

**CITY OF FAIRHOPE  
CITY COUNCIL WORK SESSION AGENDA**

**MONDAY, 15 NOVEMBER 2021 – 4:30 P.M. – COUNCIL CHAMBER**

1. Discussion of Updates for Personnel, Policies and Procedures – Traveis Cunningham
2. Committee Updates
3. Department Head Updates

**Next Regular Meeting – Monday, November 22, 2021 - Same Time and Place**

**CITY OF FAIRHOPE  
CITY COUNCIL AGENDA**

**MONDAY, 15 NOVEMBER 2021 - 6:00 P.M. - CITY COUNCIL CHAMBER**

**Invocation and Pledge of Allegiance**

1. Election for Council President and Council President Pro Tempore
2. Approve minutes of 25 October 2021 Regular City Council Meeting, minutes of 25 October 2021 Work Session, and minutes of 25 October 2021 Agenda Meeting.
3. Report of the Mayor
4. Police Department – Presentation of Award – Officer of Quarter
5. Public Participation – Agenda Items – (3 minutes maximum)
6. Council Comments
7. **Final Adoption** – Ordinance – Amend Zoning Ordinance No. 1253.  
Request to rezone the property of Anthony Tkae and Kristin Kalmbacher from R-4 Low Density Multi-Family Residential District to R-3 TH High Density Single-Family Townhouse Residential District. The property generally located at the east terminus of Gaston Avenue and on the east sided of South Section Street, at 211 South Section Street, Fairhope, Alabama. PPIN Number: 41038.
8. Resolution – That the City Council hereby authorizes submission of an FY22 ATRIP-II Grant to ALDOT requesting grant funds to construct dedicated left and right turn lanes on Volanta Avenue at the intersection with Greeno Road (U.S. Highway 98), acceleration/deceleration lanes on US Hwy 98 and signalize the intersection; and authorizes the Mayor to sign all required grant application documents on behalf of the City. The grant is being submitted as an 80/20 match with an estimated project cost of \$1,364,903.00: Grant will fund \$1,109,903.00 and the City will fund the preliminary Engineering Design, ALDOT PE Review, and Utility Relocation Cost (Fees estimated to be \$255,000.00).
9. Resolution – That certain items are declared surplus and the Mayor and City Treasurer are hereby authorized and directed to dispose of personal property owned by the City of Fairhope by one of the following methods: [1] receiving bids for such property (via GovDeals) sold to the highest bidder; provided, however, that the City Council shall have the authority to reject all bids, when, in its opinion, it deems the bids to be less than adequate consideration for the personal property; [2] sold for scrap or recycle at the highest offered value; [3] or disposal via landfill.
10. Resolution – To Award Bid to Griner Drilling Services, Inc. for Well No. 11 Development for the Water Department with total bid proposal of \$861,000.00 (Bid Number 041-21).
11. Resolution – That the City of Fairhope approves the procurement for after-the-fact Sewage Mitigation for the Roy C. White Fire Station that was damaged from the rain event on or about October 4, 2021 with an unbudgeted cost of \$32,186.28 from SERVPRO of Baldwin County. An insurance claim has been filed.

12. Resolution – That the City of Fairhope has voted to procure Potting Soil (51027.CFL002.8P-MM830-F3B RSI) for the Public Works Department from Sungro Horticulture, Inc. as Sole Source Distributor; and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(13). The estimated cost will be \$57,025.00. [5 truckloads (\$11.75 per 50 lb. bag plus \$125.00 per truckload)].
13. Resolution – That the City of Fairhope has voted to procure 19 Lenovo ThinkPads for the Police Department; and the equipment is available for direct procurement through the OMNIA Partners Contract which has been nationally bid; and therefore, does not have to be let out for bid. The cost will be \$23,999.85.
14. Resolution – That the City of Fairhope has voted to procure a Caterpillar D5 LGP Waste Handler Arrangement or Equivalent for the Public Works (Sanitation) Department; and the equipment is available for direct procurement through the Sourcewell Purchasing Co-op Contract which has been nationally bid; and therefore, does not have to be let out for bid. The total cost is \$354,585.00 (equivalent not to exceed budgeted amount of \$379,585.00).
15. Resolution – That the City of Fairhope has voted to procure a Caterpillar 305E2 (5 Metric Ton Mini Excavator) or Equivalent for the Water Department; and the equipment is available for direct procurement through the Sourcewell Purchasing Co-op Contract which has been nationally bid; and therefore, does not have to be let out for bid. The total cost is \$59,995.00 (equivalent not to exceed budgeted amount of \$60,000.00).
16. Resolution – That the City of Fairhope has voted to procure a Caterpillar 305 E2 Cab Unit or Equivalent for the Public Works (Street) Department; and the equipment is available for direct procurement through the Sourcewell Purchasing Co-op Contract which has been nationally bid; and therefore, does not have to be let out for bid. The total cost is \$71,397.00 (equivalent not to exceed budgeted amount of \$74,624.00).
17. Resolution – That the City of Fairhope has voted to purchase two (2) 2021 Chevrolet 2500HD Silverado Trucks with Service Bodies or Equivalent for the Gas Department; and the type of vehicle needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid with a total estimated cost of \$99,900.90 (equivalent not to exceed budgeted amount of \$128,000.00).
18. Resolution – That the City of Fairhope has voted to purchase a 2021 Chevrolet 3500HD Silverado Truck with Service Body or Equivalent for the Water Department; and the type of vehicle needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid with a total estimated cost of \$50,280.70 (equivalent not to exceed budgeted amount of \$70,000.00).
19. Resolution – That the City of Fairhope approves the procurement of Annual Flower Plantings for the fiscal year 2022 for the Public Works Department for landscaping throughout the City. The Flower Plantings will be procured from C. J. Ruigrok & Sons; and Billy Harris & Associates with a total amount estimated at \$105,957.72 (not-to-exceed budgeted amount of \$125,000.00).

20. Resolution – That the City of Fairhope has voted to procure “793” - 95-gallon Bar Cart Garbage Cans and Lids for the fiscal year 2021 for the Public Works Department; and the items are available for direct procurement through the Houston Galveston Area Council (“H-GAC”) Purchasing Cooperative which has been nationally bid; and therefore, does not have to be let out for bid. The total estimated cost of will be \$45,690.54 which includes freight (not to exceed budgeted cost of \$70,000.00).
21. Resolution – That the City of Fairhope has voted to procure the Renewal Adobe Acrobat Standard DC for Teams, Adobe Creative Cloud for Teams, and Adobe Sign for Enterprise for IT Department; and the items are available for direct procurement through the OMNIA Purchasing Group which has been nationally bid; therefore, does not have to be let out for bid. The total cost will be \$18,800.40.
22. Resolution – That the City of Fairhope authorizes the Procurement of a New Five (5) Ton Air Package and the Labor to Remove Old Unit and Install New Unit at 10 North Summit Street formerly the USA Building for the Public Works Department from Wittichen Supply Company (\$3,793.73 Air Pack Unit) and Bishop Air Conditioning and Heating (Labor \$4,200.00) for Procurement of a New Five (5) Ton Air Package and Labor to Remove Old Unit and Install New Unit at 10 North Summit Street formerly the USA Building for the Public Works Department for a total cost of \$7,993.73.
23. Resolution – That the City of Fairhope approves the procurement of Mcwane Pipe ranging from 1” to 12” to replenish Inventory for the Water Department with a total not-to-exceed amount of \$150,000.00 pursuant to Code of Alabama 1975, Section 41-16-51(b)(7).
24. Resolution – That the City of Fairhope, as Airport Sponsor for H. L. “Sonny” Callahan Airport (KCQF), does hereby approve of and accept grant funds in the amount of \$59,000.00 under the FAA Airport Rescue Grant Program( as authorized by the American Rescue Plan Act 2021, Pub. Law. 117-2; and the Mayor (or Council President) is hereby authorized to execute an appropriate Application for Federal Assistance (OMB SF-424), together with any other required documentation necessary to apply for these funds, and to deliver the Application to the FAA not later than the application deadline of November 30, 2021.
25. Application for a Restaurant Liquor License by William Sams for Avenue Public House, LLC d/b/a Pearl, located at 334 Fairhope Avenue, Fairhope, Alabama.
26. Application for Beer/Wine Off Premises License by AHI Foods, LLC d/b/a AHI Seafood Market, located at 18874 South Section Street, Fairhope, Alabama.
27. Public Participation – (3 minutes maximum)
28. Executive Session – Discuss pending and potential litigation
29. Adjourn

**City Council Work Session - 4:30 p.m.  
on Monday, November 15, 2021 – Council Chambers**

**City Council Agenda Meeting - 5:30 p.m.  
on Monday, November 15, 2021 – Council Chambers**

**Next Regular Meeting – Monday, November 22, 2021 - Same Time and Place**

STATE OF ALABAMA                    )  
                                                  :  
COUNTY OF BALDWIN                )

The City Council, City of Fairhope, met in regular session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 25 October 2021.

Present were Council President Jack Burrell, Councilmembers: Corey Martin, Jimmy Conyers, Jay Robinson, and Kevin Boone, City Attorney Marcus E. McDowell, and City Clerk Lisa A. Hanks. Mayor Sherry Sullivan was absent.

There being a quorum present, Council President Burrell called the meeting to order. The invocation was given by Pastor Jason Garcia of Celebration Church and the Pledge of Allegiance was recited. Council President Burrell announced that Agenda Item Number 38 has been pulled from the agenda at the request of the City Council. He read the proposed changes to Agenda Items Number 8 and Number 13 made during the Agenda Meeting.

Councilmember Conyers moved to approve minutes of the 11 October 2021, regular meeting; minutes of the 11 October 2021, work session; and minutes of the 11 October 2021, agenda meeting. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

The following individual addressed the City Council during Public Participation for Agenda Items:

- 1) Kenny Graves, Executive Director of the Baldwin Pops, addressed the City Council regarding Agenda Item Number 21: an appropriation of \$3,000.00 and in-kind services in the amount of \$8,400.00. He thanked the City Council for the appropriation and invited them to their concerts.

Councilmember Martin congratulated the Fairhope Football Team as Regional Champion.

Councilmember Conyers said he echoes Councilmember Martin; and told everyone that the football game being played Thursday night is an away game for Fairhope High School. Murphy High School is using our field for their home game. Councilmember Conyers said we should send our condolences and prayers to the family of Dorothy Ford who recently passed away. She was the wife of Mike Ford who was one of our former Councilmembers.

Councilmember Robinson stated he echoes Councilmembers Martin and Conyers.

Councilmember Boone said he extends his condolences to the Ford family.

25 October 2021

Council President Burrell also extended condolences to the Ford family. He said at the next City Council meeting there will be an election for Council President. He thanked the City Council for their confidence in him for nine years. Council President Burrell suggested that the City Council learn more about the position and attend school at the Alabama League of Municipalities.

A Public Hearing was held as advertised on a proposed ordinance to amend Zoning Ordinance No. 1253. Councilmember Martin introduced in writing an ordinance to rezone the property of Anthony Tkae and Kristin Kalmbacher from R-4 Low Density Multi-Family Residential District to R-3 TH High Density Single-Family Townhouse Residential District. The property generally located at the east terminus of Gaston Avenue and on the east sided of South Section Street, at 211 South Section Street, Fairhope, Alabama. PPIN Number: 41038. The Planning Commission gave a favorable recommendation of this ordinance. Council President Burrell read the proposed ordinance.

Planning Director Hunter Simmons briefly explained the proposed ordinance.

Council President Burrell opened the Public Hearing at 6:15 p.m. No one present opposed the proposed ordinance, the Public Hearing closed at 6:16 p.m.

Due to lack of a motion for immediate consideration, this ordinance will layover until the November 15, 2021 City Council meeting.

Councilmember Boone moved for final adoption of Ordinance No. 1731, an ordinance to approve an Application from Lonnie Gibbs d/b/a Mustache Mike's for a Franchise Agreement to install and operate Italian Ice Vending Cart 100' to 200' left of the Fairhope Boardwalk Pier. (Introduced at the October 11, 2021 City Council Meeting) Seconded by Councilmember Martin, motion for final adoption passed by the following voice votes: AYE – Burrell, Martin, Conyers, Robinson, and Boone. NAY - None.

Councilmember Martin moved for final adoption of Ordinance No. 1732, an ordinance to repeal and replace Ordinance No. 1463: Amending Chapter 20, Traffic, Article I, In General, Section 20-2, Fairhope Code Of Ordinances; specifically, the Committee members. (Introduced at the October 11, 2021 City Council Meeting) Seconded by Councilmember Boone, motion for final adoption passed by the following voice votes: AYE – Burrell, Martin, Conyers, Robinson, and Boone. NAY - None.

25 October 2021

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Sherry Sullivan is hereby authorized to execute the Interlocal Agreement between the City of Fairhope and the Emerald Coast Utilities Authority for the acceptance and processing of Source Separated Recyclables City of Fairhope and Emerald Coast Utilities Authority. The initial term of this Agreement shall begin on the Effective Date, as defined in paragraph 2.4, and end on September 30, 2023. Provided, however, that the Parties may extend the term of this Agreement upon mutual written agreement. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

**RESOLUTION NO. 4239-21**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA,** That Mayor Sherry Sullivan is hereby authorized to execute the Interlocal Agreement between the City of Fairhope and the Emerald Coast Utilities Authority for the acceptance and processing of Source Separated Recyclables City of Fairhope and Emerald Coast Utilities Authority. The initial term of this Agreement shall begin on the Effective Date, as defined in paragraph 2.4, and end on September 30, 2023. Provided, however, that the Parties may extend the term of this Agreement upon mutual written agreement.

Adopted on this 25th day of October, 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Sherry Sullivan is hereby authorized to execute an Intergovernmental Funding Agreement between the City of Fairhope and the Baldwin County Commission regarding a Roundabout at County Road 32 and County Road 13; the City will provide intersection lighting for the project at the City's expense and pay for any required costs associated with beautification upgrades to the Project (including, but not limited to, irrigation for islands, concrete staining, and concrete stamping). Seconded by Councilmember Robinson, motion passed unanimously by voice vote.



25 October 2021

**RESOLUTION NO. 4240-21**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE**, that Mayor Sherry Sullivan is hereby authorized to execute an Intergovernmental Funding Agreement between the City of Fairhope and the Baldwin County Commission regarding a Roundabout at County Road 32 and County Road 13; the City will provide intersection lighting for the project at the City's expense and pay for any required costs associated with beautification upgrades to the Project (including, but not limited to, irrigation for islands, concrete staining, and concrete stamping).

Adopted on this 25th day of October, 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

Councilmember Martin introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Sherry Sullivan is hereby authorized to execute an Intergovernmental Funding Agreement between the City of Fairhope and the Baldwin County Commission for the Use of County Voting Machines and the Services of the County Voting Machine Custodian and Employees for Municipal Elections. The use of the County-owned voting machines is at no cost. The City will reimburse the County for the costs associated with Services of the County Voting Machine Custodian and Employees for Municipal Elections. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

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25 October 2021

**RESOLUTION NO. 4241-21**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE**, that Mayor Sherry Sullivan is hereby authorized to execute an Intergovernmental Funding Agreement between the City of Fairhope and the Baldwin County Commission for the Use of County Voting Machines and the Services of the County Voting Machine Custodian and Employees for Municipal Elections. The use of the County-owned voting machines is at no cost. The City will reimburse the County for the costs associated with Services of the County Voting Machine Custodian and Employees for Municipal Elections.

Adopted on this 25th day of October, 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council approves Dewberry Engineers, Inc. for an increase to the Professional Engineering Services for Project #2: Bayou Drive, Fairway Boulevard, and Fairhope Avenue Transmission Systems Phase 2a: Improvements from Fairhope Avenue at Ingleside to Bishop (RFQ No. PS014-18) for Construction Engineering Inspection Services that were not included in the original contract which was for Design and Master Planning; and authorizes Mayor Sherry Sullivan to execute Amendment No. 2 to the Contract with an estimated cost of \$102,609.65. This Professional Service will be concluded once the CE&I for Fairhope Avenue at Ingleside to Bishop Road is completed. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

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25 October 2021

**RESOLUTION NO. 4242-21**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, that the City Council approves Dewberry Engineers, Inc. for an increase to the Professional Engineering Services for Project #2: Bayou Drive, Fairway Boulevard, and Fairhope Avenue Transmission Systems Phase 2a: Improvements from Fairhope Avenue at Ingleside to Bishop (RFQ No. PS014-18) for Construction Engineering Inspection Services that were not included in the original contract which was for Design and Master Planning; and authorizes Mayor Sherry Sullivan to execute Amendment No. 2 to the Contract with an estimated cost of \$102,609.65. This Professional Service will be concluded once the CE&I for Fairhope Avenue at Ingleside to Bishop Road is completed.

DULY ADOPTED THIS 25TH DAY OF OCTOBER , 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Sherry Sullivan is hereby authorized to execute a contract Goodwyn Mills Cawood to perform Architectural/Engineering Design Services for the replacement of the existing HVAC Unit for Council Chambers (RFQ No. PS038-21) with a not-to-exceed amount of \$16,220.00. Seconded by Councilmember Martin, motion passed unanimously by voice vote.

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25 October 2021

**RESOLUTION NO. 4243-21**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, that Mayor Sherry Sullivan is hereby authorized to execute a contract Goodwyn Mills Cawood to perform Architectural/Engineering Design Services for the replacement of the existing HVAC Unit for Council Chambers (RFQ No. PS038-21) with a not-to-exceed amount of \$16,220.00.

DULY ADOPTED THIS 25TH DAY OF OCTOBER, 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council approves the selection of Neel-Schaffer, Inc. to perform Professional Engineering Services dedicated to Reviews for Planning Commission Cases for the Planning Department (RFQ No. PS001-22); hereby authorizes Mayor Sherry Sullivan to negotiate a fee schedule and establish a not-to-exceed limit of \$40,000.00; and authorizes the Mayor to execute the contract. Seconded by Councilmember Boone, motion passed unanimously by voice vote. Council President Burrell said he does not like this; and trust you get this right. He told staff to reach out to a Councilmember if you have questions about an agenda item.

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25 October 2021

**RESOLUTION NO. 4244-21**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA,** That the City Council approves the selection of Neel-Schaffer, Inc. to perform Professional Engineering Services dedicated to Reviews for Planning Commission Cases for the Planning Department (RFQ No. PS001-22); hereby authorizes Mayor Sherry Sullivan to negotiate a fee schedule and establish a not-to-exceed limit of \$40,000.00; and authorizes the Mayor to execute the contract.

DULY ADOPTED THIS 25TH DAY OF OCTOBER, 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Sherry Sullivan is hereby authorized to execute a Non-Participant Services Agreement and Addendum No. 1 between the Electric Cities of Georgia, Inc. (“ECG”) and the City of Fairhope for safety and training topics specific to the Electric Utility Employee subject to the City Attorney’s approval. In addition, ECG provides a specific annual safety audit and detailed report. This is a budgeted item with a not-to-exceed amount of \$29,000.00. Seconded by Councilmember Conyers, motion passed unanimously by voice vote. Council President Burrell commented that Mayor Sullivan told him that AMEA will reimburse the City \$25,000.00 for this training.

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25 October 2021

**RESOLUTION NO. 4245-21**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, That Mayor Sherry Sullivan is hereby authorized to execute a Non-Participant Services Agreement and Addendum No. 1 between the Electric Cities of Georgia, Inc. (“ECG”) and the City of Fairhope for safety and training topics specific to the Electric Utility Employee subject to the City Attorney’s approval. In addition, ECG provides a specific annual safety audit and detailed report. This is a budgeted item with a not-to-exceed amount of \$29,000.00.

DULY ADOPTED THIS 25TH DAY OF OCTOBER, 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase a 2021 F250 Regular Cab 4x2 Pickup Truck or Equivalent for the Water Department; and the type of vehicle needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid with a total estimated cost of \$41,450.00 (equivalent not to exceed budgeted amount of \$42,000.00). Seconded by Councilmember Martin, motion passed unanimously by voice vote.

**RESOLUTION NO. 4246-21**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope has voted to purchase a 2021 F250 Regular Cab 4x2 Pickup Truck or Equivalent for the Water Department; and the type of vehicle needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid; and

25 October 2021

[2] The following is the Alabama State Department of Purchasing contract information:

Bid Number: T193A

2021 Ford F250 Regular Cab           **Cost is \$41,450.00**  
or Equivalent not to exceed budgeted amount of \$42,000.00

Adopted on this 25th day of October, 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase a 2021 Chevrolet 2500HD Silverado Truck or Equivalent for the Water and Sewer Department; and the type of vehicle needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid with a total estimated cost of \$46,744.45 (equivalent not to exceed budgeted amount of \$48,000.00). Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

**RESOLUTION NO. 4247-21**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope has voted to purchase a 2021 Chevrolet 2500HD Silverado Truck or Equivalent for the Water and Sewer Department; and the type of vehicle needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid; and

25 October 2021

[2] The following is the Alabama State Department of Purchasing contract information:

Bid Number: T193A

2021 Chevrolet 2500HD Silverado                      **Cost is \$46,744.45**  
or Equivalent not to exceed budgeted amount of \$48,000.00

Adopted on this 25th day of October, 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to procure a New Freightliner 114 SD Chassis with Mounted Equipment or Equivalent for the Sanitation Department; and the equipment is available for direct procurement through the Sourcewell Contract; and therefore, does not have to be let out for bid. The total estimated amount is \$282,810.00 (equivalent not to exceed budgeted amount of \$285,588.00). Seconded by Councilmember Martin, motion passed unanimously by voice vote.

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25 October 2021

**RESOLUTION NO. 4248-21**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope has voted to procure a New Freightliner 114 SD Chassis with Mounted Equipment or Equivalent for the Sanitation Department; and the equipment is available for direct procurement through the Sourcewell Contract; and therefore, does not have to be let out for bid. The total estimated amount is \$282,810.00 (equivalent not to exceed budgeted amount of \$285,588.00)

Adopted on this 25th day of October, 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope approves the Repairs to Truck Unit No. 03314 that was damaged by the Drive Shaft breaking: replace commodity wiring Harness from the front to the rear of the truck, replace ABS harness, replace DEF lines n hoses and fittings, labor, and towing for same with an estimated cost of \$16,821.95. An insurance claim has been filed for the damages. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

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25 October 2021

**RESOLUTION NO. 4249-21**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:**

[1] That the City of Fairhope approves the Repairs to Truck Unit No. 03314 that was damaged by the Drive Shaft breaking: replace commodity wiring Harness from the front to the rear of the truck, replace ABS harness, replace DEF lines, hoses and fittings, labor, and towing for same with an estimated cost of \$16,821.95. An insurance claim has been filed for the damages.

Adopted on this 25th day of October, 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Sherry Sullivan to execute a Contract between the City of Fairhope and Baldwin County Economic Development Alliance for an appropriation of \$20,000.00 to support economic development facilitation within the City of Fairhope. Seconded by Councilmember Martin, motion passed unanimously by voice vote.

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25 October 2021

**RESOLUTION NO. 4250-21**

**WHEREAS**, a contract shall be executed between the City of Fairhope and the Baldwin County Economic Development Alliance, Inc., making an appropriation of \$20,000.00 to assist with economic development facilitation within the City of Fairhope. BCDEA is pleased to continue its 20-year relationship with the City of Fairhope. BCEDA's charge is to develop and facilitate new job creation opportunities for all communities in Baldwin County. BCEDA will work with City Leadership to continue to develop new job creation opportunities in but not limited to the following: IT, Software Development, Aerospace, Aviation and Medical sectors. We will continue to work with the Mayor, City Staff and City Council to identify, develop and promote designated areas of Fairhope for future job creation. BCEDA will continue to promote and market the City, advising national and international corporate decision makers of all that Fairhope has to offer them as a top site-selection location. BCEDA will continue to advise and assist the Mayor and City Leaders in developing a place and atmosphere in Fairhope that encourages, fosters, and facilitates entrepreneurship. BCEDA will work with local, regional, and statewide workforce development partners to communicate current and future training and education requirements to Coastal Alabama Community College and The Academy at the Fairhope Airport.

**WHEREAS**, the term of said contract shall be for one (1) year, beginning 1 October 2021 and ending 30 September 2022; but the contract shall be cancelled at any time upon notice.

**WHEREAS**, payment shall be made in the total amount of \$20,000.00 from the City of Fairhope.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, that Mayor Sherry Sullivan is hereby authorized to sign a contract between the City of Fairhope and the Baldwin County Economic Development Alliance, Inc.

DULY ADOPTED THIS 25TH DAY OF OCTOBER, 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

25 October 2021

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Sherry Sullivan to execute a Contract between the City of Fairhope and the Baldwin County Trailblazers for an appropriation of \$5,000.00 to support the Smart Walks and the Walking School Bus Program. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

**RESOLUTION NO. 4251-21**

**WHEREAS**, a contract shall be executed between the City of Fairhope and the Baldwin County Trailblazers, making an appropriation of \$5,000.00 to help people shape their communities to be vigorous, healthy, and flourishing for generations to come by implementing a model Walking School Bus program that can positively reduce the soaring rate of childhood obesity by giving parents a supportive solution for assisting their children with walking to school instead of taking a bus or riding in a car.

**WHEREAS**, Baldwin County Trailblazers will continue its monthly Smart Walks to area schools that involves over 100 students and an equal number of parents and grandparents. The Smart Walk program has been a success.

**WHEREAS**, the outcome the program will achieve is to have a significant percentage of students participate in the daily Walking School Program and to be a model for use with other schools.

**WHEREAS**, the term of said contract shall be for one (1) year, beginning 1 October 2021 and ending 30 September 2022; but the contract shall be cancelled at any time upon notice.

**WHEREAS**, payment shall be made in the amount of \$5,000.00 from the City of Fairhope.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, That Mayor Sherry Sullivan is hereby authorized to sign a contract between the City of Fairhope and the Baldwin County Trailblazers.

DULY ADOPTED THIS 25TH DAY OF OCTOBER, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

25 October 2021

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Sherry Sullivan to execute a Contract between the City of Fairhope and the Baldwin Pops for an appropriation of \$3,000.00, in-kind services in the amount of \$8,400.00, and resources including personnel, but not security after normal business hours; and provides an exception to the Sign Ordinance by allowing banners for their Citywide events and to be displayed 10 days prior to those events to advertise and promote the City of Fairhope; and to provide free concerts yearly for the residents of Fairhope. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

**RESOLUTION NO. 4252-21**

**WHEREAS**, contract shall be executed between the City of Fairhope and the Baldwin Pops, making an appropriation of \$3,000.00, in-kind services, and resources including personnel, but not security after normal business hours; and provides an exception to the Sign Ordinance by allowing banners for their Citywide events and to be displayed 10 days prior those events to advertise and promote the City of Fairhope; and to provide free concerts yearly for the residents of Fairhope, also performs at the City's July 4th celebration and the Founder's Day Concert and when available participates in the Veteran Day parade.

The following is the breakdown of the two concerts [total in-kind services \$8,400.00]:

|                                                        |                                               |
|--------------------------------------------------------|-----------------------------------------------|
| July Concert, Bluff                                    | October Concert, Bluff                        |
| - <b>\$3000</b> Concert fee services)                  | - <b>\$200</b> Facility rental fees (in-kinds |
| - <b>\$200</b> Facility rental fees (in-kind services) | - <b>\$4000</b> [staging, sound, portables]   |
| - <b>\$4000</b> [staging, sound, portables]            | <b>Total: \$4200.00</b>                       |
| <b>Total: \$7200.00</b>                                |                                               |

**WHEREAS**, the term of said contract shall be for one (1) year, beginning 1 October 2021 and ending 30 September 2022; but the contract shall be cancelled at any time upon notice.

**WHEREAS**, payment shall be made in the amount of \$3,000.00 from the City of Fairhope.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, That Mayor Sherry Sullivan is hereby authorized to sign a contract between the City of Fairhope and the Baldwin Pops.

ADOPTED this 25th day of October, 2021

\_\_\_\_\_  
Jack Burrell, Council President

ATTEST:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

25 October 2021

Councilmember Martin introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Sherry Sullivan to execute a Contract between the City of Fairhope and Care House, Inc. for an appropriation of \$5,000.00 to help with continuing support for children who are victims of sexual and severe physical abuse; and to help with the distribution of the child abuse prevention curriculum. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

**RESOLUTION NO. 4253-21**

**WHEREAS**, a contract shall be executed between the City of Fairhope and Care House, Inc., making an appropriation of \$5,000.00 to help with continuing support for children who are victims of sexual and severe physical abuse; and to help achieve normalcy through our counseling and advocacy program for children and families who come to us after being victimized. This appropriation will also help with the distribution of the child abuse prevention curriculum, “Keeping Our Kids Safe” and prevention presentation held throughout Baldwin County.

**WHEREAS**, the term of said contract shall be for one (1) year, beginning 1 October 2021 and ending 30 September 2022; but the contract shall be cancelled at any time upon notice.

**WHEREAS**, payment shall be made in the total amount of \$5,000.00 from the Utility Funds.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, That Mayor Sherry Sullivan is hereby authorized to sign a contract between the City of Fairhope and Care House, Inc.

DULY ADOPTED THIS 25TH DAY OF OCTOBER, 2021

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Jack Burrell, Council President

Attest

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Lisa A. Hanks, MMC  
City Clerk

25 October 2021

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Sherry Sullivan to execute a Contract between the City of Fairhope and the Downtown Fairhope Business Association for an appropriation of \$20,000.00 to advertise and promote the City of Fairhope. Seconded by Councilmember Martin, motion passed by the following voice votes: AYE – Burrell, Martin, Conyers, and Boone. NAY – None. ABSTAIN - Robinson.

**RESOLUTION NO. 4254-21**

**WHEREAS**, the Downtown Fairhope Business Association serves a public purpose and the publicity that the Downtown Fairhope Business Association gives the City of Fairhope is a public service; and,

**WHEREAS**, We, the Downtown Fairhope Business Association agree to work with the Mayor, and/or her agent(s); advertise regionally and promote the City of Fairhope.

**WHEREAS**, the term of said contract shall be for one (1) year, beginning 1 October 2021 and ending 30 September 2022; but the contract shall be cancelled at any time upon notice.

**WHEREAS**, payment shall be made in the total amount of \$20,000.00 from the City of Fairhope.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA** that Mayor Sherry Sullivan is hereby authorized to sign a contract between the City of Fairhope and the Downtown Fairhope Business Association.

DULY ADOPTED THIS 25TH DAY OF OCTOBER, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

25 October 2021

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Sherry Sullivan to execute a Contract between the City of Fairhope and the Eastern Shore Chamber of Commerce for an appropriation of \$21,000.00 (which includes \$15,000.00 for the Annual Leaders Council Program) to advertise and promote the City of Fairhope. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

**RESOLUTION NO. 4255-21**

**WHEREAS**, the Eastern Shore Chamber of Commerce serves a public purpose and the publicity that the Eastern Shore Chamber of Commerce gives the City of Fairhope is a public service; and,

**WHEREAS**, We, the Eastern Shore Chamber of Commerce, agree to work with the Mayor, and/or his agent(s), advertise (regionally and nationally) and promote the City of Fairhope and to enhance City revenues through economic development including sales & use taxes, lodging taxes, business licenses, etc.; and to promote public arts and crafts for residents and visitors through the annual arts and crafts festival.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, that the Mayor Sherry Sullivan is hereby authorized to enter into a contract with the Eastern Shore Chamber of Commerce to promote the City of Fairhope. The contract shall be for one year, beginning 1 October 2021 and ending 30 September 2022; but may be canceled at any time. The contract shall call for a one-time payment to the Eastern Shore Chamber of Commerce in the total amount of \$21,000.00 (which includes \$15,000.00 for the Annual Leaders Council Program) from the City of Fairhope, for the one-year term.

Adopted this 25th day of October, 2021

---

Jack Burrell, Council President

ATTEST:

---

Lisa A. Hanks, MMC  
City Clerk



25 October 2021

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Sherry Sullivan to execute a Contract with the Eastern Shore Art Center for use of City Facilities and for an appropriation of \$20,000.00 for funds to support and sponsor the educational programs through The Art Center's Academy of Fine Arts. Seconded by Councilmember Martin, motion passed unanimously by voice vote.

**RESOLUTION NO. 4256-21**

**WHEREAS**, a contract shall be executed between the City of Fairhope and the Eastern Shore Art Center for contract funding educational programs through the Academy and Community Outreach Program which provides art education and hands-on learning, on and off site, to all elements of our community: children, youth, adults, seniors, and special needs audiences, making an appropriation of \$20,000.00; and

**WHEREAS**, the Eastern Shore Art Center must continue First Friday Artwalk and all publicity as a community event; continue to provide summer art program for the Fairhope-Point Clear Rotary Youth Club (formerly known as the Boys and Girls Club); and provide low cost art classes for local youth and senior citizens; and

**WHEREAS**, the City of Fairhope approves the request from the Eastern Shore Art Center to use the streets (Section Street north of Magnolia to Oak Street and Oak Street to Bancroft and Equality) during their Outdoor Art Show, which is held during the annual Arts & Crafts Festival, to use the streets (Fairhope Avenue from Bancroft Avenue to Church Street and Section Street from De La Mare to Magnolia Avenue) for the annual Grand Festival of Art in October; and requesting closure of the streets at 5:00 p.m. on the Friday before the festival for set-up; and security to be provided, after hours, by the Fairhope Police Department; and

**WHEREAS**, the term of said contract shall be for one (1) year, beginning 1 October 2021 and ending 30 September 2022; but the contract shall be cancelled at any time upon notice; and

**WHEREAS**, payment shall be made quarterly in the amount of \$5,000.00; until contract either expires or is cancelled.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, That Mayor Sherry Sullivan is hereby authorized to sign a contract between the City of Fairhope and the Eastern Shore Art Center for funds to support and sponsor the educational programs through the Art Center's Academy for Fine Arts.

DULY ADOPTED THIS 25TH DAY OF OCTOBER, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

25 October 2021

Councilmember Martin introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Sherry Sullivan to execute a Contract between the City of Fairhope and Ecumenical Ministries Incorporated for an appropriation of \$10,000.00 to support the needs of Fairhope residents. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

**RESOLUTION NO. 4257-21**

**WHEREAS**, in Fairhope, Alabama, Ecumenical Ministries Incorporated (EMI) is a public, non-profit, non-denominational, United Way social service agency; and,

**WHEREAS**, EMI's mission is to improve the quality of life in Baldwin County by meeting basic needs, encouraging personal growth, effecting social and economic justice and celebrate our common life; and,

**WHEREAS**, EMI provide services to the socio-economic and those in crisis situations and have no place to turn for help on the Eastern Shore, including Fairhope and South Baldwin County. The services rendered include:

- Emergency Aid – Direct assistance for medical, food, utilities, rent, clothing, childcare, transportation and other emergency needs.
- Meals on Wheels (MOW'S) – Volunteer's deliver nutritious, warm meals six days a week. Meals are subsidized based on need and funding – Fairhope area has nine routes.
- Home Repair – These projects include plumbing, electrical work, rebuilding floors, installing windows and doors, roofing, building wheelchair ramps and more. This program is for the elderly and disabled.
- Food Pantry – Our pantries provide a week's supply of food based on the size of the family and their situation.
- Prescription Assistance – This program allows under-insured and non-insured persons to receive life sustaining medications at reduced or no cost through pharmaceutical companies' indigent care program. EMI also provide prescription assistance through the Ozanam Charitable Pharmacy in Mobile.
- Church-based Community Organizing – This program empowers poor and moderate income families to participate effectively in our democratic system and allow community members the opportunity to address the issues affecting their lives: paved streets, lighting, sewage, recreation, and drainage.

25 October 2021

- EMMY'S Thrift Shop – Through our emergency aid center vouchers are given at no cost. With these vouchers, people can receive such items as appliances, furniture, clothing, etc.

**WHEREAS**, Ecumenical Ministries Incorporated has served Fairhope residents since 1969 on a continuous basis and successfully demonstrated the capacity to operate a neighborhood based on social service agency improving countless lives.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, FAIRHOPE, ALABAMA**, That Mayor Sherry Sullivan is hereby authorized to establish a contract for services between the City of Fairhope and Ecumenical Ministries Incorporated to appropriate the sum of \$10,000.00 to be used for the needs of Fairhope residents.

DULY ADOPTED THIS THE 25TH DAY OF OCTOBER, 2021

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Jack Burrell, Council President

ATTEST:

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Lisa A. Hanks, MMC  
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Sherry Sullivan to execute a Contract between the City of Fairhope and The Fairhope Film Festival for an appropriation of \$6,000.00 to help bring sustained economic growth from the film industry to the Alabama Gulf Coast through its Fairhope Film Festival. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

\*

\*

25 October 2021

**RESOLUTION NO. 4258-21**

**WHEREAS**, a contract shall be executed between the City of Fairhope and the Fairhope Film Festival, making an appropriation of \$6,000.00, to help bring sustained economic growth from the film industry to the Alabama Gulf Coast through its Fairhope Film Festival.

**WHEREAS**, the term of said contract shall be for one (1) year, beginning 1 October 2021 and ending 30 September 2022; but the contract shall be cancelled at any time upon notice.

**WHEREAS**, payment shall be made in the total amount of \$6,000.00 from the City of Fairhope.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, That Mayor Sherry Sullivan is hereby authorized to sign a contract between the City of Fairhope and the Fairhope Film Festival.

DULY ADOPTED THIS 25TH DAY OF OCTOBER, 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Sherry Sullivan to execute a Contract between the City of Fairhope and the Fairhope Pirate Booster Club, Inc. for an appropriation of \$10,000.00 to be used to assist and benefit all sports in both men's and women's athletic programs; and to approve the use of the Fairhope Civic Center for the Annual Drawdown and Silent Auction (date to be announced) which includes the use of associated rooms as needed, placement of a tent in the parking lot (all rental expenses paid by the Club), and use of the facility's tables and chairs in the tent. Seconded by Councilmember Martin, motion passed unanimously by voice vote.

25 October 2021

**RESOLUTION NO. 4259-21**

**WHEREAS**, a contract shall be executed between the City of Fairhope and the Fairhope Pirate Booster Club, Inc., making an appropriation of \$10,000.00 to be used to assist and benefit all sports in both men's and women's athletic programs. This also includes the use of the Fairhope Civic Center for the Annual Drawdown and Silent Auction (date to be announced) which includes the use of associated rooms as needed, placement of a tent in the parking lot (all rental expenses paid by the Club), and use of the facility's tables and chairs in the tent.

**WHEREAS**, the term of said contract shall be for one (1) year, beginning 1 October 2021 and ending 30 September 2022; but the contract shall be cancelled at any time upon notice.

**WHEREAS**, payment shall be made quarterly in the amount of \$2,500.00, until contract either expires or is cancelled.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, That Mayor Sherry Sullivan is hereby authorized to sign a contract between the City of Fairhope and the Fairhope Pirate Booster Club, Inc.

DULY ADOPTED THIS 25TH DAY OF OCTOBER, 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Sherry Sullivan to execute a Contract between the City of Fairhope and the Fairhope -Point Clear Rotary Youth Club for an appropriation of \$57,000.00 to help manage and operate the Fairhope-Point Clear Rotary Youth Club facility which includes cleaning supplies (not-to-exceed \$2,000.00 which is included in total amount). Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

25 October 2021

**RESOLUTION NO. 4260-21**

**WHEREAS**, a contract shall be executed between the City of Fairhope and the Fairhope-Point Clear Rotary Youth Club, making an appropriation of \$57,000.00 to help support the programs and activities to better serve our community and its youth by helping to manage and operate the Fairhope-Point Clear Rotary Youth Club facility and for facility maintenance which includes cleaning supplies (not-to-exceed \$2,000.00 which is included in total amount); and,

**WHEREAS**, the Fairhope-Point Clear Rotary Youth Club, agrees to work with the Mayor, and/or her agent(s), to better meet the needs of our community's youth through programs and activities; i.e., quality after school and summer programs which is an absolute necessity for our community.

**WHEREAS**, the term of said contract shall be for one (1) year, beginning 1 October 2021 and ending 30 September 2022; but the contract shall be cancelled at any time upon notice.

**WHEREAS**, payment shall be made quarterly in the amount of \$14,250.00 from the City of Fairhope; until contract either expires or is cancelled.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, that Mayor Sherry Sullivan is hereby authorized to execute contract between the City of Fairhope and the Fairhope-Point Clear Rotary Youth Club to help support the programs and activities to better serve our community and its youth by helping to manage and operate the Fairhope-Point Clear Rotary Youth Club facility and for facility maintenance which includes cleaning supplies.

ADOPTED THIS 25TH DAY OF OCTOBER, 2021

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Jack Burrell, Council President

ATTEST:

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Lisa A. Hanks, MMC  
City Clerk

25 October 2021

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Sherry Sullivan to execute a Contract between the City of Fairhope and Mobile Bay National Estuary Program for an appropriation of \$15,000.00 to support activities related to Stormwater education and watershed management. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

**RESOLUTION NO. 4261-21**

**WHEREAS**, a contract shall be executed between the City of Fairhope and the Mobile Bay National Estuary Program, making an appropriation of \$15,000.00 to support expanded activities related to Stormwater education and watershed management. The Mobile Bay National Estuary Program recently partnered with the City of Fairhope for the Volanta Gulley Watershed Management Plan and projects at the Fairhope ball fields, Dog Park, and Jasmine Park.

**WHEREAS**, the term of said contract shall be for one (1) year, beginning 1 October 2021 and ending 30 September 2022; but the contract shall be cancelled at any time upon notice.

**WHEREAS**, payment shall be made quarterly in the amount of \$3,750.00, until contract either expires or is cancelled.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, That Mayor Sherry Sullivan is hereby authorized to sign a contract between the City of Fairhope and the Mobile Bay National Estuary Program.

DULY ADOPTED THIS 25TH DAY OF OCTOBER, 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

25 October 2021

Councilmember Martin introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Sherry Sullivan to execute a Contract between the City of Fairhope and the United Way of Baldwin County for an appropriation of \$1,000.00 to help with continuing support for their collaborative effort with health and human services agencies works to build, grow, and enhance the well-being of citizens in Baldwin County. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

**RESOLUTION NO. 4262-21**

**WHEREAS**, a contract shall be executed between the City of Fairhope and United Way of Baldwin County, making an appropriation of \$1,000.00 to help with continuing support for their collaborative effort with health and human service agencies works to build, grow, and enhance the well-being of citizens in Baldwin County. The United Way of Baldwin County is a network of organizations that brings people together to tackle community issues. Their goal is to create lasting change by addressing the underlying causes to problems in the areas of health, education, financial stability; and to address the needs of Baldwin County citizens.

**WHEREAS**, the term of said contract shall be for one (1) year, beginning 1 October 2021 and ending 30 September 2022; but the contract shall be cancelled at any time upon notice.

**WHEREAS**, payment shall be made in the total amount of \$1,000.00 from the Utility Funds.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, That Mayor Sherry Sullivan is hereby authorized to sign a contract between the City of Fairhope and United Way of Baldwin County.

