

**Minutes of Fairhope Airport Authority**  
**March 16, 2021**

The Fairhope Airport Authority met March 16, 2021 at 4:30PM in the Council Chambers at 161 N Section Street.

Present: Don Lagarde, Chairman, Joe McEnerney, Amy Pearson, Vince Boothe, Chip Groner, Jack Burrell and Will Bruce. Also present was Josh Myrick, Attorney. Cynthia A Boothe took the minutes.

The Minutes of the February 16, 2021 meeting were considered and approved with a motion by Jack Burrell, second by Vince Boothe and unanimously passed.

The Minutes of the March 9, 2021 "Special Meeting" were considered and approved with a motion by Vince Boothe, second by Chip Groner and unanimously passed.

**Fairhope Airport Operations Report:** Chip Groner reported that one runway light and one sign were down but are being repaired. He also reported that he had talked to Frank Farmer, Head of Aviation for Alabama ALDOT, who asked if the Authority was interested in a grant toward the building of the new FBO on the East Side. He suggested that the application should be submitted for 50% of the total cost to build the FBO. Chip then talked to Hank Eubanks of Volkert Engineering, to update the cost of the construction and then Chip will meet with Mr Farmer on Friday. Vince Boothe made a motion to have Chip meet with Frank Farmer and to come back with more details about the direction the Authority needs to take to apply for this grant, second by Jack Burrell and unanimously passed.

**Report on construction of 20 T-hangars on the east side:** Vince Boothe stated that he had talked to Hank Eubanks about a proposal for the design of the hangars which they will bring to the Authority next month for approval which will allow them to move forward with the design which will take about 30 to 60 days. After the design approval, bid packages will be sent out for a two-week period after which the final costs can be determined for securing financing.

**Approve resolution for authorizing the Chairman to execute a letter of intent to submit a sub-application for the DR-4563 for \$2,775.00 (Hurricane Sally) FEMA's Hazard Mitigation Program:** Jason Wilson went over details for the grant and stated that the grant would require a 25% match. After a group discussion Jack Burrell made a motion to authorize the Chairman, Don Lagarde, to execute a letter of intent for the grant, second by Vince Boothe and unanimously passed.

**Resolution authorizing the Chairman of the Authority to execute a FAA grant application in the amount of \$508,514.00 for the airport coronavirus response grant program (ACRGP):** Jason Wilson went over the grant and stated that the actual amount of the grant allocation is \$23,000.00. After a group discussion a motion was made by Chip Groner to authorize the Chairman to execute the grant application, second by Joe McEnerney and unanimously passed.

**Update on repairs to the ALEA hangar and Continental's North Hangar:**

- a. Review and approval of final payment for the Public Safety Hangar to M W Rogers subject to receiving final lien waiver (113,800.98)

Vince Boothe stated that he, Don Lagarde, and City representatives met at the hangar and all repairs appeared completed and the City sent a letter of acceptance. He then stated that he received a phone call last night that there were some problems found with the south wall where it appears that some bolts may have sheared off during the storm so Joe has contacted the insurance company and he is waiting to hear from them about adding this damage to the previous claim. After a group discussion Vince Boothe made a motion to pay M W Rogers \$100,000.00 subject to receiving a partial lien waiver, second by Chip Groner and unanimously passed.

**Continental Motors report:** Nick VanHouten reported that everything is going well, and the North Hangar and office repairs are finished. He also reported that the jet event from the previous weekend went well.

**Attorney's report:** Josh Myrick stated that he looked at the Authority By-laws and it does not state that the meetings have to be at any specific day or time so the Authority can change the meeting day and time if they choose.

He also stated that professional competence is allowed for an executive session so the Authority can have an executive session stating professional competence as the reason.

Vince Boothe stated that he had done some research on the fuel farm and the best he can tell is that Continental owns it. He feels that the Authority may need to look at possibly meeting with Continental to discuss the cost of repairs, maintenance and insurance that the Authority has spent on the fuel farm in the past.

**Treasurer's report:** Amy Pearson stated that the financials are in good order and went over the bills. She also stated that part of the agreement of the refinancing of the bond was to move the bank accounts to Trustmark Bank.

A motion was made by Amy Pearson to open the Authority's primary operating checking account at Trustmark Bank with Don Lagarde, Chip Groner, Jack Burrell and Amy Pearson as the signatories, second by Vince Boothe. Joe McEnerney, Don Lagarde, Amy Pearson, Vince Boothe, Chip Groner, and Will Bruce all voted "Aye". Jack Burrell abstained.

A motion was made by Amy Pearson to open the Authority's FAA grant administration checking account at Trustmark Bank with Don Lagarde, Amy Pearson, Kim Creech, Belinda Job and Jack Burrell as the signatories, second by Vince Boothe. Joe McEnerney, Don Lagarde, Amy Pearson, Vince Boothe, Chip Groner and Will Bruce all voted "Aye". Jack Burrell abstained.

Amy made a motion to liquidate the MMA account at Bryant Bank with a balance of \$63,000.00 to the operating account before it is moved to Trustmark Bank, second by Vince Boothe and unanimously passed.

**Discussion to change the regular board meeting date to the second Tuesday of each month at 5:00PM:** Don Lagarde stated that he would like to change the meeting date and time to the second Tuesday of each month at 5:00PM. A motion was made by Jack Burrell to make the change, second by Vince Boothe and unanimously passed.

**Other Business:** Don Lagarde thanked Joe McEnerney for his sixteen years of service to the Airport Authority, five of those years as Chairman.

He also stated that A Long Boring has started work on the water line to the hangars being built on the West Side.

**Executive Session:** Don Lagarde stated that he needed a motion for Executive Session. A motion was made by Vince Boothe to go into Executive Session for 30 minutes to discuss the professional competence of certain individuals, second by Chip Groner and unanimously passed. The Authority went into Executive Session at 5:50PM.

The Authority reconvened the meeting at 6:26PM.

Vince Boothe stated that he heard back from Volkert Engineering that the cost for the survey and design of the 20 T-hangars would be \$58,885.00. After a group discussion Jack Burrell made a motion to authorize Volkert Engineering to begin work on the survey and design of the 20 T-hangars with a not to exceed cost of \$59,000.00, second by Vince Boothe. Joe McEnerney, Don Lagarde, Vince Boothe, Chip Groner, Jack Burrell and Will Bruce all voted "Aye". Amy Pearson voted "Nay".

A motion was made by Jack Burrell to adjourn the meeting, second by Chip Groner and unanimously passed. The meeting adjourned at 6:36PM.



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Don Lagarde, Chairman



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Submitted by Cynthia A Boothe