



July 29, 2022

Addendum 1

RFQ No. PS015-22

Natural Gas Engineering Consulting Services

Addendum 1 contains questions and answers submitted via email.

This bid will be opened at the City of Fairhope's City Services and Public Utilities Building, 555 South Section Street, Fairhope, AL 36532 at 2:00 p.m. on Tuesday, August 2, 2022. Vendors shall acknowledge this Addendum 1 on their submitted Bid Response Form.

Attached is the Sign In Sheet for the Non-Mandatory Pre-Bid Meeting held on July 19, 2022 at 10:00 a.m.

Questions Submitted Via Email:

1. I see that a City of Fairhope Business License is required. Does a company also need to have an office in the City of Fairhope to be considered?
A. An office in the City of Fairhope is not required. However, one of the evaluation categories is *Understanding and Familiarity with the Needs of the Environment of the Community, and Proximity to the project area* is a subcategory of that.
2. Does the City of Fairhope require a specific software to be utilized for the Hydraulic Modeling listed under item 3 of "Scope of Services"? Or have a preferred software?
A. The City does not have a preference, we are open to all options at this point.
3. Does the City of Fairhope have their installation and maintenance records digitized or are they kept hardcopy only?
A. Hard copies only.
4. Does the City of Fairhope have any specific drafting software requirements or preferences?
A. No.
5. Would the City of Fairhope be able and willing to share a copy of their current O&M and Construction standards for our review to assist in approach development?
A. The City does not feel this is pertinent for this RFQ, but will provide all necessary documents for the design once an engineer is selected.
6. Would the awarded firm be responsible for reporting and/or coordinating with the Alabama Public Service Commission (or other regulatory bodies) on behalf of the City of Fairhope?
A. No, all communications with regulatory agencies will be done by the City.

7. In reference to Alabama Public Service Commission's "NaturalGasRules.pdf" available on their website, we feel the pressure monitoring requirement on page 20 is vaguely worded, does the City of Fairhope have documented standards to comply with this requirement available?
A. The City handles this regulation.
8. Can the City of Fairhope share their desired or planned replacement goals with us in order to better our approach? This would greatly aid in our understanding of the resources necessary to successfully complete this program.
A. This will be addressed with the selected firm.
9. Does the City of Fairhope have a list of stock materials available to assist in our approach development?
A. Current inventory or stock materials will not aid in the RFQ submission.
10. Does the City of Fairhope have limitations set forth on how they purchase and acquire materials and equipment? For example, approved vendors list, domestically manufactured only, etc.?
A. All purchases shall be done off of an Approved Vendor list, which will be provided to the selected firm.
11. Would the awarded firm be responsible for assisting with the development of the lists and policies mentions in the question above?
A. No.
12. Would the City of Fairhope use their own internal labor to perform the installation and construction activities? Contract out? Or a combination?
A. This will be addressed with the selected firm.
13. If contracting labor, would the awarded firm be responsible for managing, scheduling, etc. for the construction activities? Or solely developing budget? (see item 5 under "Scope of Services")
A. This will be addressed with the selected firm.
14. If the awarded firm shall manage the work (see question above), what system/software does the City of Fairhope use to release work to contractors and manage their work?
A. This will be addressed with the selected firm.
15. What Operator Qualifications does the City of Fairhope require for the Leak Survey and/or atmospheric corrosion inspection services listed under item 2 of "Scope of Services"?
A. A complete Operator Qualifications list will be provided to the selected firm.
16. Does the City of Fairhope have a written qualification program that could be shared with us in order to better develop our approach?
A. The Operator Qualifications will not aid in the RFQ preparation.
17. What Operator Qualifications does the City of Fairhope require for the Inspection services listed under item 8 of "Scope of Services"?
A. A complete Operator Qualifications list will be provided to the selected firm.

18. Does the City of Fairhope have the licenses for the digital tools referenced in item 8 of “Scope of Services”? Or would the awarded firm be responsible to purchase licenses, select, or develop this software?
A. The selected firm shall be responsible for this line item.
19. Would the City of Fairhope provide the necessary hardware for real time updates or would the awarded firm provide all of the necessary hardware?
A. The selected form shall provide all necessary hardware.
20. Would the City of Fairhope provide the appropriate gauges and equipment for the inspection services or would this be the responsibility of the awarded firm? Does the City of Fairhope have specific gauge and/or measurement equipment requirements?
A. All equipment and the calibration of that equipment is the responsibility of the selected firm.
21. Which inspection services are being requested under item 8.1 of “Scope of Services”? Please be specific in your response. (For example – CWI, CP, CIP, fusion, NICET, etc.)
A. Any and all inspections related to the project will be the responsibility of the selected firm.
22. Will instrument level survey be required to complete the engineering and design work shown under item 4 of “Scope of Services”? If so, what is required, please be specific.
A. Yes, sub foot for above ground infrastructure and sub centimeter for below ground infrastructure will be required.
23. Can you describe what content is expected to be delivered (and how many copies) in a construction package as described in item 6 of “Scope of Services”?
A. This will be agreed upon with the selected firm.
24. Will the awarded firm be responsible for in-field/on-site Construction Management of the projects associated with this program? Including contractor oversight and stop-work authority?
A. Yes, including the contractor oversight and stop-work authority.
25. Based on the schedule outlines in the RFQ document, the notice to proceed is expected 9/1/22. Are there any specific goals in place to begin construction of replacement work by a specific date? What is the allowable timeline for preliminary system review and analysis?
A. A timeline will be agreed upon by both parties and ample time shall be given to ensure a complete project.
26. Will the City of Fairhope allow redlines to the Sample Contract Agreement during contract finalization? (We would look to strike liquidated damages from section 3 and add epidemics and pandemics to the list of force majeure events in section 8 of the sample contract attached to the RFQ)
A. Bidders are allowed to redline items in the sample contract and provide a reason for the redline. Any redlined items will be reviewed during contract finalization with the selected firm.
27. Can you describe any existing GIS software and datasets that are utilized? Do you use ESRI products?
A. The City uses ESRI products.

28. Can you describe any datasets you maintain currently in GIS?
A. Arc GIS mapping.
29. Do you have any existing online web mapping capability that the results could be added to (such as ArcGIS Online or Enterprise) or would we be expected to initiate this for you as part of this program?
A. The City utilizes Arc GIS Online.
30. Do you access/edit any data currently using mobile devices – and if so which devices do you prefer and which applications?
A. IOS is currently used, but not required.
31. Do you currently use any track and trace software?
A. No.
32. In relation to the Inspection service noted in item 8 under “Scope of Service”, does the City of Fairhope have a specific software used for scanning F-2897 barcodes? A specific preference? (Spot, for example)
A. The selected firm shall be responsible for all tracking and traceability.
33. In regard to item 8.9 under “Scope of Service”, will the binder’s profile be predetermined by the City of Fairhope? OR would the awarded consultant be responsible for developing said profile?
A. The development of this item will be discussed with the selected firm during the design phase.
34. Does the City of Fairhope plan on creating a “Leak Prone Gas Service” program? Should the awarded consultant plan to participate in that program as well?
A. Yes.



NON-MANDATORY PRE-BID MEETING

RFQ PS015-22: Natural Gas Engineering Consulting Services

Meeting Date/Time: 07/19/2022 at 10:00 a.m.

Representative's Name	Company	Phone	Email
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Jeremy Little	COF	251-928-8003	Jeremy.Little@FairhopeAL.gov
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