DULY ADOPTED THIS 25TH DAY OF OCTOBER, 2021

---

Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk



25 October 2021

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Sherry Sullivan is hereby authorized to execute an Indemnity Agreement between Oak Hollow Farm Inc. and the City of Fairhope for the City's Christmas Event for City Employees at the "Barn" on Friday, December 17, 2021, from 12:00 p.m. to 3:30 p.m. Seconded by Councilmember Conyers, motion passed unanimously by voice vote. Council President Burrell told Staff to bring back the agreement for the luncheon with a resolution for the City Council to approve and adopt.

**RESOLUTION NO. 4263-21**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA,** That Mayor Sherry Sullivan is hereby authorized to execute an Indemnity Agreement between Oak Hollow Farm Inc. and the City of Fairhope for the City's Christmas Event for City Employees at the "Barn" on Friday, December 17, 2021, from 12:00 p.m. to 3:30 p.m.

DULY ADOPTED THIS 25TH DAY OF OCTOBER, 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

Councilmember Boone moved to grant the request of the Eastern Shore Optimist Club requesting an in-kind donation to use the Fairhope Civic Center for the Dogwood Trail Pageant 2022 and Scholarship Program. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

Councilmember Boone moved to grant the request of the Fairhope Educational Enrichment Foundation ("FEEF") requesting an in-kind donation for Golf Green Fees and Cart Fees for the Mayor's Golf Tournament. Seconded by Councilmember Martin, motion passed unanimously by voice vote.

Councilmember Robinson moved to grant the request of Ailey Cometti with Fairhope East K-6 Parent Teacher Corporation in collaboration with the Fairhope West Parent Teacher Partnership and J. Larry Newton Parent Teacher Organization requesting permission to close streets in downtown Fairhope on Saturday, February 12, 2022, from 6:00 a.m. to 10:00 a.m. for their 7th Annual "The Pirate Dash;" and requesting use of barricades at major road intersections to protect runners. The Pirate Dash will begin and end on the bluff (Henry George Park). Seconded by Councilmember Martin, motion passed unanimously by voice vote.

25 October 2021

Councilmember Martin moved to grant the request of Lindsey Simmons requesting a road closure of Bancroft Street from the intersection of Fairhope Avenue to Oak Street on Sunday, December 12, 2021, from 12:00 p.m. to 5:00 p.m. for a half-mile fun run sponsored by the Eastern Shore Junior Auxiliary for their "Jolly Jog." They plan of having Santa present for pictures, food trucks in parking lot behind Library, and costume contests for participants. This will be a family friendly event. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

Councilmember Martin moved to appoint Rick Speight to the Fairhope Environmental Advisory Board filling the unexpired term of Jeanine Norman which will expire February 2025. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

Erik Cortinas addressed the City Council and said the Girls' Volleyball Team has made it to the "Elite 8."

Councilmember Conyers thanked Council President Burrell for his service as President and said he deserves a round of applause.

Councilmember Martin moved to adjourn the meeting. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 6:50 p.m.

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Jack Burrell, Council President

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Lisa A. Hanks, MMC  
City Clerk



- Public Works Director Richard Johnson addressed the City Council regarding the ATRIP Grant for Volanta and U. S. 98. He said the hard costs of project will be handled by developer. Council President Burrell asked how the Triangle Property grant ties to the round-about at Highway 104 and Section Street. Mr. Johnson said the tunnel is included in the GOMESA Grant.
- Recreation Director Pat White addressed the City Council regarding the site work at the Rotary Youth Club; the football game is an “at home” game for Murphy High School against Fairhope High School at Fairhope Stadium.
- Assistant Electric Superintendent Jeremy Morgan addressed the City Council regarding the system study; regulator for Volanta with bid opening on Wednesday; Agenda Item No. 14 with AMEA contributing \$25,000.00 toward agreement. Mr. Morgan commented the training will be coming to Fairhope.
- Assistant Water and Sewer Superintendent Tim Manuel addressed the City Council and mentioned the water main break; a Class 160 damaged by tree roots west of County Road 33 on County Road 32. Councilmember Robinson said that Mr. Manuel had an interaction with a citizen and the citizen sought him out to tell him how nice Mr. Manuel was to him. Council President Burrell asked about Church Street and Fairhope Avenue intersection. Mr. Johnson replied that the contractor knows they must keep parking garage access open.
- Human Resources Manager Traveis Cunningham addressed the City Council and reminded them of the Wellness Benefits Fair for employees.
- Planning Director Hunter Simmons addressed the City Council and mentioned the Comprehensive Plan meetings; Volanta at Greeno Project; and Riverhorse issues with North Station homeowners. He said they are looking at a second access to help with the issues.

There being no further business to come before the City Council, the meeting was duly adjourned at 5:33 p.m.

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Jack Burrell, Council President

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Lisa A. Hanks, MMC  
City Clerk

STATE OF ALABAMA            )  
                                          :  
COUNTY OF BALDWIN        )(

The City Council met in an Agenda Meeting at 5:30 p.m.,  
Fairhope Municipal Complex Council Chamber,  
161 North Section Street, Fairhope, Alabama 36532,  
on Monday, 25 October 2021.

Present were Council President Jack Burrell, Councilmembers: Corey Martin, Jimmy Conyers, Jay Robinson, and Kevin Boone, City Attorney Marcus E. McDowell, and City Clerk Lisa A. Hanks. Mayor Sherry Sullivan was absent.

Council President Burrell called the meeting to order at 5:33 p.m. The City Council reviewed and discussed the agenda for their meeting to be held today at 6:00 p.m. Agenda Item Number 8 was discussed regarding the “ECUA” Interlocal Agreement for recyclables. Public Works Director Richard Johnson said that 15 percent was deemed not recyclable. Council President Burrell said we are looking at other options. Mr. Johnson said we can sell clean cardboard and paper; glass is sent to Atlanta and we only pay for shipping. Agenda Item Number 36 was mentioned briefly. Council President Burrell announce that Agenda Item Number 38 has been pulled at the request of a Councilmember.

There being no further business to come before the City Council, the meeting was duly adjourned at 5:52 p.m.

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Jack Burrell, Council President

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Lisa A. Hanks, MMC  
City Clerk

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING ORDINANCE NO. 1253  
KNOWN AS THE ZONING ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIRHOPE, ALABAMA as follows:

The ordinance known as the Zoning Ordinance (No. 1253), adopted 27 June 2005, together with the Zoning Map of the City of Fairhope, be and the same hereby is changed and altered in respect to that certain property described below:

After the appropriate public notice and hearing of the Planning Commission of the City of Fairhope, Alabama has forwarded a **favorable** recommendation.

The property of **Anthony Tkac and Kristin Kalmbacher** is generally located **at the east terminus of Gaston Avenue and on the east side of South Section Street, at 211 South Section Street**, Fairhope, Alabama.

**PPIN #: 41038**

**Legal Description:** (Case number ZC 21.11)

Lots 10 & 11, H.C. Oswalt Subdivision as per plat recorded in Map Book 1, page 42, Probate Records of Baldwin County, Alabama, being part of SW ¼ of SW ¼ of Section 17, Dinsmore Survey, Township 6 South, Range 2 East, Baldwin County, Alabama.

A map of the property to be rezoned is attached as Exhibit A

**The property is hereby rezoned from R-4 Low Density Multi-Family Residential District to R-3 TH High Density Single-Family Townhouse Residential District.** This property shall hereafter be lawful to construct on such property any structures permitted by Ordinance No. 1253 and to use said premises for any use permitted or building sought to be erected on said property shall be in compliance with the building laws of the City of Fairhope and that any structure shall be approved by the Building Official of the City of Fairhope and that any structure be erected only in compliance with such laws, including the requirements of Ordinance No. 1253.

**Severability Clause** - if any part, section or subdivision of this ordinance shall be held unconstitutional or invalid for any reason, such holding shall not be construed to invalidate or impair the remainder of this ordinance, which shall continue in full force and effect notwithstanding such holding.

**Effective Date** – This ordinance shall take effect immediately upon its due adoption and publication as required by law.

Adopted and approved this 15th day of November, 2021.

By: \_\_\_\_\_  
Jack Burrell, Council President

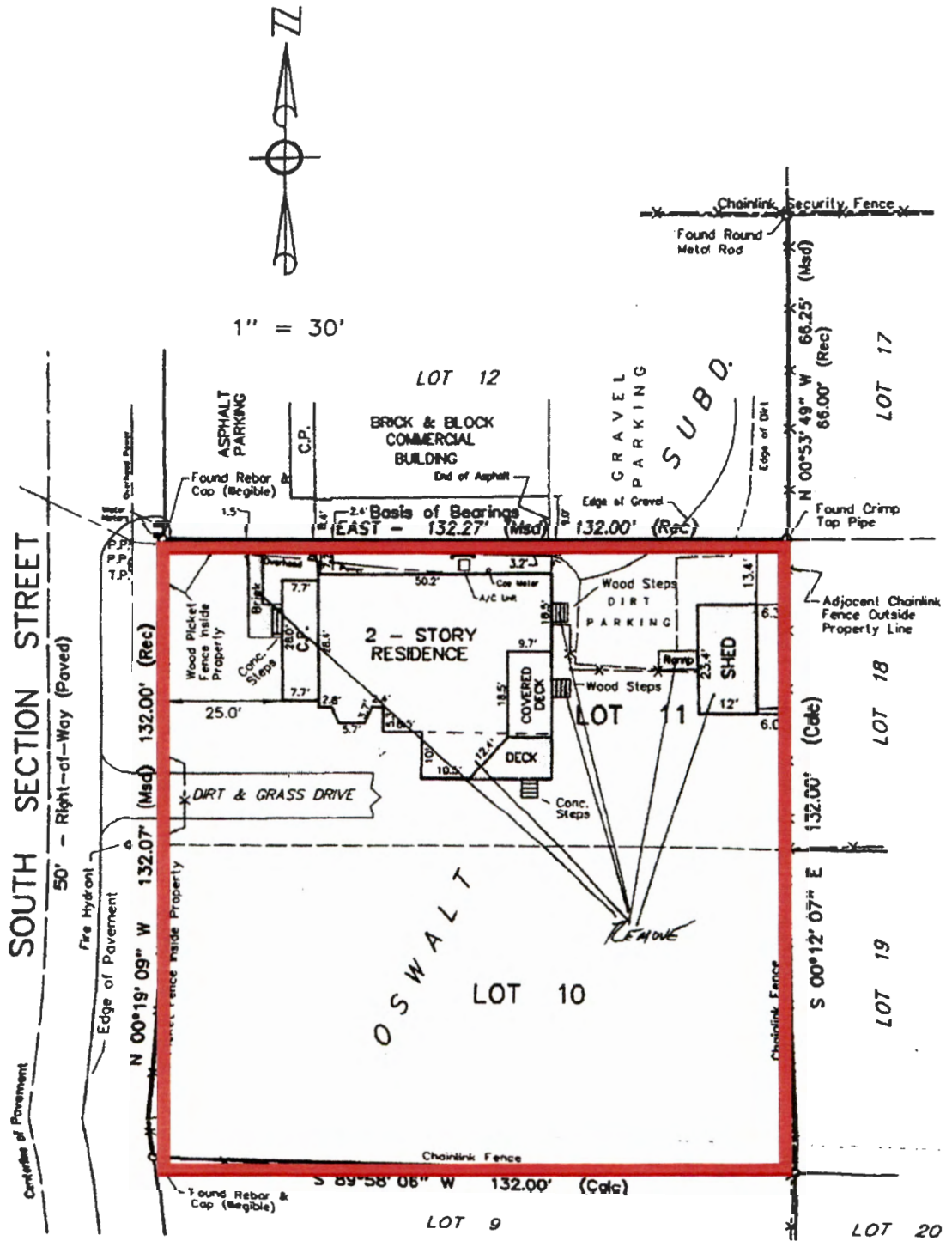
Attest:

By: \_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

Adopted and approved this 15th day of November, 2021.

By: \_\_\_\_\_  
Shery Sullivan, Mayor

# Exhibit A



# City of Fairhope City Council

October 25, 2021



Planning Commission unanimously (5 Ayes-0 Nays-1 Abstain) voted to recommend approval of ZC 21.11

## ZC 21.11 - 211 S. Section St.



**Project Name:**

211 S. Section Street

**Site Data:**

0.40 acres

**Project Type:**

Rezoning

**Jurisdiction:**

Fairhope Corporate Limits

**Zoning District:**

R-4 to R-3 TH

**PPIN Number:**

41038

**General Location:**

East terminus of Gaston Ave. and on the east side of S. Section St.

**Surveyor of Record:**

**Engineer of Record:**

**Owner / Developer:**

Anthony Tkac and Kristin Kalmbacher

**School District:**

Fairhope Elementary School  
Fairhope Middle and High Schools

**Recommendation:**

Approval

**Prepared by:**

Samara Walley







*Katubachar*

**APPLICATION FOR ZONING DISTRICT CHANGE**

**Property Owner / Leaseholder Information**

Name: Anthony TRAC & Kristina Kulubachar Phone Number: \_\_\_\_\_  
Street Address: 211 S. Section St, Fairhope  
City: Fairhope State: AL Zip: 36532

**Applicant / Agent Information**

*If different from above*

*Notarized letter from property owner is required if an agent is used for representation.*

Name: Craig F. Deas Phone Number: 251-422-4000  
Street Address: 23210 U.S. Highway 90, Suite A 5  
City: Fairhope State: AL Zip: 36532

Current Zoning of Property: R 4  
Proposed Zoning/Use of the Property: R 3 TH Fairhope  
Property Address: 211 S. Section - Fairhope  
Parcel Number: 46-03-37-0-008-012-000  
Property Legal Description: lots 16 & 17 of Oswald Subdivision  
Reason for Zoning Change: Side Plot

Property Map Attached YES  NO   
Metes and Bounds Description Attached YES  NO   
Names and Address of all Real Property Owners within 300 Feet of Above Described Property Attached. YES  NO

Character of Improvements to the Property and Approximate Construction Date:  
9/21 - Rehab of existing house - add two (2) additional townhomes approx 28'x 39' EACH

Zoning Fee Calculation:  
**Reference: Ordinance 1269**

I certify that I am the property owner/leaseholder of the above described property and hereby submit this application to the City for review. \*If property is owned by Fairhope Single Tax Corp, an authorized Single Tax representative shall sign this application.

Craig F. Deas - Agent  
Property Owner/Leaseholder Printed Name  
06/22/21  
Date

[Signature]  
Signature  
Fairhope Single Tax Corp. (If Applicable)

**RECEIVED**  
JUL 27 2021  
BY: AK

**Summary of Request:**

The applicant, Craig Dyas, is requesting to rezone the subject property from R-4 Low Density Multi-Family Residential District to R-3 TH High Density Single-Family Townhouse Residential District. The property is approximately 0.40 acres and is located at the east terminus of Gaston Avenue and on the east side of South Section Street, at 211 S. Section Street.

The applicant has provided a narrative to justify their request. They state the following:

*"It is the desire of the petitioner/developer to rezone the referenced property from R-4, Low Density Multi-Family Residential District to R-3TH High Density Single Family Townhouse Residential District for the just reason as the title portrays; single family v. multi- family. Petitioner produced the same product adjacent to the east of the subject property with a 'rezoning' petition from R-2 to R3-TH in approximately 2003/4, the subsequent development having made a nice compliment to the neighborhood for it was much like the current neighborhood re: zoning and use.*

*Petitioner wishes to restore the existing original 'Fairhope' townhome to current market conditions and construct two (2) additional townhomes of approximately 2000sq. ft – 2500 sq. ft. with elevations drawn to complement the existing 'Fairhope' architecture on the adjacent structure. The proposed site plan is included in this package and will be very close to the site plan developed in the 2003/4 at 204 Oswalt. The footprint of each new structure will be approximately 25' x 50' with ancillary appendages as a front porch and rear car shelter with the structure will likely being two (2) stories.*

*The benefit of changing the zoning as requested is primarily the reduced front setback from 30 feet to 20 feet. This will not only allow for the structures to set closer to the sidewalk (which developer intends to construct) but will allow for a comfortable placement of the car shelters onto the two (2) new townhomes. Further, this will allow for the keeping of a rapidly vanishing indigenous architecture (old Fairhope) in addition to placing two (2) new families to support the church district as well as the central business district, very probably by foot.*

*Lastly, to retain the space as developer agrees to develop it, developer proposes to deed restrict the proposed zoning perpetually via deed restriction so that no future real estate philosopher will have the ability to change use or density.*

*We appreciate the consideration of the both the Planning and Zoning Commission as well as the Fairhope City Council."*

The above narrative was submitted by the applicant explaining the plans for future development if the subject property is rezoned.

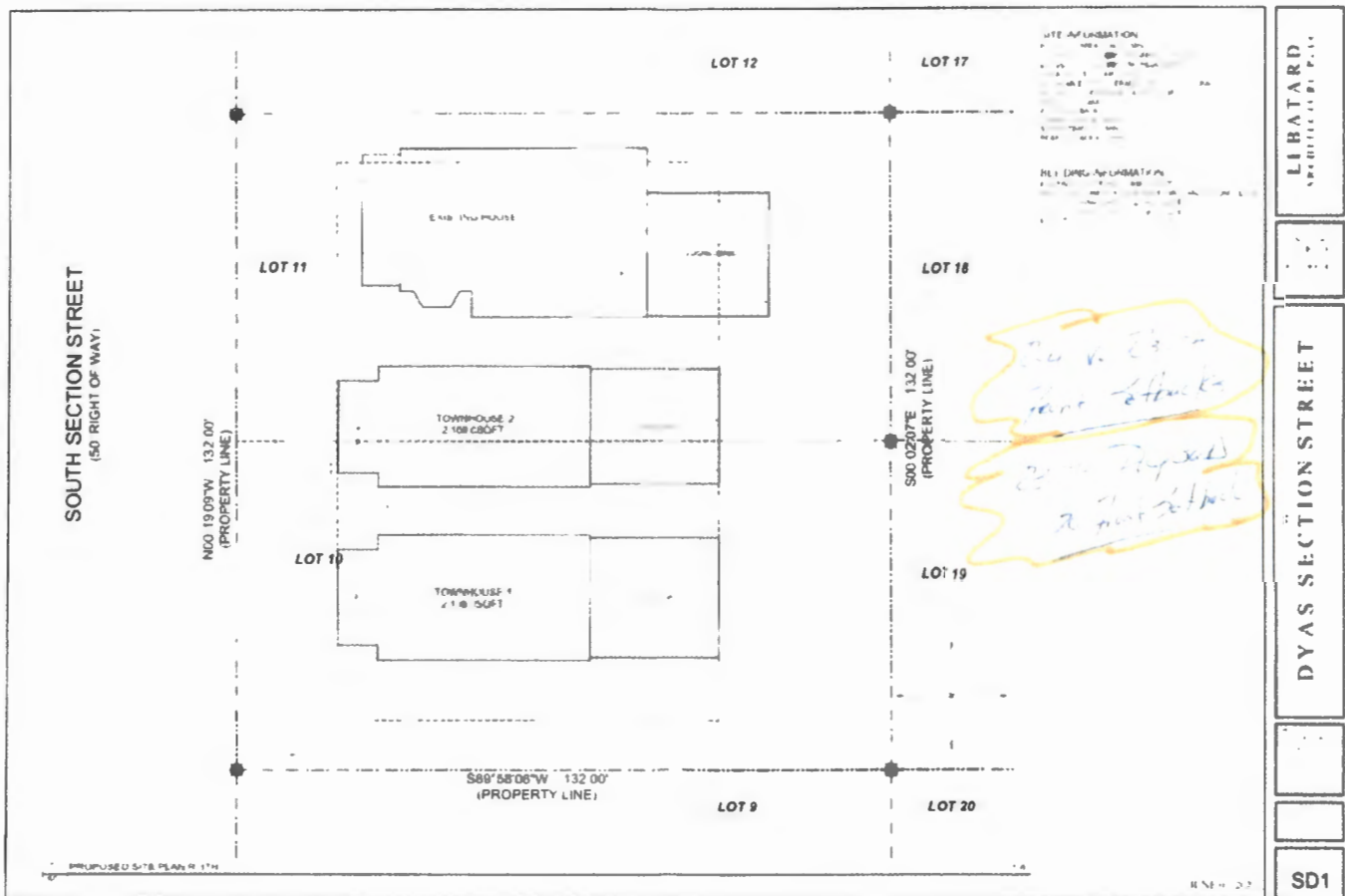
**Comments:**

The subject property is bounded to the North by B-1, Local Shopping District, to the West (across South Section Street), East and South by R-2, Medium Density Single Family Residential District and to the Northeast by R-3TH High Density Single-Family Townhouse Residential District.

The Zoning Ordinance defines R-3 TH High Density Single-Family Townhouse Residential District as follows:

*"R-3 TH High Density Single-Family Townhouse Residential District: This district is intended to provide areas exclusively for the development of town houses on a high-density basis where no side yards are required."*

The applicant submitted a site plan along with the application. It should be noted that this is not a site plan review, and a potential approval of the rezoning case does not constitute the approval of the site plan submitted with this application. Staff has, however, reviewed the site plan and has determined that the plan does not meet R-3 TH standards and would therefore require revisions prior to the issuance of a building permit.



An administrative replat will be required to create one lot. Additionally, a Multiple Occupancy Project (MOP) approval will be required for 3 units on one lot. The MOP process takes in consideration greenspace requirements and design standards.

**Criteria – The application shall be reviewed based on the following criteria:**

**(1) Compliance with the Comprehensive Plan;**

**Response:** It appears that the applicant has considered the overall density in the neighborhood, as addressed in the Comprehensive Plan. The applicant has also considered the overall character of the neighborhood. Specific calculations are not addressed during the rezoning request but may be further reviewed should the applicant request MOP approval.

***(2) Compliance with the standards, goals, and intent of this ordinance;***

**Response:** As stated by the applicant, the Zoning Ordinance allows for a reduced setback in an R-3TH zoning district. This would not otherwise be allowed in the current R-4 zoning classification. Staff finds that the applicant has taken a consideration to the surrounding properties when making the request for R-3 TH zoning.

***(3) The character of the surrounding property, including any pending development activity;***

**Response:** There is a variety of adjacent zoning types. The applicant has cited the adjacent property to the East as a precedent for the development on the subject property.

***(4) Adequacy of public infrastructure to support the proposed development;***

**Response:** Infrastructure was not addressed in this application. It should be noted that additional approvals will be required prior to any site work.

***(5) Impacts on natural resources, including existing conditions and ongoing post-development conditions;***

**Response:** Staff is unaware of any known natural features present on the site. Additional information will be required prior to any site work.

***(6) Compliance with other laws and regulations of the City;***

**Response:** There is no development proposed at this time. At the time of any redevelopment all applicable laws of the City will be applied.

***(7) Compliance with other applicable laws and regulations of other jurisdictions;***

**Response:** At the time of a redevelopment all applicable laws will be applied.

***(8) Impacts on adjacent property including noise, traffic, visible intrusions, potential physical impacts, and property values; and,***

**Response:** Staff cannot anticipate any significant issues relating to this criterion at this time. Buffers and landscaping may be required per the Zoning Ordinance. It is also important to note that if the property is recommended for approval by Planning Commission and approved by City Council, it is possible that there will not be another public hearing. Building permits would be reviewed by Staff prior to any construction.

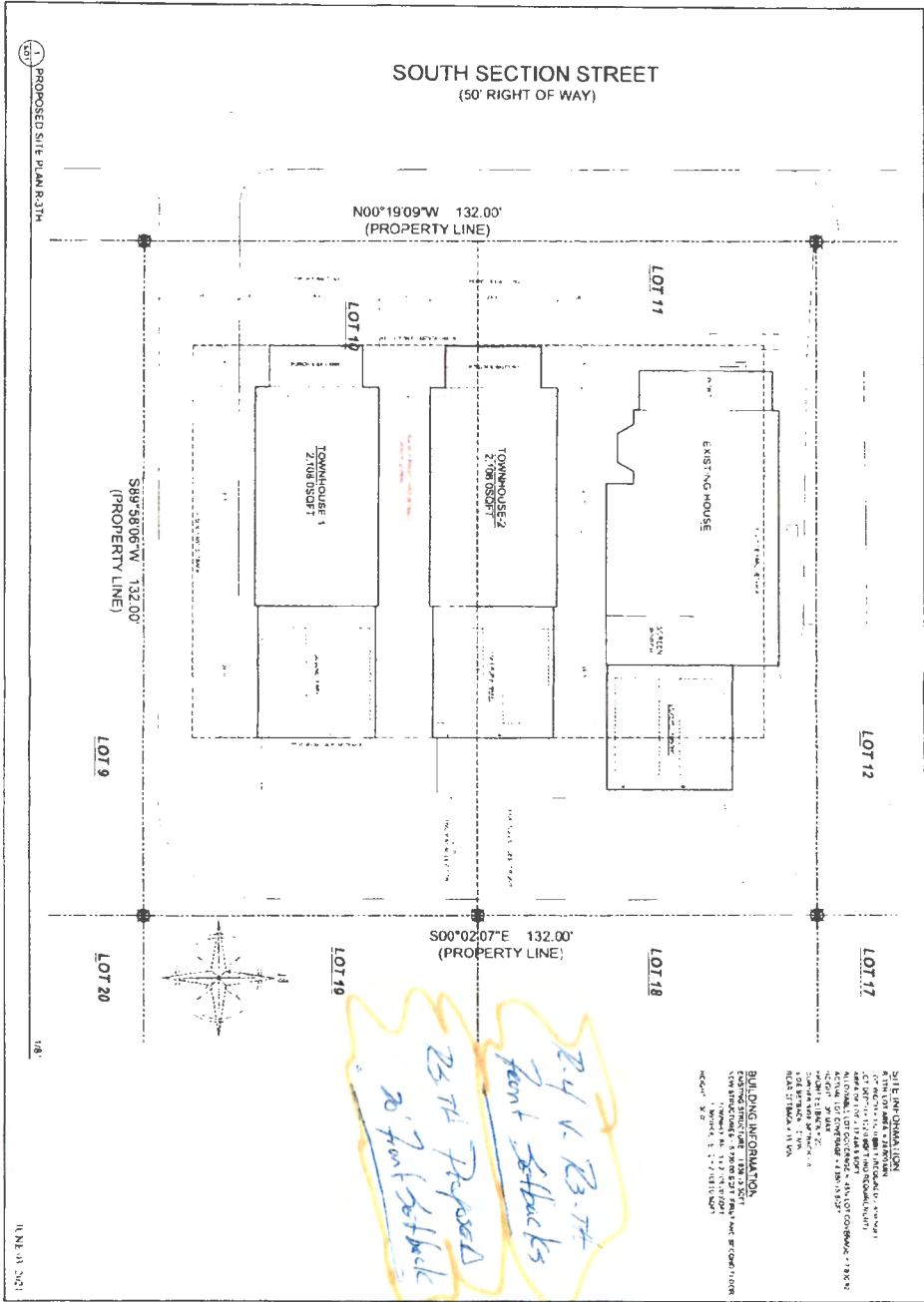
***(9) Impacts on the surrounding neighborhood including noise, traffic, visible intrusions, potential physical impacts, and property values.***

**Response:** Staff cannot not anticipate any significant issues relating to this criterion.

In conclusion, approval of the rezoning case does not constitute the approval of the site plan. If the applicant seeks to develop 3 units as shown on the site plan, an administrative replat will be required to create one lot so that no structure will be situated across a lot line. Additionally, MOP approval will be required for the proposed 3 units on one lot.

**Recommendation:**

Staff recommends **APPROVAL** for Case: ZC 21.11 rezoning from R-4, Low Density Multi-Family Residential District to R-3 TH, High Density Single Family Townhouse Residential District.

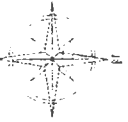


**SOUTH SECTION STREET**  
(50' RIGHT OF WAY)

N00°19'09"W 132.00'  
(PROPERTY LINE)

S89°48'06"W 132.00'  
(PROPERTY LINE)

S00°02'07"E 132.00'  
(PROPERTY LINE)



*2-4 v. 23-74  
front setbacks  
23-74 Proposed  
20' front setback*

**SITE INFORMATION**  
 ALL INFORMATION IS FOR INFORMATIONAL PURPOSES ONLY.  
 THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.  
 ALL DIMENSIONS AND DISTANCES ARE IN FEET AND INCHES.  
 DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.  
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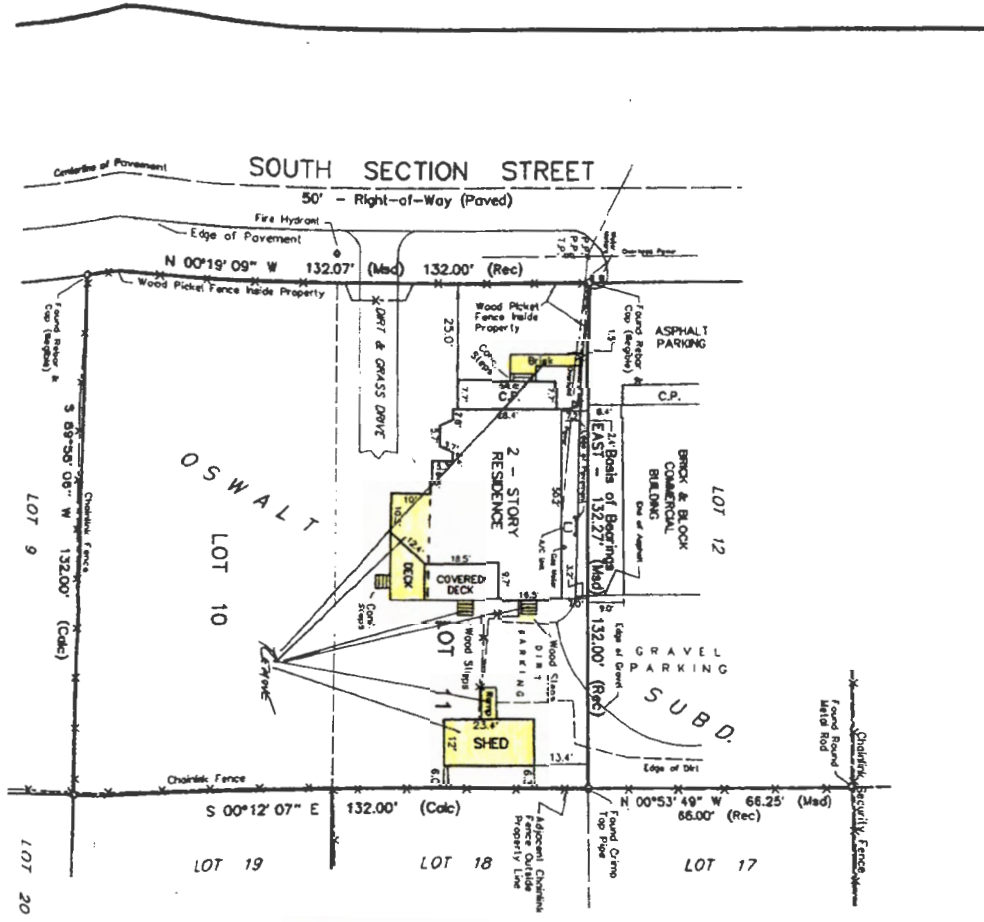
**BUILDING INFORMATION**  
 PROJECT NO. 117-218-001  
 SHEET NO. 1 OF 1  
 DATE: 11/11/2011

(A.M.A. 5-21)

**LEBATARD**  
ARCHITECTURAL PLLC

**DYAS SECTION STREET**

**SD1**



*Correct Survey of papers on hand*

1" = 30'

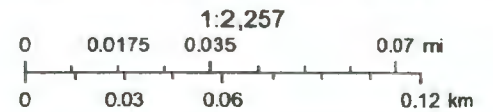


# 300' Map of 211 S. Section



June 18, 2021

- Misc
- Coastal Control Line
- Parcels
- Lot Lines
- Centerlines
- County Boundary




Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand).

# DYAS, L.L.C.

COMMERCIAL REAL ESTATE & DEVELOPMENT

## MEMORANDUM

TO: Fairhope Planning & Zoning

FROM: Craig F. Dyas, 

Date: 081021

RE: Re-zoning Request of 211 S. Section, B.C. PPIN 41038

It is the desire of the petitioner/developer to rezone the referenced property from R-4, Low Density Multi-Family Residential District to R3-TH High Density Single-Family Townhouse Residential District for just the reason as the title portrays; single family v. multi-family. Petitioner produced the same product adjacent to the east of subject property with a 'rezoning' petition from R-2 to R3-TH in approximately 2003/4, the subsequent development having made a nice compliment to the neighborhood for it was much like the current neighborhood re: zoning and use.

Petitioner wishes to restore the existing original 'Fairhope' townhome to current market conditions and construct two (2) additional townhomes of approximately 2000sq. ft. - 2500 sq. ft. with elevations drawn to *compliment* the existing 'Fairhope' architecture on the adjacent structure. The proposed site plan is included in this package and will be very close to the site plan developed in 2003/4 at 204 Oswalt. The footprint of each new structure will be approximately 25' x 50' with ancillary appendages as a front porch and rear car shelter with the structure will likely being two (2) stories.

The benefit of changing the zoning as requested is primarily the reduced front setback from 30 feet to 20 feet. This will not only allow for the structures to set closer to the sidewalk (which developer intends to construct) but will allow for a comfortable placement of the car shelters onto the two (2) new townhomes. Further, this will allow for the keeping of a rapidly vanishing indigenous architecture (old Fairhope) in addition to placing two (2) new families to support the church district as well as the central business district, very probably by foot.

Lastly, to retain the space as developer agrees to develop it, developer proposes to deed restrict the proposed zoning perpetually via *deed restriction* so that no future real estate philosopher will have the ability to change use or density.

We appreciate the consideration of the both the Planning and Zoning Commission as well as the Fairhope City Council.



RECEIVED

JUL 27 2021

BY: AK

# AGENT AUTHORIZATION

This letter serves as authorization for Craig F. Dyas, DYAS Development, L.L.C., to represent me/us (Owners) in the petitioning of the City of Fairhope for the change of zoning of my/our property located at 211 S. Section Street & further described as:

PPIN - 41038

BC Tax Parcel # - 46-03-37-0-008-012.000

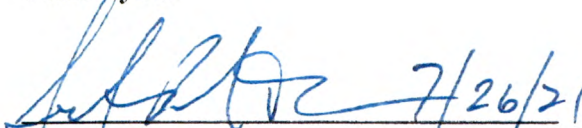
Legal - Lots 10 & 11, HC Oswalt Subdivision

Current Zoning - R4

Requested Zoning - R3 TH

You may contact me at any time with any questions.

Thank you.


|                                                                                     |                |       |       |
|-------------------------------------------------------------------------------------|----------------|-------|-------|
|  | <u>7/26/21</u> | _____ | _____ |
| OWNER                                                                               | DATE           | OWNER | DATE  |

NOTARY

STATE OF ALABAMA \*

COUNTY OF BALDWIN \*

Subscribed and sworn to before me on this the 26<sup>th</sup> day of July 2021  
~~June, 2021~~

  
NOTARY PUBLIC

My Commission Expires:  
March 23, 2025



**CERTIFICATION OF PROPERTY OWNER NOTIFICATION LIST**  
As Required by the City of Fairhope

Hearings on Zoning Change applications require notification to all property owners within 300 feet of the property under consideration for the change. This list must be the most current property owners' records available from the Baldwin County Revenue Office.

By signing below, I [Signature] (applicant) do hereby certify that the property owner list attached to this application was obtained from the Baldwin County Revenue Office and is a complete list of all real property owners/lessees within 300 feet of the parcel submitted for consideration by the Planning & Zoning Commission.

\_\_\_\_\_  
Signature of Applicant or Authorized Agent

062221  
Date of Application

RECEIVED

JUL 27 2021

BY: alk

**PROPERTY OWNER NOTIFICATION LIST for . . .**

**REZONING REQUEST FOR: 211 S. Section Street  
BC TAX PARCEL #: 46-03-37-0-008-012.000**

**R4 - R3 TH**

| PPIN | PARCEL # | OWNER                  | ADDRESS                          | CITY                | STATE       | ZIP      |
|------|----------|------------------------|----------------------------------|---------------------|-------------|----------|
| 1    | 12784    | 46-03-37-0-008-009.000 | Fairhope United Methodist Church | 155 S. Section St.  | Fairhope    | AL 36532 |
|      | 3351     | 46-03-37-0-008-024.000 | "                                | "                   | "           | "        |
|      | 37378    | 46-03-37-0-008-025.000 | "                                | "                   | "           | "        |
| 2    | 26238    | 46-03-37-0-008-027.000 | Robert & Sandra McGough          | 453 Cole Ct.        | "           | "        |
| 3    | 10651    | 46-03-37-0-008-026.000 | Liisa Flourney                   | P.O. Box 2162       | "           | 36533    |
| 4    | 16338    | 46-03-37-0-008-030.002 | Joyce R. Jones                   | 454 Cole Ct.        | "           | 36532    |
| 5    | 6851     | 46-03-37-0-008-030.001 | Kara L. Haley                    | 452 Cole Ct.        | "           | "        |
| 6    | 31558    | 46-03-37-0-008-032.000 | Lori D. Leff                     | 415 White Ave.      | "           | "        |
| 7    | 14177    | 46-03-37-0-008-031.000 | John R. & Linda Brock            | 122 Confederate Dr. | Sp Ft.      | " 36527  |
|      | 44508    | 46-03-37-0-008-021.000 | " " "                            | " " "               | "           | "        |
| 8    | 37895    | 46-03-37-0-008-020.000 | James & Karen Morris             | P.O. Box 426        | Industry    | TX 78944 |
| 9    | 22296    | 46-03-37-0-008-022.000 | Daniel & Beth Maute              | 311 Gayfer Ct.      | Fairhope    | AL 36532 |
| 10   | 47401    | 46-03-37-0-008-023.000 | 204 Oswalt Condo Assoc           | 204 Oswalt          | "           | "        |
| 11   | 69983    | 46-03-37-0-008-010.000 | South Central Bell Telephone Co. | P.O. Box 7207       | Bedminster  | NJ 7921  |
| 12   | 41037    | 46-03-37-0-008-011.000 | Andreas Properties, L.L.C.       | 211 S. Section St.  | Fairhope    | AL 36532 |
| 13   | 41036    | 46-03-37-0-008-013.000 | Michael & Evely Reinhart         | 251 S. Section St.  | "           | "        |
| 14   | 44507    | 46-03-37-0-008-014.000 | Will D. Carlton, Sr.             | 255 S. Section St.  | "           | "        |
| 15   | 44126    | 46-03-37-0-008-015.000 | First Baptist Church of Fairhope | 300 S. Section St.  | "           | "        |
|      | 40323    | 46-03-37-0-009-043.000 | " " " " " "                      | " " " "             | "           | "        |
| 16   | 17347    | 46-03-37-0-009-042.000 | E. Anne Crosby                   | 313 White Ave       | "           | "        |
| 17   | 8104     | 46-03-37-0-009-041.000 | Ronald & Deborah Wynne           | P.O. Box 338        | Gulf Breeze | FL 32562 |
|      |          |                        |                                  | 4807 Washington     | Orange      |          |
| 18   | 18845    | 46-03-37-0-009-029.000 | David & Jennifer Lawrence        | Blvd.               | Beach       | AL 36561 |

|    |       |                        |                                      |                      |                |    |       |
|----|-------|------------------------|--------------------------------------|----------------------|----------------|----|-------|
| 19 | 40330 | 46-03-37-0-009-028.000 | John P. Stapleton Trust              | 24361 Woodsage Dr.   | Bonita Springs | FL | 34134 |
| 20 | 13011 | 46-03-37-0-009-027.000 | Raymond R. & Hilda Fletcher          | P.O. Box 121         | Fairhope       | AL | 36533 |
| 21 | 15734 | 46-03-37-0-009-026.000 | Paul & Nancy Fontenot                | 252 S. Section St.   | "              | "  | 36532 |
| 22 | 39807 | 46-03-37-0-009-016.000 | Redeemer Evangelical Lutheran Church | P.O. Box 411         | "              | "  | 36533 |
| 23 | 29773 | 46-03-37-0-009-025.000 | Lee & Rebecca Erickson               | 361 Gaston           | "              | "  | 36532 |
| 24 | 28235 | 46-03-37-0-009-024.000 | Michael T. & Nicole B. Boothe        | 359 Gaston           | "              | "  | "     |
| 25 | 41379 | 46-03-37-0-009-017.000 | Debra L. Murray                      | 825 Guy Lee Lake Rd. | Rainbow City   | AL | 35906 |
| 26 | 28221 | 46-03-37-0-009-015.000 | Rambo, Inc.                          | 152 S. Section St.   | Fairhope       | AL | 36532 |

**RESOLUTION NO. \_\_\_\_\_**

**AUTHORIZING THE SUBMISSION OF AN  
FY 2022 ALABAMA TRANSPORTATION REHABILITATION AND  
IMPROVEMENT PROGRAM- II (ATRIP-II) GRANT APPLICATION**

**WHEREAS**, the Alabama Department of Transportation (ALDOT) is accepting applications from municipal governments for Fiscal Year 2022 Alabama Transportation Rehabilitation and Improvement Program- II (ATRIP-II) Grants; and

**WHEREAS**, the City of Fairhope has identified the need to construct dedicated left and right turn lanes on Volanta Avenue at the intersection with Greeno Road (U.S. Highway 98), acceleration/deceleration lanes on US Hwy 98 and signalize the intersection; and

**WHEREAS**, the total project cost is estimated to be \$1,364,903.00, and, if funded, the grant will pay for 100% of Construction and CE&I Cost at an estimated \$1,109,903.00 and the City would cover 100% of the Preliminary Engineering, ALDOT PE Review and Utility Relocation Cost at an estimated \$255,000.00; resulting in an approximate 81.3/18.7 project cost share; and

**WHEREAS**, if funded, the City will see this project through to completion and will be responsible for providing long-term maintenance of the new facilities;

**NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE**, IN REGULAR SESSION ASSEMBLED, that the City of Fairhope authorizes submission of an FY22 ATRIP-II Grant to ALDOT requesting grant funds to construct dedicated left and right turn lanes on Volanta Avenue at the intersection with Greeno Road (U.S. Highway 98), acceleration/deceleration lanes on US Hwy 98 and signalize the intersection.

**BE IT FURTHER RESOLVED**, that the City Council authorizes the Mayor to sign all required grant application documents on behalf of the City.

DULY ADOPTED THIS 15TH DAY OF NOVEMBER, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

**Alabama Transportation Rehabilitation and Improvement Program-II  
Fiscal Year 2022 Project Application**

**City of Fairhope, Alabama**

A. Sponsoring Agency (provide for each applicant, if multiple sponsors)

Sponsor Entity: City of Fairhope, Alabama  
Official: Honorable Sherry Sullivan  
Title: Mayor  
Address: P.O. Drawer 429; Fairhope, AL 36533  
Phone: 251-928-8003  
Email: [sherry.sullivan@fairhopeal.gov](mailto:sherry.sullivan@fairhopeal.gov)

Project Manager: Richard D. Johnson, PE  
Title: Director of Public Works  
Address: 555 S. Section St.; Fairhope, AL 36532  
Phone: 251-928-8003  
Email: [richard.johnson@fairhopeal.gov](mailto:richard.johnson@fairhopeal.gov)

B. Describe in detail the proposed project improvements. Identify the points of origin, destination, intermediate points of access and any railroad crossings. If coordination with the railroad is required, provide the name of the railroad and a cost estimate for this item of work.

