

Fairhope Public Schools Commission
November 3, 2021

Members present: Amy Foley, Paul Hannon, Danielle Mashburn-Myrick, Carrie McLemore, Miranda Schrubbe, Hill Robinson
Members absent: Robert Brown, Robin Coleman, Cornelius Woods
Principals present: Julie Pierce, FWE; Spencer Segrest, FEE; Patrice Wolfe and Lynn Smith, JLN; and Jon Cardwell, FHS
Guest: John Wilson, Baldwin County Board of Education Chief School Financial Officer

Carrie McLemore called meeting to order and minutes from the September 1st meeting were approved. (There was no meeting in October.)

New funding requests were presented:

- Fairhope High: \$31,000 to hire a retired teacher for ACT Prep
- Fairhope West Elementary: \$11,000 to hire an additional part time instructor, using the amount saved when a higher earning STEAM coach was replaced with a lower earning one.

Both requests were approved, to be funded with 3-mill monies.

Carrie McLemore attended a city council work session in October to report on the positive results of the 3-mill funding in the '20-'21 school year.

John Wilson provided an overview of the total funds expended from 3-mill monies for each school for the current school year, at the close of FY21. There was a beginning balance of \$555,088.51. This balance, added to the difference between expected revenues and budgeted expenses for the current school year, indicates an estimated available balance of \$742,651.51. See below:

Beginning Balance	555,088.51
Budgeted Balance (Estimated Revenue)	2,477,896.00
Budgeted Expense (Funds Requested/Approved)	<2,290,333.00>
Available Balance	742,651.51

Commission members and principals asked that the carry-over balance for each school be calculated. Regarding money allocated to a school but unspent during the year it was budgeted for, John Wilson advised that it would be a best practice to approve the expenditure again for a subsequent year, even if spent for the same item or purpose. Amy Foley volunteered to create a template for such amended or revised requests, following the format of the template used for the original requests.

For the nominating committee, Amy Foley reported that she has spoken with Corey Martin about serving as a city council liaison to the commission. This will be a non-voting position. Robert Brown will rotate off in the new year. Hill Robinson will

reach out to Joe Kelly, a former school superintendent who had expressed interest in serving on the commission last year, and invite him to submit an application to fill the spot being vacated by Robert Brown. Approval of the nomination will be voted on at the December meeting. Also, Amy Foley will be drafting an attendance policy, to be considered for adoption in January.

There was a brief discussion about the time and location of meetings in 2022. Principals suggested having meetings rotate among each school, possibly for the first 5 meetings of the year, then finish the year at the Nix Center.

The next scheduled meeting of the FPSC will be on December 1st at 4:30 at the Nix Center.

Meeting was adjourned at 5:30 p.m.

Respectfully submitted by
Miranda Schrubbe