



Fairhope Public Library Board of Trustees
Regularly scheduled Meeting on Monday, December 6, 2021
Giddens Conference Room

Called to Order at 4:08 by Board Chair Anne Johnson

ATTENDANCE: Anne Johnson, Dan Stankoski, Randal Wright, Andy Parvin and Tamara Dean. Absent City Council Liaison, Jimmy Conyers

MINUTES: Minutes from the regularly scheduled October 18 meeting were unanimously approved.

REPORTS: Monthly Statisticals, Employee Report and Financial Statement were not available for review.

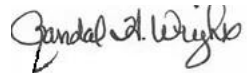
NEW BUSINESS: 1) Trustee Training...prior to this meeting each Trustee viewed 2 short take online videos individually. We discussed the 2 training videos, "Board Self Evaluation" and "Succession Planning and New Board Orientation". We are a governing body for the library which means we make important fiscal and administrative decisions so members of the Board of Trustees must be enthusiastic supporters of our library with an understanding of the responsibilities and competencies needed to make the board successful. The American Library Association recommends that Trustees assess their personal competencies on an annual basis to build a better picture of the strengths and weaknesses of the Board. We discussed this idea and the need to help promote the library by attending City Council meetings and sharing library news. We discussed ideas for selecting new board members and creating procedures to help orient potential members to the role of trustee. It was agreed that the selection of members of the board of trustees needs to be part of the board's strategic plan to ensure we are reaching people with the skills and experience we need to have a balanced, efficient and strong board.

OLD BUSINESS: 1) A discussion on the 2nd Floor Renovation Project allowed Ms. Dean to update us on the status of the plan. Mott MacDonald has finished to building/architectural plans that include detailed information on costs for each area of the renovation. The cost of these plans was paid by the library. Their estimate for the redesigned space is \$1.1 million. We discussed the need to raise the money needed for this redesign of the upstairs area and we will revisit this discussion at our next meeting.

2) We are still looking for a new member for the board and we will continue to review applications and reach out to community members for recommendations.

Meeting adjourned at 5:00 with a reminder that our next meeting is on Feb. 21 at 4:00.

Respectfully Submitted,

A handwritten signature in black ink that reads "Randal H. Wright". The signature is written in a cursive style with a large initial 'R'.

Randal H. Wright