*The proposed project would entail the addition of dedicated turn lanes (left and right) to Volanta Avenue at the intersection with Greeno Road (a.k.a. U.S. Highway 98), acceleration and deceleration lanes on US Hwy 98 and signalization of the intersection of the two roads in Fairhope, AL. This would be a symmetrical widening for the east bound approach on Volanta Avenue. The work will include, but not limited to grading, drainage, base and paving to widen the approach to add a three-lane section (proposed 11' lane widths) with a dedicated left-turn and right-turn. In addition, south bound deceleration and acceleration lanes on US Hwy 98 approaching and departing the intersection and new mast arm structures, signal heads and controls. The new signals will be designed and installed to be fully compatible with the existing Adaptive ITS System controlling the US Hwy 98 corridor. There is a high-confidence that existing ROW extents can contain all proposed improvements – no ROW acquisition is proposed. & utility relocates are required. The attached cost estimate includes cost for these project activities if warranted by the design. It is understood that Utility Relocates and/or adjustments are a non-eligible expense and the City (owner of its utilities) would bare all costs of utility relocates – direct expense or “in-kind”. No railroads exist in Fairhope, thus no consideration is required.*

C. Describe the benefits provided to the traveling public, impacts to economic growth, promotion of public safety and overall stability to the State from the proposed project.

*The Volanta Avenue and U.S. 98 intersection is a significant east-west roadway (Major Collector) that serves northern commercial, residential and recreational land uses. By adding turning/acceleration/deceleration lanes and signaling the to the intersection of Volanta Avenue and US Hwy 98, it would provide a safe and high-functioning ingress and egress for all commuters.*

*Additionally, Volanta Avenue is a major collector of citizens traveling to work from the northern third of the city. Free-flowing traffic would be a boon to economic development to and from residences and work. Located at the northwestern corner of this intersection is the City's largest recreational facility. Volanta Sports Park and Recreation Center contains the municipal stadium, baseball fields, disc golf course, pools, gyms, classrooms and recreational offices. The Municipal Stadium is home to middle, Freshman, JV, Varsity and Semi-Pro Football. These sports events generate extreme traffic demand involving thousands of spectators. These intersection improvements with signalization will greatly improve the traveling publics interaction and use of this major recreational facility.*

*Traffic safety and function within the already-developed area would be greatly improved by the proposed geometric modifications and signalization.*

- D. Identify the funding plan for advancing preliminary engineering (PE) for the proposed project (performed as part of project cost or at no cost to the project) and the status of any coordination efforts through ALDOT related to the PE.

*The City of Fairhope proposes to cover 100% of the Preliminary Engineering. The City is willing to carry all the upfront PE costs and apply that as "in kind" towards the overall project match. The Survey, Geotech and Design is estimated at \$135,000.00. Since the City is proposing to advance the PE at no cost to the project, the City will fund the PE review by ALDOT (also at no cost to the project). This PE review cost is set at a not-to-exceed 2% of the overall project cost, up to a maximum of \$20,000.00. The City has participated in preliminary discussions about the Project with personnel from ALDOT's Southwest Region. ALDOT leadership has reacted favorably and appeared to support the City sponsorship of this project. Heavy coordination will be required in the planning and design phase and the upgraded signals will need to be seamlessly integrated into the existing Adaptive ITS network.*

- E. Identify any cultural or environmental resources potentially impacted by the project, include detailed time frames and costs associated with coordinating through the State Historic Preservation Office, U.S. Fish and Wildlife Service, U.S. Army Corps of Engineers, U.S. Coast Guard or any other effected resource agency.

*No environmental resources will be impacted by the project. There is no potential to disturb or create issues with the State Historic Preservation Office, U.S. Fish and Wildlife Service, U.S. Army Corps of Engineers, U.S. Coast Guard or any other resource agency.*

*The location of the project is a gateway northern territory of the City. All existing rights-of-way have already been impacted by earlier development. No work is anticipated outside of prior developed extents. Investing in the infrastructure would contribute greatly to increase traffic safety and function for this area of the community.*

- F. Identify any potential bridge(s) to be impacted and data on existing structures, including bridge inventory number (BIN), posting status (if applicable) and most recent sufficiency score with date of last inspection. Provide a cost estimate associated with this item of work, if applicable.

*There are no bridges within the extents of proposed construction – Not Applicable.*

- G. Identify any potential new bridge(s) required as part of the proposed project and the status of the hydraulic analysis, if available. Provide a cost estimate associated with this item of work, if applicable.

*Not applicable.*

- H. Provide a narrative on the status of available right-of-way (ROW) to accommodate the proposed project, or if ROW acquisition (including easements/permitted work on property of another entity) may be required. Any potential costs should be provided in a detailed estimate included with this application.

*Preliminary geometric layout indicates there is more than sufficient existing ROW to contain all proposed improvements. It has been determined, pre-application, that no additional ROW is required to accommodate lane widening and signalization. Budget includes no ROW acquisition placeholder cost. There should be no issues concerning the Relocation Assistance and Real Property Acquisition Policies Act of 1970 (Uniform Act) – US Hwy 98 is a Federal/State route and compliance documentation is on file with ALDOT; Volanta Avenue ROW predates the 1970 Act.*

- I. Provide a detailed preliminary pay item estimate of the total project cost (utilizing ALDOT pay item numbers for construction phase of work), the amount of ATRIP-II funds requested (not to exceed \$2,000,000.00 for FY2020) and the amount of any other funds applied to the project. Additional funding sources used to supplement requested ATRIP-II funding are not required. The ATRIP-II Committee has discretion to determine the significance of included additional funding sources, where applicable.

*See attached detailed Estimate of Probable Costs (Appendix D) – Project Cost are as proposed:*

|                                                                  |                              |
|------------------------------------------------------------------|------------------------------|
| <i>Preliminary Engineering (Per Mott-McDonald) – City Funded</i> |                              |
| <i>(Survey, Design, ROW, Utility, Traffic Geotech)</i>           | <i>\$ 135,000.00</i>         |
| <i>ALDOT PE Review – City Funded</i>                             | <i>\$ 20,000.00</i>          |
| <i>Utility Relocation (Estimated-Placeholder) – City Funded</i>  | <i>\$ 100,000.00</i>         |
| <i>Construction (See Detail) – ATRIP-II Funded</i>               | <i>\$ 965,133.00</i>         |
| <i>CE&amp;I (15% of Construction) – ATRIP-II Funded</i>          | <i>\$ 144,770.00</i>         |
| <br>                                                             |                              |
| <b><i>Project Total -</i></b>                                    | <b><i>\$1,364,903.00</i></b> |
| <br>                                                             |                              |
| <i>City Participation (18.7% of Project Total)</i>               | <i>\$ 255,000.00</i>         |
| <i>2022 ATRIP II Grant (81.3% of Project Total)</i>              | <i>\$1,109,903.00</i>        |



- J. Provide traffic data (including what year the data was acquired), truck percentage and any projected increase/change in traffic related to the proposed improvement.

*See attached Traffic Counts from ALDOT website – data for 2019 and 2020 shown, including percentage of truck traffic. No immediate increase in traffic (AADT), however anticipate improvement in Level of Service (L.O.S.) due to decrease in stacking delays.*

- K. Provide crash data and date of the information, if available.

*Since January 1, 2019 there has been 6 reported crashes at or about this intersection. Alabama Uniform Traffic Crash Reports are included in Appendix F.*

- L. Modifications to existing traffic signal(s) or inclusion of new traffic signal(s) must include a traffic signal study with eligibility to be determined by ALDOT.

*Mr. Adam Spence, P.E., Traffic Engineer with ALDOT – Southwest Region conducted a traffic analysis for the intersection. The analysis reflects the operational benefits of making this intersection a signalized intersection. The results from traffic model renderings for both the existing and proposed intersection conditions were completed. Volanta Avenue is currently a controlled stop at its intersection with US-98 which currently operates at a level of service F. With the addition of traffic signals, this level of service would be upgraded to a C therefore greatly reducing intersection delay, specifically on the minor street approaches. His complete report is in Appendix G.*

- M. Provide any documentation related to racial and ethnic diversity coordination by the sponsor entity.

*The City of Fairhope currently is working with all the citizens of Fairhope through a series of stakeholder and urban planning outreach meetings. Ultimately, this process will culminate in a new comprehensive Land Use and Development Plan for the City. This plan has a heavy emphasis on community recreational opportunity and accessibility, especially for the underserved populations of the City. Sports on the competitive and recreational level, is the great equalizer. This improvement is within the centroid of the recreational Community and has broad support by our Citizens.*

- N. Describe the life expectancy of the project. Identify the agency responsible for maintenance and the funding source providing for maintenance efforts.

*The normal life expectancy of the various components are: asphalt wearing 10-15 years, striping and markings 5-7 years, concrete at grade structures (sidewalks & curbing) 25+ years, drainage structures 35-50 years, signal heads and components 15 years and signal structures 25 years. The City of Fairhope is already in a Signal Maintenance Agreement with ALDOT for the regular and nonscheduled maintenance of the signals, controls and components. We reimburse the work performed by ALDOT through an established SWA account. For the maintenance of the non-state roadways the City and/or the County's Public Works Maintenance Section performs these duties with monies budgeted from the annual General Fund. Resurfacing is handled by capital projects.*

- O. Provide any additional comments the sponsor wishes to be considered.

*If ATRIP-II funds are awarded for this purpose, the City will be responsible for the local share funds of up to \$255,000.00 (18.7% of the overall project cost) including any and all utility relocations. The City is committed to completing this project and will be responsible for providing long-term maintenance of the new facilities. We appreciate your consideration of this request. This is a very worthy and much needed project.*

*In addition, the City of Fairhope is committed highly functioning and safe roadway systems. If awarded, we will study and evaluate the intersection holistically, including all links and nodes, to produce the best possible improvements to the roadway network. These studies and warrants and other consideration will be part of the projects Preliminary Engineering.*

- P. Attach any supporting photographs, maps, drawings, or plans necessary to support the project application (all in color).

*See attached color photos of the intersection in the appendix.*

All applications **must be submitted electronically** no later than 5:00 pm on **November 19, 2021**.

Applications should be sent to [atrip2app@dot.state.al.us](mailto:atrip2app@dot.state.al.us) as a .pdf (25 mb max per email, multiple emails may be sent if necessary) with “**FY 2022 ATRIP-II Application – Sponsor Name**” in the subject line.

The office of Local Transportation Bureau (LTB) will send a confirmation email once an application is received. If you do not receive a confirmation, please contact LTB at 334-242-6020 to ensure receipt of the application.

## **APPENDIX**

- A. Project Locator Map
- B. Resolution #####-21 - Support of Application and 18.7% of Total Project Contribution
- C. Conceptual Turn/Acceleration/Deceleration Lane Geometric Layout
- D. Detail Estimate of Probable Cost of Design, ROW, Utilities, Indirect Costs, Construction & CEI
- E. Traffic Data
- F. Accident/Crash Data
- G. Traffic Signal Study Analysis – ALDOT Southwest Region
- H. Intersection Photographs

Appendix A – Locator Map

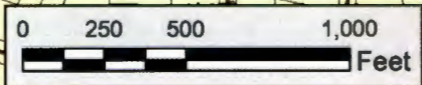


**Project Sites**

**City of Fairhope**

**Project Locator Map  
Intersection Improvements  
US Hwy 98 at Volanta Ave**

- Road Centerlines
- Property Parcels



RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE SUBMISSION OF AN  
FY 2022 ALABAMA TRANSPORTATION REHABILITATION AND IMPROVEMENT  
PROGRAM- II (ATRIP-II) GRANT APPLICATION**

WHEREAS, the Alabama Department of Transportation (ALDOT) is accepting applications from municipal governments for Fiscal Year 2022 Alabama Transportation Rehabilitation and Improvement Program- II (ATRIP-II) Grants; and

WHEREAS, the City of Fairhope has identified the need to construct dedicated left and right turn lanes on Volanta Avenue at the intersection with Greeno Road (U.S. Highway 98), acceleration/deceleration lanes on US Hwy 98 and signalize the intersection; and

WHEREAS, the total project cost is estimated to be \$1,364,903.00, and, if funded, the grant will pay for 100% of Construction and CE&I Cost at an estimated \$1,109,903.00 and the City would cover 100% of the Preliminary Engineering, ALDOT PE Review and Utility Relocation Cost at an estimated \$255,000.00; resulting in an approximate 81.3/18.7 project cost share; and

WHEREAS, if funded, the City will see this project through to completion and will be responsible for providing long-term maintenance of the new facilities;

THEREFORE, BE IT RESOLVED BY THE City of Fairhope, IN REGULAR SESSION ASSEMBLED, that by this Resolution the City of Fairhope authorizes submission of an FY22 ATRIP-II Grant to ALDOT requesting grant funds to construct dedicated left and right turn lanes on Volanta Avenue at the intersection with Greeno Road (U.S. Highway 98), acceleration/deceleration lanes on US Hwy 98 and signalize the intersection.

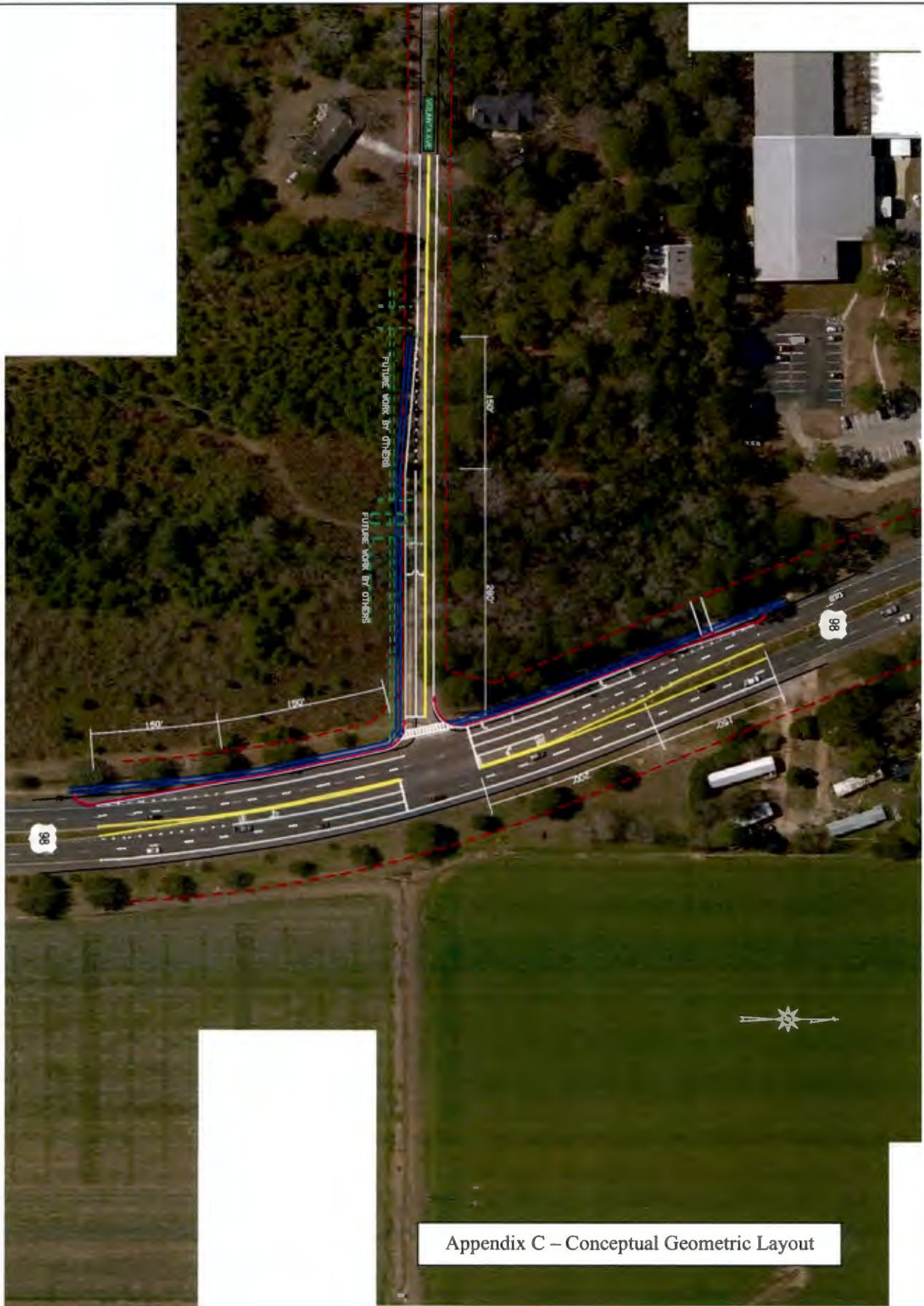
BE IT FURTHER RESOLVED that the City Council authorizes the Mayor to sign all required grant application documents on behalf of the City.

DULY ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk



Appendix C – Conceptual Geometric Layout

Appendix D – Project Cost Estimate 1 of 2

DATE: 10-20-2021

**Project Description: US 98 @ VOLANTA INTERSECTION IMPROVEMENTS**

**Project Location: US 98 AT VOLANTA**

| ITEM DESCRIPTION                                                                                     | UNIT     | EST QTY | UNIT PRICE  | AMOUNT       |
|------------------------------------------------------------------------------------------------------|----------|---------|-------------|--------------|
| Clearing & Grubbing                                                                                  | LUMP SUM | 1       | \$10,000.00 | \$10,000.00  |
| Removing Concrete Sidewalk                                                                           | SQ YD    | 756     | \$15.00     | \$11,340.00  |
| Removing Concrete Driveway                                                                           | SQ YD    | 35      | \$16.00     | \$560.00     |
| Removing Pipe (All Sizes)                                                                            | LIN FT   | 28      | \$10.00     | \$280.00     |
| Removing Concrete Headwalls                                                                          | EACH     | 2       | \$350.00    | \$700.00     |
| Unclassified Excavation                                                                              | CU YD    | 2000    | \$10.00     | \$20,000.00  |
| Borrow Excavation (Loose Truckbed Measurement)(A2 or Better)                                         | CU YD    | 2500    | \$12.00     | \$30,000.00  |
| Foundation Backfill, Commercial                                                                      | CU YD    | 28      | \$25.00     | \$700.00     |
| Roadbed Processing                                                                                   | RDBD STA | 12      | \$400.00    | \$4,800.00   |
| Planing Existing Pavement                                                                            | SQ YD    | 10000   | \$3.00      | \$30,000.00  |
| Crushed Aggregate Base Course, Type B, Plant Mixed, 6" Compacted Thickness                           | SQ YD    | 1000    | \$15.00     | \$15,000.00  |
| Bituminous Treatment A                                                                               | SQ YD    | 1000    | \$1.50      | \$1,500.00   |
| Tack Coat                                                                                            | GAL      | 1150    | \$4.00      | \$4,600.00   |
| Joint Sealant for Hot Mix Asphalt Pavement                                                           | MILE     | 1       | \$250.00    | \$250.00     |
| Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range C/D | TON      | 1200    | \$90.00     | \$108,000.00 |
| Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range C/D      | TON      | 150     | \$110.00    | \$16,500.00  |
| Superpave Bituminous Concrete Lower Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range C/D      | TON      | 275     | \$110.00    | \$30,250.00  |
| 24" Side Drain Pipe                                                                                  | LIN FT   | 400     | \$50.00     | \$20,000.00  |
| 24" Side Drain Pipe End Treatment, Class 1                                                           | EACH     | 2       | \$1,000.00  | \$2,000.00   |
| Inlets Type S                                                                                        | EACH     | 4       | \$5,000.00  | \$20,000.00  |
| Mobilization                                                                                         | LUMP SUM | 1       | \$50,000.00 | \$50,000.00  |
| Slope Paving                                                                                         | CU YD    | 3       | \$750.00    | \$2,250.00   |
| Concrete Sidewalk, 4" Thick                                                                          | SQ YD    | 750     | \$65.00     | \$48,750.00  |
| Concrete Driveway, 4" Thick                                                                          | SQ YD    | 42      | \$50.00     | \$2,100.00   |
| Combination Curb & Gutter, Type C (Modified)                                                         | LIN FT   | 1200    | \$30.00     | \$36,000.00  |
| Topsoil                                                                                              | CU YD    | 549     | \$10.00     | \$5,490.00   |
| Seeding                                                                                              | ACRE     | 1       | \$1,400.00  | \$1,400.00   |
| Mowing                                                                                               | ACRE     | 1       | \$200.00    | \$200.00     |
| Solid Sodding (Bermuda)                                                                              | SQ YD    | 200     | \$8.00      | \$1,600.00   |
| Mulching                                                                                             | ACRE     | 1       | \$900.00    | \$900.00     |
| Temporary Seeding                                                                                    | ACRE     | 1       | \$800.00    | \$800.00     |
| Temporary Mulching                                                                                   | TON      | 1       | \$600.00    | \$600.00     |
| Polyethylene                                                                                         | SQ YD    | 500     | \$4.00      | \$2,000.00   |
| Hay Bales                                                                                            | EACH     | 100     | \$8.00      | \$800.00     |
| Sand Bags                                                                                            | EACH     | 100     | \$5.00      | \$500.00     |
| Silt Fence                                                                                           | LIN FT   | 1000    | \$5.00      | \$5,000.00   |
| Silt Fence Removal                                                                                   | LIN FT   | 1000    | \$2.00      | \$2,000.00   |
| Wattle                                                                                               | LIN FT   | 400     | \$10.00     | \$4,000.00   |
| Geometric Controls                                                                                   | LUMP SUM | 1       | \$15,000.00 | \$15,000.00  |
| Solid White, Class 2, Type A Traffic Stripe (5" Wide)                                                | LIN FT   | 4538    | \$1.00      | \$4,538.00   |
| Solid Yellow, Class 2, Type A Traffic Stripe (5" Wide)                                               | LIN FT   | 3177    | \$1.00      | \$3,177.00   |

Appendix D – Project Cost Estimate 2 of 2




| ITEM DESCRIPTION                                                                                                   | UNIT                                      | EST QTY | UNIT PRICE   | AMOUNT              |
|--------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------|--------------|---------------------|
| Broken White, Class 2, Type A Traffic Stripe (5" Wide)                                                             | LIN FT                                    | 1715    | \$1.00       | \$1,715.00          |
| Dotted, Class 2, Type A Traffic Stripe                                                                             | LIN FT                                    | 847     | \$1.00       | \$847.00            |
| Solid Temporary Traffic Stripe                                                                                     | MILE                                      | 2       | \$800.00     | \$1,600.00          |
| Traffic Control Markings, Class 2, Type A                                                                          | SQ FT                                     | 423     | \$5.00       | \$2,115.00          |
| Traffic Control Legends, Class 2, Type A                                                                           | SQ FT                                     | 134     | \$9.00       | \$1,206.00          |
| Pavement Markers, Class A-H, Type 2-C                                                                              | EACH                                      | 37      | \$5.00       | \$185.00            |
| Pavement Markers, Class A-H, Type 1-A                                                                              | EACH                                      | 20      | \$5.00       | \$100.00            |
| Pavement Markers, Class A-H, Type 2-D                                                                              | EACH                                      | 16      | \$5.00       | \$80.00             |
| Pavement Markers, Class A-H, Type 1-B                                                                              | EACH                                      | 40      | \$5.00       | \$200.00            |
| Class 4, Aluminum Flat Sign Panels 0.08" Thick Or Steel Flat Sign Panels 14 Gauge (Type III Or Type IV Background) | SQ FT                                     | 300     | \$22.00      | \$6,600.00          |
| Roadway Sign Post (#3 "U" Channel Galvanized Steel)                                                                | LIN FT                                    | 180     | \$20.00      | \$3,600.00          |
| Roadway Sign Post (S4 x 7.7 Steel Beam)                                                                            | LIN FT                                    | 0       | \$120.00     | \$0.00              |
| Removal of Existing Roadway Signs                                                                                  | LUMP SUM                                  | 1       | \$2,000.00   | \$2,000.00          |
| Traffic Signal                                                                                                     | LUMP SUM                                  | 1       | \$400,000.00 | \$400,000.00        |
| Construction Signs                                                                                                 | SQ FT                                     | 350     | \$10.00      | \$3,500.00          |
| Channelizing Drums                                                                                                 | EACH                                      | 220     | \$50.00      | \$11,000.00         |
| Cones (36 Inches High)                                                                                             | EACH                                      | 120     | \$15.00      | \$1,800.00          |
| Barricades, Type III                                                                                               | EACH                                      | 4       | \$300.00     | \$1,200.00          |
| Warning Lights, Type B (Detachable Head)                                                                           | EACH                                      | 4       | \$250.00     | \$1,000.00          |
| Ballast for Cone                                                                                                   | EACH                                      | 120     | \$10.00      | \$1,200.00          |
| Portable Changeable Message Sign, Type 1                                                                           | EACH                                      | 2       | \$4,800.00   | \$9,600.00          |
| Remove Roadway Luminaire                                                                                           | EACH                                      | 2       | \$1,000.00   | \$2,000.00          |
| <b>Construction Total</b>                                                                                          |                                           |         |              | <b>\$965,133.00</b> |
| <b>City</b>                                                                                                        | <b>Survey, Geotech, and Design</b>        |         |              | <b>\$135,000.00</b> |
|                                                                                                                    | <b>Utility Relocation (Estimated)</b>     |         |              | <b>\$100,000.00</b> |
|                                                                                                                    | <b>ALDOT Design Review (20% or \$20k)</b> |         |              | <b>\$20,000.00</b>  |
| <b>Grant</b>                                                                                                       | <b>Construction</b>                       |         |              | <b>\$965,133.00</b> |
|                                                                                                                    | <b>CE&amp;I (15%)</b>                     |         |              | <b>\$144,769.95</b> |

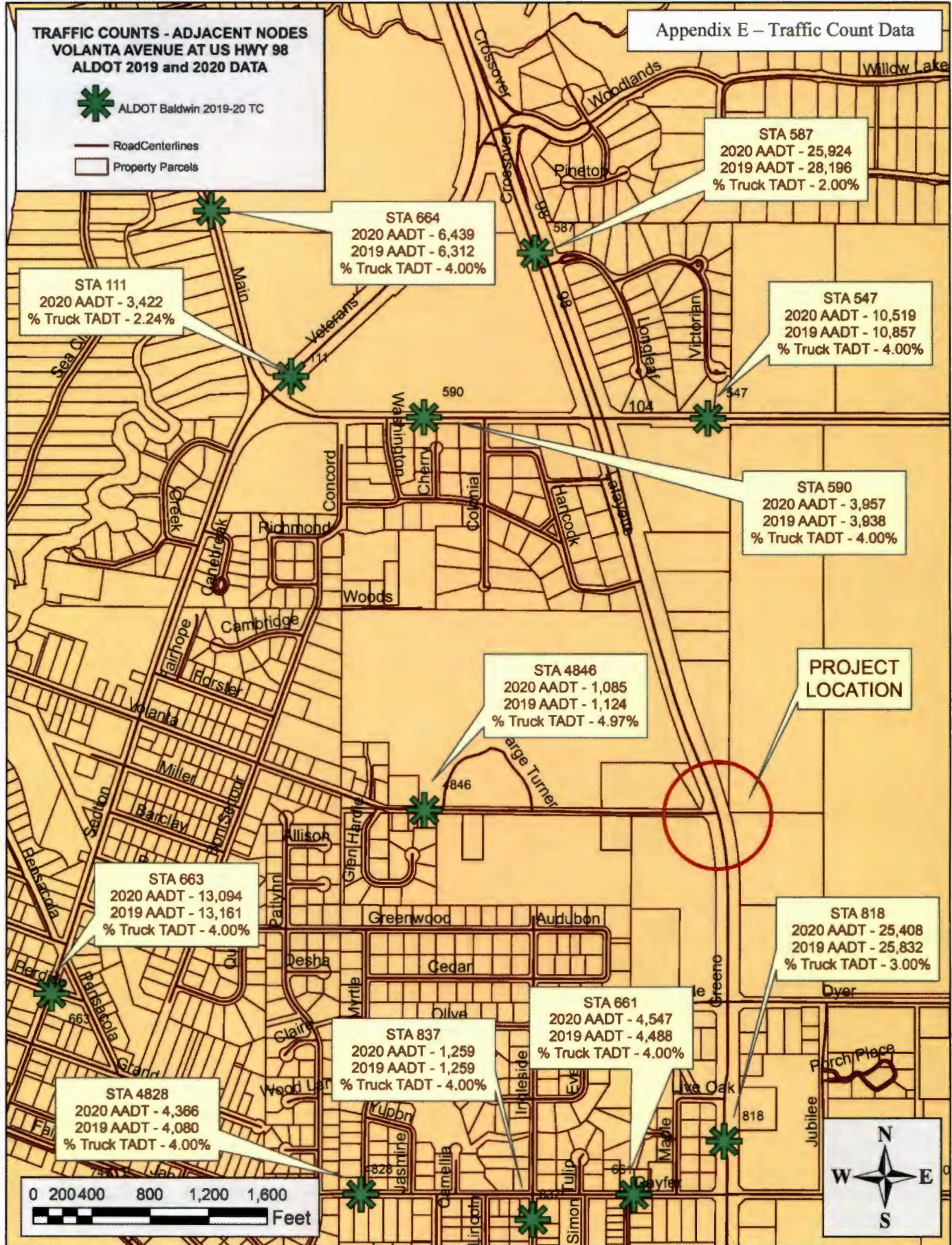
City will cover 100% of the Cost of PE (Survey, Geotech and Design), ALDOT PE Review and Utility Relocation – Estimated at \$255,000.00



Appendix E – Traffic Count Data

**TRAFFIC COUNTS - ADJACENT NODES  
VOLANTA AVENUE AT US HWY 98  
ALDOT 2019 and 2020 DATA**

-  ALDOT Baldwin 2019-20 TC
-  Road Centerlines
-  Property Parcels



STA 111  
2020 AADT - 3,422  
% Truck TADT - 2.24%

STA 664  
2020 AADT - 6,439  
2019 AADT - 6,312  
% Truck TADT - 4.00%

STA 587  
2020 AADT - 25,924  
2019 AADT - 28,196  
% Truck TADT - 2.00%

STA 547  
2020 AADT - 10,519  
2019 AADT - 10,857  
% Truck TADT - 4.00%

STA 590  
2020 AADT - 3,957  
2019 AADT - 3,938  
% Truck TADT - 4.00%

STA 4846  
2020 AADT - 1,085  
2019 AADT - 1,124  
% Truck TADT - 4.97%

**PROJECT LOCATION**

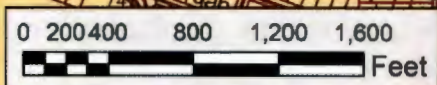
STA 663  
2020 AADT - 13,094  
2019 AADT - 13,161  
% Truck TADT - 4.00%

STA 818  
2020 AADT - 25,408  
2019 AADT - 25,832  
% Truck TADT - 3.00%

STA 837  
2020 AADT - 1,259  
2019 AADT - 1,259  
% Truck TADT - 4.00%

STA 661  
2020 AADT - 4,547  
2019 AADT - 4,488  
% Truck TADT - 4.00%

STA 4828  
2020 AADT - 4,366  
2019 AADT - 4,080  
% Truck TADT - 4.00%



Appendix F – Accident/Crash Data – 18 Pages

To Be Inserted



*Kay Ivey*  
GOVERNOR

**ALABAMA**  
**DEPARTMENT OF TRANSPORTATION**

SOUTHWEST REGION  
OFFICE OF REGION ENGINEER  
1701 I-65 WEST SERVICE ROAD NORTH  
MOBILE, ALABAMA 36618-1109  
TELEPHONE: (251) 470-8200  
FAX (251) 473-3624



*John R. Cooper*  
TRANSPORTATION DIRECTOR

November 9, 2021

Mr. Richard Johnson  
City of Fairhope - Public Works Director  
161 North Section Street  
Fairhope, Alabama 36532

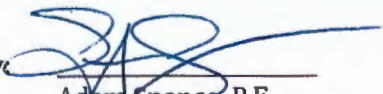
Dear Mr. Johnson:

RE: Intersection and Signal Analysis  
US 98 at Volanta Ave  
Baldwin County

This office has conducted a traffic analysis for the intersection of US-98 and Volanta Avenue in Fairhope, AL. This analysis reflects the operational benefits of making this intersection a signalized intersection. The results from traffic model renderings for both the existing and proposed intersection conditions were completed. Volanta Avenue is currently a controlled stop at its intersection with US-98 which currently operates at a level of service F. With the addition of traffic signals, this level of service would be upgraded to a C therefore greatly reducing intersection delay, specifically on the minor street approaches. Attached for your review is the detailed summary of these models referenced.

If you have any questions or if this office can be of further assistance, please advise.

Sincerely,

By:   
Adam Spence, P.E.  
Traffic Engineer - Area 9

VEC/as  
Attachments

C: Jason Shaw, P.E.  
File

HCM Signalized Intersection Capacity Analysis  
 US-98 @ Volanta Ave with Signal

11/09/2021



| Movement               | EBL   | EBR  | NBL   | NBT  | SBT  | SBR  |
|------------------------|-------|------|-------|------|------|------|
| Lane Configurations    | ↔     |      | ↔     | ↑↑   | ↓↓   |      |
| Traffic Volume (vph)   | 48    | 48   | 206   | 994  | 1304 | 0    |
| Future Volume (vph)    | 48    | 48   | 206   | 994  | 1304 | 0    |
| Ideal Flow (vphpl)     | 1900  | 1900 | 1900  | 1900 | 1900 | 1900 |
| Total Lost time (s)    | 4.5   |      | 4.5   | 4.5  | 4.5  |      |
| Lane Util. Factor      | 1.00  |      | 1.00  | 0.95 | 0.95 |      |
| Frt                    | 0.93  |      | 1.00  | 1.00 | 1.00 |      |
| Flt Protected          | 0.98  |      | 0.95  | 1.00 | 1.00 |      |
| Satd. Flow (prot)      | 1695  |      | 1770  | 3539 | 3539 |      |
| Flt Permitted          | 0.98  |      | 0.10  | 1.00 | 1.00 |      |
| Satd. Flow (perm)      | 1695  |      | 186   | 3539 | 3539 |      |
| Peak-hour factor, PHF  | 0.92  | 0.92 | 0.92  | 0.92 | 0.92 | 0.92 |
| Adj. Flow (vph)        | 52    | 52   | 224   | 1080 | 1417 | 0    |
| RTOR Reduction (vph)   | 47    | 0    | 0     | 0    | 0    | 0    |
| Lane Group Flow (vph)  | 57    | 0    | 224   | 1080 | 1417 | 0    |
| Turn Type              | Prot  |      | pm+pt | NA   | NA   |      |
| Protected Phases       | 4     |      | 5     | 2    | 6    |      |
| Permitted Phases       |       |      | 2     |      |      |      |
| Actuated Green, G (s)  | 6.6   |      | 50.3  | 50.3 | 37.8 |      |
| Effective Green, g (s) | 6.6   |      | 50.3  | 50.3 | 37.8 |      |
| Actuated g/C Ratio     | 0.10  |      | 0.76  | 0.76 | 0.57 |      |
| Clearance Time (s)     | 4.5   |      | 4.5   | 4.5  | 4.5  |      |
| Vehicle Extension (s)  | 3.0   |      | 3.0   | 3.0  | 3.0  |      |
| Lane Grp Cap (vph)     | 169   |      | 334   | 2701 | 2029 |      |
| v/s Ratio Prot         | c0.03 |      | c0.08 | 0.31 | 0.40 |      |
| v/s Ratio Perm         |       |      | c0.43 |      |      |      |
| v/c Ratio              | 0.34  |      | 0.67  | 0.40 | 0.70 |      |
| Uniform Delay, d1      | 27.6  |      | 11.7  | 2.7  | 10.0 |      |
| Progression Factor     | 1.00  |      | 1.00  | 1.00 | 1.00 |      |
| Incremental Delay, d2  | 1.2   |      | 5.2   | 0.4  | 2.0  |      |
| Delay (s)              | 28.8  |      | 16.9  | 3.1  | 12.0 |      |
| Level of Service       | C     |      | B     | A    | B    |      |
| Approach Delay (s)     | 28.8  |      |       | 5.5  | 12.0 |      |
| Approach LOS           | C     |      |       | A    | B    |      |

| Intersection Summary              |       |                           |      |
|-----------------------------------|-------|---------------------------|------|
| HCM 2000 Control Delay            | 9.6   | HCM 2000 Level of Service | A    |
| HCM 2000 Volume to Capacity ratio | 0.66  |                           |      |
| Actuated Cycle Length (s)         | 65.9  | Sum of lost time (s)      | 13.5 |
| Intersection Capacity Utilization | 64.3% | ICU Level of Service      | C    |
| Analysis Period (min)             | 15    |                           |      |

c Critical Lane Group

HCM Unsignalized Intersection Capacity Analysis  
 US-98 @ Volanta Ave without Signal

11/09/2021



| Movement                          | EBL         | EBR         | NBL         | NBT                  | SBT         | SBR         |
|-----------------------------------|-------------|-------------|-------------|----------------------|-------------|-------------|
| Lane Configurations               | Y           |             | Y           | ↑↑                   | ↑↑          |             |
| Traffic Volume (veh/h)            | 48          | 48          | 206         | 994                  | 1304        | 0           |
| Future Volume (Veh/h)             | 48          | 48          | 206         | 994                  | 1304        | 0           |
| Sign Control                      | Stop        |             |             | Free                 | Free        |             |
| Grade                             | 0%          |             |             | 0%                   | 0%          |             |
| Peak Hour Factor                  | 0.92        | 0.92        | 0.92        | 0.92                 | 0.92        | 0.92        |
| Hourly flow rate (vph)            | 52          | 52          | 224         | 1080                 | 1417        | 0           |
| <b>Pedestrians</b>                |             |             |             |                      |             |             |
| Lane Width (ft)                   |             |             |             |                      |             |             |
| Walking Speed (ft/s)              |             |             |             |                      |             |             |
| Percent Blockage                  |             |             |             |                      |             |             |
| Right turn flare (veh)            |             |             |             |                      |             |             |
| Median type                       |             |             |             | None                 | None        |             |
| Median storage veh                |             |             |             |                      |             |             |
| Upstream signal (ft)              |             |             |             |                      |             |             |
| pX, platoon unblocked             |             |             |             |                      |             |             |
| vC, conflicting volume            | 2405        | 708         | 1417        |                      |             |             |
| vC1, stage 1 conf vol             |             |             |             |                      |             |             |
| vC2, stage 2 conf vol             |             |             |             |                      |             |             |
| vCu, unblocked vol                | 2405        | 708         | 1417        |                      |             |             |
| tC, single (s)                    | 6.8         | 6.9         | 4.1         |                      |             |             |
| tC, 2 stage (s)                   |             |             |             |                      |             |             |
| tF (s)                            | 3.5         | 3.3         | 2.2         |                      |             |             |
| p0 queue free %                   | 0           | 86          | 53          |                      |             |             |
| cM capacity (veh/h)               | 15          | 377         | 477         |                      |             |             |
| <b>Direction, Lane #</b>          | <b>EB 1</b> | <b>NB 1</b> | <b>NB 2</b> | <b>NB 3</b>          | <b>SB 1</b> | <b>SB 2</b> |
| Volume Total                      | 104         | 224         | 540         | 540                  | 945         | 472         |
| Volume Left                       | 52          | 224         | 0           | 0                    | 0           | 0           |
| Volume Right                      | 52          | 0           | 0           | 0                    | 0           | 0           |
| cSH                               | 28          | 477         | 1700        | 1700                 | 1700        | 1700        |
| Volume to Capacity                | 3.70        | 0.47        | 0.32        | 0.32                 | 0.56        | 0.28        |
| Queue Length 95th (ft)            | Err         | 62          | 0           | 0                    | 0           | 0           |
| Control Delay (s)                 | Err         | 19.1        | 0.0         | 0.0                  | 0.0         | 0.0         |
| Lane LOS                          | F           | C           |             |                      |             |             |
| Approach Delay (s)                | Err         | 3.3         |             |                      | 0.0         |             |
| Approach LOS                      | F           |             |             |                      |             |             |
| <b>Intersection Summary</b>       |             |             |             |                      |             |             |
| Average Delay                     |             |             | 369.6       |                      |             |             |
| Intersection Capacity Utilization |             |             | 63.1%       | ICU Level of Service |             | B           |
| Analysis Period (min)             |             |             | 15          |                      |             |             |

VEIW TO THE EAST – On Volanta Ave  
looking towards the intersection with US98

Appendix H – Intersection Photos – 3 Pages



VEIW TO THE WEST – On Volanta Ave  
looking away from the intersection with US98



VIEW TO THE NORTH – On US Hwy 98  
looking towards the intersection with Volanta Ave



VIEW TO THE SOUTH – On US Hwy 98  
looking towards the intersection with Volanta Ave



VIEW TO THE NORTHWEST – Across US Hwy 98 at the Intersection with Volanta Ave



VIEW TO THE WEST – Across US Hwy 98 at the Intersection with Volanta Avenue





**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, the City of Fairhope, Alabama, has a certain item of personal property which is no longer needed for public or municipal purposes; and

WHEREAS, Section 11-43-56 of the Code of Alabama of 1975 authorizes the municipal governing body to dispose of unneeded personal property;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF FAIRHOPE, ALABAMA, AS FOLLOWS:

SECTION 1. That the following personal property owned by the City of Fairhope, Alabama, is not needed for public or municipal purposes, and hereby declared surplus:

[SEE ATTACHED LIST OF EQUIPMENT]

SECTION 2. That the Mayor and City Treasurer are hereby authorized and directed to dispose of the personal property owned by the City of Fairhope, Alabama, described in Section 1, above, by one of the following methods:

- a. Receiving bids for such property ("via GovDeals"). All such property shall be sold to the highest bidder, provided, however, that the City Council shall have the authority to reject all bids when, in its opinion, it deems the bids to be less than adequate consideration for the personal property.
- b. Sold for scrap or recycle at the highest offered value.
- c. Disposal via landfill.

ADOPTED AND APPROVED THIS 15TH DAY OF NOVEMBER, 2021

\_\_\_\_\_  
Jack Burrell, Council President

ATTEST:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk



**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope did request, receive, and open bids for Well No. 11 Development for the Water Department (Bid Number 041-21).

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for  
Well No. 11 Development  
for the Water Department

[3] After evaluating the bid proposals with the required bid specifications, Griner Drilling Services, Inc. with total bid proposal of \$861,000.00, is now awarded the bid for Well No. 11 Development for the Water Department.

