Groner to accept the bid from Moody's Electric to spend up to \$20,000.00 for the repair of the taxiway lights, second by Pel Henry and unanimously passed. Pel Henry made a motion to spend up to \$2,500.00 to repair the AWOS, second by Chip Groner and unanimously passed. Pel Henry stated that he has a quote from Consolidated for a slide gate for \$12,300.00. After a group discussion, a motion was made by Jack Burrell to approve up to \$12,300.00 for a slide gate at the County Rd 32 entrance to the East Side to be located by Hank Eubanks of Volkert Engineering, second by Vince Boothe and unanimously passed.

**Presentation of budget:** Amy Pearson went over the 2021-2022 Proposed Budget including Revenue, Expenses, Net Income & ending cash position, and Outer years outlook. After a question and answer discussion Vince Boothe made a motion to accept the proposed budget as presented, second by Pel Henry and unanimously passed.

**Engineer's report:** Hank Eubanks stated that he will have the preapplication for the 2022 Grant for \$150,000.00 for reimbursement ready by the end of the week. The deadline for application is October 1, 2021. He also stated that the FAA will

let him know, probably in December 2021, to send in the application for the grant.

**Continental Aerospace Report:** Nick Van Houten stated things at the Airport are going well and that Continental has a new interim CEO named Karen Hong. He thinks that the North Hangar issues will be resolved soon. He also stated that the Net Jet fundraiser event will be held on October 7<sup>th</sup> in the Avionics Hangar.

**Legal Report:** Josh Myrick stated that he emailed a copy of the reporting form for the 2% surcharge to everyone and needs feedback for any changes that need to be made. After a group discussion a motion was made by Jack Burrell to approve the sales reporting form for the 2% surcharge with the following amendments- exclusion of engine sales under item #5 and to remove the notary requirement, second by Will Bruce and unanimously passed.

**Discussion of hiring public adjuster Austin Tanner:** Don Lagarde introduced Austin Tanner who works for a consulting firm and may be able to help the Airport receive more money from their Hurricane Sally claims. Mr Tanner stated that his company would look at the Airport's insurance claim to see if they felt more money may be due. Don asked Mr Tanner to reach out to the insurance carrier to see what paperwork has been filed and if any releases were signed.

**Discussion of ACA Convention:** Chip Groner stated that the Aviation Council of Alabama will have their convention October 17<sup>th</sup> through October 20<sup>th</sup>, 2021. After a brief discussion Jack Burrell made a motion to have the Authority sponsor two members to attend the convention up to \$275.00 per member, a second by Pel Henry and unanimously passed. Vince Boothe and Chip Groner will be attending.

**Other Business:** Vince Boothe stated that Volkert had a work session for the Authority members to present changes to the FBO building and parking lot requested by the Authority. Vince then made a motion to approve the new design concept of the FBO building presented to the Authority members by GMC and the parking lot redesign by Volkert with the understanding that this concept will have to be priced for construction and with redesign costs before the Authority moves forward with budgeting and final approval for construction, a second was made by Pel Henry and unanimously passed.

Will Bruce stated that the new website is about half way there and photos and other information needed is still being gathered to finish it.

Don Lagarde mentioned that he got a phone call from Duncan Gillis about possibly building a hangar on the southwest area of the Airport close to the Hansen Group hangar.

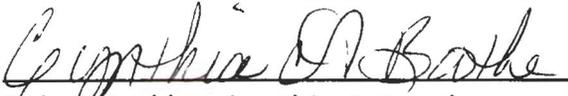
Vince Boothe made a motion to accept the slate of officers presented at the September meeting with Don Lagarde as Chairman, Chip Groner as Vice Chairman, Will Bruce as Secretary and Amy Pearson as Treasurer. A second was made by Will Bruce and unanimously passed.

**Move to Executive Session:** Josh Myrick stated that the Authority needed to move to Executive Session under the Pending Litigation Exception of the Open Meetings Act for approximately 20 minutes. Pel Henry made a motion to move to Executive Session to discuss pending litigation for 20 minutes, second by Chip Groner and unanimously passed. The Authority moved to Executive Session at 6:27PM.

The Authority returned from Executive Session and reconvened at 7:00PM.

There being no further business, a motion was made by Jack Burrell to adjourn, second by Pel Henry and unanimously passed. The meeting adjourned at 7:02PM.

  
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Don Lagarde, Chairman

  
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Submitted by: Cynthia A Boothe