Adopted on this 15th day of November, 2021

---

Jack Burrell, Council President

Attest:

---

Lisa A. Hanks, MMC  
City Clerk

City of Fairhope  
Project Funding Request

Issuing Date: 11/1/2021

11/07/21 AMB:27  
Please return this Routing Sheet to Treasurer by: ASAP

*LAN*

Project Name: Award Bid 041-21 Well No. 11 Development

Project Location: Well #11

Presented to City Council: 11/15/2021

Funding Request Sponsor: Jason Langley, Water & Sewer Superintendent  
Stephanie Hollinghead, Chief of Police

Resolution # :  
Approved \_\_\_\_\_  
Changed \_\_\_\_\_  
Rejected \_\_\_\_\_

Project Cash Requirement Requested:  
Cost: \$ 861,000.00

Vendor: Griner Drilling Services, Inc.

Project Engineer: Krebs Engineering, Inc.

Order Date: n/a Lead Time: n/a

**Department Funding This Project**

General  Gas  Electric  **Water**  Sewer  Sanitation  Cap Project  Impact  Gas Tax  Fed Grant

**Department of General Fund Providing the Funding**

Admin-10  Bldg-13  Police-15  Fire-20  ECD-24  Rec-25  Civic-26  Street-35  Meter-19  IT-16   
Fac Maint-45  Golf-50  Golf Grounds-55  Museum-27  NonDeptFac-75  Debt Service-85  Marina-34  Plan/Zone-12  Adult Rec-30

Project will be:

Expensed \_\_\_\_\_   
Capitalized XXX   
Inventoried \_\_\_\_\_

Expense Code: 004010-59501  
G/L Acct Name: System Impr-Water Plant/Wells

Project Budgeted: \$ 861,000.00  
Balance Sheet Item-  
Included in projected  
cash flow

Over (Under) budget amount: \$ -

Comments:

Funding Source:

Operating Expenses \_\_\_\_\_   
Budgeted Capital XXX   
Unfunded \_\_\_\_\_

Grant: \_\_\_\_\_ Federal - not to exceed amount  
\_\_\_\_\_ State  
\_\_\_\_\_ City  
\_\_\_\_\_ Local

Bond: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_  
Loan: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_

Capital Lease: \_\_\_\_\_ - Payment \_\_\_\_\_ Term \_\_\_\_\_

City Council Prior Approval/Date? \_\_\_\_\_

|                                                   |                                         |                                                 |
|---------------------------------------------------|-----------------------------------------|-------------------------------------------------|
| <b>Senior Accountant</b>                          | <b>City Treasurer</b>                   | <b>Mayor</b>                                    |
| Purchasing Memo Date: <u>10/18/2021</u>           | Purchasing Memo Date: <u>10/18/2021</u> | Delivered To Date: <u>11/1/2021</u>             |
| Request Approved Date: <u>11/1/2021</u>           | Request Approved Date: <u>11/1/2021</u> | Approved Date: <u>11/1/2021</u>                 |
| Signatures: <i>Aislinn Stone</i><br>Aislinn Stone | <i>Kiyn Creech</i><br>Kiyn Creech       | <i>Sherry Sullivan</i><br>Mayor Sherry Sullivan |



## MEMO

**Sherry Sullivan**  
*Mayor*

**Council Members:**  
**Kevin G. Boone**  
**Jack Burrell, ACO**  
**Jimmy Conyers**  
**Corey Martin**  
**Jay Robinson**

**Lisa A. Hanks, MMC**  
*City Clerk*

**Kimberly Creech**  
*Treasurer*

To: **Aislinn Stone, Senior Accountant**  
**Kimberly Creech, Treasurer**

From:   
**Cory Pierce, Purchasing Manager**

Date: **October 18, 2021**

Re: **Requesting Green Sheet and approval by City Council to award Bid 041-21 Well No. 11 Development**

Krebs Engineering, and the Water/Wastewater Superintendent, Jason Langley, are requesting the award of Bid 041-21 Well No. 11 Development, Fairhope Project No. WA011-21 in the amount of EIGHT HUNDRED SIXTY-ONE THOUSAND DOLLARS (\$861,000.00) see attached recommendation and bid tabulation from Krebs Engineering.

Bids were accepted on Tuesday, October 12, 2021. Two bid responses were received, and the lowest responsible bid was submitted by Griner Drilling Services, Inc.

Please create a Green Sheet place on the next City Council Agenda this request to award Bid 041-21 Well No. 11 Development to Griner Drilling Services, Inc., for \$861,000.00.

CC: file, Jason Langley, Clint Steadham, Randy Weaver

161 North Section St.  
PO Drawer 429  
Fairhope, AL 36533

251-928-2136 (p)  
251-928-6776 (f)  
[www.fairhopeal.gov](http://www.fairhopeal.gov)



October 14, 2021

Mr. Jason Langley  
City of Fairhope  
555 South Section Street  
Fairhope, AL 36532

Re: Well No. 11 Development – Bid No. 041-21; Fairhope Project No. WA011-21

Dear Jason:

Two (2) bids were received for the above referenced project at 2:00 P.M., CDT, on October 12, 2021. The order of the bids received, beginning with the low bidder, was as follows:

| CONTRACTOR                      | BASE BID       |
|---------------------------------|----------------|
| Griner Drilling Services, Inc.  | \$861,000.00   |
| Morrow Water Technologies, Inc. | \$1,077,495.00 |

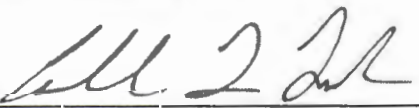
Krebs reviewed the bids and determined Griner Drilling Services, Inc. meets the requirements of the low, responsible, responsive bidder as outlined in the Contract Documents. Attached is a copy of the certified bid tabulation, Bid Response Form, and Bid Bond of Griner Drilling Services, Inc. for your records.

Based on this, Krebs recommends awarding the contract for the Well No. 11 Development project to Griner Drilling Services, Inc. for the low tendered bid amount of \$861,000.00.

Please contact us if there are any questions or comments.

Sincerely yours,

Krebs Engineering, Inc.

By 

Caleb L. Leach, P.E.  
Associate



cc: Austin Maynard  
Krebs File No. 21036



BID NO.: 041-21  
 CITY OF FAIRHOPE PROJECT NO.: WA011-21  
 KREBS JOB NO.: 21036  
 DATE: October 12, 2021 @ 2:00 PM, Local Time  
 OWNER: City of Fairhope, Alabama  
 DESCRIPTION: Bid No. 041-21 Well No. 11 Development

**TEST WELL BID**

| Item No.                             | Approximate Quantities | Description of Item                                                                                       | Unit Price  | Griner Drilling Service, Inc.            | Unit Price | Morrow Water Technologies, Inc.                |
|--------------------------------------|------------------------|-----------------------------------------------------------------------------------------------------------|-------------|------------------------------------------|------------|------------------------------------------------|
|                                      |                        |                                                                                                           |             | 11100 Hwy 31 N<br>Spanish Fort, AL 36527 |            | 7440 Cahaba Valley Rd.<br>Birmingham, AL 35242 |
|                                      |                        |                                                                                                           |             | Total Price for Item                     |            | Total Price for Item                           |
| 1                                    | Complete               | Mobilization/Demobilization (maximum of \$20,000)                                                         | LS          | \$20,000.00                              | LS         | \$20,000.00                                    |
| 2                                    | 450 LF                 | Drill 6-inch pilot bore and geophysically log to lower aquifer and as described in the Contract Documents | \$150.00    | \$67,500.00                              | \$125.00   | \$56,250.00                                    |
| 3                                    | 25 LF                  | Drill hole to accommodate 16" nominal diameter surface casing and screen                                  | \$500.00    | \$12,500.00                              | \$475.00   | \$11,875.00                                    |
| 4                                    | 450 LF                 | Drill hole to accommodate 12" nominal diameter lap pipe and screen                                        | \$150.00    | \$67,500.00                              | \$375.00   | \$168,750.00                                   |
| 5                                    | 450 LF                 | Drill hole to accommodate 8" nominal diameter lap pipe                                                    | \$100.00    | \$45,000.00                              | \$345.00   | \$155,250.00                                   |
| 6                                    | 25 LF                  | Furnish and install 16" nominal diameter surface casing pipe                                              | \$300.00    | \$7,500.00                               | \$450.00   | \$11,250.00                                    |
| 7                                    | 400 LF                 | Furnish and install 12" nominal diameter lap pipe                                                         | \$150.00    | \$60,000.00                              | \$250.00   | \$100,000.00                                   |
| 8                                    | 400 LF                 | Furnish and install 8" nominal diameter lap pipe                                                          | \$125.00    | \$50,000.00                              | \$200.00   | \$80,000.00                                    |
| 9                                    | 30 LF                  | Furnish, install, and gravel pack screen                                                                  | \$750.00    | \$22,500.00                              | \$900.00   | \$27,000.00                                    |
| 10                                   | 24 Hr.                 | Development Pumping of Completed Test Well                                                                | \$750.00    | \$18,000.00                              | \$350.00   | \$8,400.00                                     |
| 11                                   | 1 Ea.                  | Set up and Preparations for Extended Capacity Test                                                        | \$15,000.00 | \$15,000.00                              | \$3,500.00 | \$3,500.00                                     |
| 12                                   | 96 Hr.                 | Running Extended Capacity Test and Observing Recovery                                                     | \$250.00    | \$24,000.00                              | \$185.00   | \$17,760.00                                    |
| 13                                   | 1 Ea.                  | Surface Completion of Completed Test Well                                                                 | \$750.00    | \$750.00                                 | \$1,500.00 | \$1,500.00                                     |
| 14                                   | 25 LF                  | Grouting Surface Casing                                                                                   | \$500.00    | \$12,500.00                              | \$85.00    | \$2,125.00                                     |
| 15                                   | Lump Sum               | Water Quality Testing                                                                                     | LS          | \$5,500.00                               | LS         | \$3,500.00                                     |
| <b>TOTAL AMOUNT OF TEST WELL BID</b> |                        |                                                                                                           |             | <b>\$428,250.00</b>                      |            | <b>\$667,160.00</b>                            |

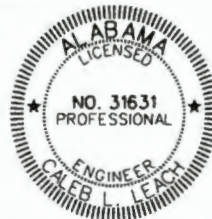
**PRODUCTION WELL BID**

| Item No.                                              | Approximate Quantities | Description of Item                                                | Unit Price  | Griner Drilling Service, Inc.            | Unit Price | Morrow Water Technologies, Inc.                |
|-------------------------------------------------------|------------------------|--------------------------------------------------------------------|-------------|------------------------------------------|------------|------------------------------------------------|
|                                                       |                        |                                                                    |             | 11100 Hwy 31 N<br>Spanish Fort, AL 36527 |            | 7440 Cahaba Valley Rd.<br>Birmingham, AL 35242 |
|                                                       |                        |                                                                    |             | Total Price for Item                     |            | Total Price for Item                           |
| 1                                                     | 115 LF                 | Drill hole to accommodate 24" nominal diameter surface casing pipe | \$550.00    | \$63,250.00                              | \$500.00   | \$57,500.00                                    |
| 2                                                     | 200 LF                 | Drill hole to accommodate 16" nominal diameter lap pipe            | \$450.00    | \$90,000.00                              | \$475.00   | \$95,000.00                                    |
| 3                                                     | 115 LF                 | Furnish and install 24" nominal diameter surface casing pipe       | \$500.00    | \$57,500.00                              | \$475.00   | \$54,625.00                                    |
| 4                                                     | 200 LF                 | Furnish and install 16" nominal diameter lap pipe                  | \$350.00    | \$70,000.00                              | \$450.00   | \$90,000.00                                    |
| 5                                                     | 50 LF                  | Furnish and install 16" stainless steel screen                     | \$750.00    | \$37,500.00                              | \$1,100.00 | \$55,000.00                                    |
| 6                                                     | 24 Hr.                 | Development Pumping of Completed Production Well                   | \$750.00    | \$18,000.00                              | \$350.00   | \$8,400.00                                     |
| 7                                                     | 1 Ea.                  | Set up and performing of aquifer test                              | \$15,000.00 | \$15,000.00                              | \$5,000.00 | \$5,000.00                                     |
| 8                                                     | 1 Ea.                  | Set up and Preparations for Extended Capacity Test                 | \$15,000.00 | \$15,000.00                              | \$1,500.00 | \$1,500.00                                     |
| 9                                                     | 96 Hr.                 | Running Extended Capacity Test and Observing Recovery              | \$250.00    | \$24,000.00                              | \$185.00   | \$17,760.00                                    |
| 10                                                    | 1 Ea.                  | Capping of Completed Production Well                               | \$2,500.00  | \$2,500.00                               | \$2,500.00 | \$2,500.00                                     |
| 11                                                    | 230 LF                 | Grouting Casing                                                    | \$150.00    | \$34,500.00                              | \$85.00    | \$19,550.00                                    |
| 12                                                    | Lump Sum               | Water Quality Testing                                              | LS          | \$5,500.00                               | LS         | \$3,500.00                                     |
| <b>TOTAL AMOUNT OF TEST WELL BID</b>                  |                        |                                                                    |             | <b>\$432,750.00</b>                      |            | <b>\$410,335.00</b>                            |
| <b>TOTAL BID AMOUNT (PRODUCTION WELL + TEST WELL)</b> |                        |                                                                    |             | <b>\$861,000.00</b>                      |            | <b>\$1,077,495.00</b>                          |

"I hereby certify that this is a true tabulation of bids received by the City of Fairhope, Alabama on October 12, 2021 @2:00 PM, Local time for Well No. 11 Development."

*Caleb Leach*

Caleb Leach, PE





**PUBLIC WORKS DEPARTMENT  
REQUEST FOR COMPETITIVE BIDS  
FOR CAPITAL IMPROVEMENTS PROJECY  
BID NO. 041-021 WELL NO. 11 DEVELOPMENT**

**PROPOSAL FORM – TEST WELL**

| <b>ITEM NO.</b> | <b>APPROXIMATE QUANTITIES</b> | <b>DESCRIPTION OF ITEM</b>                                                                                                    | <b>UNIT PRICE</b> | <b>TOTAL PRICE FOR ITEM</b> |
|-----------------|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------|
| 1.              | Complete                      | Mobilization/Demobilization<br>(maximum of \$20,000)<br>Lump Sum                                                              | Lump Sum          | \$ 20,000.00                |
| 2.              | 450 LF                        | Drill 6-inch pilot bore and<br>geophysically log to lower aquifer and<br>as described in the Contract<br>Documents.<br>Per LF | \$ 150.00         | \$ 67,500.00                |
| 3.              | 25 LF                         | Drill hole to accommodate 16"<br>nominal diameter surface casing and<br>screen<br>Per LF                                      | \$ 500.00         | \$ 12,500.00                |
| 4.              | 450 LF                        | Drill hole to accommodate 12"<br>nominal diameter lap pipe and screen<br>Per LF                                               | \$ 150.00         | \$ 67,500.00                |
| 5.              | 450 LF                        | Drill hole to accommodate 8" nominal<br>diameter lap pipe<br>Per LF                                                           | \$ 100.00         | \$ 45,000.00                |
| 6.              | 25 LF                         | Furnish and install 16" nominal<br>diameter surface casing pipe<br>Per LF                                                     | \$ 300.00         | \$ 7,500.00                 |
| 7.              | 400 LF                        | Furnish and install 12" nominal<br>diameter lap pipe<br>Per LF                                                                | \$ 150.00         | \$ 60,000.00                |
| 8.              | 400 LF                        | Furnish and install 8" nominal<br>diameter lap pipe<br>Per LF                                                                 | \$ 125.00         | \$ 50,000.00                |
| 9.              | 30 LF                         | Furnish, install, and gravel pack screen<br>Per LF                                                                            | \$ 750.00         | \$ 22,500.00                |
| 10.             | 24 Hr.                        | Development Pumping of Completed<br>Test Well<br>Per HR                                                                       | \$ 750.00         | \$ 18,000.00                |
| 11.             | 1 Ea.                         | Set up and Preparations for<br>Extended Capacity Test<br>Per Each                                                             | \$ 15,000.00      | \$ 15,000.00                |
| 12.             | 96 Hr.                        | Running Extended Capacity Test and<br>Observing Recovery<br>Per Hr.                                                           | \$ 250.00         | \$ 24,000.00                |



|                                      |          |                                                      |           |                       |
|--------------------------------------|----------|------------------------------------------------------|-----------|-----------------------|
| 13.                                  | 1 Ea.    | Surface Completion of Completed Test Well<br>Per Ea. | \$ 750.00 | \$ 750.00             |
| 14.                                  | 25 LF    | Grouting Surface Casing<br>Per LF                    | \$ 500.00 | \$ 12,500.00          |
| 15.                                  | Lump Sum | Water Quality Testing<br>Lump Sum                    | Lump Sum  | \$ 5,500.00           |
| <b>Total Amount of Test Well Bid</b> |          |                                                      |           | <b>\$ 428,250.000</b> |

**PROPOSAL FORM – PRODUCTION WELL**

| <b>ITEM NO.</b>                                       | <b>APPROXIMATE QUANTITIES</b> | <b>DESCRIPTION OF ITEM</b>                                                   | <b>UNIT PRICE</b> | <b>TOTAL PRICE FOR ITEM</b> |
|-------------------------------------------------------|-------------------------------|------------------------------------------------------------------------------|-------------------|-----------------------------|
| 1.                                                    | 115 LF                        | Drill hole to accommodate 24" nominal diameter surface casing pipe<br>Per LF | \$ 550.00         | \$ 63,250.00                |
| 2.                                                    | 200 LF                        | Drill hole to accommodate 16" nominal diameter lap pipe<br>Per LF            | \$ 450.00         | \$ 90,000.00                |
| 3.                                                    | 115 LF                        | Furnish and install 24" nominal diameter surface casing pipe<br>Per LF       | \$ 500.00         | \$ 57,500.00                |
| 4.                                                    | 200 LF                        | Furnish and install 16" nominal diameter lap pipe<br>Per LF                  | \$ 350.00         | \$ 70,000.00                |
| 5.                                                    | 50 LF                         | Furnish and install 16" stainless steel screen<br>Per LF.                    | \$ 750.00         | \$ 37,500.00                |
| 6.                                                    | 24 Hr.                        | Development Pumping of Completed Production Well<br>Per HR                   | \$ 750.00         | \$ 18,000.00                |
| 7.                                                    | 1 Ea.                         | Set up and performing of aquifer test                                        | \$ 15,000.00      | \$ 15,000.00                |
| 8.                                                    | 1 Ea.                         | Set up and Preparations for Extended Capacity Test<br>Per Each               | \$ 15,000.00      | \$ 15,000.00                |
| 9.                                                    | 96 Hr.                        | Running Extended Capacity Test and Observing Recovery<br>Per Hr.             | \$ 250.00         | \$ 24,000.00                |
| 10.                                                   | 1 Ea.                         | Capping of Completed Production Well<br>Per Ea.                              | \$ 2,500.00       | \$ 2,500.00                 |
| 11.                                                   | 230 LF                        | Grouting Casing<br>Per LF                                                    | \$ 150.00         | \$ 34,500.00                |
| 12.                                                   | Lump Sum                      | Water Quality Testing<br>Lump Sum                                            | Lump Sum          | \$ 5,500.00                 |
| <b>Total Amount of Production Well Bid</b>            |                               |                                                                              |                   | <b>\$ 432,750.00</b>        |
| <b>Total Bid Amount (Production Well + Test Well)</b> |                               |                                                                              |                   | <b>\$ 861,000.00</b>        |

**IF CORPORATION, PARTNERSHIP, OR JOINT VENTURE**

Griner Drilling Service, Inc.

Name of Corporation, Partnership, or Joint Venture

Mississippi

State of Incorporation

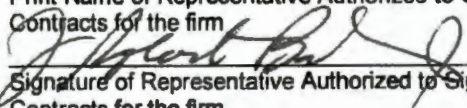
**Company Representative**

J. Robert Baker, Jr.

Print Name of Representative Authorized to Sign  
Contracts for the firm

Manager

Position or Title

  
Signature of Representative Authorized to Sign  
Contracts for the firm

Print Name(s) of Others if a Partnership

Address

11100 Hwy 31, North

Address

Spanish Fort, AL 36527

City, State, Zip Code

251-621-9355

Phone Number

bbaker@grinerdrillingservice.com

Primary E-mail Address

8374

251-626-7867

Fax Number

AL General Contractor License No. (Attach Copy)

AL General Contractor License Major Categories

AL General Contractor Specialties

AL Foreign Corporation Entity ID (Required of Out of State Vendors)

**NOTARY FOR INDIVIDUAL, PARTNERSHIP, CORPORATION, OR LLC**

STATE OF Alabama }  
COUNTY OF Baldwin }

I, the undersigned authority in and for said State and County, hereby certify that J. Robert Baker, Jr.  
Name of Bid Signer

As Manager respectively of Griner Drilling Service, Inc.  
Title Company Name

Whose name is signed in the foregoing document and who is known to me, acknowledged before me on this day, being informed of the contents of the document they executed the same voluntarily on the day the same bears date.

Given under my hand and Notary Seal on this 12<sup>th</sup> day of October, 2021

NOTARY PUBLIC 

MY COMMISSION EXPIRES \_\_\_\_\_

commission expires on 04/03/2022

**EXPERIENCE OF BIDDER: \*\*\*SEE ATTACHED\*\*\***

Unless advised by the awarding authority in the Advertisement for Bids that the same is not required, the Bidder submits the following list of at least three clients for whom projects involving construction of similar projects have been performed within the past 5 years.

1.

|                            |      |                  |
|----------------------------|------|------------------|
| Name of Client             |      | Telephone Number |
| Street                     |      | City             |
| Facility                   | Size | Date             |
| Name of Engineer of Record |      | Telephone Number |
| Name of Engineering Firm   |      |                  |

2.

|                            |      |                  |
|----------------------------|------|------------------|
| Name of Client             |      | Telephone Number |
| Street                     |      | City             |
| Facility                   | Size | Date             |
| Name of Engineer of Record |      | Telephone Number |
| Name of Engineering Firm   |      |                  |

3.

|                            |      |                  |
|----------------------------|------|------------------|
| Name of Client             |      | Telephone Number |
| Street                     |      | City             |
| Facility                   | Size | Date             |
| Name of Engineer of Record |      | Telephone Number |
| Name of Engineering Firm   |      |                  |

3.9 **PERFORMANCE OF WORK BY CONTRACTOR:**

The Bidder shall perform at least 50 percent of the work with his own forces (refer to the INSTRUCTIONS TO BIDDERS).

3.10 **SUBCONTRACTORS:**

Unless the same information has been provided in the prequalification statement, the Bidder further certifies that if his bid is accepted, the following subcontracting firms or businesses will be awarded subcontracts for the following portions of the work:

Description of Work

Name

**SCHEDULE A**

**Previous Experience**

| <b>Project Name</b>          | <b>Owner's Contact Person</b>                                                             | <b>Design Engineer</b>                                      | <b>Contract Date</b> | <b>Type of Work</b> | <b>Status</b> | <b>Cost of Work</b> |
|------------------------------|-------------------------------------------------------------------------------------------|-------------------------------------------------------------|----------------------|---------------------|---------------|---------------------|
| Test Well, Water Supply Well | CWM Water Authority<br>5495 Brooksville Road<br>Dickinson, AL 36436-9665                  | Walter Scott<br>Millennium Technologies, Inc.<br>473-3416   | November, 2016       | Water Supply Well   | Open          | \$ 174,910.20       |
| #7 Wagon Wheel               | City of Freeport<br>P..O Box 339<br>Freeport, FL 32439                                    | William Menadier<br>Dewberry/Preble-Rish<br>850-435-7434    | June, 2017           | Water Supply Well   | Open          | \$ 144,800.00       |
| WTP #1                       | Gulf Shores Utilities<br>P.O. Box 1229<br>Gulf Shores, AL 36542                           | N/A-By Owner<br>Albert Bonifay                              | December, 2017       | Repair              | Open          | \$ 180,856.25       |
| Well #5 Test Drill/Test Well | Saraland Water System<br>Mr. Mike Sullivan<br>307 Sheldon Beach Rd,<br>Saraland, AL 36571 | Carah Hall, PE<br>McCrorry & Williams, Inc.<br>251-300-3943 | December, 2017       | Water Supply Well   | Open          | \$ 97,900.00        |
| Secondary Water Supply       | Wharton-Smith<br>Construction<br>1087 E. pass Rd.<br>Gulfport, MS 39507                   | Jerry Luker<br>Speak & Associates<br>251-666-4646           | October, 2016        | Water Supply Well   | Open          | \$ 171,023.75       |
| New Water Supply Well        | International Paper<br>Kate Gibson<br>601 County Road 78<br>Selma, AL 36703               | John Stephenson<br>KBR, Inc.<br>205-972-6000                | December, 2017       | Water Supply Well   | Open          | \$ 375,000.00       |
| St. Elmo Test Well           | St. Elmo Irvington Water<br>Authority<br>P.O. Box 190<br>St. Elmo, AL 36568               | Jerry Luker<br>Speak & Associates<br>251-666-4646           | February, 2018       | Water Supply Well   | Open          | \$ 132,000.00       |

**ITEM IV  
BID RESPONSE FORM**

Date: 10/12 /2021

**BID NO:041-21 Well No. 11 Development**

**3.0 BIDDER'S DECLARATION AND UNDERSTANDING**

- 3.0.1 The undersigned, hereinafter called the Bidder, declares that the only persons or parties interested in this Proposal are those named herein, that this Proposal is, in all respects, fair and without fraud, that it is made without collusion with any official of the CITY, and that the Proposal is made without any connection or collusion with any person submitting another Proposal on this Contract.
- 3.0.2 The Bidder further agrees that he has checked and verified the completeness of the Contract Documents and that he has exercised his own judgment regarding the interpretation of subsurface information utilizing all pertinent data in arriving at his conclusions. The Bidder shall be fully responsible for any damages or liability arising out of his or his subcontractors pre-bid investigations.
- 3.0.3 The Bidder understands and agrees that if a Contract is awarded, the CITY may elect to award all schedules under one Contract, lump sum, separately, or in any combination that best serves the interests of the CITY.
- 3.0.4 The Bidder further declares that he has carefully examined the Contract documents for the construction of the Project and has checked and verified the completeness of the Contract Documents; that he has personally inspected the site, that he has satisfied himself as to the quantities involved, including materials and equipment, and conditions of work involved. Bidder further declares that he is fully aware of the fact that the description of the work, quantities of work and materials, as included herein, is brief and is intended only to indicate the general nature of the work and to identify the said quantities with the detailed requirements of the Contract Documents. Bidder also declares that this Proposal is made according to the provisions and under the terms of the Contract Documents, which Documents are hereby made a part of this Proposal.

**3.1 START OF CONSTRUCTION AND CONTRACT COMPLETION TIME**

The Bidder further agrees to **begin work on the date stated in the Notice to Proceed** and to fully complete the work, in all respects, within the time specified in the Contract documents for completion, that being NINETY (90) calendar days.

**3.2 ADDENDA:**

The Bidder hereby acknowledges that he has received Addenda No's. 1, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

Bidder shall Insert No. of each Addendum received and agrees that all addenda issued are hereby made part of the Contract Documents, and the Bidder further agrees that his Bid(s) include(s) all impacts resulting from said addenda.

**3.3 BID AMOUNTS**

**3.3.1 TURNKEY BID:**

The OWNER agrees to provide the following materials: **NONE**

Bid will include **all** labor, materials, equipment, shipping, overhead, profit, bonds, insurance and all other costs necessary to provide the complete services outlined within this contract and scope of work:

The Bidder agrees to accept as full payment of the work proposed under this Project, as services are rendered, as herein specified and as shown on the Contract Documents, upon the undersigned's own estimate of quantities and costs, the following turnkey bid of:

Street \_\_\_\_\_  
City State Zip

Description of Work \_\_\_\_\_

Name \_\_\_\_\_

Street \_\_\_\_\_  
City State Zip

Description of Work \_\_\_\_\_

Name \_\_\_\_\_

Street \_\_\_\_\_  
City State Zip

**3.11 SURETY:**

If the Bidder is awarded a construction contract on this Proposal, the Surety who provides the Performance Bond and Payment Bond will be:

North American Specialty Insurance Company whose address is  
650 Elm Street Manchester NH 03101  
Street City State Zip

Single Job Bond Limit \$10,000,000.00 Aggregate Job Bond Limit \$20,000,000.00

Attached hereto is a (Bid Bond) or (Check) for the sum of \_\_\_\_\_ (\$

Five Percent(5%)of the amount bid-but in no event more than Ten Thousand Dollars(\$10,000.00)  
according to the conditions under "Instructions to Bidders" and provisions therein.

Dated this 12th day of October 2021

[ END OF BID PROPOSAL ]

**ITEM VI  
BID BOND**

The PRINCIPAL (Bidder's name and address)

Griner Drilling Service, Inc.  
11100 Highway 31 North  
Spanish Fort, AL 36527

The OWNER

City of Fairhope  
P.O. Drawer 429  
Fairhope, AL 36533

The PROJECT for which the Principal's Bid is submitted: (Project name as it appears in the Bid Documents)

**PROJECT NO.**            **Bid No. 041-21**  
**PROJECT NAME:**      **Well No. 11 Development**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned Principal and Surety, jointly and severally, hereby bind ourselves, our heirs, executors, administrators, successors, and assigns to the OWNER in the PENAL SUM of five percent (5%) of the amount of the Principal's bid, but in no event more than TEN THOUSAND DOLLARS (\$10,000.00).

THE CONDITION OF THIS OBLIGATION is that the Principal has submitted to the OWNER the attached bid, which is incorporated herein by reference, for the Project identified above.

NOW, THEREFORE, if, within the terms of the Bid Document, the OWNER accepts the Principal's bid and the Principal thereafter either:

executes and delivers a Construction Contract with the required Performance and Payment Bonds (each in the for contained in the Bid Documents and properly completed in accordance with the bid) and delivers evidence of insurance as prescribed in the Bid Documents,  
or

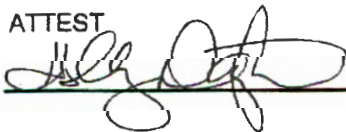
fails to execute and deliver such Construction Contract with such Bonds and evidence of insurance, but pays the OWNER the difference, not to exceed the Penal Sum of this Bond, between the amount of the Principal's Bid and the larger amount for which the OWNER may award a Construction Contract for the same Work to another Bidder, then, this obligation shall be null and void, otherwise it shall remain in full force and effect.

The Surety, for value received, hereby stipulates and agrees that the obligation of the Surety under this Bond shall not in any manner be impaired or affected by any extension of the time within which the OWNER may accept the Principal's bid, and the Surety does hereby waive notice of any such extension.

SIGNED AND SEALED THIS 12<sup>th</sup> day of October, 2021.

Griner Drilling Service, Inc.  
Principal (Company)

ATTEST




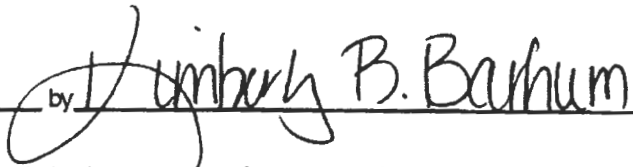
Robert Bakke  
**ROBERT BAKKE, MANAGER**  
Print Name and Title

North American Specialty Insurance Company  
Surety Company



SURETY ATTEST

  
\_\_\_\_\_  
Witness as to Surety

by   
\_\_\_\_\_  
Kimberly B. Barhum, Attorney-In-Fact  
Print Name and Title

SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY  
WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Kansas City, Missouri, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Kansas City, Missouri, each does hereby make, constitute and appoint:

JIM E. BRASHIER, TROY P. WAGENER, DAVID ROBIN PORTENBERRY, SHARON TUTEN, KIMBERLY B. BARHUM, ANDREW P. UNDERWOOD, JAMES HLEY BRASHIER  
RICHARD TEE JONES, MARY NORVAL, DEWEY B. MASON, SUSAN SCHEMITTA, LISA R. BUTLER, KATHLEEN B. SCARBOROUGH, DEBBIE DUNAWAY, LINDSEY B. ANDERSON and PATRICK THOMAS MASON

JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9<sup>th</sup> of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By [Signature]  
Steven P. Anderson, Senior Vice President of Washington International Insurance Company  
& Senior Vice President of North American Specialty Insurance Company



By [Signature]  
Michael A. Ito, Senior Vice President of Washington International Insurance Company  
& Senior Vice President of North American Specialty Insurance Company

IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 16th day of NOVEMBER, 2020.

North American Specialty Insurance Company  
Washington International Insurance Company

State of Illinois  
County of Cook ss:

On this 16th day of NOVEMBER, 2020, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



[Signature]  
M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 12th day of October, 20 21.

[Signature]  
Jeffrey Goldberg, Vice President & Assistant Secretary of  
Washington International Insurance Company & North American Specialty Insurance Company

**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA,** That the City of Fairhope approves the procurement for after-the-fact Sewage Mitigation for the Roy C. White Fire Station that was damaged from the rain event on or about October 4, 2021 with an unbudgeted cost of \$32,186.28 from SERVPRO of Baldwin County. An insurance claim has been filed.

Adopted on this 15th day of November, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

City of Fairhope  
Project Funding Request

Issuing Date: 10/18/2021

OCT 29 '21 AM 8:55  
Please return this Routing Sheet to Treasurer by: ASAP

Project Name: Request for Sewage Mitigation

Project Location: Roy C. White Fire Station

Presented to City Council: 10/25/2021

Funding Request Sponsor: John Saraceno

Resolution # :  
Approved \_\_\_\_\_  
Changed \_\_\_\_\_  
Rejected \_\_\_\_\_

Project Cash Requirement Requested:  
Cost: \$ 32,186.28

Vendor: SERVPRO of Baldwin County

Project Engineer: n/a

Order Date: n/a Lead Time: n/a

Department Funding This Project

General  Gas  Electric  Water  Sewer  Sanitation  Cap Project  Impact  Gas Tax  Fed Grant

Department of General Fund Providing the Funding

Admin-10  Bldg-13  Police-15  **Fire-20**  ECD-24  Rec-25  Civic-26  Street-35  Meter-19  IT-16   
 Fac Maint-45  Golf-50  Golf Grounds-55  Museum-27  NonDeptFac-75  Debt Service-85  Marina-34  Plan/Zone-12  Adult Rec-30

Project will be:

Expensed XXX   
 Capitalized \_\_\_\_\_   
 Inventoried \_\_\_\_\_

Funding Source:

Operating Expenses XXX   
 Budgeted Capital \_\_\_\_\_   
 Unfunded \_\_\_\_\_

Expense Code: 001200-50360  
 G/L Acct Name: General Maintenance

Grant: \_\_\_\_\_ Federal - not to exceed amount  
 \_\_\_\_\_ State  
 \_\_\_\_\_ City  
 \_\_\_\_\_ Local

Project Budgeted: \$ \_\_\_\_\_ (Insurance claim has been filed)  
 Balance Sheet Item- Included in projected cash flow

Over (Under) budget amount: \$ 32,186.28

Bond: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_  
 Loan: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_

Capital Lease: \_\_\_\_\_ Payment \_\_\_\_\_ Term \_\_\_\_\_

Comments: After-the-fact sewage mitigation caused by the rain event on or about October 4, 2021. Areas effected include the main office, lounge area, bathroom, storage room, parking area, and the kitchen.

City Council Prior Approval/Date? \_\_\_\_\_

Senior Accountant \_\_\_\_\_ City Treasurer \_\_\_\_\_ Mayor \_\_\_\_\_

Purchasing Memo Date: 10/18/2021 Purchasing Memo Date: 10/18/2021 Delivered To Date: 10/18/2021

Request Approved Date: 10/18/2021 Request Approved Date: 10/18/2021 Approved Date: 10/18/2021

Signatures: *Alelihn Stone* *Kim Creech* *Sherry Sullivan*  
 Alelihn Stone Kim Creech Mayor Sherry Sullivan



## MEMO

Sherry Sullivan  
Mayor

To: **Aislinn Stone, Senior Accountant**  
**Kimberly Creech, Treasurer**

*Council Members:*  
Kevin G. Boone  
Jack Burrell, ACMO  
Jimmy Conyers  
Corey Martin  
Jay Robinson

From:   
Cory Pierce, Purchasing Manager

Date: October 18, 2021

Lisa A. Hanks, MMC  
City Clerk

Re: **Green Sheet and City Council Approval request for sewage mitigation at the Roy C. White Fire Station**

Kimberly Creech  
Treasurer

The Fire Maintenance Supervisor, John Saraceno, is requesting an after-the-fact approval for sewage mitigation that was caused by a rain event on or about October 4, 2021, at the Roy C. White Fire Station.

The areas effected at the Fire Station included the main office, lounge area, bathroom, storage room, parking area, and the kitchen. This service was provided by Servpro of Baldwin County and a detailed job scope has been attached to this memorandum. These services have been invoiced at a price of Thirty-Two Thousand One Hundred Eighty-Six Dollars and Twenty-Eight Cents (\$32,186.28).

**Please compose a Green Sheet and place on the next available City Council Agenda this request to approve an after-the-fact sewage mitigation at the Roy C. White Fire Station for \$32,186.28.**

CC file, John Saraceno, Clint Steadham

161 North Section St.  
PO Drawer 429  
Fairhope, AL 36533

251-928-2136 (p)  
251-928-6776 (f)  
www.fairhopeal.gov



SERVPRO of Baldwin County  
 416 N McKenzie Street  
 Foley, AL 36535

# Invoice

|           |           |
|-----------|-----------|
| Date      | Invoice # |
| 10/4/2021 | 20211394  |

|                                                                             |
|-----------------------------------------------------------------------------|
| Bill To                                                                     |
| City of Fairhope<br>Accounts Payable<br>PO Drawer 429<br>Fairhope, AL 36533 |

|                                                                            |
|----------------------------------------------------------------------------|
| Job Address                                                                |
| Roy C White Fire Station<br>19875 Thompson Hall Road<br>Fairhope, AL 36532 |

|          |                  |           |     |          |
|----------|------------------|-----------|-----|----------|
| P.O. No. | Terms            | Due Date  | Rep | Location |
| 20220074 | Due upon receipt | 10/4/2021 | JEB | 10488    |

| Item        | Description       | Amount    |
|-------------|-------------------|-----------|
| Water Remed | Water Restoration | 32,186.28 |

|          |                                 |
|----------|---------------------------------|
| Phone #  | 251-928-9625                    |
| E-mail   | office@servprobaldwincounty.com |
| Web Site | servprobaldwincounty.com        |

|                         |             |
|-------------------------|-------------|
| <b>Total</b>            | \$32,186.28 |
| <b>Payments/Credits</b> | \$0.00      |
| <b>Balance Due</b>      | \$32,186.28 |



## SERVPRO of Baldwin County

---

416 North McKenzie Street  
Foley, AL 36535  
Office (24/7): 251-928-9625

Client: City of Fairhope | Roy C. White Fire Station  
Property: 19875 Thompson Hall Road  
Fairhope, AL 36532

Operator: LBRUSCAT

Estimator: Jody Logan  
Position: General Manager  
Company: SERVPRO of Baldwin County  
SERVPRO: 416 North McKenzie Street  
Foley, AL 36535

Mobile: (251) 752-9098  
E-mail: [jlogan@servprobaldwincounty.com](mailto:jlogan@servprobaldwincounty.com)

Type of Estimate: Sewage  
Date Entered: 10/14/2021                      Date Assigned:

Price List: ALMB8X\_OCT21  
Labor Efficiency: Restoration/Service/Remodel  
Estimate: FIRE\_STATION\_SEWAGE

### Sewage Mitigation



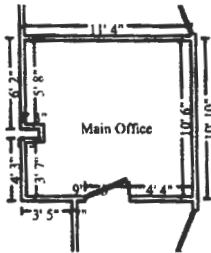
**SERVPRO of Baldwin County**

416 North McKenzie Street  
 Foley, AL 36535  
 Office (24/7): 251-928-9625

**FIRE\_STATION\_SEWAGE**

**Sewage Mitigation**

**Main Level**



**Main Office**

**Height: 7' 10"**

|                           |                          |
|---------------------------|--------------------------|
| 341.64 SF Walls           | 117.44 SF Ceiling        |
| 459.08 SF Walls & Ceiling | 117.44 SF Floor          |
| 13.05 SY Flooring         | 43.17 LF Floor Perimeter |
| 46.17 LF Ceil. Perimeter  |                          |

**Door**

**3' X 6' 8"**

**Opens into LOUNGE\_AREA**

| DESCRIPTION                                                                                                                                                                              | QTY       | REMOVE | REPLACE | TAX  | TOTAL  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------|---------|------|--------|
| 1. Water extraction from hard surface floor - Cat 3 water                                                                                                                                | 117.44 SF | 0.00   | 0.76    | 0.00 | 89.25  |
| 2. Tear out baseboard and bag for disposal - up to Cat 3                                                                                                                                 | 43.17 LF  | 0.89   | 0.00    | 0.00 | 38.42  |
| 3. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3                                                                                                                            | 43.17 LF  | 5.00   | 0.00    | 0.00 | 215.85 |
| 4. Tear out and bag wet insulation - Category 3 water                                                                                                                                    | 86.33 SF  | 1.12   | 0.00    | 0.00 | 96.69  |
| 5. Apply plant-based anti-microbial agent to more than the floor                                                                                                                         | 321.21 SF | 0.00   | 0.27    | 0.00 | 86.73  |
| <i>Antimicrobial applied to floor &amp; exposed wall framing (initial treatment &amp; disinfection).</i>                                                                                 |           |        |         |      |        |
| <i>Second antimicrobial application applied to floor for wet-cleaning.</i>                                                                                                               |           |        |         |      |        |
| 6. Clean floor - Heavy                                                                                                                                                                   | 117.44 SF | 0.00   | 0.60    | 0.00 | 70.46  |
| 7. Clean the floor with pressure steam                                                                                                                                                   | 117.44 SF | 0.00   | 0.94    | 0.00 | 110.39 |
| 8. Water extraction from hard surface floor - Cat 3 water                                                                                                                                | 58.72 SF  | 0.00   | 0.76    | 0.00 | 44.63  |
| <i>Second extraction during re-flood on 10/5/2021.</i>                                                                                                                                   |           |        |         |      |        |
| 9. Apply plant-based anti-microbial agent to more than the floor                                                                                                                         | 321.21 SF | 0.00   | 0.27    | 0.00 | 86.73  |
| <i>Antimicrobial applied to floor &amp; exposed wall framing (initial treatment &amp; disinfection).</i>                                                                                 |           |        |         |      |        |
| <i>Second antimicrobial application applied to floor for wet-cleaning.</i>                                                                                                               |           |        |         |      |        |
| <i>All scopes performed during re-flood on 10/5/2021.</i>                                                                                                                                |           |        |         |      |        |
| 10. Clean floor - Heavy                                                                                                                                                                  | 117.44 SF | 0.00   | 0.60    | 0.00 | 70.46  |
| <i>Scope performed during re-flood on 10/5/2021.</i>                                                                                                                                     |           |        |         |      |        |
| 11. Clean the floor with pressure steam                                                                                                                                                  | 117.44 SF | 0.00   | 0.94    | 0.00 | 110.39 |
| <i>Scope performed during re-flood on 10/5/2021.</i>                                                                                                                                     |           |        |         |      |        |
| 12. Water Extraction & Remediation Technician - per hour                                                                                                                                 | 3.00 HR   | 0.00   | 52.00   | 0.00 | 156.00 |
| <i>Labor to account for antimicrobial application and cleaning of affected furniture &amp; contents. Labor scope is to account for both emergency response and re-flood (10/5/2021).</i> |           |        |         |      |        |





**SERVPRO of Baldwin County**

416 North McKenzie Street  
 Foley, AL 36535  
 Office (24/7): 251-928-9625

**CONTINUED - Main Office**

| DESCRIPTION         | QTY | REMOVE | REPLACE | TAX  | TOTAL    |
|---------------------|-----|--------|---------|------|----------|
| Totals: Main Office |     |        |         | 0.00 | 1,176.00 |



**Lounge Area**

**Height: 7' 10"**

|                           |                          |
|---------------------------|--------------------------|
| 484.31 SF Walls           | 226.90 SF Ceiling        |
| 711.21 SF Walls & Ceiling | 226.90 SF Floor          |
| 25.21 SY Flooring         | 60.17 LF Floor Perimeter |
| 72.17 LF Ceil. Perimeter  |                          |

|             |                   |                                |
|-------------|-------------------|--------------------------------|
| <b>Door</b> | <b>3' X 6' 8"</b> | <b>Opens into BATHROOM</b>     |
| <b>Door</b> | <b>3' X 6' 8"</b> | <b>Opens into PARKING_AREA</b> |
| <b>Door</b> | <b>3' X 6' 8"</b> | <b>Opens into MAIN_OFFICE2</b> |
| <b>Door</b> | <b>3' X 7'</b>    | <b>Opens into Exterior</b>     |

| DESCRIPTION                                                                                              | QTY       | REMOVE | REPLACE | TAX  | TOTAL  |
|----------------------------------------------------------------------------------------------------------|-----------|--------|---------|------|--------|
| 13. Water extraction from hard surface floor - Cat 3 water                                               | 226.90 SF | 0.00   | 0.76    | 0.00 | 172.44 |
| 14. Tear out baseboard and bag for disposal - up to Cat 3                                                | 60.17 LF  | 0.89   | 0.00    | 0.00 | 53.55  |
| 15. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3                                           | 60.17 LF  | 5.00   | 0.00    | 0.00 | 300.85 |
| 16. Tear out and bag wet insulation - Category 3 water                                                   | 120.33 SF | 1.12   | 0.00    | 0.00 | 134.77 |
| 17. Apply plant-based anti-microbial agent to more than the floor                                        | 574.14 SF | 0.00   | 0.27    | 0.00 | 155.02 |
| <i>Antimicrobial applied to floor &amp; exposed wall framing (initial treatment &amp; disinfection).</i> |           |        |         |      |        |
| <i>Second antimicrobial application applied to floor for wet-cleaning.</i>                               |           |        |         |      |        |
| 18. Clean floor - Heavy                                                                                  | 226.90 SF | 0.00   | 0.60    | 0.00 | 136.14 |
| 19. Clean the floor with pressure steam                                                                  | 226.90 SF | 0.00   | 0.94    | 0.00 | 213.29 |
| 20. Water extraction from hard surface floor - Cat 3 water                                               | 113.45 SF | 0.00   | 0.76    | 0.00 | 86.22  |
| <i>Second extraction during re-flood on 10/5/2021.</i>                                                   |           |        |         |      |        |
| 21. Apply plant-based anti-microbial agent to more than the floor                                        | 574.14 SF | 0.00   | 0.27    | 0.00 | 155.02 |
| <i>Antimicrobial applied to floor &amp; exposed wall framing (initial treatment &amp; disinfection).</i> |           |        |         |      |        |
| <i>Second antimicrobial application applied to floor for wet-cleaning.</i>                               |           |        |         |      |        |
| <i>All scopes performed during re-flood on 10/5/2021.</i>                                                |           |        |         |      |        |
| 22. Clean floor - Heavy                                                                                  | 226.90 SF | 0.00   | 0.60    | 0.00 | 136.14 |
| <i>Scope performed during re-flood on 10/5/2021.</i>                                                     |           |        |         |      |        |
| 23. Clean the floor with pressure steam                                                                  | 226.90 SF | 0.00   | 0.94    | 0.00 | 213.29 |
| <i>Scope performed during re-flood on 10/5/2021.</i>                                                     |           |        |         |      |        |

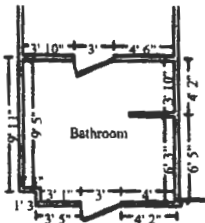


**SERVPRO of Baldwin County**

416 North McKenzie Street  
 Foley, AL 36535  
 Office (24/7): 251-928-9625

**CONTINUED - Lounge Area**

| DESCRIPTION                                                                                                                                                                                                                                          | QTY     | REMOVE | REPLACE | TAX  | TOTAL    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------|---------|------|----------|
| 24. Dehumidifier (per 24 hour period) - Large - No monitoring<br><i>One Large LGR Dehumidifier: 10/4/2021 - 10/9/2021.</i>                                                                                                                           | 5.00 EA | 0.00   | 72.50   | 0.00 | 362.50   |
| 25. Water Extraction & Remediation Technician - per hour<br><i>Labor to account for antimicrobial application and cleaning of affected furniture &amp; contents. Labor scope is to account for both emergency response and re-flood (10/5/2021).</i> | 7.00 HR | 0.00   | 52.00   | 0.00 | 364.00   |
| <b>Totals: Lounge Area</b>                                                                                                                                                                                                                           |         |        |         | 0.00 | 2,483.23 |



**Bathroom**

**Height: 7' 10"**

|                           |                          |
|---------------------------|--------------------------|
| 351.97 SF Walls           | 115.64 SF Ceiling        |
| 467.61 SF Walls & Ceiling | 115.64 SF Floor          |
| 12.85 SY Flooring         | 44.17 LF Floor Perimeter |
| 50.17 LF Ceil. Perimeter  |                          |

**Door** 3' X 7' **Opens into Exterior**  
**Door** 3' X 6' 8" **Opens into LOUNGE\_AREA**

| DESCRIPTION                                                                                                                                                                                                                                           | QTY       | REMOVE | REPLACE | TAX  | TOTAL  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------|---------|------|--------|
| 26. Water extraction from hard surface floor - Cat 3 water                                                                                                                                                                                            | 115.64 SF | 0.00   | 0.76    | 0.00 | 87.89  |
| 27. Tear out baseboard and bag for disposal - up to Cat 3                                                                                                                                                                                             | 44.17 LF  | 0.89   | 0.00    | 0.00 | 39.31  |
| 28. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3                                                                                                                                                                                        | 44.17 LF  | 5.00   | 0.00    | 0.00 | 220.85 |
| 29. Tear out and bag wet insulation - Category 3 water                                                                                                                                                                                                | 88.33 SF  | 1.12   | 0.00    | 0.00 | 98.93  |
| 30. Apply plant-based anti-microbial agent to more than the floor<br><i>Antimicrobial applied to floor &amp; exposed wall framing (initial treatment &amp; disinfection).<br/>Second antimicrobial application applied to floor for wet-cleaning.</i> | 319.61 SF | 0.00   | 0.27    | 0.00 | 86.29  |
| 31. Clean floor - Heavy                                                                                                                                                                                                                               | 115.64 SF | 0.00   | 0.60    | 0.00 | 69.38  |
| 32. Clean the floor with pressure steam                                                                                                                                                                                                               | 115.64 SF | 0.00   | 0.94    | 0.00 | 108.70 |
| 33. Water extraction from hard surface floor - Cat 3 water<br><i>Second extraction during re-flood on 10/5/2021.</i>                                                                                                                                  | 57.82 SF  | 0.00   | 0.76    | 0.00 | 43.94  |
| 34. Apply plant-based anti-microbial agent to more than the floor<br><i>Antimicrobial applied to floor &amp; exposed wall framing (initial treatment &amp; disinfection).<br/>Second antimicrobial application applied to floor for wet-cleaning.</i> | 319.61 SF | 0.00   | 0.27    | 0.00 | 86.29  |

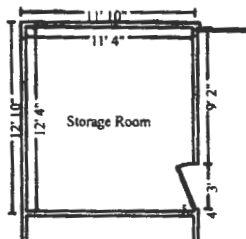


# SERVPRO of Baldwin County

416 North McKenzie Street  
 Foley, AL 36535  
 Office (24/7): 251-928-9625

## CONTINUED - Bathroom

| DESCRIPTION                                                   | QTY       | REMOVE | REPLACE | TAX  | TOTAL    |
|---------------------------------------------------------------|-----------|--------|---------|------|----------|
| <i>All scopes performed during re-flood on 10/5/2021.</i>     |           |        |         |      |          |
| 35. Clean floor - Heavy                                       | 115.64 SF | 0.00   | 0.60    | 0.00 | 69.38    |
| <i>Scope performed during re-flood on 10/5/2021.</i>          |           |        |         |      |          |
| 36. Clean the floor with pressure steam                       | 115.64 SF | 0.00   | 0.94    | 0.00 | 108.70   |
| <i>Scope performed during re-flood on 10/5/2021.</i>          |           |        |         |      |          |
| 37. Dehumidifier (per 24 hour period) - Large - No monitoring | 7.00 EA   | 0.00   | 72.50   | 0.00 | 507.50   |
| <i>One Large LGR Dehumidifier: 10/4/2021 - 10/11/2021.</i>    |           |        |         |      |          |
| Totals: Bathroom                                              |           |        |         | 0.00 | 1,527.16 |



## Storage Room

Height: 18' 4"

|                           |                          |
|---------------------------|--------------------------|
| 846.78 SF Walls           | 139.78 SF Ceiling        |
| 986.56 SF Walls & Ceiling | 139.78 SF Floor          |
| 15.53 SY Flooring         | 44.33 LF Floor Perimeter |
| 47.33 LF Ceil. Perimeter  |                          |

## Door

3' X 7'

Opens into PARKING\_AREA

| DESCRIPTION                                                                                              | QTY       | REMOVE | REPLACE | TAX  | TOTAL  |
|----------------------------------------------------------------------------------------------------------|-----------|--------|---------|------|--------|
| 38. Water extraction from hard surface floor - Cat 3 water                                               | 139.78 SF | 0.00   | 0.76    | 0.00 | 106.23 |
| 39. Tear out baseboard and bag for disposal - up to Cat 3                                                | 44.33 LF  | 0.89   | 0.00    | 0.00 | 39.45  |
| 40. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3                                           | 44.33 LF  | 5.00   | 0.00    | 0.00 | 221.65 |
| 41. Tear out and bag wet insulation - Category 3 water                                                   | 88.67 SF  | 1.12   | 0.00    | 0.00 | 99.31  |
| 42. Apply plant-based anti-microbial agent to more than the floor                                        | 368.22 SF | 0.00   | 0.27    | 0.00 | 99.42  |
| <i>Antimicrobial applied to floor &amp; exposed wall framing (initial treatment &amp; disinfection).</i> |           |        |         |      |        |
| <i>Second antimicrobial application applied to floor for wet-cleaning.</i>                               |           |        |         |      |        |
| 43. Clean floor - Heavy                                                                                  | 139.78 SF | 0.00   | 0.60    | 0.00 | 83.87  |
| 44. Clean the floor with pressure steam                                                                  | 139.78 SF | 0.00   | 0.94    | 0.00 | 131.39 |
| 45. Water extraction from hard surface floor - Cat 3 water                                               | 69.89 SF  | 0.00   | 0.76    | 0.00 | 53.12  |
| <i>Second extraction during re-flood on 10/5/2021.</i>                                                   |           |        |         |      |        |
| 46. Apply plant-based anti-microbial agent to more than the floor                                        | 368.22 SF | 0.00   | 0.27    | 0.00 | 99.42  |
| <i>Antimicrobial applied to floor &amp; exposed wall framing (initial treatment &amp; disinfection).</i> |           |        |         |      |        |



**SERVPRO of Baldwin County**

416 North McKenzie Street  
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**CONTINUED - Storage Room**

| DESCRIPTION                                                                                                                                                                              | QTY       | REMOVE | REPLACE | TAX         | TOTAL           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------|---------|-------------|-----------------|
| <i>Second antimicrobial application applied to floor for wet-cleaning.</i>                                                                                                               |           |        |         |             |                 |
| <i>All scopes performed during re-flood on 10/5/2021.</i>                                                                                                                                |           |        |         |             |                 |
| 47. Clean floor - Heavy                                                                                                                                                                  | 139.78 SF | 0.00   | 0.60    | 0.00        | 83.87           |
| <i>Scope performed during re-flood on 10/5/2021.</i>                                                                                                                                     |           |        |         |             |                 |
| 48. Clean the floor with pressure steam                                                                                                                                                  | 139.78 SF | 0.00   | 0.94    | 0.00        | 131.39          |
| <i>Scope performed during re-flood on 10/5/2021.</i>                                                                                                                                     |           |        |         |             |                 |
| 49. Water Extraction & Remediation Technician - per hour                                                                                                                                 | 4.00 HR   | 0.00   | 52.00   | 0.00        | 208.00          |
| <i>Labor to account for antimicrobial application and cleaning of affected furniture &amp; contents. Labor scope is to account for both emergency response and re-flood (10/5/2021).</i> |           |        |         |             |                 |
| <b>Totals: Storage Room</b>                                                                                                                                                              |           |        |         | <b>0.00</b> | <b>1,357.12</b> |



**Parking Area**

**Height: 18' 4"**

|                             |                           |
|-----------------------------|---------------------------|
| 2,981.72 SF Walls           | 3,311.00 SF Ceiling       |
| 6,292.72 SF Walls & Ceiling | 3,311.00 SF Floor         |
| 367.89 SY Flooring          | 137.17 LF Floor Perimeter |
| 230.17 LF Ceil. Perimeter   |                           |

|             |                   |                                |
|-------------|-------------------|--------------------------------|
| <b>Door</b> | <b>3' X 7'</b>    | <b>Opens into AWNING</b>       |
| <b>Door</b> | <b>14' X 14'</b>  | <b>Opens into Exterior</b>     |
| <b>Door</b> | <b>14' X 14'</b>  | <b>Opens into Exterior</b>     |
| <b>Door</b> | <b>14' X 14'</b>  | <b>Opens into Exterior</b>     |
| <b>Door</b> | <b>3' X 7'</b>    | <b>Opens into STORAGE_ROO2</b> |
| <b>Door</b> | <b>3' X 6' 8"</b> | <b>Opens into LOUNGE_AREA</b>  |
| <b>Door</b> | <b>14' X 14'</b>  | <b>Opens into Exterior</b>     |
| <b>Door</b> | <b>14' X 14'</b>  | <b>Opens into Exterior</b>     |
| <b>Door</b> | <b>14' X 14'</b>  | <b>Opens into Exterior</b>     |

| DESCRIPTION                                                       | QTY         | REMOVE | REPLACE | TAX  | TOTAL    |
|-------------------------------------------------------------------|-------------|--------|---------|------|----------|
| 50. Water extraction from hard surface floor - Cat 3 water        | 3,311.00 SF | 0.00   | 0.76    | 0.00 | 2,516.36 |
| 51. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3    | 107.34 LF   | 5.00   | 0.00    | 0.00 | 536.70   |
| 52. Tear out and bag wet insulation - Category 3 water            | 107.34 SF   | 1.12   | 0.00    | 0.00 | 120.22   |
| 53. Apply plant-based anti-microbial agent to more than the floor | 6,729.34 SF | 0.00   | 0.27    | 0.00 | 1,816.92 |

*Antimicrobial applied to floor & exposed wall framing (initial treatment & disinfection).*



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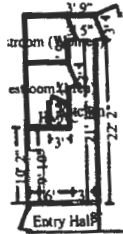
**CONTINUED - Parking Area**

| DESCRIPTION                                                                                                                                                                              | QTY         | REMOVE | REPLACE | TAX         | TOTAL            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------|---------|-------------|------------------|
| <i>Second antimicrobial application applied to floor for wet-cleaning.</i>                                                                                                               |             |        |         |             |                  |
| 54. Clean floor - Heavy                                                                                                                                                                  | 3,311.00 SF | 0.00   | 0.60    | 0.00        | 1,986.60         |
| 55. Clean the floor with pressure steam                                                                                                                                                  | 3,311.00 SF | 0.00   | 0.94    | 0.00        | 3,112.34         |
| 56. Water extraction from hard surface floor - Cat 3 water                                                                                                                               | 827.75 SF   | 0.00   | 0.76    | 0.00        | 629.09           |
| <i>Second extraction during re-flood on 10/5/2021.</i>                                                                                                                                   |             |        |         |             |                  |
| 57. Apply plant-based anti-microbial agent to the surface area                                                                                                                           | 6,729.34 SF | 0.00   | 0.27    | 0.00        | 1,816.92         |
| <i>Antimicrobial applied to floor &amp; exposed wall framing (initial treatment &amp; disinfection).</i>                                                                                 |             |        |         |             |                  |
| <i>Second antimicrobial application applied to floor for wet-cleaning.</i>                                                                                                               |             |        |         |             |                  |
| <i>All scopes performed during re-flood on 10/5/2021.</i>                                                                                                                                |             |        |         |             |                  |
| 58. Clean floor - Heavy                                                                                                                                                                  | 3,311.00 SF | 0.00   | 0.60    | 0.00        | 1,986.60         |
| <i>Scope performed during re-flood on 10/5/2021.</i>                                                                                                                                     |             |        |         |             |                  |
| 59. Clean the floor with pressure steam                                                                                                                                                  | 3,311.00 SF | 0.00   | 0.94    | 0.00        | 3,112.34         |
| <i>Scope performed during re-flood on 10/5/2021.</i>                                                                                                                                     |             |        |         |             |                  |
| 60. Tear out cabinetry - lower (base) units                                                                                                                                              | 10.30 LF    | 8.61   | 0.00    | 0.00        | 88.68            |
| 61. Sink - single bowl - Detach                                                                                                                                                          | 1.00 EA     | 0.00   | 27.75   | 0.00        | 27.75            |
| 62. Remove P-trap assembly - ABS (plastic)                                                                                                                                               | 1.00 EA     | 7.95   | 0.00    | 0.00        | 7.95             |
| 63. Tear out countertop - flat laid plastic laminate                                                                                                                                     | 20.50 LF    | 4.95   | 0.00    | 0.00        | 101.48           |
| 64. Water Extraction & Remediation Technician - per hour                                                                                                                                 | 6.25 HR     | 0.00   | 52.00   | 0.00        | 325.00           |
| <i>Labor to account for antimicrobial application and cleaning of affected furniture &amp; contents. Labor scope is to account for both emergency response and re-flood (10/5/2021).</i> |             |        |         |             |                  |
| 65. Dehumidifier (per 24 hour period) - Large - No monitoring                                                                                                                            | 10.00 EA    | 0.00   | 72.50   | 0.00        | 725.00           |
| <i>Two Large LGR Dehumidifiers: 10/4/2021 - 10/9/2021.</i>                                                                                                                               |             |        |         |             |                  |
| <b>Totals: Parking Area</b>                                                                                                                                                              |             |        |         | <b>0.00</b> | <b>18,909.95</b> |



**SERVPRO of Baldwin County**

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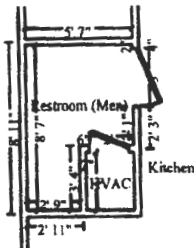
**Kitchen**

**Height: 9'**

|                           |                          |
|---------------------------|--------------------------|
| 537.84 SF Walls           | 144.28 SF Ceiling        |
| 682.12 SF Walls & Ceiling | 144.28 SF Floor          |
| 16.03 SY Flooring         | 56.68 LF Floor Perimeter |
| 68.67 LF Ceil. Perimeter  |                          |

|                                     |                             |                               |
|-------------------------------------|-----------------------------|-------------------------------|
| <b>Door</b>                         | <b>3' X 6' 8"</b>           | <b>Opens into RESTROOM_ME</b> |
| <b>Door</b>                         | <b>3' X 6' 8"</b>           | <b>Opens into RESTROOM_WO</b> |
| <b>Door</b>                         | <b>3' X 6' 8"</b>           | <b>Opens into CLASSROOM</b>   |
| <b>Missing Wall - Goes to Floor</b> | <b>2' 11 13/16" X 6' 9"</b> | <b>Opens into ENTRY_HALL</b>  |

| DESCRIPTION                                                    | QTY      | REMOVE | REPLACE | TAX         | TOTAL        |
|----------------------------------------------------------------|----------|--------|---------|-------------|--------------|
| 66. Water extraction from hard surface floor - Cat 3 water     | 28.86 SF | 0.00   | 0.76    | 0.00        | 21.93        |
| 67. Apply plant-based anti-microbial agent to the surface area | 28.86 SF | 0.00   | 0.27    | 0.00        | 7.79         |
| <b>Totals: Kitchen</b>                                         |          |        |         | <b>0.00</b> | <b>29.72</b> |



**Restroom (Men)**

**Height: 9'**

|                           |                          |
|---------------------------|--------------------------|
| 223.82 SF Walls           | 38.14 SF Ceiling         |
| 261.96 SF Walls & Ceiling | 38.14 SF Floor           |
| 4.24 SY Flooring          | 25.22 LF Floor Perimeter |
| 28.22 LF Ceil. Perimeter  |                          |

|             |                     |                            |
|-------------|---------------------|----------------------------|
| <b>Door</b> | <b>3' X 6' 8"</b>   | <b>Opens into KITCHEN2</b> |
| <b>Door</b> | <b>2' 3/8" X 5'</b> | <b>Opens into HVAC</b>     |

| DESCRIPTION                                                    | QTY      | REMOVE | REPLACE | TAX         | TOTAL        |
|----------------------------------------------------------------|----------|--------|---------|-------------|--------------|
| 68. Water extraction from hard surface floor - Cat 3 water     | 19.07 SF | 0.00   | 0.76    | 0.00        | 14.49        |
| 69. Apply plant-based anti-microbial agent to the surface area | 19.07 SF | 0.00   | 0.27    | 0.00        | 5.15         |
| <b>Totals: Restroom (Men)</b>                                  |          |        |         | <b>0.00</b> | <b>19.64</b> |

|                                 |  |  |  |             |                  |
|---------------------------------|--|--|--|-------------|------------------|
| <b>Total: Main Level</b>        |  |  |  | <b>0.00</b> | <b>25,502.82</b> |
| <b>Total: Sewage Mitigation</b> |  |  |  | <b>0.00</b> | <b>25,502.82</b> |

**Job Scopes | Generals**



**SERVPRO of Baldwin County**

416 North McKenzie Street  
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**CONTINUED - Job Scopes | Generals**

| DESCRIPTION                                                                                             | QTY       | REMOVE | REPLACE | TAX         | TOTAL            |
|---------------------------------------------------------------------------------------------------------|-----------|--------|---------|-------------|------------------|
| 70. Emergency service call - during business hours                                                      | 1.00 EA   | 0.00   | 149.37  | 0.00        | 149.37           |
| 71. Equipment setup, take down, and monitoring (hourly charge)                                          | 19.00 HR  | 0.00   | 52.00   | 0.00        | 988.00           |
| <i>10/4/2021: Initial emergency response, moisture mapping, equipment setup &amp; placement (5.0)</i>   |           |        |         |             |                  |
| <i>10/5/2021: Second emergency response, re-moisture mapping, second setup of equipment (5.0)</i>       |           |        |         |             |                  |
| <i>10/6/2021: Moisture monitoring, equipment repositioning (3.0)</i>                                    |           |        |         |             |                  |
| <i>10/7/2021: Moisture monitoring, equipment repositioning (3.0)</i>                                    |           |        |         |             |                  |
| <i>10/8/2021: Moisture monitoring, equipment repositioning (3.0)</i>                                    |           |        |         |             |                  |
| 72. Equip. setup, take down & monitoring - after hrs                                                    | 5.00 HR   | 0.00   | 78.07   | 0.00        | 390.35           |
| <i>10/9/2021: Moisture monitoring, equipment repositioning (2.5)</i>                                    |           |        |         |             |                  |
| <i>10/10/2021: Moisture monitoring, equipment repositioning (2.5)</i>                                   |           |        |         |             |                  |
| 73. Equipment setup, take down, and monitoring (hourly charge)                                          | 2.00 HR   | 0.00   | 52.00   | 0.00        | 104.00           |
| <i>10/11/2021: Moisture monitoring, final equipment removals (2.0)</i>                                  |           |        |         |             |                  |
| 74. Dumpster load - Approx. 20 yards, 4 tons of debris                                                  | 1.00 EA   | 460.00 | 0.00    | 0.00        | 460.00           |
| <i>Debris disposal (off site).</i>                                                                      |           |        |         |             |                  |
| 75. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.                                          | 28.00 DA  | 0.00   | 105.00  | 0.00        | 2,940.00         |
| <i>Four HEPA Filtration Machines (Air Scrubbers): 10/4/2021 - 10/11/2021.</i>                           |           |        |         |             |                  |
| 76. Add for HEPA filter (for negative air exhaust fan)                                                  | 4.00 EA   | 0.00   | 186.56  | 0.00        | 746.24           |
| 77. Equipment decontamination charge - HVY, per piece of equip                                          | 18.00 EA  | 0.00   | 48.75   | 0.00        | 877.50           |
| <i>Extraction: Two sets of decontamination due to cause of loss occurring twice.</i>                    |           |        |         |             |                  |
| <i>Four LGR Dehumidifiers: Two sets of decontamination due to cause of loss occurring twice.</i>        |           |        |         |             |                  |
| <i>Four HEPA Filtration Machines: Two sets of decontamination due to cause of loss occurring twice.</i> |           |        |         |             |                  |
| 78. Personal protective gloves - Disposable (per pair)                                                  | 100.00 EA | 0.00   | 0.28    | 0.00        | 28.00            |
| <i>Two boxes of gloves (50 pair per box).</i>                                                           |           |        |         |             |                  |
| <b>Totals: Job Scopes   Generals</b>                                                                    |           |        |         | <b>0.00</b> | <b>6,683.46</b>  |
| <b>Line Item Totals: FIRE_STATION_SEWAGE</b>                                                            |           |        |         | <b>0.00</b> | <b>32,186.28</b> |



## SERVPRO of Baldwin County

416 North McKenzie Street  
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### Grand Total Areas:

|                             |                                    |                                |
|-----------------------------|------------------------------------|--------------------------------|
| 7,396.86 SF Walls           | 5,386.68 SF Ceiling                | 12,783.54 SF Walls and Ceiling |
| 5,386.68 SF Floor           | 598.52 SY Flooring                 | 587.45 LF Floor Perimeter      |
| 0.00 SF Long Wall           | 0.00 SF Short Wall                 | 743.42 LF Ceil. Perimeter      |
| 5,386.68 Floor Area         | 5,581.42 Total Area                | 7,451.69 Interior Wall Area    |
| 4,684.93 Exterior Wall Area | 441.00 Exterior Perimeter of Walls |                                |
| 0.00 Surface Area           | 0.00 Number of Squares             | 0.00 Total Perimeter Length    |
| 0.00 Total Ridge Length     | 0.00 Total Hip Length              |                                |





## SERVPRO of Baldwin County

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416 North McKenzie Street  
Foley, AL 36535  
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### Summary for Dwelling

|                               |                    |
|-------------------------------|--------------------|
| Line Item Total               | 32,186.28          |
| <b>Replacement Cost Value</b> | <b>\$32,186.28</b> |
| <b>Net Claim</b>              | <b>\$32,186.28</b> |

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Jody Logan  
General Manager



## **SERVPRO of Baldwin County**

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416 North McKenzie Street  
Foley, AL 36535  
Office (24/7): 251-928-9625

### **Recap of Taxes**



## SERVPRO of Baldwin County

416 North McKenzie Street  
Foley, AL 36535  
Office (24/7): 251-928-9625

### Recap by Room

Estimate: FIRE\_STATION\_SEWAGE

Area: Sewage Mitigation

Area: Main Level

|                                  |           |         |
|----------------------------------|-----------|---------|
| Main Office                      | 1,176.00  | 3.65%   |
| Lounge Area                      | 2,483.23  | 7.72%   |
| Bathroom                         | 1,527.16  | 4.74%   |
| Storage Room                     | 1,357.12  | 4.22%   |
| Parking Area                     | 18,909.95 | 58.75%  |
| Kitchen                          | 29.72     | 0.09%   |
| Restroom (Men)                   | 19.64     | 0.06%   |
| <hr/>                            |           |         |
| Area Subtotal: Main Level        | 25,502.82 | 79.24%  |
| <hr/>                            |           |         |
| Area Subtotal: Sewage Mitigation | 25,502.82 | 79.24%  |
| Job Scopes   Generals            | 6,683.46  | 20.76%  |
| <hr/>                            |           |         |
| Subtotal of Areas                | 32,186.28 | 100.00% |
| <hr/>                            |           |         |
| Total                            | 32,186.28 | 100.00% |



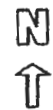
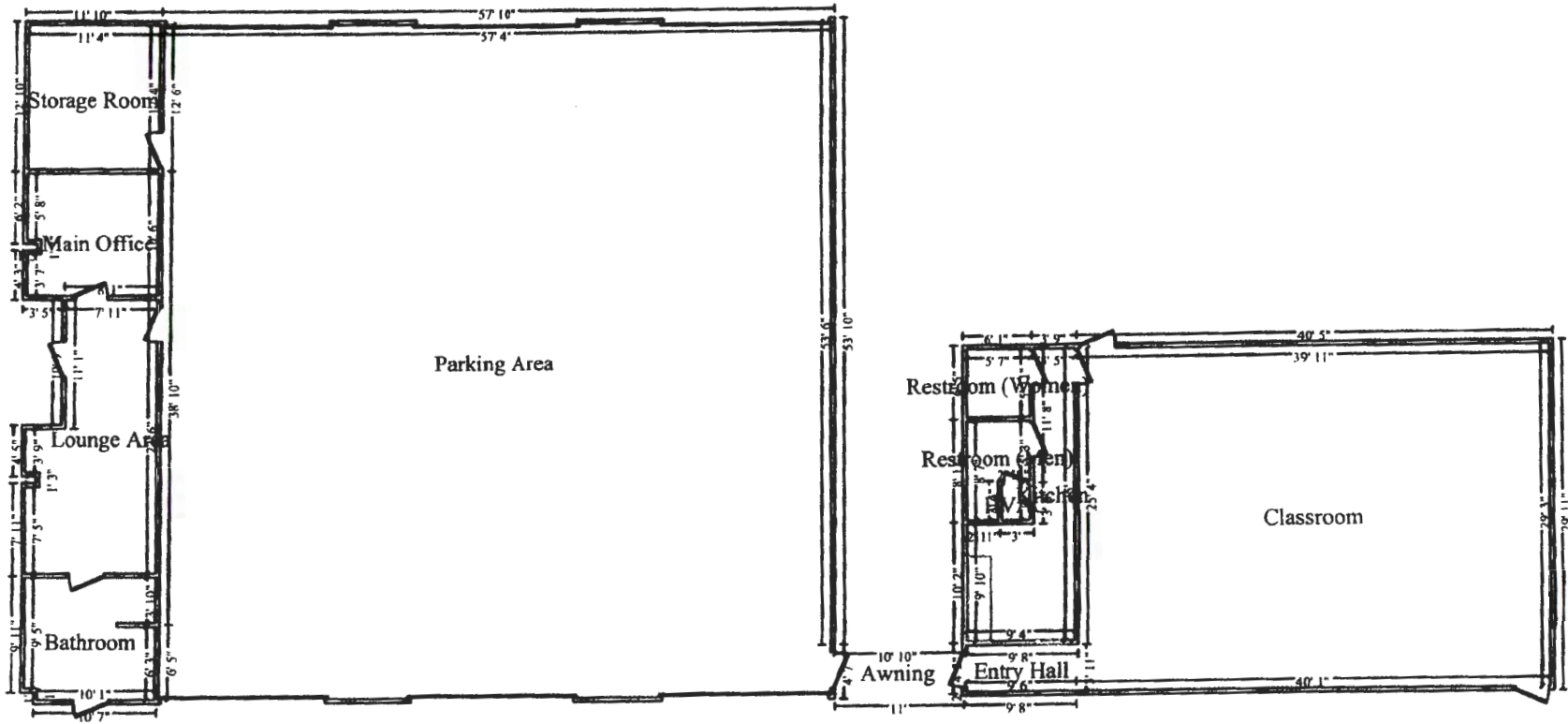
## SERVPRO of Baldwin County

416 North McKenzie Street  
Foley, AL 36535  
Office (24/7): 251-928-9625

### Recap by Category

| Items                          | Total            | %              |
|--------------------------------|------------------|----------------|
| CLEANING                       | 12,045.12        | 37.42%         |
| GENERAL DEMOLITION             | 2,874.66         | 8.93%          |
| WATER EXTRACTION & REMEDIATION | 17,266.50        | 53.65%         |
| <b>Subtotal</b>                | <b>32,186.28</b> | <b>100.00%</b> |

Main Level



Main Level



**Authorization to Perform Services and Direction of Payment**

Customer Name: Roy C. White Fire Station Date of Loss: 10/04/2021  
 Loss Address: 19875 Thompson Hall Road  
 City: Fairhope State: AL Zip: 36532  
 Insurance Company: \_\_\_\_\_ Claim Number (if available): \_\_\_\_\_

The undersigned Customer, being the building owner, owner's representative, or resident, authorizes the Provider identified below to perform any and all necessary cleaning and/or restoration services on Customer's property located at the property address above, and with respect to items that need to be cleaned at a remote location to remove and clean such items as necessary.

Customer authorizes \_\_\_\_\_ Insurance Company, herein referred to as "Insurance Company," to pay Provider solely and directly for that portion of the work covered by Customer's insurance policy.

If, for any reason, Customer receives a check from Insurance Company made payable to Customer, Customer agrees to pay Provider immediately upon receipt of the check. In order to expedite payment to Provider, Customer hereby appoints Provider as attorney-in-fact, authorizing Provider to endorse Customer's name on Insurance Company checks or drafts, and to deposit Insurance Company checks or drafts for Provider services.

Customer agrees to pay Customer's deductible in the amount of \$ To Be Determined that applies to this claim. If any amounts owing to Provider for Provider services are not covered by insurance, Customer agrees to pay those amounts to Provider within fifteen (15) days of Customer's receipt of invoice. It is fully understood that Customer and its agents, successors, assigns, and heirs are personally responsible for any and all deductibles and any costs not covered by insurance. Interest and finance charges will be charged at the maximum allowable by law, or at 1.5% per month, whichever is less, on accounts over thirty (30) days past due. Time is of the essence.

Customer agrees that Provider is working for the Customer and not Customer's insurance company or any agent/adjuster.

Property Owned By: Roy C. White Fire Station

Remarks:

**I HAVE READ THIS AUTHORIZATION TO PERFORM SERVICES AND DIRECTION OF PAYMENT, INCLUDING THE TERMS AND CONDITIONS OF SERVICE ON THE NEXT PAGE HEREOF, AND AGREE TO SAME.**

Customer Reviewed Customer Information Form:  Y  N

Customer's Signature:  Provider's Signature:   
 Printed Name: Roy C. White Fire Station Franchise Legal Name: LL & JP, Inc.  
 Date: 10/04/2021 d/b/a SERVPRO® of: Baldwin County  
 E-mail Address: \_\_\_\_\_ Date: 10/04/2021  
 Contractor License #: \_\_\_\_\_

# Authorization to Perform Services and Direction of Payment

## Terms and Conditions of Service

### READ CAREFULLY

**Note: This Contract includes a limitation of liability and limitation of remedies.**

1. SERVPRO® is one of the largest nationwide Cleaning and Restoration Franchise Systems in the United States. The SERVPRO® Franchise owner identified on the front of this Contract (the "Provider") is an independent contractor who agrees to perform the services identified on the front of this Contract (the "Services"). Client agrees to purchase, receive, and pay for the Services pursuant to the terms and conditions of this Contract. Servpro Industries, Inc., the Franchisor, is not a party to any agreement with Client, is not a guarantor of the Provider's Services, and is not subject to liability arising out of such Services.
2. Provider's performance of the Services is limited by, among other things, the pre-existing conditions and characteristics of the premises, material, fabrics, furniture, and/or other items. PROVIDER EXPRESSLY DISCLAIMS ANY RESPONSIBILITY OR LIABILITY FOR ANY PRE-EXISTING CONDITIONS. Client shall retain responsibility and shall be liable for all effects of and costs necessary to correct such conditions, including, by way of example and not limitation, the conditions identified below:
  - (a) Provider may, in its sole discretion, pre-test materials for removability of spots or stains; dye or color fastness; shrinkage; fading; adhesive breakdown; or other problems. It is not always possible to determine these conditions in advance. PROVIDER DOES NOT GUARANTEE SPOT OR STAIN REMOVAL AND COLOR FASTNESS OR PREVENTION OF SHRINKAGE, FADING, OR ADHESIVE BREAKDOWN.
  - (b) Provider DOES NOT GUARANTEE that wall and ceiling cleaning will restore the original color to painted surfaces.
  - (c) Not all fabrics are conducive to cleaning. Provider shall use reasonable efforts to advise Client of any adverse effects which may be reasonably foreseen due to the nature of the fabric or material involved. PROVIDER DOES NOT GUARANTEE THAT SUCH MATERIALS CAN BE CLEANED OR THAT THERE WILL BE NO ADVERSE EFFECTS FROM ANY ATTEMPT TO CLEAN SUCH FABRICS.
  - (d) A variety of materials are used in the manufacturing, upholstery and/or installation process. These materials include backing, lining, tacks, or other unknown substances that may cause discoloration or other adverse effects to the face material. Client acknowledges that it is impossible to determine when such adverse effects may occur and PROVIDER DOES NOT GUARANTEE AGAINST SUCH ADVERSE EFFECTS.
  - (e) Client acknowledges and agrees that mold is commonly found throughout the environment and that it is impossible to eradicate mold. PROVIDER DOES NOT GUARANTEE THE REMOVAL OR ERADICATION OF MOLD.
  - (f) Client acknowledges and agrees that limited photographs or video of the damage and cause may be made solely for work process and insurance claims purposes.
3. PROVIDER SPECIFICALLY DISCLAIMS ANY AND ALL OTHER WARRANTIES AND ALL IMPLIED WARRANTIES (EITHER IN FACT OR BY OPERATION OF LAW) INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE OR ANY IMPLIED WARRANTY ARISING OUT OF A COURSE OF DEALING, CUSTOM OR USAGE OF TRADE. THIS CONTRACT PROVIDES FOR THE PROVISION OF SERVICES AND DOES NOT PROVIDE FOR A SALE OF GOODS.
4. **Limitation of Liability:** IN NO EVENT SHALL PROVIDER, ITS OWNERS, ANY OFFICERS, DIRECTORS, EMPLOYEES, OR AGENTS, FRANCHISOR, OR AFFILIATES BE RESPONSIBLE FOR INDIRECT, SPECIAL, NOMINAL, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL LOSSES OR DAMAGES, OR FOR ANY PENALTIES, REGARDLESS OF THE LEGAL OR EQUITABLE THEORY ASSERTED, INCLUDING CONTRACT, NEGLIGENCE, WARRANTY, STRICT LIABILITY, STATUTE OR OTHERWISE, EVEN IF IT HAD BEEN AWARE OF THE POSSIBILITY OF SUCH DAMAGES OR THEY ARE FORESEEABLE; OR FOR CLAIMS BY A THIRD PARTY. THE MAXIMUM AGGREGATE LIABILITY SHALL NOT EXCEED THREE TIMES THE AMOUNT PAID BY CUSTOMER FOR THE SERVICES OR ACTUAL PROVEN DAMAGES, WHICHEVER IS LESS. IT IS EXPRESSLY AGREED THAT CUSTOMER'S REMEDY EXPRESSED HEREIN IS CUSTOMER'S EXCLUSIVE REMEDY. THE LIMITATIONS SET FORTH HEREIN SHALL APPLY EVEN IF ANY OTHER REMEDIES FAIL OF THEIR ESSENTIAL PURPOSE. Some states/countries do not allow the exclusion or limitation of incidental or consequential damages, so the above may not apply to you.
5. Should Provider bring legal action to collect monies due under the Contract or should the matter be turned over for collection, Provider shall be entitled, to the fullest extent permitted under law, to reasonable legal fees and costs of any such collection attempt, in addition to any other amounts owed by Client. This attorney fee provision shall not be effective or enforceable in jurisdictions where attorney fee provisions are made reciprocal or invalid by operation of law. Consent is hereby given for filing of mechanic's liens by Provider for the work described in this contract on the property on which the work is performed if Provider is not paid.
6. Any labor, materials or other work beyond that identified in this Contract shall require a written amendment to this Contract and will result in additional charges.
7. Any claim by Client for faulty performance, for nonperformance or breach under this Contract for damages shall be made in writing to Provider within sixty (60) days after completion of services. Failure to make such a written claim for any matter which could have been corrected by Provider shall be deemed a waiver by Client. **NO ACTION, REGARDLESS OF FORM, RELATING TO THE SUBJECT MATTER OF THIS CONTRACT MAY BE BROUGHT MORE THAN ONE (1) YEAR AFTER THE CLAIMING PARTY KNEW OR SHOULD HAVE KNOWN OF THE CAUSE OF ACTION.**
8. A failure of either party to exercise any right provided for herein shall not be deemed to be a waiver of any right hereunder.
9. CLIENT AND PROVIDER EACH WAIVE THEIR RESPECTIVE RIGHTS TO A TRIAL BY JURY WITH RESPECT TO ANY AND ALL CLAIMS OR CAUSES OF ACTION (INCLUDING COUNTERCLAIMS) RELATED TO OR ARISING OUT OF OR IN ANY WAY CONNECTED TO THIS CONTRACT AND AGREE THAT ANY CLAIM OR CAUSE OF ACTION WILL BE TRIED BY A COURT TRIAL WITHOUT A JURY.
10. If any provision of this Contract is found to be ineffective, unenforceable or illegal for any reason under present or future laws, such provision shall be fully severable, and this Contract shall be construed and enforced as if such provision never comprised a part of this Contract. The remaining provisions of this Contract shall remain in full force and effect and shall not be affected by the ineffective, unenforceable or illegal provision or by its severance from this Contract.
11. No modification, termination, or attempted waiver of this Contract shall be valid unless in writing and signed by the party against whom the same is sought to be enforced.

Customer's Initials: 

**SERVPRO® Franchisees are always looking for motivated employees.**  
**SERVPRO's individually owned and operated franchises offer a variety of positions including crew chief, production technician, marketing representative, administrative assistant, and many more.**



# Certificate of Satisfaction: Job Completion

Customer Name: Roy C. White Fire Station Date of Loss: 10/04/2021  
 Loss Address: 19875 Thompson Hall Road  
 City: Fairhope State: AL Zip: 36532  
 Team Members: \_\_\_\_\_ Claim Number (if available): \_\_\_\_\_

SERVPRO® and its Franchisees strive to be the Premier Cleaning and Restoration Company. Please take a moment to complete the following questionnaire and help us evaluate how we're doing.  
**On a scale of 1 to 10, with 1 being "Strongly Disagree" and 10 being "Strongly Agree," how would you rate the following:**

- |                                                                                                                                                                   | Strongly Disagree | —————→ | Strongly Agree |     |     |     |     |     |     |      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------|----------------|-----|-----|-----|-----|-----|-----|------|
| 1. The SERVPRO® Franchise's office staff was courteous, polite and helpful throughout the duration of the job.                                                    | (1)               | (2)    | (3)            | (4) | (5) | (6) | (7) | (8) | (9) | (10) |
| 2. The SERVPRO® Franchise's on-site personnel were prompt, courteous and attentive to my concerns.                                                                | (1)               | (2)    | (3)            | (4) | (5) | (6) | (7) | (8) | (9) | (10) |
| 3. The SERVPRO® Franchise's on-site personnel clearly explained the cleaning and restoration process throughout the duration of the job.                          | (1)               | (2)    | (3)            | (4) | (5) | (6) | (7) | (8) | (9) | (10) |
| 4. I was confident in the knowledge and professionalism of the SERVPRO® Franchise's on-site personnel who performed the services at my home or place of business. | (1)               | (2)    | (3)            | (4) | (5) | (6) | (7) | (8) | (9) | (10) |
| 5. I was impressed by the SERVPRO® Franchise's on-site personnel that performed services at my residence or place of business.                                    | (1)               | (2)    | (3)            | (4) | (5) | (6) | (7) | (8) | (9) | (10) |
| 6. I would use the SERVPRO® Franchise who assisted me during this loss for future cleaning and/or restoration needs.                                              | (1)               | (2)    | (3)            | (4) | (5) | (6) | (7) | (8) | (9) | (10) |
| 7. I would recommend the SERVPRO® Franchise to my friends, family and colleagues.                                                                                 | (1)               | (2)    | (3)            | (4) | (5) | (6) | (7) | (8) | (9) | (10) |
| 8. Overall, I am satisfied with the service(s) provided by the Servpro® Franchise.                                                                                | (1)               | (2)    | (3)            | (4) | (5) | (6) | (7) | (8) | (9) | (10) |
| 9. What recommendations would you have to help the SERVPRO Franchise improve its performance in the future?                                                       |                   |        |                |     |     |     |     |     |     |      |

10. Additional Comments:

Customer, Roy C. White Fire Station, acknowledges that the restoration / cleaning project for which the SERVPRO® Franchise has provided Emergency Services has been performed to the customer's satisfaction.

Signature: \_\_\_\_\_

Date: 10/11/2021

Thank you for your feedback. We appreciate your patronage and look forward to serving your future cleaning and restoration needs.



**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope has voted to procure Potting Soil (51027.CFL002.8P-MM830-F3B RSI) for the Public Works Department from Sungro Horticulture, Inc. as Sole Source Distributor; and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(13). The estimated cost will be \$57,025.00. [5 truckloads (\$11.75 per 50 lb. bag plus \$125.00 per truckload)].

Adopted on this 15th day of November, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

City of Fairhope  
Project Funding Request

Issuing Date: 11/1/2021

Please return this Routing Sheet to Treasurer by: ASAP

*ZAH*

Project Name: Procurement of Potting Soil, 51027.CFL002.8P-MM830-F3B Rsi

Project Location: Public Works

Presented to City Council: 11/15/2021

Funding Request Sponsor: Jamie Rollins, Supervisor Horticulture  
Richard Johnson, Public Works Director

Resolution # :  
Approved \_\_\_\_\_  
Changed \_\_\_\_\_  
Rejected \_\_\_\_\_

Project Cash Requirement Requested:  
Cost: \$ 57,025.00

Vendor: Sungro Horticulture Inc.

Project Engineer: n/a

Order Date: n/a Lead Time: n/a

Department Funding This Project

General  Gas  Electric  Water  Sewer  Sanitation  Cap Project  Impact  Gas Tax  Fed Grant

Department of General Fund Providing the Funding

Admin-10  Bldg-13  Police-15  Fire-20  ECD-24  Rec-25  Civic-26  Street-35  Meter-19  IT-16   
Fac Maint-45  Golf-50  Golf Grounds-55  Museum-27  NonDeptFac-75  Debt Service-85  Marine-34  Plan/Zone-12  Adult Rec-30

Project will be:

Expensed XXX   
Capitalized \_\_\_\_\_   
Inventoried \_\_\_\_\_

Funding Source:

Operating Expenses XXX   
Budgeted Capital \_\_\_\_\_   
Unfunded \_\_\_\_\_

Expense Code: 001350-51410  
G/L Acct Name: St Material & Landscaping

Grant: \_\_\_\_\_ Federal - not to exceed amount  
\_\_\_\_\_ State  
\_\_\_\_\_ City  
\_\_\_\_\_ Local

Project Budgeted: \$ 56,000.00  
Balance Sheet Item Included in projected cash flow

Over (Under) budget amount: \$ 1,025.00

Bond: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_  
Loan: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_

Capital Lease: \_\_\_\_\_ Payment \_\_\_\_\_ Term \_\_\_\_\_

Comments: The cost is \$11.75 per 50lb bag and a \$125.00 surcharge per truckload. Each truckload will be an estimated \$11405.00. Estimated 5 truckloads. Sole Source Purchase.

City Council Prior Approval/Date? \_\_\_\_\_

|                                                                                                                                                                                                |                                                                                                                                                                                       |                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Senior Accountant</b></p> <p>Purchasing Memo Date: <u>10/21/2021</u></p> <p>Request Approved Date: <u>11/1/2021</u></p> <p>Signatures: <u><i>Aislinn Stone</i></u><br/>Aislinn Stone</p> | <p><b>City Treasurer</b></p> <p>Purchasing Memo Date: <u>10/21/2021</u></p> <p>Request Approved Date: <u>11/1/2021</u></p> <p>Signatures: <u><i>Kim Creech</i></u><br/>Kim Creech</p> | <p><b>Mayor</b></p> <p>Delivered To Date: <u>11/1/2021</u></p> <p>Approved Date: <u>11/1/2021</u></p> <p>Signatures: <u><i>Sherry Sullivan</i></u><br/>Mayor Sherry Sullivan</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



## MEMO

Sherry Sullivan  
Mayor

*Council Members:*  
Kevin G. Boone  
Jack Burrell, ~~ACR~~  
Jimmy Conyers  
Corey Martin  
Jay Robinson

Lisa A. Hanks, MMC  
City Clerk

Kimberly Creech  
Treasurer

To: Aislinn Stone, Senior Accountant  
Kimberly Creech, Treasurer

From:   
Cory Pierce, Purchasing Manager

Date: October 21, 2021

### **Green Sheet and City Council Approval for budgeted procurement of Potting Soil for the Public Works Department**

The Public Works Department has need to procure potting soil to be used for various plantings throughout the City. The potting soil to be purchased, 51027.CFL002.8P – MM830 – F3B RSi, is from the Sole Source and manufacturer, Sungro Horticulture Inc. The cost is Eleven Dollars and Seventy-Five Cents (\$11.75) per 50 lb bag, and a One Hundred Twenty-Five Dollar (\$125.00) surcharge per truckload. Each truckload will be an estimated Eleven Thousand Four Hundred Five Dollars (\$11,405.00).

This request for Sungro Potting Soil for FY2022 as priced above is for an estimated five (5) truckloads. The total cost will be estimated Fifty-Seven Thousand Twenty-Five Dollars (\$57,025.00).

#### NOTES:

See attached quotation for details.

**Please compose a Green Sheet and place on the City Council agenda, budgeted expenditure for potting soil for the Public Works Department for an estimated amount of \$57,025.00.**

Cc: file; Jamie Rollins, R, Johnson, C Steadham

161 North Section St.  
PO Box 429  
Fairhope, AL 36533

251-928-2136 (p)



770 Silver Street  
 Agawam, MA, USA 01001  
 Phone: 1-800-732-8667 (Option 1)  
 Fax: 1-413-789-3425  
 orders@sungro.com

## QUOTATION

**Quote Date:** 10/19/2021  
**Prepared by District Manager:**  
**Gina Zirkle**  
[Gina.Zirkle@sungro.com](mailto:Gina.Zirkle@sungro.com)  
 614-813-7687

**Customer #:** 214244  
**Sold to:** City of Fairhope  
**Address:** PO Box 429  
**Address 2:**  
**City:** Fairhope  
**State/Province:** AL  
**Zip /Postal Code:** 36532  
**Phone:** 251-929-0346  
**Contact:** Randy Wheeler  
 ap@fairhopeal.gov,Randy.Weaver@Fairhopeal.g  
**Email:** ov

**Customer #:** 214244  
**Ship to:** City of Fairhope  
**Address:** PO Box 429  
**Address 2:**  
**City:** Fairhope  
**State/Province:** AL  
**Zip /Postal Code:** 36532  
**Phone:** 251-929-0346  
**Contact:** Randy Wheeler  
**Email:** ap@fairhopeal.gov,Randy.Weaver@Fairhopeal.gov

**Order Date:** \_\_\_\_\_  
**Requested Date:** \_\_\_\_\_  
**Customer PO Number:** \_\_\_\_\_  
**Program:** FALL (Standard) FA51522  
**Terms:** 2% 10, 1% 30 Days, Net Due 5/15/22

Available to qualified Sun Gro customers only. Orders must ship during the promotional shipping period and are subject to current production leadtime guidelines.

**Program Details**  
 Order after September 16, 2021  
 Requested Delivery Date 10/30/21 - 12/31/21  
 Discount: 1%  
 Terms: 2% 10, 1% 30 Days Net due 5/15/22  
 Products : All Sunshine, Fafard & Metro-Mix Professional Mixes(Excludes contract orders and bulk mixes)

**Comments or Special Instructions**  
 5 Truckloads of MM830-F3B Rsi. Trucks are shipped on weight so pallet count can vary based on the weight of product when loaded. Average is 20 pallets per truck.

| Qty   | Item Number     | Item Description: | UOM      | # Per Pallet | Bal Y/N | Unit Price | Total Pallets |
|-------|-----------------|-------------------|----------|--------------|---------|------------|---------------|
| 4,800 | 51027.CFL002.8P | MM830-F3B FB RSI  | CFL002.8 | 48           |         | \$ 11.75   | 100           |
|       |                 |                   |          |              |         |            |               |
|       |                 |                   |          |              |         |            |               |
|       |                 |                   |          |              |         |            |               |
|       |                 |                   |          |              |         |            |               |
|       |                 |                   |          |              |         |            |               |
|       |                 |                   |          |              |         |            |               |
|       |                 |                   |          |              |         |            |               |
|       |                 |                   |          |              |         |            |               |
|       |                 |                   |          |              |         |            |               |
|       |                 |                   |          |              |         |            |               |
|       |                 |                   |          |              |         |            |               |
|       |                 |                   |          |              |         |            |               |
|       |                 |                   |          |              |         |            |               |

**Total Pallets:** 100  
**Transportation Surcharge:** \$125

**Date:** \_\_\_\_\_

**Accepted By:** \_\_\_\_\_

All Prices quoted are subject to change due to availability, surcharges and/or price increases, and expire on: \_\_\_\_\_

Thank you for this opportunity!



P.800.732.8667 / F.413.789.3425 / [www.sungro.com](http://www.sungro.com)

October 19, 2021

Randy Weaver  
Purchasing Agent  
City of Fairhope

Randy,

This is to confirm that Sungro Horticulture Inc. is the manufacturer and sole source of the 51027.CFL002.8P – MM830-F3B FB RSI product used by the City of Fairhope. We have the patent and are the only soil manufacturer incorporating Resilience in our mix. I have included some information on our Resilience for your review.

Best Regards.

**Gina Zirkle, M.Sc.**  
**Area Manager**  
**Sun Gro Horticulture**  
Powell, Ohio 43065  
Tel: 614-813-7687  
Fax: 901-339-2280  
Email: [gina.zirkle@sungro.com](mailto:gina.zirkle@sungro.com)



**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope has voted to procure 19 Lenovo ThinkPads for the Police Department; and the equipment is available for direct procurement through the OMNIA Partners Contract which has been nationally bid; and therefore, does not have to be let out for bid. The cost will be \$23,999.85.

Adopted on this 15th day of November, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

City of Fairhope  
Project Funding Request

NOV 1 12 1 PM 2021

ZAH

Issuing Date: 11/1/2021

Please return this Routing Sheet to Treasurer by: ASAP

Project Name: Procure 19 Lenovo ThinkPads T14 Gen 1 20S0

Project Location: Fairhope Police Dept

Presented to City Council: 11/15/2021

Funding Request Sponsor: Jeff Montgomery, Director of Information Technology  
Stephanie Hollinghead, Chief of Police

Resolution # : \_\_\_\_\_  
Approved \_\_\_\_\_  
Changed \_\_\_\_\_  
Rejected \_\_\_\_\_

Project Cash Requirement Requested:  
Cost: \$ 23,999.95

Vendor: SHI International Corp

Project Engineer: n/a

Order Date: n/a Lead Time: n/a

Department Funding This Project

General  Gas  Electric  Water  Sewer  Sanitation  Cap Project  Impact  Gas Tax  Fed Grant

Department of General Fund Providing the Funding

Admin-10  Bldg-13  **Police-15**  Fire-20  ECD-24  Rec-25  Civic-26  Street-35  Meter-19  IT-16   
Fac Maint-45  Golf-50  Golf Grounds-55  Museum-27  NonDeptFac-75  Debt Service-85  Marina-34  Plan/Zone-12  Adult Rec-30

Project will be:

Expensed XXX   
Capitalized   
Inventoried

Funding Source:

Operating Expenses XXX   
Budgeted Capital   
Unfunded

Expense Code: 001150-50300  
G/L Acct Name: Computer Expense

Grant: \_\_\_\_\_ Federal - not to exceed amount  
\_\_\_\_\_ State  
\_\_\_\_\_ City  
\_\_\_\_\_ Local

Project Budgeted: \$ 23,800.00  
Balance Sheet Item-  
Included in projected  
cash flow

Over (Under) budget amount: \$ 199.95

Bond: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_  
Loan: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_

Capital Lease: \_\_\_\_\_ Payment \_\_\_\_\_ Term \_\_\_\_\_

Comments: Purchase made through Omnia Partners Public Sector Contract #2018011-02

City Council Prior Approval/Date? \_\_\_\_\_

Senior Accountant: \_\_\_\_\_ City Treasurer: \_\_\_\_\_ Mayor: \_\_\_\_\_

Purchasing Memo Date: 10/19/2021 Purchasing Memo Date: 10/19/2021 Delivered To Date: 11/1/2021

Request Approved Date: 11/1/2021 Request Approved Date: 11/1/2021 Approved Date: 11/1/2021

Signatures: Aislinn Stone Kim Creech Mayor Sherry Sullivan



## MEMO

Sherry Sullivan  
Mayor

*Council Members:*  
Kevin G. Boone  
Jack Burrell, ACMO  
Jimmy Conyers  
Corey Martin  
Jay Robinson

Lisa A. Hanks, MMC  
City Clerk

Kimberly Creech  
Treasurer

To: **Aislinn Stone, Senior Accountant**  
**Kimberly Creech, Treasurer**

From:   
Cory Pierce, Purchasing Manager

Date: October 19, 2021

Re: **Green Sheet and City Council Approval of budgeted over \$15,000 for  
Lenovo ThinkPads**

The Director of Information Technology, Jeff Montgomery, is requesting approval to purchase 19 Lenovo ThinkPads for the City of Fairhope Police Department. These laptops will be replacing aging laptops for the patrol unit.

This purchase will be made from SHI International Corp., through the Omnia Partners Public Sector, a national purchasing cooperative (Omnia Contract #2018011-02) and therefore does not have to be let out for bid. This procurement is for approximately 19 Lenovo ThinkPads T14 Gen 1 20S0 and will cost Twenty-Three Thousand Nine Hundred Ninety-Nine Dollars and Eighty-Five Cents (\$23,999.85).

**Please compose a Green Sheet and place on the next available City Council Agenda this request to approve this budgeted procurement of Lenovo ThinkPads for the Information Technology Department to be purchased for the City of Fairhope Police Department from SHI International Corp. through the Omnia purchasing cooperative for \$23,999.85.**

CC file, Jeff Montgomery, Clint Steadham

161 North Section St.  
PO Drawer 429  
Fairhope, AL 36533

251-928-2136 (p)  
251-928-6776 (f)  
www.fairhopeal.gov





Pricing Proposal  
 Quotation #: 21110472  
 Created On: 10/8/2021  
 Valid Until: 10/31/2021

**City of Fairhope**

**Inside Account Executive**

**Laura Selby**

AL  
 United States  
 Phone: (251) 928-8003  
 Fax:  
 Email: laura.selby@cofairhope.com

**Lauren Rallis**

290 Davidson Ave  
 Somerset, NJ 08873  
 Phone: 732-652-3086  
 Fax:  
 Email: lauren\_rallis@shi.com

All Prices are in US Dollar (USD)

| Product                                                                                                                                                                                                                                                                                                                    | Qty | Your Price | Total              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------------|--------------------|
| 1 Lenovo ThinkPad T14 Gen 1 20S0 - Core i5 10210U / 1.6 GHz - Win 10 Pro 64-bit - 8 GB RAM - 256 GB SSD TCG Opal Encryption 2, NVMe - 14" TN 1366 x 768 (HD) - UHD Graphics - Bluetooth, Wi-Fi 6 - black - kbd: US<br>Lenovo - Part#: 20S0002UUS<br>Contract Name: Omnia Partners - IT Solutions<br>Contract #: 2018011-02 | 19  | \$1,263.15 | \$23,999.85        |
| <b>Subtotal</b>                                                                                                                                                                                                                                                                                                            |     |            | <b>\$23,999.85</b> |
| <b>Total</b>                                                                                                                                                                                                                                                                                                               |     |            | <b>\$23,999.85</b> |

**Additional Comments**

Please Note: Lenovo has a zero returns policy on any custom build machines. Lenovo also does not allow returns on open box/phased out products.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*

| <u>Name</u> | <u>Device Typ</u> | <u>Model</u>  |      | <u>Memory</u> | <u>Serial Number</u> | <u>Location</u>   | <u>Owner</u>    | <u>Description</u> |
|-------------|-------------------|---------------|------|---------------|----------------------|-------------------|-----------------|--------------------|
| t0148       | Laptop            | 20HD000SUS    | T470 | 8 GB          | PF1643S5             | Police Department | Jamie Westbrook | Patrol             |
| t0144       | Laptop            | 20HD000SUS    | T470 | 8 GB          | PF11M6NS             | Police Department | Roderick Bolden | Patrol             |
| t0141       | Laptop            | 20HD000SUS    | T470 | 8 GB          | PF11M5TH             | Police Department | Trent Coley     | Patrol             |
| t0143       | Laptop            | 20HD000SUS    | T470 | 8 GB          | PF11M5T6             | Police Department | Brett Dahlmann  | Patrol             |
| t0701       | Laptop            | 20HD000SUS    | T470 | 8 GB          | PF103MP6             | Police Department | Ron Wells       | SRO                |
| t0149       | Laptop            | 20HD000SUS    | T470 | 8 GB          | PF16458P             | Police Department | Kevin Conroy    | Patrol             |
| t0185       | Laptop            | 20HD000SUS    | T470 | 8 GB          | PFOYMYPF             | Police Department | Ashley Carlisle | Patrol             |
| t0167       | Laptop            | 20HD000SUS    | T470 | 8 GB          | PF103QJM             | Police Department | Raymond Clark   | Patrol             |
| t0626       | Laptop            | 20HD000SUS    | T470 | 12 GB         | PF103EAH             | Police Department | Charles Speegle | Patrol             |
| t0198       | Laptop            | 20HD000WUS    | T470 | 8 GB          | PFOV4BXL             | Police Department | Trent Scott     | Patrol             |
| t0592       | Laptop            | 20HD000WUS    | T470 | 8 GB          | PFOV4BXA             | Police Department | Becky Woodruff  | Patrol             |
| t0700       | Laptop            | 20HD000WUS    | T470 | 8 GB          | PFOVW58R             | Police Department | Travis Long     | Patrol             |
| t0190       | Laptop            | 20HD000WUS    | T470 | 8 GB          | PFOV4BNF             | Police Department | Benji Taylor    | Patrol             |
| t0703       | Laptop            | 20HD000WUS    | T470 | 8 GB          | PFOV4BXQ             | Police Department | Damian Rehorn   | Patrol             |
| t0612       | Laptop            | 20HD000WUS    | T470 | 8 GB          | PFOV4BN4             | Police Department | Ward Faust      | Patrol             |
| t0699       | Laptop            | 20HD000WUS    | T470 | 8 GB          | PFOV4BXF             | Police Department | Don Roberts     | Patrol             |
| t0698       | Laptop            | 20HD000WUS    | T470 | 8 GB          | PFOV4BY2             | Police Department | Joey Seay       | Patrol             |
| juliej-s4   | Computer          | Surface Pro 4 |      | 4 GB          |                      | Police Department | Julie Joyner    | Investigations     |
| t0765       | Tablet            | Surface Pro 4 |      | 4 GB          | 11177460953          | Police Department | Bunky Bishop    | SRO                |

Location:  
401 Adams Avenue, Suite 280  
Montgomery, AL 36104-4338



Mailing Address:  
P.O. Box 302251  
Montgomery, AL 36130-2251  
Telephone (334) 242-9200  
Fax (334) 242-1775  
www.examiners.alabama.gov

Rachel Laurie Riddle  
Chief Examiner

May 27, 2021

Alabama Community College System  
Alabama County Commissions  
Alabama Municipalities  
City and County Boards of Education

**PUBLIC WORKS NOTICE:** This letter does not authorize the purchase of any goods or services from Omnia related to "public works," as defined in Section 39-2-1(6), *Ala. Code* (2011), except as follows: the contract for purchasing air conditioning and heating units and systems, which was awarded to Trane (RFP#15-JLP-023), has been approved for use under the provisions of Section 39-2-2(d)(2), *Ala. Code* (2018). This approval does not authorize installation, labor, or services related thereto, which must be bid in compliance with Title 39.

To Whom It May Concern,

In accordance with Sections 16-13B-2(a)(13) and 41-16-51(a)(16), *Ala. Code* 1975, as amended by Act No. 2021-485, the Department has reviewed the competitive bidding process used by Omnia Partners Public Sector ("Omnia"), a national purchasing cooperative, for the contracts awarded as of the date of this letter. The Department did not identify any matters that were contrary to proper purchasing procedures or routine governmental procurement practices. Each contract was awarded by various governmental entities pursuant to the competitive bid laws in the state of the awarding authority.

Based on the Department's review, the competitive bid process used by Omnia is approved for use through **December 31, 2021**. This approval authorizes the purchase, lease, or lease/purchase of certain goods or services, other than voice or data wireless communication services, when certain statutory conditions are fulfilled. See Sections 16-13B-2(a)(13) and 41-16-51(a)(16), *Ala. Code* 1975, as amended by Act No. 2021-485. This approval does not apply to State Public Four-Year Universities within the State of Alabama.

Prior to utilizing Omnia, each governmental entity must verify that the goods or services to be purchased, leased, or lease/purchased are not at the time available on the state purchasing program or are not available at a price equal to or less than that on the state purchase program. *Id.* Further, any such purchases, leases, or lease/purchases must be made through a participating Alabama vendor holding an Alabama business license if such vendor exist. *Id.*

Should the Department receive notice that Omnia, its awarding authorities, or its awarded vendors are allowing Alabama governmental entities to make unauthorized purchases or other unlawful business transactions, Omnia's competitive bid process approval will subject to immediate revocation by the Department.

If the Department can be of further assistance, please let us know.

Sincerely,

A handwritten signature in black ink, appearing to read "R. L. Riddle".

Rachel Laurie Riddle  
CHIEF EXAMINER

**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope has voted to procure a Caterpillar D5 LGP Waste Handler Arrangement or Equivalent for the Public Works (Sanitation) Department; and the equipment is available for direct procurement through the Sourcewell Purchasing Co-op Contract which has been nationally bid; and therefore, does not have to be let out for bid. The total cost is \$354,585.00 (equivalent not to exceed budgeted amount of \$379,585.00).

Adopted on this 15th day of November, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

City of Fairhope  
Project Funding Request

Issuing Date: 11/1/2021

Please return this Routing Sheet to Treasurer by: ASAP

*ZAH*

Project Name: Procure one (1) Caterpillar D5 LGP Waste Handler Arrangement

Project Location: Sanitation

Presented to City Council: 11/15/2021

Resolution #: Approved \_\_\_\_\_

Funding Request Sponsor: Richard Johnson, Public Works Director  
George Ladd, Assistant Public Works Director  
Tim Bung, Supervisor Vehicle mechanics

Changed \_\_\_\_\_  
Rejected \_\_\_\_\_

Project Cash Requirement Requested:  
Cost: \$ 354,585.00 (Not-to-Exceed \$379,585)

\$ -

Vendor: Thompson Tractor

Project Engineer: n/a

Order Date: n/a Lead Time: n/a

Department Funding This Project

General  Gas  Electric  Water  Sewer  Sanitation  Cap Project  Impact  Gas Tax  Fed Grant

Department of General Fund Providing the Funding

Admin-10  Bldg-13  Police-15  Fire-20  ECD-24  Rec-25  Civic-26  Street-35  Meter-19  IT-16   
Fac Maint-45  Golf-50  Golf Grounds-55  Museum-27  NonDeptFac-75  Debt Service-85  Marina-34  Plan/Zone-12  Adult Rec-30

Project will be:

Expensed   
Capitalized  XXX  
Inventoried

Funding Source:

Operating Expenses   
Budgeted Capital  XXX  
Unfunded

Expense Code: 005030-50470  
G/L Acct Name: Purchases Vehicles & Equipment

Grant: \_\_\_\_\_ Federal - not to exceed amount  
State  
City  
Local

Project Budgeted: \$ 379,585.00  
Balance Sheet Item-  
Included in projected   
cash flow

Over (Under) budget amount: \$ (25,000.00)

Bond: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_  
Loan: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_

Comments:

Sourcwell Contract #032118-CAT for one (1) Caterpillar D5 LGP WHA or equivalent with mounted equipment.

Capital Lease: \_\_\_\_\_ - Payment \_\_\_\_\_ Term \_\_\_\_\_

City Council Prior Approval/Date? \_\_\_\_\_

Senior Accountant

City Treasurer

Mayor

Purchasing Memo Date: 10/19/2021

Purchasing Memo Date: 10/19/2021

Delivered To Date: 11/1/2021

Request Approved Date: 11/1/2021

Request Approved Date: 11/1/2021

Approved Date: 11/1/2021

Signatures: *Aislinn Stone*  
Aislinn Stone

Signatures: *Kim Crech*  
Kim Crech

Signatures: *Sherry Sullivan*  
Mayor Sherry Sullivan



## MEMO

To: **Aislinn Stone, Senior Accountant**  
**Kimberly Creech, Treasurer**

From:   
Cory Pierce, Purchasing Manager

Sherry Sullivan  
Mayor

Date: October 19, 2021

Re: **Green Sheet and City Council Approval of budgeted over \$15,000 request for one (1) Caterpillar D5 LGP Waste Handler Arrangement**

*Council Members:*  
Kevin G. Boone  
Jack Burrell, ACOMO  
Jimmy Conyers  
Corey Martin  
Jay Robinson

Lisa A. Hanks, MMC  
City Clerk

Kimberly Creech  
Treasurer

The Assistant Director of Public Works, George Ladd, is requesting procurement of one (1) new Caterpillar D5 LGP Waste Handler Arrangement (WHA) or equivalent. The WHA package should include the following:

- Heavy duty fenders that are twice as thick as standard fenders.
- 6mm sheet metal.
- Heavy duty latches and sheet metal access panels.
- Heavy duty hydraulic tank guard.
- Heavy duty fuel tank guard.
- Final drive seal guards.
- Heavy duty crankcase guards.
- Heavy duty front louvered grill.
- Lift cylinder guards for VPAT dozer.
- Quick access floor – provides quick tool-less access to below cab floor opening.
- Cab powered Pre-Cleaner – Provides powered pre-cleaner with advanced cabin filtration that provide cleaner operator environment.
  - Extended service times for air filter.
  - Improved cabin pressurization to keep dirt out.
  - External accessible cartridge with cylindrical filter to prevent the cab from normal dust intrusions.

The best pricing and type of Caterpillar D5 LGP WHA needed is on Sourcewell Contract #032119-CAT and therefore does not have to be let out for bid. One (1) Caterpillar D5 LGP WHA or equivalent with mounted equipment will be an estimated Three Hundred Fifty-Four Thousand Five Hundred Eighty-Five Dollars (\$354,585.00). The garbage truck will be purchased from Thompson Tractor Company, Inc. located in Spanish Fort, AL.

### NOTES:

See Attached Vendor CUT-SHEET printout for details.

161 North Section St.  
PO Drawer 429  
Fairhope, AL 36533

**Please compose a Green Sheet and place on the next available City Council Agenda this request to approve this budgeted procurement for one (1) Caterpillar D5 LGP WHA with a not-to-exceed cost of \$379,585.00.**

251-928-2136 (p)  
251-928-6776 (f)  
www.FairhopeAL.gov

CC file, Richard Johnson, George Ladd, Tim Bung, Clint Steadham



**Thompson Tractor Company, Inc.**  
 30950 State Highway 181  
 Spanish Fort, AL 36527

October 15, 2021

City of Fairhope

Thank you for this opportunity to quote you a New Caterpillar D5 WHA for your consideration.

**One (1) New Caterpillar D5 LGP Waste Handler Arrangement**

**Equipped with:**

- Rops Comfort High Debris Cab with A/C and Heater and blue tooth radio**
- Caterpillar C7.1 T4F -202hp Gross and 172HP Net@1770rpm**
- 10" Touchscreen display with slope indicate**
- Rear Camera-Rearview camera shows in home screen and automatically switches to full screen when machine is placed in reverse gear. Camera images include backup lines that show edge of machine tracks.**
- \*Premium glass and poly-poly carbonate glass doors for added impact resistance, cab side windows are solid for improved pressurization.**
- 12 Premium Lights**
- Fully Automatic 3 Speed Transmission-Powershift Transmission**
- 33" Heavy Duty LGP Extreme Service Shoes and Waste Undercarriage**
- Center Track Guiding Guards**
- 13'4" -161" VPAT Blade with Trash Guard**
- Trash Resistant Radiator-6 fins per inch-Straight Thru fin design enhances cleanability and aluminum material provides efficient heat transfer**
- Turbine Precleaner with Screen**
- Hydraulic Reversing Fan -Changes Direction to automatically purge debris from radiator and enclosures**
- Rear Box with Striker Box-includes a rigid drawbar and large opening doors to access the storage compartment**
- Waste Handler Package Includes**
  - \*Heavy Duty Fenders that are twice as thick as standard fenders**
  - \*6MM Sheet Metal and Battery Box-Compared to 4MM**
  - \*Heavy Duty Latches and Sheet Metal Access Panels**
  - \*Heavy Duty Hydraulic Tank Guard-Includes hinged cover to protect the filter housing and fill spout**
  - \*Heavy Duty Fuel Tank Guard-10MM Thick**
  - \*Final Drive Seal Guards-Tightly Fitted, overlapping steel rings, pressed and welded to the final drive hub and spindle to help idler seal guards**
  - \*Heavy Duty Crankcase Guards**
  - \*Heavy Duty Front Louvered Grill**
  - \*Lift Cylinder Guards for VPAT Dozer**
  - \*Quick Access Floor -Provides quick tool-less access to below cab floor opening. Includes adjustable foot rests and a thick floor plate for noise reduction in the operators station.**
  - \*Cab Powered Pre Cleaner-Provides Powered Pre-cleaner with advanced cabin filtration that provide cleaner operator environment.**
    - \*Extended service times for air filter**
    - \*Improved cabin pressurization to keep dirt out**
    - \*External accessible cartridge with cylindrical filter to prevent the cab from normal dust intrusions.**

**Alabama**

Birmingham  
 Anniston  
 Attalla  
 Auburn/Opelika  
 Dothan  
 Huntsville/Decatur

Mobile  
 Montgomery  
 Shelby County

Thomasville  
 Tuscaloosa  
 Tusculmbia

**Florida**

Crestview  
 Marianna  
 Panama City  
 Pensacola

**Georgia**

Albany  
 Atlanta  
 Augusta  
 Macon  
 Savannah



**Thompson Tractor Company, Inc.**  
 30950 State Highway 181  
 Spanish Fort, AL 36527

|                                              |                              |
|----------------------------------------------|------------------------------|
| <i>DS WHA List Price</i>                     | <i>\$437,124.00</i>          |
| <i>Less Sourcewell Contract Discount 23%</i> | <i><u>(\$100,539.00)</u></i> |
| <i>Net Sales Price after discount</i>        | <i>\$336,585.00</i>          |
| <i>Freight Prep Delivery</i>                 | <i><u>\$ 6,000.00</u></i>    |
| <i>Sales Total after nets</i>                | <i>\$342,585.00</i>          |
| <i>5 year/5,000hr EPTW +Hydraulics</i>       | <i><u>\$ 12,000.00</u></i>   |
| <i>Sales Total</i>                           | <i>\$354,585.00</i>          |

**City of Fairhope Sales Price** **\$ 354,585.00**

**Gold Package EM solutions** **\$-No Charge-**

- \*500hr, 1000hr, 1500hr, and 2000hr PM's*
- \*No Travel Time and Mileage for warrantable repairs for 3 years or 5000hrs w/e occurs 1st*
- \*No Travel Time or Mileage for 2000hr PM Package*

*We, at Thompson Tractor are fully committed to helping you succeed. We appreciate the opportunity to earn your business and we look forward to doing just that.*

*Sincerely,*

**Jimmy Mitchell**  
**Sales Representative**  
**Thompson Tractor Company**

**Alabama**

Birmingham Auburn/Opelika Mobile  
 Anniston Dothan Montgomery  
 Attalla Huntsville/Decatur Shelby County

**Florida**

Crestview Pensacola  
 Marianna  
 Panama City

**Georgia**

Albany Macon  
 Atlanta Savannah  
 Augusta





## Caterpillar Inc.

New & Used Construction & Paving Equipment, Parts & Service

#032119-CAT

Maturity Date: 05/13/2023

---

Products & Services 

## Products & Services

Sourcewell contract 032119-CAT gives access to the following types of goods and services:

- Motor graders
- Backhoe loaders
- Wheel loaders
- Skid steer, multi-terrain, & compact track loaders
- Dozers, fire dozers & tracked loaders
- Track excavators, wheel excavators, & material handlers

- Landfill equipment
- Articulated trucks, rigid frame trucks, & wheel tractor scrapers
- Telehandlers
- Pavers, compactors, cold planers, & reclaimers
- Work tools & attachments
- Used equipment, rentals, parts, & service

## Locate a Dealer

Additional information can be found on the vendor-provided, nongovernment website at:  
[cat.com/en\\_US/by-industry/governmental-local-state/coop-purchasing](http://cat.com/en_US/by-industry/governmental-local-state/coop-purchasing)

## Become a Member

Simply complete the online application or contact the Client Development team at [service@sourcewell-mn.gov](mailto:service@sourcewell-mn.gov) or 877-585-9706.

## Search Vendors & Contracts

General Contracts

eziQC Contracts

Sourcewell's website may contain links to nongovernment websites being provided as a convenience and for informational purposes only. Sourcewell neither endorses nor guarantees, in any way, the external organization's services, advice, or products included in these website links. Sourcewell bears no responsibility for

**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope has voted to procure a Caterpillar 305E2 (5 Metric Ton Mini Excavator) or Equivalent for the Water Department; and the equipment is available for direct procurement through the Sourcewell Purchasing Co-op Contract which has been nationally bid; and therefore, does not have to be let out for bid. The total cost is \$59,995.00 (equivalent not to exceed budgeted amount of \$60,000.00).

Adopted on this 15th day of November, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

City of Fairhope  
Project Funding Request

Issuing Date: 11/1/2021

11/1/21 PM 2:34  
Please return this Routing Sheet to Treasurer by: ASAP

*YAH*

Project Name: Procure one (1) 5 Metric Ton Mini Excavator

Project Location: Water Dept

Presented to City Council: 11/15/2021

Funding Request Sponsor: Jason Langley, Water & Sewer Superintendent  
Tim Bung, Supervisor Vehicle mechanics

Resolution # :  
Approved \_\_\_\_\_  
Changed \_\_\_\_\_  
Rejected \_\_\_\_\_

Project Cash Requirement Requested:  
Cost: \$ 59,995.00 (Not-to-Exceed \$60,000)

Vendor: Thompson Tractor

Project Engineer: n/a

Order Date: n/a Lead Time: n/a

**Department Funding This Project**

General  Gas  Electric  **Water**  Sewer  Sanitation  Cap Proj  Impact  Gas Tax  Fed Grant

**Department of General Fund Providing the Funding**

Admin-10  Bldg-13  Police-15  Fire-20  ECD-24  Rec-25  Civic-26  Street-35  Meter-19  IT-16   
Fac Maint-45  Golf-50  Golf Grounds-55  Museum-27  NonDeptFac-75  Debt Service-85  Marina-34  Plan/Zone-12  Adult Rec-30

Project will be:

Expensed \_\_\_\_\_   
Capitalized XXX   
Inventoried \_\_\_\_\_

Funding Source:

Operating Expenses \_\_\_\_\_   
Budgeted Capital XXX   
Unfunded \_\_\_\_\_

Expense Code: 004010-50470  
G/L Acct Name: Purchases Vehicles & Equipment

Grant: \_\_\_\_\_ Federal - not to exceed amount  
\_\_\_\_\_ State  
\_\_\_\_\_ City  
\_\_\_\_\_ Local

Project Budgeted: \$ 60,000.00  
Balance Sheet Item Included in projected cash flow

Over (Under) budget amount: \$ (5.00)

Bond: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_  
Loan: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_

Capital Lease: \_\_\_\_\_ - Payment \_\_\_\_\_ Term \_\_\_\_\_

Comments: Sourcwell Contract #032119-CAT for one (1) Caterpillar 305E#2 with mounted equipment.

City Council Prior Approval/Date? \_\_\_\_\_

|                                                          |                                         |                                                        |
|----------------------------------------------------------|-----------------------------------------|--------------------------------------------------------|
| <b>Senior Accountant</b>                                 | <b>City Treasurer</b>                   | <b>Mayor</b>                                           |
| Purchasing Memo Date: <u>10/21/2021</u>                  | Purchasing Memo Date: <u>10/21/2021</u> | Delivered To Date: <u>11/1/2021</u>                    |
| Request Approved Date: <u>11/1/2021</u>                  | Request Approved Date: <u>11/1/2021</u> | Approved Date: <u>11/1/2021</u>                        |
| Signatures: <u><i>Aislinn Stone</i></u><br>Aislinn Stone | <u><i>Kim Creech</i></u><br>Kim Creech  | <u><i>Sherry Sullivan</i></u><br>Mayor Sherry Sullivan |



## MEMO

Sherry Sullivan  
Mayor

*Council Members:*  
Kevin G. Boone  
Jack Burrell, ACOMO  
Jimmy Conyers  
Corey Martin  
Jay Robinson

Lisa A. Hanks, MMC  
City Clerk

Kimberly Creech  
Treasurer

To: **Aislinn Stone, Senior Accountant**  
**Kimberly Creech, Treasurer**

From:   
Cory Pierce, Purchasing Manager

Date: October 21, 2021

Re: **Green Sheet and City Council Approval of budgeted request for one (1)  
5 Metric Ton Mini Excavator**

The Water/Wastewater Superintendent, Jason Langley, is requesting procurement of one (1) Caterpillar 305E2 or equivalent. This purchase should include a Rops Canopy, caterpillar C2.4 Engine-40.2 HP, Long Stick, 16" Rubber Tracks, 78" Angle Blade w/Bolt on Edges, Auxiliary Lines, Manual Coupler, 24" Bucket, and a Hydraulic Thumb. This mini excavator comes with a twenty-four (24) month full machine warranty and a 5 year/3000hr EPTW plus hydraulics whichever occurs first.

The best pricing and type of mini excavator needed is on Sourcewell Contract #032119-CAT and therefore does not have to be let out for bid. One (1) Caterpillar 305E2 with mounted equipment, freight prep delivery, Sourcewell discount, Thompson Tractor Loyalty Discount will be an estimated Fifty-Nine Thousand Nine Hundred Ninety-Five Dollars (\$59,995.00). This mini excavator will be purchased from Thompson Tractor Company, Inc.

NOTES:

See Attached Vendor CUT-SHEET printout for details.

**Please compose a Green Sheet and place on the next available City Council Agenda this request to approve this procurement for one (1) mini excavator not-to-exceed the budgeted \$60,000.00.**

161 North Section St.  
PO Drawer 429  
Fairhope, AL 36533

251-928-2136 (p)  
251-928-6776 (f)  
www.fairhopeal.gov

CC file, Jason Langley, Tim Bung, Clint Steadham

**Thompson**

**Thompson Tractor Company, Inc.**  
 30950 State Highway 181  
 Spanish Fort, AL 36527

*October 15, 2021*

*City of Fairhope  
 PO Box 429  
 Fairhope, AL 36533*

*We are pleased to offer the following Caterpillar 305E2 for your review.*

**Caterpillar 305E2 -Canopy Unit**

*Equipped with:*

*Rops Canopy  
 Caterpillar C2.4 Engine-40.2 HP  
 Long Stick  
 16" Rubber Tracks  
 78" Angle Blade w/ Bolt on Edges  
 Auxillary Lines  
 Manual Coupler  
 24" Bucket  
 Hydraulic Thumb*

*Warranty: 24 Month Full Machine Warranty and a 5 year/3000hr EPTW plus Hydraulics w/e occurs 1<sup>st</sup>.*

| <u><b>Base Model</b></u>                                   | <u><b>List Price</b></u>    |
|------------------------------------------------------------|-----------------------------|
| <i>305E2 with Options</i>                                  | <b>\$81,985.00</b>          |
| <i>Sourcewell Discount Caterpillar #032119 20% of List</i> | <b><u>(\$16,397.00)</u></b> |
| <i>Net after Discount</i>                                  | <b>\$65,588.00</b>          |
| <i>Freight Prep Delivery</i>                               | <b><u>\$ 210.00</u></b>     |
| <i>Total Machine Sales Price</i>                           | <b>\$65,798.00</b>          |
| <i>Thompson Tractor Loyalty Discount</i>                   | <b>(\$5,803.00)</b>         |
| <i>Total Purchase Price</i>                                | <b>\$59,995.00</b>          |

*We, at Thompson Tractor, are fully committed to helping you succeed with your projects. We appreciate the opportunity to earn your business, and we look forward to doing just that.*

*Sincerely,*

*Jimmy Mitchell  
 Sales Representative  
 Thompson Tractor Company*

**Alabama**

Birmingham Auburn/Opelika Mobile Thomasville  
 Anniston Dothan Montgomery Tuscaloosa  
 Attalla Huntsville/Decatur Shelby County Tuscumbia

**Florida**

Crestview Pensacola  
 Marianna  
 Panama City

**Georgia**

Albany Macon  
 Atlanta Savannah  
 Augusta



**CITY OF FAIRHOPE  
PURCHASING DEPARTMENT  
REQUEST FORM**

Name: Jason Langley, Superintendent Date: 10/20/2021

Department: Water/Wastewater

| Expenditure Threshold | Distinctions                     | Quotes Required | Approval                    | Green Sheet | Resolution |
|-----------------------|----------------------------------|-----------------|-----------------------------|-------------|------------|
| Under \$5,000         | No restrictions                  | Not Required    | N/A                         | N/A         | N/A        |
| \$5,001 and greater   | Operational <b>NON</b> -Budgeted | Three           | Council                     | Required    | Required   |
| \$5,001 – 7,500       | Operational Budgeted             | Three           | Treasurer                   | N/A         | N/A        |
| \$7,501 - \$15,000    | Operational Budgeted             | Three           | Finance/Treasurer/<br>Mayor | N/A         | N/A        |

**QUOTES**

- 1. Cat 305 E2 \*\*\*\* \$59,995.00
- 2. Kubota KX057 \$61,806.08
- 3. John Deere 60 G \$74,220.00

**ITEM OR SERVICE INFORMATION**

- 1. What item or service do you need to purchase? 5 Metric Ton Mini Excavator
- 2. What is the total cost of the item or service? Budgeted cost \$60,000
- 3. How many do you need? ONE
- 4. Item or Service Is:  New  Used  Replacement  Annual Request
- 5. Vendor Name: Thompson Cat
- 6. Vendor Number: Click or tap here to enter text.  
*If you do not have a Vendor Number, please go to the City of Fairhope page: [www.FairhopeAL.gov](http://www.FairhopeAL.gov), Departments, Purchasing, Vendor Registration, and complete the required information.*

**BUDGET INFORMATION**

- 1. Is it budgeted?  Yes  No  Emergency Request
- 2. If budgeted, what is the budgeted amount? \$60,000
- 3. Check any applicable boxes:  State Contract  ALDOT  Purchasing Group  
 Sole Source (Attach Sole Source Justification)  
 G/L Code 004010-50470 (Sourcewell Pricing)

**Email completed form with quotes and other supporting documentation to  
[Cory.Pierce@FairhopeAL.gov](mailto:Cory.Pierce@FairhopeAL.gov) and [Rhonda.Cunningham@FairhopeAL.gov](mailto:Rhonda.Cunningham@FairhopeAL.gov).**

**Sourcewell**  
 Utility Tractors & Mowers - 031121  
 CE and AG - 040319  
 Utility Vehicles 122220  
 NJPA Arkansas 4600041718  
 NJPA Delaware GSS-17673  
 Nebraska 14777 (OC)  
 Mississippi (CE Only) 8200056371  
 Mississippi 8200055841

KX057-4R1AP WEB QUOTE #2174352  
 Date: 10/15/2021 11:35:21 AM  
 - Customer Information -  
 Langley, Jason  
 City of Fairhope Utilities  
 jason.langley@fairhopeal.gov  
 251-928-8003

Quote Provided By  
 BALDWIN TRACTOR & EQUIPMENT  
 Blaine Price  
 22463 STATE HWY. 59 S.  
 ROBERTSDALE, AL 36567  
 email: blaine@baldwintractor.com  
 phone: 2519474171

- Standard Features -

- Custom Options -



K Series KX057-4R1AP  
 \*\*\* EQUIPMENT IN STANDARD MACHINE \*\*\*

**FEATURES**

Eco Plus System  
 Auto Idler  
 Rubber Or Steel Track Models  
 ROPS/OPG (Top Guard, Level 1) 4-Post Canopy or Air Conditioning Cab  
 Suspension Seat  
 Kubota 3 Hydraulic Pump Load Sensing System  
 1 Gear, 2 Variable Displacement Pumps  
 All Controls Hydraulic Pilot Controls  
 Two Operating Pattern Selection System  
 Accumulator  
 Digital Control Panel  
 Attachment Flow Presets, Service Alerts  
 Standard Front Dozer Blade w/ Float  
 Optional Float Angle Blade w/ Bolt-on Cutting Edge  
 360 Degree Full Rotation  
 70 Degree Left, 55 Degree Right Boom Swing  
 19.8 gpm Adjustable Auxiliary Hydraulics Port 1  
 Auxiliary Hydraulics Diverter Valve  
 9.8 gpm Adjustable Auxiliary Hydraulics Port 2 Option  
 Thumb Bracket and Relief Valves  
 Five Second Quick Preheat System  
 Key Switch Stop System  
 Half Pitch Rubber Tracks  
 Self Bleed Fuel System  
 Auto-Downshift Two Speed Travel System  
 Swivel Negative Brake  
 Travel Negative Brake  
 Third Line

**ENGINE**

V2607 Kubota DI CRS Tier 4 Diesel Engine  
 4 Cylinder, 4 Cycle  
 45.2 Net HP @ 2200 rpm

**OPERATIONAL**

**DIMENSIONS**

Max Digging Depth 12' 8.2"  
 Max Digging Radius @ Ground Level 20' 0.5"  
 Max Vertical Digging Depth 5' 7.3"  
 Max Dumping Height 13' 8.6"

**DOZER BLADE**

**DIMENSIONS**

Width 77.2"  
 Height 16.1"  
 Lift Above Ground 17.3"  
 Drop Below Ground 16.1"

**PERFORMANCE**

Digging Force @ Bucket (K7919) 11,177 lbs.  
 Digging Force @ Dipper Arm 5,644 lbs.  
 Travel Speed (Low) 1.8 mph  
 Travel Speed (High) 3.1 mph  
 Climbing Ability 36% / 20°  
 Lift Capacity 3,410 lbs.  
 Over Front  
 Blade Grounded  
 4.0 Ft. Load Point Height  
 12.0 Ft. Load Radius

**DIMENSIONS AND OPERATING WEIGHT**

KX057-4R1AP, Rubber Tracks, ROPS/OPG (Top Guard, Level 1) Canopy, Angle Dozer Blade, Dipper Arm, Counterweight, SP2  
 Overall Length 18' 1.3"  
 Overall Width 6' 5.2"  
 Overall Height 8' 4.4"  
 Operating Weight 12,620 lbs.\*  
 Ground Clearance 12' 0.2"  
 \* Includes operator's weight, 175 lbs.

KX057-4R1AP Base Price: \$75,262.00  
 (1) 24" QA TRENCHING BUCKET \$1,329.00  
 K7919A-24" QA TRENCHING BUCKET  
 (1) HYDRAULIC THUMB KIT \$2,342.00  
 K7937A-HYDRAULIC THUMB KIT  
 (1) QUICK COUPLER \$950.00  
 K7915A-QUICK COUPLER  
**Configured Price: \$79,883.00**  
 Sourcewell Discount: (\$19,171.92)  
**SUBTOTAL: \$60,711.08**  
 Dealer Assembly: \$255.00  
 Freight Cost: \$590.00  
 PDI: \$250.00  
 Total Unit Price: \$61,806.08  
 Quantity Ordered: 1  
 Final Sales Price: \$61,806.08

**Purchase Order Must Reflect the Final Sales Price**

To order, place your Purchase Order directly with the quoting dealer

\*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.





October 19, 2021

**City of Fairhope**

Gentlemen, below is the New John Deere 60G Compact Excavator that we have talked about. It is equipped below:

- New 2022 John Deere 60G Compact Excavator
- Canopy with Rops/Fops Protection
- Long Arm w/ Aux Hydraulics
- Added Counterweight
- 4 way Hydraulic Angle Blade
- Hydraulic Thumb
- Manual Coupler
- 24" HD Bucket
- 5yr/2500hr Full Comprehensive Warranty

\*Available early December\*

Item above in Accordance with Sourcewell (NJPA) Contract Pricing.

**Contract Reference:** Sourcewell Cooperative Contract – 032119-JDC

**Sale Price:       \$74,220**

- ❖ Yanmar 53hp Engine, 38gpm Pump Flow
- ❖ Operating Weight of 13,500#

Thank you for this opportunity.  
Sincerely,

Ryan Fields  
Sales Representative  
251-604-2838

**Mobile, AL**  
2480 E. I-65 Service Rd. N./ 36617  
251-456-1993

**Pensacola, FL**  
3195 W. Nine Mile Rd./ 32534  
850-476-0277

**Panama City, FL**  
4625 Highway 231 N./ 32402  
850-769-4844

**Freeport, FL**  
33 Industrial Court/ 32439  
850-835-3337

**Jacksonville, FL**  
6870 Philips Highway/ 32216  
904-236-5000

**Lake City, FL**  
2578 SE Esaya Dr./ 36055  
386-752-9544

**Palatka, FL**  
356 N. Highway 17/ 32177  
386-325-6268

**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope has voted to procure a Caterpillar 305 E2 Cab Unit or Equivalent for the Public Works (Street) Department; and the equipment is available for direct procurement through the Sourcewell Purchasing Co-op Contract which has been nationally bid; and therefore, does not have to be let out for bid. The total cost is \$71,397.00 (equivalent not to exceed budgeted amount of \$74,624.00).

Adopted on this 15th day of November, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

City of Fairhope  
Project Funding Request

Issuing Date: 11/1/2021

NOV 2 '21 AM 8:27  
Please return this Routing Sheet to Treasurer by: ASAP

Project Name: Procure one (1) Caterpillar 305 E2 Cab Unit

Project Location: Public Works

Presented to City Council: 11/15/2021

Resolution # : Approved \_\_\_\_\_

Funding Request Sponsor: Jason Langley, Water & Sewer Superintendent  
Tim Bung, Supervisor Vehicle mechanics

Changed \_\_\_\_\_

Rejected \_\_\_\_\_

Project Cash Requirement Requested:  
Cost: \$ 71,397.00 (Not-to-Exceed \$74,624)

\$ -

Vendor: Thompson Tractor

Project Engineer: n/a

Order Date: n/a

Lead Time: n/a

Department Funding This Project

General  Gas  Electric  Water  Sewer  Sanitation  Cap Proj  Impact  Gas Tax  Fed Grant

Department of General Fund Providing the Funding

Admin-10  Bldg-13  Police-15  Fire-20  ECD-24  Rec-25  Civic-26  Street-35  Meter-19  IT-16   
Fac Maint-45  Golf-50  Golf Grounds-55  Museum-27  NonDeptFac-75  Debt Service-85  Marina-34  Plan/Zone-12  Adult Rec-30

Project will be:

Expensed \_\_\_\_\_   
Capitalized XXX \_\_\_\_\_   
Inventoried \_\_\_\_\_

Funding Source:

Operating Expenses \_\_\_\_\_   
Budgeted Capital XXX \_\_\_\_\_   
Unfunded \_\_\_\_\_

Expense Code: 001350-50470  
G/L Acct Name: Purchases Vehicles & Equipment

Grant: \_\_\_\_\_ Federal - not to exceed amount  
\_\_\_\_\_ State  
\_\_\_\_\_ City  
\_\_\_\_\_ Local

Project Budgeted: \$ 74,624.00  
Balance Sheet Item Included in projected cash flow

Bond: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_  
Loan: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_

Over (Under) budget amount: \$ (3,227.00)

Comments: Sourcewell Contract #032119-CAT for one (1) Caterpillar 305 E2 with mounted equipment.

Capital Lease: \_\_\_\_\_ - Payment \_\_\_\_\_ Term \_\_\_\_\_

City Council Prior Approval/Date? \_\_\_\_\_

Senior Accountant

City Treasurer

Mayor

Purchasing Memo Date: 10/27/2021

Purchasing Memo Date: 10/27/2021

Delivered To Date: 11/1/2021

Request Approved Date: 11/1/2021

Request Approved Date: 11/1/2021

Approved Date: 11/1/2021

Signatures: Aislinn Stone

Kim Creech

Mayor Sherry Sullivan



## MEMO

Sherry Sullivan  
Mayor

To: **Aislinn Stone, Senior Accountant**  
**Kimberly Creech, Treasurer**

Council Members:  
Kevin G. Boone  
Jack Burrell, ACOMO  
Jimmy Conyers  
Corey Martin  
Jay Robinson

From:   
Cory Pierce, Purchasing Manager

Date: October 27, 2021

Lisa A. Hanks, MMC  
City Clerk

Re: **Green Sheet and City Council Approval of budgeted request for one (1) Caterpillar 305E2-Cab Unit**

Kimberly Creech  
Treasurer

The Assistant Public Works Director, George Ladd, is requesting procurement of one (1) Caterpillar 305E2 or equivalent. This purchase should include a Rops Cab, Caterpillar C2.4 Engine-40.2 HP, Long Stick, 16" Rubber Tracks, 78" Angle Blade w/Bolt on Edges, Auxiliary Lines, Hydraulic Coupler, 24" Bucket, and a Hydraulic Thumb. This mini excavator comes with a twenty-four (24) month full machine warranty and a 5 year/3000hr EPTW plus hydraulics whichever occurs first.

The best pricing and type of mini excavator needed is on Sourcwell Contract #032119-CAT and therefore does not have to be let out for bid. One (1) Caterpillar 305E2 with mounted equipment, freight prep delivery, Sourcwell discount, Thompson Tractor Loyalty Discount will be an estimated **SEVENTY-ONE THOUSAND THREE HUNDRED NINETY-SEVEN DOLLARS (\$71,397.00)**. This mini excavator will be purchased from Thompson Tractor Company, Inc.

### NOTES:

See Attached Vendor CUT-SHEET printout for details.

**Please compose a Green Sheet and place on the next available City Council Agenda this request to approve this procurement for one (1) mini excavator not-to-exceed the budgeted \$74,624.00.**

161 North Section St.  
PO Drawer 429  
Fairhope, AL 36533

CC file, George Ladd, Tim Bung, Clint Steadham

251-928-2136 (p)  
251-928-6776 (f)  
www.FairhopeAL.gov

**Thompson***✓10-29-21*

**Thompson Tractor Company, Inc.**  
 30950 State Highway 181  
 Spanish Fort, AL 36527

*October 25, 2021*

*City of Fairhope  
 PO Box 429  
 Fairhope, AL 36533*

*We are pleased to offer the following Caterpillar 305E2 for your review.*

**Caterpillar 305E2 -Cab Unit**

*Equipped with:*

- Rops Cab*
- Caterpillar C2.4 Engine-40.2 HP*
- Long Stick*
- 16" Rubber Tracks*
- 78" Angle Blade w/ Bolt on Edges*
- Auxillary Lines*
- Hydraulic Coupler*
- 24" Bucket*
- Hydraulic Thumb*

*Warranty: 24 Month Full Machine Warranty and a 5 year/3000hr EPTW plus Hydraulics w/e occurs 1<sup>st</sup>.*

| <u><b>Base Model</b></u>                                        | <u><b>List Price</b></u>    |
|-----------------------------------------------------------------|-----------------------------|
| <i>305E2 with Options</i>                                       | <i>\$92,505.00</i>          |
| <i>Sourcewell Discount Caterpillar #032119      20% of List</i> | <i><u>(\$18,501.00)</u></i> |
| <i>Net after Discount</i>                                       | <i>\$74,004.00</i>          |
| <i>Freight Prep Delivery</i>                                    | <i><u>\$ 620.00</u></i>     |
| <i>Total Machine Sales Price</i>                                | <i>\$74,624.00</i>          |
| <i>TTCO Loyalty Discount</i>                                    | <i><u>\$3,227.00</u></i>    |
| <i>Total Purchase Price</i>                                     | <i><u>\$71,397.00</u></i>   |

*We, at Thompson Tractor, are fully committed to helping you succeed with your projects. We appreciate the opportunity to earn your business, and we look forward to doing just that.*

*Sincerely,*

*Jimmy Mitchell  
 Sales Representative  
 Thompson Tractor Company*

**Alabama**

Birmingham  
 Anniston  
 Attalla

Auburn/Opelika  
 Dothan  
 Huntsville/Decatur

Mobile  
 Montgomery  
 Shelby County

Thomasville  
 Tuscaloosa  
 Tuscumbia

**Florida**

Crestview  
 Marianna  
 Panama City

Pensacola

**Georgia**

Albany  
 Atlanta  
 Augusta

Macon  
 Savannah



**CITY OF FAIRHOPE  
PURCHASING DEPARTMENT  
REQUEST FORM**

Name: George Ladd

Date: 10/27/21

Department: Public Works Streets & Facilities

| Expenditure Threshold | Distinctions                     | Quotes Required | Approval                    | Green Sheet | Resolution |
|-----------------------|----------------------------------|-----------------|-----------------------------|-------------|------------|
| Under \$5,000         | No restrictions                  | Not Required    | N/A                         | N/A         | N/A        |
| \$5,001 and greater   | Operational <b>NON</b> -Budgeted | Three           | Council                     | Required    | Required   |
| \$5,001 – 7,500       | Operational Budgeted             | Three           | Treasurer                   | N/A         | N/A        |
| \$7,501 - \$15,000    | Operational Budgeted             | Three           | Finance/Treasurer/<br>Mayor | N/A         | N/A        |

**QUOTES**

| Vendor Name                         | Vendor Quote |
|-------------------------------------|--------------|
| 1. Thompson Cat                     | \$ 71.397.00 |
| 2. Click or tap here to enter text. | \$           |
| 3. Click or tap here to enter text. | \$           |

Check any applicable boxes:  State Contract     ALDOT     Purchasing Group  
 Sole Source (Attach Sole Source Justification)

**ITEM OR SERVICE INFORMATION**

- What item or service do you need to purchase? Cat 305E2 Mini Ex Cab Unit
- What is the total cost of the item or service? 71387
- How many do you need? One
- Item or Service Is:  New     Used     Replacement     Annual Request
- Vendor Name (Lowest Quote): Thompson Cat
- Vendor Number: 1117  
*If you do not have a Vendor Number, please go to the City of Fairhope page: [www.FairhopeAL.gov](http://www.FairhopeAL.gov), Departments, Purchasing, Vendor Registration, and complete the required information.*

**BUDGET INFORMATION**

- Is it budgeted?  Yes     No     Emergency Request
- If budgeted, what is the budgeted amount? 74,624.00
- Budget code: 001350-50470

*Email completed form with quotes and other supporting documentation to [Cory.Pierce@FairhopeAL.gov](mailto:Cory.Pierce@FairhopeAL.gov) and [Rhonda.Cunningham@FairhopeAL.gov](mailto:Rhonda.Cunningham@FairhopeAL.gov).*

**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope has voted to purchase Two (2) 2021 Chevrolet 2500HD Silverado Trucks with Service Bodies or Equivalent for the Gas Department; and the type of vehicle needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid; and

[2] The following is the Alabama State Department of Purchasing contract information:

Bid Number: T193A

(2) 2021 Chevrolet 2500HD Silverado      **Cost is \$49,950.45 each**  
Silverado Truck with Utility Body    **(Total estimated Cost of \$99,900.90)**  
or Equivalent not to exceed budgeted amount of \$128,000.00

Adopted on this 15th day of November, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

City of Fairhope  
Project Funding Request

NOV 1 '21 PM 2:34

*JAN* ASAP

Issuing Date: 11/1/2021

Please return this Routing Sheet to Treasurer by: \_\_\_\_\_

Project Name: Procure two (2) 2021 Chevrolet 2500 HD Silverado with Service Body or Equivalent

Project Location: Gas Dept

Presented to City Council: 11/15/2021

Funding Request Sponsor: Terry Holman, Gas Superintendent  
Tim Bung, Supervisor Vehicle mechanics

Resolution # :  
Approved \_\_\_\_\_  
Changed \_\_\_\_\_  
Rejected \_\_\_\_\_

Project Cash Requirement Requested:  
Cost: \$ 99,900.90

Vendor: Larry Puckett Chevrolet

Project Engineer: n/a

Order Date: n/a Lead Time: n/a

Department Funding This Project

General  Gas  Electric  Water  Sewer  Sanitation  Cap Projec  Impact  Gas Tax  Fed Grant

Department of General Fund Providing the Funding

Admin-10  Bldg-13  Police-15  Fire-20  ECD-24  Rec-25  Civic-26  Street-35  Meter-19  IT-16   
Fac Maint-45  Golf-50  Golf Grounds-55  Museum-27  NonDept/Fac-75  Debt Service-85  Marina-34  Plan/Zone-12  Adult Rec-30

Project will be:

Expensed \_\_\_\_\_   
Capitalized XXX   
Inventoried \_\_\_\_\_

Funding Source:

Operating Expenses \_\_\_\_\_   
Budgeted Capital XXX   
Unfunded \_\_\_\_\_

Expense Code: 002-50470  
G/L Acct Name: Purchases Vehicles & Equipment

Grant: \_\_\_\_\_ Federal - not to exceed amount  
\_\_\_\_\_ State  
\_\_\_\_\_ City  
\_\_\_\_\_ Local

Project Budgeted: \$ 128,000.00  
Balance Sheet Item Included in projected cash flow

Over (Under) budget amount: \$ (28,099.10)

Comments: State of Alabama Division of Purchasing contract number T193A. The purchase should include an extended chassis cab, 4WD upgrade, Duramax 6.6 L Turbo-Diesel Engine/Allison 10-spd automatic transmission, integrated trailer brake controller, in cab power outlet, autotrac 2-speed transfer case, remote keyless entry, cruise control, and outside heated power-adjustable mirrors, and a Knapheide 696FJ flip-top service body - 8' w/ hitch and backup camera.

Bond: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_  
Loan: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_

Capital Lease: \_\_\_\_\_ - Payment \_\_\_\_\_ Term \_\_\_\_\_

City Council Prior Approval/Date? \_\_\_\_\_

Senior Accountant: \_\_\_\_\_ City Treasurer: \_\_\_\_\_ Mayor: \_\_\_\_\_

Purchasing Memo Date: 10/21/2021 Purchasing Memo Date: 10/21/2021 Delivered To Date: 11/1/2021

Request Approved Date: 11/1/2021 Request Approved Date: 11/1/2021 Approved Date: 11/1/2021

Signatures: Aislinn Stone Kish Creech Mayor Sherry Sullivan





## MEMO

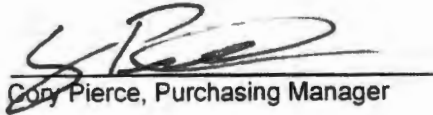
Sherry Sullivan  
Mayor

*Council Members:*  
Kevin G. Boone  
Jack Burrell, ACMO  
Jimmy Conyers  
Corey Martin  
Jay Robinson

Lisa A. Hanks, MMC  
City Clerk

Kimberly Creech  
Treasurer

To: **Aislinn Stone, Senior Accountant**  
**Kimberly Creech, Treasurer**

From:   
Cory Pierce, Purchasing Manager

Date: October 21, 2021

Re: **Green Sheet and City Council Approval of budgeted request for two Chevrolet 2500HD Diesel Silverado**

The Director of the Gas Department, Terry Holman, is requesting procurement of two (2) 2021 Chevrolet 2500HD Silverado or equivalent. This purchase should include an extended chassis cab, 4WD upgrade, Duramax 6.6L Turbo-Diesel Engine/Allison 10-spd automatic transmission, integrated trailer brake controller, in cab power outlet, autotrac 2-speed transfer case, remote keyless entry, cruise control, and outside heated power-adjustable mirrors, and a Knapheide 696FJ flip-top service body – 8' w/hitch and backup camera.

The quote for one (1) Chevrolet 2500HD 4x4 Diesel Silverado with options and service body is an estimated total of Forty-Nine Thousand Nine Hundred Fifty Dollars (\$49,950.45), both vehicles totaling of Ninety-Nine Thousand Nine Hundred Dollars and Ninety Cents (\$99,900.90). This type of vehicle that is needed is on the State of Alabama Division of Purchasing contract number T193A and therefore does not have to be let out for bid.

### NOTES:

See Attached Vendor CUT-SHEET printout for details.

**Please compose a Green Sheet and place on the next available City Council Agenda this request to approve this budgeted procurement for two (2) 2021 Chevrolet 2500HD or equivalent for an estimated \$99,900.90.**

161 North Section St.  
PO Drawer 429  
Fairhope, AL 36533

251-928-2136 (p)  
251-928-6776 (f)  
www.fairhopeal.gov

CC file, Terry Holman, Tim Bung, Clint Steadham



# LARRY PUCKETT CHEVROLET, INC.

October 18, 2021

Jason Langley  
City of Fairhope

Price Quotes:

2021 Chevrolet 2500HD Silverado 2WD, Chassis-Cab, LWB, 1WT, Vortec 6.6L Variable Valve Timing V8 SFI Engine, Power Door Locks, Power Windows, Vinyl seats, A/C, Outside high-visibility vertical Camper style Mirrors, Full size Spare Tire, AM/FM Radio with Bluetooth, Rear Camera Kit, Heavy-duty Locking Rear Differential:

State T193A Contract Price MA: 999 200000000117

**\$27,659.00** - Crew Chassis Cab

**\$ 2,777.70** - 4WD Upgrade

**\$ 8,999.90** - Duramax 6.6L Turbo-Diesel Engine / Allison 10-spd Auto. Transmission

**\$ 250.25** - JL1 – Integrated Trailer Brake Controller

**\$ 136.50** - KI4 – 120V In Cab Power Outlet

**\$ 182.00** - NQH – Autotrac 2 –speed Transfer Case

**\$ 555.10** - ZLQ – WT Fleet Convenience Package **\*\*{see below}**

**\$40,560.45** - **TRUCK CHASSIS COST**

**\$ 9,390.00** - **KNAPHEIDE 696FJ FLIP-TOP SERVICE BODY –8’ W/HITCH & B/U CAMERA**

**\$49,950.45** - **TOTAL TRUCK COST**

**\*\*ZLQ adds: AQQ- Remote Keyless Entry, K34- Cruise Control, and DBG- Outside Heated Power-adjustable Mirrors.**

Thank you,

Chris Ducote  
Commercial Sales Manager  
Larry Puckett Chevrolet  
2101 Cobbs Ford Road  
Prattville, AL 36066  
[chris.ducote@larrypuckett.com](mailto:chris.ducote@larrypuckett.com)  
O: 334-285-9300 Ext. 232  
C: 334-224-5275

LARRY PUCKETT CHEVROLET | 2101 COBBS FORD ROAD, PRATTVILLE, AL 36066  
334-285-9300 | P.O. Box 680280, PRATTVILLE, AL 36068 | [WWW.LARRYPUCKETT.COM](http://WWW.LARRYPUCKETT.COM)

RESOLUTION NO. \_\_\_\_\_

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope has voted to purchase a 2021 Chevrolet 3500HD Silverado Truck with Service Body or Equivalent for the Water Department; and the type of vehicle needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid; and

[2] The following is the Alabama State Department of Purchasing contract information:

Bid Number: T193A

2021 Chevrolet 3500HD Silverado Estimated **Cost is \$50,281.70**  
Silverado Truck with Utility Body

or Equivalent not to exceed budgeted amount of \$70,000.00

Adopted on this 15th day of November, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

City of Fairhope  
Project Funding Request

Issuing Date: 11/1/2021

NOV 1 '21 PM 2:34  
Please return this Routing Sheet to Treasurer by: *JML*  
ASAP

Project Name: Procure one (1) 2021 Chevrolet 3500 HD Silverado with Service Body or Equivalent

Project Location: Water Dept

Presented to City Council: 11/15/2021

Funding Request Sponsor: Jason Langley, Water & Sewer Superintendent  
Tim Bung, Supervisor Vehicle mechanics

Resolution # :  
Approved \_\_\_\_\_  
Changed \_\_\_\_\_  
Rejected \_\_\_\_\_

Project Cash Requirement Requested:  
Cost: \$ 50,281.70 (Not-to-Exceed \$70,000)

Vendor: Larry Puckett Chevrolet

Project Engineer: n/a

Order Date: n/a

Lead Time: n/a

Department Funding This Project

General  Gas  Electric  Water  Sewer  Sanitation  Cap Project  Impact  Gas Tax  Fed Grant

Department of General Fund Providing the Funding

Admin-10  Bldg-13  Police-15  Fire-20  ECD-24  Rec-25  Civic-26  Street-35  Meter-19  IT-16   
Fac Maint-45  Golf-50  Golf Grounds-55  Museum-27  NonDeptFac-75  Debt Service-85  Marina-34  Plan/Zone-12  Adult Rec-30

Project will be:

Expensed   
Capitalized  XXX  
Inventoried

Funding Source:

Operating Expenses   
Budgeted Capital  XXX  
Unfunded

Expense Code: 004010-50470  
G/L Acct Name: Purchases Vehicles & Equipment

Grant: \_\_\_\_\_ Federal - not to exceed amount  
\_\_\_\_\_ State  
\_\_\_\_\_ City  
\_\_\_\_\_ Local

Project Budgeted: \$ 70,000.00  
Balance Sheet Item-  
Included in projected  
cash flow

Over (Under) budget amount: \$ (19,718.30)

Bond: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_  
Loan: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_

Comments: State of Alabama Division of Purchasing contract number T193A. The purchase should include an crew cab chassis, 4WD upgrade, Duramax 6.6 L Turbo-Diesel Engine/A Allison 10-spd automatic transmission, integrated trailer brake controller, skid plate, autotrac 2-speed transfer case, remote keyless entry, cruise control, and outside heated power-adjustable mirrors, and a Knapheide 696D54 service body - 8' w/ hitch and backup camera.

Capital Lease: \_\_\_\_\_ - Payment \_\_\_\_\_ Term \_\_\_\_\_

City Council Prior Approval/Date? \_\_\_\_\_

Senior Accountant

City Treasurer

Mayor

Purchasing Memo Date: 10/21/2021

Purchasing Memo Date: 10/21/2021

Delivered To Date: 11/1/2021

Request Approved Date: 11/1/2021

Request Approved Date: 11/1/2021

Approved Date: 11/1/2021

Signatures: *Aislinn Stone*  
Aislinn Stone

Signatures: *Kim Creech*  
Kim Creech

Signatures: *Sherry Sullivan*  
Mayor Sherry Sullivan



## MEMO

Sherry Sullivan  
Mayor

*Council Members:*  
Kevin G. Boone  
Jack Burrell, ACMO  
Jimmy Conyers  
Corey Martin  
Jay Robinson

Lisa A. Hanks, MMC  
City Clerk

Kimberly Creech  
Treasurer

To: **Aislinn Stone, Senior Accountant**  
**Kimberly Creech, Treasurer**

From:   
Cory Pierce, Purchasing Manager

Date: October 21, 2021

Re: **Green Sheet and City Council Approval of budgeted over \$15,000 request for one (1) Chevrolet 3500HD Diesel Silverado**

The Director of Water/Wastewater, Jason Langley, is requesting procurement of ONE (1) 2021 Chevrolet 3500HD Silverado or equivalent. This purchase should include a crew chassis cab, 4WD upgrade, Duramax 6.6L Turbo-Diesel Engine/Allison 10-spd automatic transmission, integrated trailer brake controller, skid plate, autotrac 2-speed transfer case, remote keyless entry, cruise control, and outside heated power-adjustable mirrors, and a Knapheide 696D54 service body – 8' w/hitch and backup camera.

The quote for one (1) Chevrolet 2500HD 4x4 Diesel Silverado with options and service body is an estimated total of \$50,281.70. This type of vehicle that is needed is on the State of Alabama Division of Purchasing contract number T193A and therefore does not have to be let out for bid.

**NOTES:**

See Attached Vendor CUT-SHEET printout for details.

**Please compose a Green Sheet and place on the next available City Council Agenda this request to approve this procurement for one (1) 2021 Chevrolet 3500HD or equivalent for a not to exceed budgeted amount \$70,000.00.**

161 North Section St.  
PO Drawer 429  
Fairhope, AL 36533

251-928-2136 (p)  
251-928-6776 (f)  
www.fairhopeal.gov

CC file: Jason Langley, Tim Bung, Clint Steadham

# LARRY PUCKETT CHEVROLET, INC.

October 18, 2021

Jason Langley  
City of Fairhope

Price Quote – ON ORDER:

2021 Chevrolet 3500HD Silverado 2WD, Crew Chassis-Cab, LWB, 1WT, Vortec 6.6L Variable Valve Timing V8 SFI Engine, Power Door Locks, Power Windows, Black Vinyl seats, A/C, Outside high-visibility vertical Camper style Mirrors, Full size Spare Tire, AM/FM Radio with Bluetooth, Heavy-duty Locking Rear Differential:

State T193A Contract Prices until 1/21/21

**\$28,704.00** - Crew Chassis Cab (56" CA / Single Rear Wheel- allows for an 8' body)

**\$ 2,777.70** - 4WD Upgrade (includes Dual Rear Wheels)

**\$ 8,999.90** - Duramax Turbo-Diesel 6.6L V8 and Allison 10-spd Transmission\*

**\$ 136.50** - KI4 – 120V Electrical Receptacle In Cab

**\$ 182.00** - NQH – Transfer case: Active 2-speed Autotrac

**\$ 136.50** - NZZ – Skid Plate

**\$ 555.10** - ZLQ – Fleet Convenience Package \*\*

**\$41,491.70** - **TRUCK CHASSIS COST**

**\$ 8,790.00** - **KNAPHEIDE 696D54 SERVICE BODY W/ HITCH & BACKUP CAMERA**

**\$50,281.70** - **TOTAL TRUCK COST**

\*L5P-includes JL1 – Integrated Trailer Brake Controller

\*\*ZLQ- includes AQQ-Remote Keyless Entry; DBG-Power Heated Trailering Mirrors; K34-Cruise Control.

Thank you,

Chris Ducote  
Commercial Sales Manager  
Larry Puckett Chevrolet  
2101 Cobbs Ford Road  
Prattville, AL 36066  
[chris.ducote@larrypuckett.com](mailto:chris.ducote@larrypuckett.com)  
O: 334-285-9300 Ext. 232  
C: 334-224-5275

**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope approves the procurement of Annual Flower Plantings for the fiscal year 2022 for the Public Works Department for landscaping throughout the City. The Flower Plantings will be procured from C. J. Ruigrok & Sons and Billy Harris & Associates with a total amount estimated at \$105,957.72 (not-to-exceed budgeted amount of \$125,000.00).

Adopted on this 15th day of November, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

City of Fairhope  
Project Funding Request

Issuing Date: 11/1/2021

Please return this Routing Sheet to Treasurer by: ASAP

Project Name: FY2022 Annual Flower Procurement

Project Location: Public Works

Presented to City Council: 11/15/2021

Funding Request Sponsor: George Ladd, Assistant Public Works Director  
Jamie Rollins, Supervisor Horticulture

Resolution # :  
Approved \_\_\_\_\_  
Changed \_\_\_\_\_  
Rejected \_\_\_\_\_

Project Cash Requirement Requested:  
Cost: \$ 105,957.72 (Not-to-Exceed \$125,000.00)

Vendor: Billy Harris & Associates, Inc. & Ruigrok Flowerbulbs

Project Engineer: n/a

Order Date: n/a Lead Time: n/a

Department Funding This Project

General  Gas  Electric  Water  Sewer  Sanitation  Cap Project  Impact  Gas Tax  Fed Grant

Department of General Fund Providing the Funding

Admin-10  Bldg-13  Police-15  Fire-20  ECD-24  Rec-25  Civic-26  Street-35  Meter-19  IT-16   
Fac Maint-45  Golf-50  Golf Grounds-55  Museum-27  NonDeptFac-75  Debt Service-85  Marine-34  Plan/Zone-12  Adult Rec-30

Project will be:

Expensed XXX   
Capitalized \_\_\_\_\_   
Inventoried \_\_\_\_\_

Funding Source:

Operating Expenses XXX   
Budgeted Capital \_\_\_\_\_   
Unfunded \_\_\_\_\_

Expense Code: 001350-51400  
G/L Acct Name: Flowers

Grant: \_\_\_\_\_ Federal - not to exceed amount  
\_\_\_\_\_ State  
\_\_\_\_\_ City  
\_\_\_\_\_ Local

Project Budgeted: \$ 125,000.00  
Balance Sheet Item-  
Included in projected  
cash flow

Over (Under) budget amount: \$ (19,042.28)

Bond: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_  
Loan: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_

Comments:

Capital Lease: \_\_\_\_\_ - Payment \_\_\_\_\_ Term \_\_\_\_\_

City Council Prior Approval/Date? \_\_\_\_\_

Senior Accountant

City Treasurer

Mayor

Purchasing Memo Date: 10/20/2021

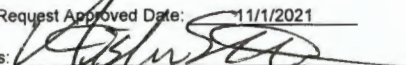
Purchasing Memo Date: 10/20/2021

Delivered To Date: 11/1/2021

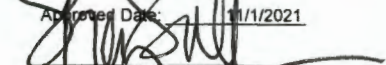
Request Approved Date: 11/1/2021

Request Approved Date: 11/1/2021

Approval Date: 11/1/2021

Signatures:   
Aislinn Stone

  
Kim Creech

  
Mayor Sherry Sullivan

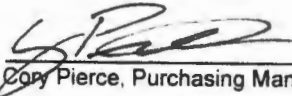




## MEMO

Sherry Sullivan  
Mayor

To: Aislinn Stone, Senior Accountant  
Kimberly Creech, Treasurer

From:   
Cory Pierce, Purchasing Manager

*Council Members:*  
Kevin G. Boone  
Robert A. Brown  
Jack Burrell, ACO  
Jimmy Conyers  
Jay Robinson

Date: October 20, 2021

Re: **Green Sheet and City Council approval procuring over \$15,000 budgeted—  
Annual Flower Purchase for Public Works Department**

Lisa A. Hanks, MMC  
City Clerk

Kimberly Creech  
Treasurer

The Public Works Streets Department's Horticulture Supervisor, Jamie Rollins, has requested the annual procurement of flowers for **FY2022** for landscaping throughout the City. The budgeted amount for this procurement is \$125,000.00, inclusive of a contingency for unforeseen events. And, in agreement with City Council Resolution No. 1650-10, which designated "like item" definitions for flowers, none of the designated "like item" flora exceed the \$15,000 state bid limit (see attached quotations summary and quotations).

The cost of this annual Procurement is estimated to be **ONE HUNDRED FIVE THOUSAND NINE HUNDRED FIFTY-SEVEN DOLLARS AND SEVENTY-TWO CENTS (\$105,957.72)**, see attached. This cost exceeds the limit requiring City Council Approval. The Vendors are multiple, and the times of procurement will be various, dependent in part, on the growing time.

Please construct a Green Sheet and move this procurement forward to the next available City Council agenda this request to approve this FY2022 flower procurement for the Public Works Dept, with a not-to-exceed budget of \$125,000.00.

CC: file, George Ladd, Jamie Rollins, Clint Steadham, Randy Weaver

161 North Section St  
PO Drawer 429  
Fairhope, Alabama  
36533

251-928-2136

251-928-6776 Fax  
[www.fairhopeal.gov](http://www.fairhopeal.gov)

# Billy Harris & Associates, Inc.

Sales by Customer Detail  
October 1, 2020 - October 1, 2021

| DATE             | TRANSACTION TYPE | NUM    | PRODUCT/SERVICE                                                                 | MEMO/DESCRIPTION                                                | QTY      | SALES PRICE | AMOUNT   | BALANCE   |
|------------------|------------------|--------|---------------------------------------------------------------------------------|-----------------------------------------------------------------|----------|-------------|----------|-----------|
| City of Fairhope |                  |        |                                                                                 |                                                                 |          |             |          |           |
| 10/12/2020       | Invoice          | 463241 |                                                                                 | PO #2021019300                                                  |          |             |          |           |
| 10/12/2020       | Invoice          | 463241 | Freight:Fr.                                                                     | Freight and Handling                                            | 1.00     | 16.00       | 16.00    | 16.00     |
| 10/12/2020       | Invoice          | 463241 | Knox Nursery Plug:PETUNIA PRETTY GRAND RED 288/280Cell Tray (deleted)           | PETUNIA PRETTY GRAND RED 288/280Cell Tray                       | 5.00     | 26.32       | 131.60   | 147.60    |
| 10/14/2020       | Invoice          | 85436  | Vis Seed Company:Vis Seed Company                                               | 128 Cell Tray Dusty Miller Cirrus (shorted 2 trays)             | 23.00    | 24.99       | 574.77   | 722.37    |
| 10/14/2020       | Invoice          | 85436  |                                                                                 | PO 2020534100                                                   |          |             |          | 722.37    |
| 10/14/2020       | Invoice          | 85436  | Freight:Fr.                                                                     | Freight and Boxing                                              | 1.00     | 406.25      | 406.25   | 1,128.62  |
| 10/19/2020       | Invoice          | 85512  | Vis Seed Company:Vis Seed Company                                               | 128 Cell Tray Poppies Champagne Bubbles Scarlet                 | 10.00    | 28.20       | 282.00   | 1,410.62  |
| 10/19/2020       | Invoice          | 85512  | Vis Seed Company:Vis Seed Company                                               | 128 Cell Tray Viola Colormax Lemonberry Pie Mix                 | 20.00    | 28.25       | 565.00   | 1,975.62  |
| 10/19/2020       | Invoice          | 85512  | Vis Seed Company:Vis Seed Company                                               | 128 Cell Tray Poppies Champagne Bubbles White                   | 7.00     | 28.20       | 197.40   | 2,173.02  |
| 10/19/2020       | Invoice          | 85512  | Vis Seed Company:Vis Seed Company                                               | 288 Cell Tray Viola Colormax Rose                               | 3.00     | 28.65       | 85.95    | 2,258.97  |
| 10/19/2020       | Invoice          | 85512  | Freight:Fr.                                                                     | Freight and Boxing                                              | 1.00     | 1,237.50    | 1,237.50 | 3,496.47  |
| 10/19/2020       | Invoice          | 85512  | Vis Seed Company:Vis Seed Company                                               | 288 Cell Tray Viola Colormax Yellow                             | 3.00     | 28.20       | 84.60    | 3,581.07  |
| 10/19/2020       | Invoice          | 85512  |                                                                                 | PO 2020534200                                                   |          |             |          | 3,581.07  |
| 10/19/2020       | Invoice          | 85512  | Vis Seed Company:Vis Seed Company                                               | 288 Cell Tray Viola Colormax Popcorn                            | 11.00    | 28.65       | 315.15   | 3,896.22  |
| 10/19/2020       | Invoice          | 85512  | Vis Seed Company:Vis Seed Company                                               | 288 Cell Tray Viola Colormax Clear Yellow                       | 34.00    | 28.65       | 974.10   | 4,870.32  |
| 10/19/2020       | Invoice          | 85512  | Vis Seed Company:Vis Seed Company                                               | 288 Cell Tray Viola Colormax Lemon Splash                       | 11.00    | 28.65       | 315.15   | 5,185.47  |
| 10/26/2020       | Invoice          | 101837 |                                                                                 | PO# 2020534300                                                  |          |             |          | 5,185.47  |
| 10/26/2020       | Invoice          | 101837 | Freight:Fr.                                                                     | Freight and Boxing                                              | 1.00     | 412.50      | 412.50   | 5,597.97  |
| 10/26/2020       | Invoice          | 101837 | Vis Seed Company:Vis Seed Company                                               | 288 Cell Tray Viola Colormax Mix                                | 11.00    | 28.65       | 315.15   | 5,913.12  |
| 10/26/2020       | Invoice          | 101837 | Vis Seed Company:Vis Seed Company                                               | 288 Cell Tray Viola Colormax Citrus Mix (Shorted 1 at shipping) | 21.00    | 28.65       | 601.65   | 6,514.77  |
| 11/25/2020       | Invoice          | 19035  | Knox Nursery Cutting:Poinsettia Premium Polar White                             | 6.5" Poinsettia Prestige Early Red                              | 1,000.00 | 5.75        | 5,750.00 | 12,264.77 |
| 12/14/2020       | Invoice          | 465259 |                                                                                 | PO# 20210202-00                                                 |          |             |          | 12,264.77 |
| 12/14/2020       | Invoice          | 465259 | Knox Nursery Plug:SALVIA VICTORIA WHITE 288/280Cell Tray (deleted)              | SALVIA VICTORIA WHITE 288/280Cell Tray                          | 23.00    | 25.43       | 584.89   | 12,849.66 |
| 12/14/2020       | Invoice          | 465259 | Knox Nursery Plug:SALVIA VICTORIA BLUE 288/280Cell Tray (deleted)               | SALVIA VICTORIA BLUE 288/280Cell Tray                           | 23.00    | 25.43       | 584.89   | 13,434.55 |
| 12/14/2020       | Invoice          | 465259 |                                                                                 | Height                                                          |          |             |          | 13,434.55 |
| 12/14/2020       | Invoice          | 465259 | Freight:Fr.                                                                     | Freight and Handling                                            | 1.00     | 130.00      | 130.00   | 13,564.55 |
| 01/04/2021       | Invoice          | 465951 |                                                                                 | PO# 20210204-00                                                 |          |             |          | 13,564.55 |
| 01/04/2021       | Invoice          | 465951 | Freight:Fr.                                                                     | Freight and Handling                                            | 1.00     | 25.00       | 25.00    | 13,589.55 |
| 01/04/2021       | Invoice          | 465951 | Knox Nursery Cutting:ANGELONIA ALONIA BIG DARK PINK 102/100 CELL TRAY (deleted) | ANGELONIA ALONIA BIG DARK PINK 102/100 CELL TRAY                | 6.00     | 59.88       | 359.28   | 13,948.83 |
| 01/04/2021       | Invoice          | 465951 |                                                                                 | Height                                                          |          |             |          | 13,948.83 |
| 01/11/2021       | Invoice          | 466417 | Knox Nursery Cutting:SUNPATIENS COMPACT WHITE IMP 102/100 CELL TRAY (deleted)   | SUNPATIENS COMPACT WHITE IMP 102/100 CELL TRAY                  | 23.00    | 52.65       | 1,210.95 | 15,159.78 |
| 01/11/2021       | Invoice          | 466417 |                                                                                 | PO # 20210203-00                                                |          |             |          | 15,159.78 |

# Billy Harris & Associates, Inc.

Sales by Customer Detail  
October 1, 2020 - October 1, 2021

| DATE       | TRANSACTION TYPE | NUM    | PRODUCT/SERVICE                                                                                                          | MEMO/DESCRIPTION                                                              | QTY   | SALES PRICE | AMOUNT   | BALANCE   |
|------------|------------------|--------|--------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-------|-------------|----------|-----------|
| 01/11/2021 | Invoice          | 466417 | Knox Nursery Cutting:SUNPATIENS COMPACT PURPLE 102/100 CELL TRAY (deleted)                                               | SUNPATIENS COMPACT PURPLE 102/100 CELL TRAY                                   | 23.00 | 52.65       | 1,210.95 | 16,370.73 |
| 01/11/2021 | Invoice          | 466417 | Knox Nursery Cutting:SUNPATIENS COMPACT CORAL PINK 102/100 CELL TRAY (deleted)                                           | SUNPATIENS COMPACT CORAL PINK 102/100 CELL TRAY                               | 23.00 | 52.65       | 1,210.95 | 17,581.68 |
| 01/11/2021 | Invoice          | 86717  | Freight:Fr.                                                                                                              | Freight and Handling                                                          | 1.00  | 379.52      | 379.52   | 17,961.20 |
| 01/11/2021 | Invoice          | 466417 | Freight:Fr.                                                                                                              | Freight and Handling                                                          | 1.00  | 275.00      | 275.00   | 18,236.20 |
| 01/11/2021 | Invoice          | 86717  |                                                                                                                          | Hanging Baskets                                                               |       |             |          | 18,236.20 |
| 01/11/2021 | Invoice          | 86717  |                                                                                                                          | PO # 20210198-00                                                              |       |             |          | 18,236.20 |
| 01/11/2021 | Invoice          | 466417 | Knox Nursery Cutting:SUNPATIENS COMPACT PINK 102/100 CELL TRAY (deleted)                                                 | SUNPATIENS COMPACT PINK 102/100 CELL TRAY                                     | 23.00 | 52.65       | 1,210.95 | 19,447.15 |
| 01/11/2021 | Invoice          | 86717  | Vis Seed Company:FOUR STAR 21-22:104/102 Liner Cell Tray Calibrachoa Superbells® Coral Sun RMT 0.165 (deleted)           | 104/102 Liner Cell Tray Calibrachoa Superbells® Coral Sun RMT 0.165           | 31.00 | 80.65       | 2,500.15 | 21,947.30 |
| 01/18/2021 | Invoice          | 466889 | Freight:Fr.                                                                                                              | Freight and Handling                                                          | 1.00  | 275.00      | 275.00   | 22,222.30 |
| 01/18/2021 | Invoice          | 86897  | Freight:Fr.                                                                                                              | Freight and Handling                                                          | 1.00  | 379.52      | 379.52   | 22,601.82 |
| 01/18/2021 | Invoice          | 86897  |                                                                                                                          | White Boxes                                                                   |       |             |          | 22,601.82 |
| 01/18/2021 | Invoice          | 86897  |                                                                                                                          | PO# 20210199-00                                                               |       |             |          | 22,601.82 |
| 01/18/2021 | Invoice          | 86897  | Vis Seed Company:FOUR STAR 21-22:104/102 Liner Cell Tray Petunia Supertunia Vista® Bubblegum® RMT 0.185 (deleted)        | 104/102 Liner Cell Tray Petunia Supertunia Vista® Bubblegum® RMT 0.185        | 8.00  | 80.90       | 647.20   | 23,249.02 |
| 01/18/2021 | Invoice          | 86897  | Vis Seed Company:FOUR STAR 21-22:104/102 Liner Cell Tray Petunia Supertunia® Mini Vista™ Indigo RMT 0.165 (deleted)      | 104/102 Liner Cell Tray Petunia Supertunia® Mini Vista™ Indigo RMT 0.165      | 8.00  | 78.86       | 630.88   | 23,879.90 |
| 01/18/2021 | Invoice          | 466889 | Knox Nursery Cutting:LOBELIA TECHNO LILAC 102/100 CELL TRAY (deleted)                                                    | LOBELIA TECHNO LILAC 102/100 CELL TRAY                                        | 37.00 | 52.42       | 1,939.54 | 25,819.44 |
| 01/18/2021 | Invoice          | 466889 | Knox Nursery Cutting:LOBELIA TECHNO ELECTRIC BLUE 102/100 CELL TRAY (deleted)                                            | LOBELIA TECHNO ELECTRIC BLUE 102/100 CELL TRAY                                | 37.00 | 52.42       | 1,939.54 | 27,758.98 |
| 01/18/2021 | Invoice          | 86897  | Vis Seed Company:FOUR STAR 21-22:104/102 Summer Spacer Cell Tray Bidens Goldilocks Rocks® RMT 0.215 (deleted)            | 104/102 Summer Spacer Cell Tray Bidens Goldilocks Rocks® RMT 0.215            | 5.00  | 85.34       | 426.70   | 28,185.68 |
| 01/18/2021 | Invoice          | 86897  |                                                                                                                          | Green Boxes                                                                   |       |             |          | 28,185.68 |
| 01/18/2021 | Invoice          | 86897  |                                                                                                                          | Height                                                                        |       |             |          | 28,185.68 |
| 01/18/2021 | Invoice          | 86897  | Vis Seed Company:FOUR STAR 21-22:104/102 Liner Cell Tray Petunia Supertunia® Mini Vista™ Violet Star RMT 0.165 (deleted) | 104/102 Liner Cell Tray Petunia Supertunia® Mini Vista™ Violet Star RMT 0.165 | 3.00  | 78.86       | 236.58   | 28,422.26 |
| 01/13/2021 | Invoice          | 86897  | Vis Seed Company:FOUR STAR 21-22:104/102 Liner Cell Tray Petunia Supertunia® Mini Vista™ Pink Star RMT 0.185 (deleted)   | 104/102 Liner Cell Tray Petunia Supertunia® Mini Vista™ Pink Star RMT 0.185   | 3.00  | 80.90       | 242.70   | 28,664.96 |
| 01/18/2021 | Invoice          | 466889 |                                                                                                                          | Borders                                                                       |       |             |          | 28,664.96 |
| 01/18/2021 | Invoice          | 466889 |                                                                                                                          | PO# 20210199-00                                                               |       |             |          | 28,664.96 |
| 02/01/2021 | Invoice          | 468210 | Knox Nursery Cutting:SUNPATIENS COMPACT WHITE IMP 102/100 CELL TRAY (deleted)                                            | SUNPATIENS COMPACT WHITE IMP 102/100 CELL TRAY                                | 3.00  | 52.65       | 157.95   | 28,822.91 |
| 02/01/2021 | Invoice          | 468210 |                                                                                                                          | South Mobile Bed                                                              |       |             |          | 28,822.91 |

# Billy Harris & Associates, Inc.

Sales by Customer Detail  
October 1, 2020 - October 1, 2021

| DATE       | TRANSACTION TYPE | NUM    | PRODUCT/SERVICE                                                                                               | MEMO/DESCRIPTION                                                   | QTY   | SALES PRICE | AMOUNT   | BALANCE   |
|------------|------------------|--------|---------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|-------|-------------|----------|-----------|
| 02/01/2021 | Invoice          | 468210 | Knox Nursery Cutting:SUNPATIENS COMPACT PURPLE 102/100 CELL TRAY (deleted)                                    | SUNPATIENS COMPACT PURPLE 102/100 CELL TRAY                        | 8.00  | 52.65       | 421.20   | 29,244.11 |
| 02/01/2021 | Invoice          | 468210 |                                                                                                               | PO# 20210200-00                                                    |       |             |          | 29,244.11 |
| 02/01/2021 | Invoice          | 468210 | Freight:Fr.                                                                                                   | Freight and Handling                                               | 1.00  | 110.00      | 110.00   | 29,354.11 |
| 02/01/2021 | Invoice          | 468210 | Knox Nursery Cutting:SUNPATIENS VIGOROUS ROSE PINK 102/100 CELL TRAY (deleted)                                | SUNPATIENS VIGOROUS ROSE PINK 102/100 CELL TRAY                    | 14.00 | 52.65       | 737.10   | 30,091.21 |
| 02/01/2021 | Invoice          | 468210 | Knox Nursery Cutting:SUNPATIENS VIGOROUS CLEAR WHITE 102/100 CELL TRAY (deleted)                              | SUNPATIENS VIGOROUS CLEAR WHITE 102/100 CELL TRAY                  | 2.00  | 52.65       | 105.30   | 30,196.51 |
| 02/01/2021 | Invoice          | 468210 |                                                                                                               | Clock                                                              |       |             |          | 30,196.51 |
| 02/01/2021 | Invoice          | 468210 | Knox Nursery Cutting:SUNPATIENS COMPACT HOT PINK 102/100 CELL TRAY (deleted)                                  | SUNPATIENS COMPACT HOT PINK 102/100 CELL TRAY                      | 10.00 | 52.65       | 526.50   | 30,723.01 |
| 02/25/2021 | Invoice          | 469465 |                                                                                                               | PO 20212795-00                                                     |       |             |          | 30,723.01 |
| 02/25/2021 | Invoice          | 469465 |                                                                                                               |                                                                    |       |             |          | 30,723.01 |
| 02/25/2021 | Invoice          | 469465 | Casa Flora:72 Cell Tray Southern River Wood Fern                                                              | 2 Gallon Lorepetalum Jazz Hands Dwrf Pink                          | 35.00 | 14.2142857  | 497.50   | 31,220.51 |
| 03/22/2021 | Invoice          | 473538 |                                                                                                               | PO # 20213203-00                                                   |       |             |          | 31,220.51 |
| 03/22/2021 | Invoice          | 473539 | Freight:Fr.                                                                                                   | Freight and Handling                                               | 1.00  | 39.50       | 39.50    | 31,260.01 |
| 03/22/2021 | Invoice          | 473539 |                                                                                                               |                                                                    |       |             |          | 31,260.01 |
| 03/22/2021 | Invoice          | 473538 | Knox Nursery Cutting:COMBO TRIXI MULTI OUT OF THE BLUE 50/50 CELL TRAY (deleted)                              | COMBO TRIXI MULTI OUT OF THE BLUE 50/50 CELL TRAY                  | 1.00  | 68.67       | 68.67    | 31,328.68 |
| 03/22/2021 | Invoice          | 473539 |                                                                                                               | Mayors Prayer Breakfast                                            |       |             |          | 31,328.68 |
| 03/22/2021 | Invoice          | 473539 | Knox Nursery Cutting:COMBO TRIXI MULTI OUT OF THE BLUE 50/50 CELL TRAY (deleted)                              | COMBO TRIXI MULTI OUT OF THE BLUE 50/50 CELL TRAY                  | 5.00  | 68.67       | 343.35   | 31,672.03 |
| 03/22/2021 | Invoice          | 473539 |                                                                                                               | PO 20212316-00                                                     |       |             |          | 31,672.03 |
| 03/22/2021 | Invoice          | 473538 | Freight:Fr.                                                                                                   | Freight and Handling                                               | 1.00  | 3.50        | 3.50     | 31,675.53 |
| 04/05/2021 | Invoice          | 89459  |                                                                                                               | Bed Fillers                                                        |       |             |          | 31,675.53 |
| 04/05/2021 | Invoice          | 89458  |                                                                                                               | Height                                                             |       |             |          | 31,675.53 |
| 04/05/2021 | Invoice          | 474792 |                                                                                                               | Bed Height                                                         |       |             |          | 31,675.53 |
| 04/05/2021 | Invoice          | 89459  | Knox Nursery Plug:ANGELONIA SERENITA PURPLE 144/142Cell Tray (deleted)                                        | ANGELONIA SERENITA PURPLE 144/142Cell Tray                         | 33.00 | 57.21       | 1,887.93 | 33,563.46 |
| 04/05/2021 | Invoice          | 89458  | Vis Seed Company:FOUR STAR 21-22:104/102 Liner Cell Tray Angelonia Angelface® Super White RMT 0.155 (deleted) | 104/102 Liner Cell Tray Angelonia Angelface® Super White RMT 0.155 | 6.00  | 85.30       | 511.80   | 34,075.26 |
| 04/05/2021 | Invoice          | 474792 | Knox Nursery Cutting:SUNPATIENS VIGOROUS RED 102/100 CELL TRAY (deleted)                                      | SUNPATIENS VIGOROUS RED 102/100 CELL TRAY                          | 22.00 | 52.65       | 1,158.30 | 35,233.56 |
| 04/05/2021 | Invoice          | 89459  | Knox Nursery Plug:ANGELONIA SERENITA WHITE 144/142Cell Tray (deleted)                                         | ANGELONIA SERENITA WHITE 144/142Cell Tray                          | 33.00 | 57.21       | 1,887.93 | 37,121.49 |
| 04/05/2021 | Invoice          | 89458  | Freight:Fr.                                                                                                   | Freight and Handling Super Saver                                   | 1.00  | 84.72       | 84.72    | 37,206.21 |
| 04/05/2021 | Invoice          | 474792 | Knox Nursery Cutting:SUNPATIENS VIGOROUS CLEAR WHITE 102/100 CELL TRAY (deleted)                              | SUNPATIENS VIGOROUS CLEAR WHITE 102/100 CELL TRAY                  | 22.00 | 52.65       | 1,158.30 | 38,364.51 |
| 04/05/2021 | Invoice          | 89459  | Freight:Fr.                                                                                                   | Freight and Handling                                               | 1.00  | 165.00      | 165.00   | 38,529.51 |
| 04/05/2021 | Invoice          | 89458  |                                                                                                               | PO 2021232300                                                      |       |             |          | 38,529.51 |
| 04/05/2021 | Invoice          | 474792 | Freight:Fr.                                                                                                   | Freight and Handling                                               | 1.00  | 110.00      | 110.00   | 38,639.51 |

# Billy Harris & Associates, Inc.

## Sales by Customer Detail

October 1, 2020 - October 1, 2021

| DATE       | TRANSACTION TYPE | NUM    | PRODUCT/SERVICE                                                                                       | MEMO/DESCRIPTION                                           | QTY   | SALES PRICE | AMOUNT   | BALANCE   |
|------------|------------------|--------|-------------------------------------------------------------------------------------------------------|------------------------------------------------------------|-------|-------------|----------|-----------|
| 04/05/2021 | Invoice          | 89459  |                                                                                                       | PO# 2021243100                                             |       |             |          | 38,639.51 |
| 04/05/2021 | Invoice          | 474792 |                                                                                                       | PO # 2021232100                                            |       |             |          | 38,639.51 |
| 04/26/2021 | Invoice          | 600003 |                                                                                                       | White Boxes                                                |       |             |          | 38,639.51 |
| 04/26/2021 | Invoice          | 600002 |                                                                                                       | PO 2021232500                                              |       |             |          | 38,639.51 |
| 04/26/2021 | Invoice          | 600002 |                                                                                                       | Green Boxes and Hanging Baskets                            |       |             |          | 38,639.51 |
| 04/26/2021 | Invoice          | 600003 | North Carolina Farms:COLEUS STORMY WEATHER 105/100 Cell Tray                                          | COLEUS STORMY WEATHER 105/100 Cell Tray                    | 6.00  | 45.00       | 270.00   | 38,909.51 |
| 04/26/2021 | Invoice          | 89788  | Vis Seed Company:FOUR STAR 21-22:104/102 Liner cuttings Scaevola Whirlwind® White RMT 0.165 (deleted) | 104/102 Liner cuttings Scaevola Whirlwind® White RMT 0.165 | 34.00 | 81.19       | 2,760.46 | 41,669.97 |
| 04/26/2021 | Invoice          | 600002 | Knox Nursery Plug:VINCA VALIANT MIX 144/142Cell Tray (deleted)                                        | VINCA VALIANT MIX 144/142Cell Tray                         | 16.00 | 47.25       | 756.00   | 42,425.97 |
| 04/26/2021 | Invoice          | 600003 | Bxing                                                                                                 | Boxing Charges                                             | 1.00  | 9.60        | 9.60     | 42,435.57 |
| 04/26/2021 | Invoice          | 89788  | Vis Seed Company:FOUR STAR 21-22:104/102 Liner cuttings Scaevola Whirlwind® Blue RMT 0.165 (deleted)  | 104/102 Liner cuttings Scaevola Whirlwind® Blue RMT 0.165  | 34.00 | 81.19       | 2,760.46 | 45,196.03 |
| 04/26/2021 | Invoice          | 600002 | Knox Nursery Cutting:COMBO TRIXI MONO OLD GLORY 20 50/50 CELL TRAY (deleted)                          | COMBO TRIXI MONO OLD GLORY 20 50/50 CELL TRAY              | 64.00 | 60.45       | 3,868.80 | 49,064.83 |
| 04/26/2021 | Invoice          | 600003 | Freight:Fr.                                                                                           | Freight and Handling                                       | 1.00  | 58.34       | 58.34    | 49,123.17 |
| 04/26/2021 | Invoice          | 89788  | Freight:Fr.                                                                                           | Freight and Handling                                       | 1.00  | 672.48      | 672.48   | 49,795.65 |
| 04/26/2021 | Invoice          | 600002 | Freight:Fr.                                                                                           | Freight and Handling                                       | 1.00  | 190.08      | 190.08   | 49,985.73 |
| 04/26/2021 | Invoice          | 600003 |                                                                                                       | PO 2021232200                                              |       |             |          | 49,985.73 |
| 04/26/2021 | Invoice          | 89788  |                                                                                                       | PO # 2021232400                                            |       |             |          | 49,985.73 |
| 04/26/2021 | Invoice          | 89788  |                                                                                                       | Borders                                                    |       |             |          | 49,985.73 |
| 05/12/2021 | Invoice          | 83058  |                                                                                                       | Clock and SM Bed                                           |       |             |          | 49,985.73 |
| 05/12/2021 | Invoice          | 83058  | Knox Nursery Plug:VINCA VALIANT PURE WHITE 144/142Cell Tray (deleted)                                 | VINCA VALIANT PURE WHITE 144/142Cell Tray                  | 11.00 | 47.25       | 519.75   | 50,505.48 |
| 05/12/2021 | Invoice          | 83058  |                                                                                                       | PO # 20212326 00                                           |       |             |          | 50,505.48 |
| 05/12/2021 | Invoice          | 83058  | Knox Nursery Plug:VINCA VALIANT MAGENTA 144/142Cell Tray (deleted)                                    | VINCA VALIANT MAGENTA 144/142Cell Tray                     | 5.00  | 47.25       | 236.25   | 50,741.73 |
| 05/12/2021 | Invoice          | 83058  | Freight:Fr.                                                                                           | Freight and Handling                                       | 1.00  | 57.00       | 57.00    | 50,798.73 |
| 05/12/2021 | Invoice          | 83058  | Knox Nursery Plug:VINCA VALIANT PUNCH 144/142Cell Tray (deleted)                                      | VINCA VALIANT PUNCH 144/142Cell Tray                       | 9.00  | 47.25       | 425.25   | 51,223.98 |
| 07/19/2021 | Invoice          | 104738 |                                                                                                       | Height in Beds                                             |       |             |          | 51,223.98 |
| 07/19/2021 | Invoice          | 104738 |                                                                                                       | PO 2021459000                                              |       |             |          | 51,223.98 |
| 07/19/2021 | Invoice          | 104738 | Freight:Fr.                                                                                           | Freight and Handling                                       | 1.00  | 57.50       | 57.50    | 51,281.48 |
| 07/19/2021 | Invoice          | 104738 | Knox Nursery Cutting:Knox - Misc (deleted)                                                            | CROSSANDRA ORANGE MARMALADE 102/100 CELL TRAY              | 23.00 | 44.95       | 1,033.85 | 52,315.33 |
| 07/26/2021 | Invoice          | 478986 | Freight:Fr.                                                                                           | Freight and Handling                                       | 1.00  | 274.00      | 274.00   | 52,589.33 |
| 07/26/2021 | Invoice          | 478986 |                                                                                                       | Height in Beds                                             |       |             |          | 52,589.33 |
| 07/26/2021 | Invoice          | 478986 |                                                                                                       | PO # 2021459200                                            |       |             |          | 52,589.33 |
| 07/26/2021 | Invoice          | 478986 | Knox Nursery Cutting:COLEUS ALABAMA SUNSET 102/100                                                    | COLEUS ALABAMA SUNSET 102/100 CELL TRAY                    | 11.00 | 37.69       | 414.59   | 53,003.92 |
| 07/26/2021 | Invoice          | 478986 |                                                                                                       | Hanging Baskets                                            |       |             |          | 53,003.92 |
| 07/26/2021 | Invoice          | 478986 |                                                                                                       | Green Boxes Height                                         |       |             |          | 53,003.92 |
| 07/26/2021 | Invoice          | 478986 | Knox Nursery Cutting:COMBO TRIOMIO SUPERCAL PREMIUM BONFIRE MIX 50/50                                 | 50 Cell Tray Petchoa Premium Bonfire Mix                   | 25.00 | 55.22       | 1,380.50 | 54,384.42 |
| 07/26/2021 | Invoice          | 478986 | Knox Nursery Plug:ANGELONIA                                                                           | ANGELONIA SERENA                                           | 4.00  | 58.44       | 233.76   | 54,618.18 |

# Billy Harris & Associates, Inc.

Sales by Customer Detail  
October 1, 2020 - October 1, 2021

| DATE       | TRANSACTION TYPE | NUM    | PRODUCT/SERVICE                                                     | MEMO/DESCRIPTION                                                                        | QTY   | SALES PRICE | AMOUNT | BALANCE   |
|------------|------------------|--------|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-------|-------------|--------|-----------|
|            |                  |        | SERENA WHITE 144/142                                                | WHITE 144/142Cell Tray                                                                  |       |             |        |           |
| 07/26/2021 | Invoice          | 478986 | Knox Nursery Plug:ANGELONIA<br>SERENA WHITE 144/142                 | ANGELONIA SERENA<br>WHITE 144/142Cell Tray                                              | 7.00  | 58.44       | 409.08 | 55,027.26 |
| 08/09/2021 | Invoice          | 91737  | Vis Seed Company:Vis Seed Company                                   | 51 Cell Tray Petchoa Supercal<br>Cinnamon                                               | 2.00  | 34.60       | 69.20  | 55,096.46 |
| 08/09/2021 | Invoice          | 91736  | Vis Seed Company:Vis Seed Company                                   | 51 CELL TRAY PETCHOA<br>SUPERCAL CINNAMON                                               | 3.00  | 32.50       | 97.50  | 55,193.96 |
| 08/09/2021 | Invoice          | 479495 |                                                                     | PO # 20216001-00                                                                        |       |             |        | 55,193.96 |
| 08/09/2021 | Invoice          | 91737  |                                                                     | PO # 20216002-00                                                                        |       |             |        | 55,193.96 |
| 08/09/2021 | Invoice          | 479502 |                                                                     | PO # 20216000-00                                                                        |       |             |        | 55,193.96 |
| 08/09/2021 | Invoice          | 479495 | Freight:Fr.                                                         | Freight and Handling                                                                    | 1.00  | 41.50       | 41.50  | 55,235.46 |
| 08/09/2021 | Invoice          | 91736  |                                                                     | PO # 20216003-00                                                                        |       |             |        | 55,235.46 |
| 08/09/2021 | Invoice          | 91737  | Freight:Fr.                                                         | Freight and Handling                                                                    | 1.00  | 75.70       | 75.70  | 55,311.16 |
| 08/09/2021 | Invoice          | 479502 | Freight:Fr.                                                         | Freight and Handling                                                                    | 3.00  | 74.72       | 224.16 | 55,535.32 |
| 08/09/2021 | Invoice          | 479495 | Knox Nursery Cutting:PETUNIA<br>SUPERCAL SNOWBERRY WHITE<br>102/100 | PETUNIA SUPERCAL<br>SNOWBERRY WHITE<br>102/100                                          | 1.00  | 52.70       | 52.70  | 55,588.02 |
| 08/09/2021 | Invoice          | 91736  | Freight:Fr.                                                         | Freight and Handling                                                                    | 1.00  | 52.55       | 52.55  | 55,640.57 |
| 08/09/2021 | Invoice          | 91737  | Vis Seed Company:Vis Seed Company                                   | 51 Cell Tray Petchoa Supercal<br>Bordaux                                                | 1.00  | 34.60       | 34.60  | 55,675.17 |
| 08/09/2021 | Invoice          | 479502 | Vis Seed Company:Vis Seed Company                                   | 306 Bundled Combination 1<br>Kit Fired Up! RMT 0.185.<br>EACH KIT CONTAINS 306<br>PLUGS | 4.00  | 246.61      | 986.44 | 56,661.61 |
| 08/09/2021 | Invoice          | 479495 | Knox Nursery Cutting:PETUNIA<br>SUPERCAL ROYAL RED 102/100          | PETUNIA SUPERCAL<br>ROYAL RED 102/100                                                   | 1.00  | 42.70       | 42.70  | 56,704.31 |
| 08/09/2021 | Invoice          | 91736  | Vis Seed Company:Vis Seed Company                                   | 51 CELL TRAY PETCHOA<br>SUPERCAL BORDEAUX                                               | 3.00  | 32.50       | 97.50  | 56,801.81 |
| 08/09/2021 | Invoice          | 91737  | Vis Seed Company:Vis Seed Company                                   | 51 Cell Tray Petchoa Supercal<br>Carmel Yellow                                          | 1.00  | 34.60       | 34.60  | 56,836.41 |
| 08/09/2021 | Invoice          | 479502 |                                                                     | FROM FOUR STAR                                                                          |       |             |        | 56,836.41 |
| 08/09/2021 | Invoice          | 479495 | Knox Nursery Cutting:PETUNIA<br>SUPERCAL TERRA COTTA 102/100        | PETUNIA SUPERCAL<br>TERRA COTTA 102/100                                                 | 1.00  | 42.70       | 42.70  | 56,879.11 |
| 08/16/2021 | Invoice          | 479228 |                                                                     |                                                                                         |       |             |        | 56,879.11 |
| 08/16/2021 | Invoice          | 479228 |                                                                     | PO # 2021459100                                                                         |       |             |        | 56,879.11 |
| 08/16/2021 | Invoice          | 479993 | Freight:Fr.                                                         | Freight and Handling                                                                    | 1.00  | 77.00       | 77.00  | 56,956.11 |
| 08/16/2021 | Invoice          | 479228 |                                                                     | Downtown around trees                                                                   |       |             |        | 56,956.11 |
| 08/16/2021 | Invoice          | 479228 | Knox Nursery<br>Cutting:ALTERNANTHERA TRUE<br>YELLOW 102/100        | ALTERNANTHERA TRUE<br>YELLOW 102/100                                                    | 35.00 | 28.05       | 981.75 | 57,937.86 |
| 08/16/2021 | Invoice          | 479501 | Vis Seed Company:Vis Seed Company                                   | 104/102 Liner Cell Tray<br>Impatiens Double<br>Rockapulco® Orange RMT<br>0.135          | 2.00  | 77.69       | 155.38 | 58,093.24 |
| 08/16/2021 | Invoice          | 479228 | Knox Nursery Plug:ZINNIA<br>PROFUSION MIX 144/142                   | ZINNIA PROFUSION MIX<br>144/142                                                         | 16.00 | 47.88       | 766.08 | 58,859.32 |
| 08/16/2021 | Invoice          | 479228 |                                                                     |                                                                                         |       |             |        | 58,859.32 |
| 08/16/2021 | Invoice          | 479228 |                                                                     | Green Boxes                                                                             |       |             |        | 58,859.32 |
| 08/16/2021 | Invoice          | 479229 |                                                                     | Clock                                                                                   |       |             |        | 58,859.32 |
| 08/16/2021 | Invoice          | 479993 |                                                                     | PO # 20215648-00                                                                        |       |             |        | 58,859.32 |
| 08/16/2021 | Invoice          | 479228 | Knox Nursery Plug:ZINNIA<br>PROFUSION ORANGE 144/142                | ZINNIA PROFUSION<br>ORANGE 144/142                                                      | 6.00  | 47.88       | 287.28 | 59,146.60 |
| 08/16/2021 | Invoice          | 479228 |                                                                     |                                                                                         |       |             |        | 59,146.60 |
| 08/16/2021 | Invoice          | 479501 | Vis Seed Company:Vis Seed Company                                   | 104/102ummer Spacer Cell                                                                | 1.00  | 88.13       | 88.13  | 59,234.73 |

# Billy Harris & Associates, Inc.

Sales by Customer Detail  
October 1, 2020 - October 1, 2021

| DATE                              | TRANSACTION TYPE | NUM    | PRODUCT/SERVICE                                               | MEMO/DESCRIPTION                                                                          | QTY   | SALES PRICE | AMOUNT             | BALANCE   |
|-----------------------------------|------------------|--------|---------------------------------------------------------------|-------------------------------------------------------------------------------------------|-------|-------------|--------------------|-----------|
|                                   |                  |        |                                                               | Tray Iporella Sweet Caroline Sweetheart Lime RMT 0.175                                    |       |             |                    |           |
| 08/16/2021                        | Invoice          | 479228 | Knox Nursery Plug:ZINNIA PROFUSION YELLOW 144/142             | ZINNIA PROFUSION YELLOW 144/142                                                           | 6.00  | 47.88       | 287.28             | 59,522.01 |
| 08/16/2021                        | Invoice          | 479229 |                                                               | PO 2021459300                                                                             |       |             |                    | 59,522.01 |
| 08/16/2021                        | Invoice          | 479501 |                                                               | PO # 2021459400                                                                           |       |             |                    | 59,522.01 |
| 08/16/2021                        | Invoice          | 479501 | Vis Seed Company:Vis Seed Company                             | 104/102 Summer Spacer cuttings Solenostemon (Coleus) Colorblaze® Chocolate Drop RMT 0.135 | 2.00  | 80.80       | 161.60             | 59,683.61 |
| 08/16/2021                        | Invoice          | 479228 | Knox Nursery Cutting:ALTERNANTHERA RED THREADS 102/100        | ALTERNANTHERA RED THREADS 102/100                                                         | 35.00 | 38.05       | 1,331.75           | 61,015.36 |
| 08/16/2021                        | Invoice          | 479228 | Knox Nursery Plug:ZINNIA PROFUSION MIX 144/142                | ZINNIA PROFUSION MIX 144/142                                                              | 66.00 | 47.88       | 3,160.08           | 64,175.44 |
| 08/16/2021                        | Invoice          | 479993 | Knox Nursery Cutting:Knox- Misc                               | 104 Cell Tray Poinsettia Premium Polar White (Shipped 8/9)                                | 4.00  | 72.82       | 291.28             | 64,466.72 |
| 08/16/2021                        | Invoice          | 479229 | Knox Nursery Cutting:Knox- Misc                               | MARIGOLD FR BONANZA DEEP ORANGE IMP 144/142 CELL TRAYS                                    | 4.00  | 29.92       | 119.68             | 64,586.40 |
| 08/16/2021                        | Invoice          | 479229 | Freight:Fr.                                                   | Freight and Handling                                                                      | 1.00  | 65.00       | 65.00              | 64,651.40 |
| 08/16/2021                        | Invoice          | 479501 | Freight:Fr.                                                   | Freight and Handling                                                                      | 1.00  | 155.72      | 155.72             | 64,807.12 |
| 08/16/2021                        | Invoice          | 479228 |                                                               | Bed Fillers                                                                               |       |             |                    | 64,807.12 |
| 08/16/2021                        | Invoice          | 479501 |                                                               | White Boxes (Eclipse of the Sun Combo)                                                    |       |             |                    | 64,807.12 |
| 08/16/2021                        | Invoice          | 479228 |                                                               | Borders                                                                                   |       |             |                    | 64,807.12 |
| 08/16/2021                        | Invoice          | 479229 | Knox Nursery Plug:MARIGOLD FR BONANZA DEEP ORANGE IMP 144/142 | MARIGOLD FR BONANZA DEEP ORANGE IMP 144/142                                               | 12.00 | 37.86       | 454.32             | 65,261.44 |
| 08/16/2021                        | Invoice          | 479993 | Knox Nursery Cutting:Knox- Misc                               | 104 Cell Tray Poinsettia Pink (shipped 8/24)                                              | 3.00  | 72.82       | 218.46             | 65,479.90 |
| 08/16/2021                        | Invoice          | 479229 |                                                               | South Mobile Beds                                                                         |       |             |                    | 65,479.90 |
| 08/16/2021                        | Invoice          | 479228 | Freight:Fr.                                                   | Freight and Handling                                                                      | 1.00  | 449.00      | 449.00             | 65,928.90 |
| 08/16/2021                        | Invoice          | 479229 | Knox Nursery Plug:MARIGOLD FR BONANZA YELLOW 144/142          | MARIGOLD FR BONANZA YELLOW 144/142                                                        | 11.00 | 29.92       | 329.12             | 66,258.02 |
| 10/01/2021                        | Invoice          | 481527 | Knox Nursery Plug:DIANTHUS TELSTAR CRIMSON 288/280            | DIANTHUS TELSTAR CRIMSON 288/280                                                          | 34.00 | 36.50       | 1,241.00           | 67,499.02 |
| 10/01/2021                        | Invoice          | 481527 |                                                               | PO # 20215655-00                                                                          |       |             |                    | 67,499.02 |
| 10/01/2021                        | Invoice          | 481527 | Freight:Fr.                                                   | Freight and Handling                                                                      | 1.00  | 129.20      | 129.20             | 67,628.22 |
| <b>Total for City of Fairhope</b> |                  |        |                                                               |                                                                                           |       |             | <b>\$67,628.22</b> |           |
| <b>TOTAL</b>                      |                  |        |                                                               |                                                                                           |       |             | <b>\$67,628.22</b> |           |

| Quotation Flowerbulbs 2020  |          |                 | Rudgok Flowerbulbs    | FALL 2020  |
|-----------------------------|----------|-----------------|-----------------------|------------|
| Company City of Fairhope    |          |                 |                       |            |
|                             |          |                 |                       |            |
|                             |          | DELIVERY DATE   | October 2020          |            |
|                             |          | Order/PO Number |                       |            |
|                             |          | Order Date      | 2/8/2019              |            |
|                             |          | Delivery terms  | Delivery Duty Paid    |            |
|                             |          | Remarks         | No Delivery on Friday |            |
| Scientific name             | Quantity | Size            |                       | Amount     |
| Tulipa 'Golden Parade'      | 17,500   | 12/+            | \$240.00              | \$4,200.00 |
| Tulipa 'Tom Pouche'         | 10,000   | 12/+            | \$235.00              | \$2,350.00 |
| Tulipa 'Negrita'            | 1,000    | 12/+            | \$215.00              | \$215.00   |
| Tulipa 'Mary Belle'         | 4,000    | 12/+            | \$220.00              | \$880.00   |
| Tulipa 'Red Impression'     | 20,000   | 12/+            | \$225.00              | \$4,500.00 |
| Tulipa 'Pink Impression'    | 17,500   | 12/+            | \$230.00              | \$4,025.00 |
| Tulipa 'Just Kissed'        | 1,000    | 12/+            | \$260.00              | \$260.00   |
| Tulipa 'Van Eijk'           | 1,000    | 12/+            | \$210.00              | \$210.00   |
| Narcissus 'Carlton'         | 1,750    | 14/16           | \$340.00              | \$595.00   |
| Narcissus 'Las Vegas'       | 1,250    | 14/16           | \$490.00              | \$612.50   |
| Narcissus 'Tete-a-Tete'     | 2,000    | 12/+            | \$215.00              | \$430.00   |
| Narcissus 'Ice Follies'     | 6,000    | 14/16           | \$370.00              | \$2,220.00 |
| Narcissus papyraceus 'Ziva' | 9,800    | 16/17           | \$510.00              | \$4,998.00 |
| Narcissus 'Dutch Master'    | 5,400    | 14/16           | \$360.00              | \$1,944.00 |
| Narcissus 'Attraction'      | 1,600    | 14/16           | \$480.00              | \$768.00   |
| Hyacinthus 'Delft Blue'     | 1,575    | 17/18           | \$485.00              | \$763.88   |
| Hyacinthus 'Pink Pearl'     | 2,700    | 17/18           | \$490.00              | \$1,323.00 |



|                                    |       |       |          |                    |
|------------------------------------|-------|-------|----------|--------------------|
| <i>Hyacinthus</i> 'Gypsy Princess' | 1,575 | 17/18 | \$515.00 | \$811.13           |
| Trail Bulbs                        |       |       |          |                    |
| Tulipa 'Wedding Dress'             | 100   | 12/+  | N/C      | \$0.00             |
| Tulipa 'Flaming Flag'              | 100   | 12/+  | N/C      | \$0.00             |
| <b>Total Amount</b>                |       |       |          | <b>\$31,105.50</b> |



since 1910

# Ruigrok Flowerbulbs

City Of Fairhope  
P.O. Box 429  
Fairhope AL 36533  
USA

Zilkerbinnenweg 58 · 2191 AD De Zilk · The Netherlands  
T +31(0) 252 515821 · F +31(0) 252 519489  
USA: 1 877-240-8630 · Canada: 1 877-783-7984  
info@ruigrokflowerbulbs.com · www.ruigrokflowerbulbs.com

## Order confirmation

|                                 |                            |              |
|---------------------------------|----------------------------|--------------|
| Our order nr.                   | Date                       | Page         |
| <b>151867</b>                   | <b>Aug-13-2021</b>         | <b>1 / 1</b> |
| Delivery date                   | Delivery Conditions        |              |
| <b>Feb-28-2022</b>              | <b>Delivered Duty Paid</b> |              |
| Payment                         |                            |              |
| <b>30 Days end of Month net</b> |                            |              |
| Your Reference                  |                            |              |
| <b>Caladium 2022</b>            |                            |              |
| Customer                        | Phone                      |              |
| <b>CU406400</b>                 | <b>334-929-0353</b>        |              |
| Sales Rep.                      |                            |              |
| <b>Philipp Laagland</b>         |                            |              |
| Shipping Address                |                            |              |
| <b>City Of Fairhope</b>         |                            |              |
| <b>555 South Section Street</b> |                            |              |
| <b>Fairhope AL 36533</b>        |                            |              |
| <b>USA</b>                      |                            |              |

| Item Code | Quantity | Description   | Size  | Price Per           | Price Per USD  | Total USD |
|-----------|----------|---------------|-------|---------------------|----------------|-----------|
| 52065010  | 1.500    | Red Flash     | Jumbo | Caladium Fancy Leaf | 1,300.00 /1000 | 1,950.00  |
| 52110010  | 800      | Tapestry      | Jumbo | Caladium Fancy Leaf | 990.00 /1000   | 792.00    |
| 52220001  | 1.800    | White Wings   | I     | Caladium Strep Leaf | 730.00 /1000   | 1,314.00  |
| 52035010  | 1.600    | Freida Hemple | Jumbo | Caladium Fancy Leaf | 990.00 /1000   | 1,584.00  |
| 52112510  | 1.600    | Royal Flush   | Jumbo | Caladium Fancy Leaf | 990.00 /1000   | 1,584.00  |

|               |                     |
|---------------|---------------------|
| Goods         | 7,224.00 USD        |
| Subtotal      | 7,224.00 USD        |
| <b>Amount</b> | <b>7,224.00 USD</b> |



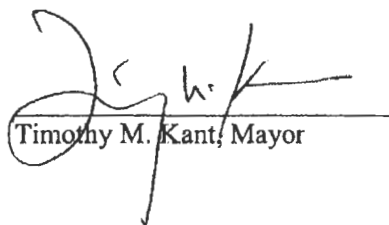
24 May 2010

Councilmember Stankoski introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council approves and declares the attached list of flowers as Unique "Like Items," and the extension of this categorization to include any cultivated varieties, differentiated by scientific name. Seconded by Councilmember Kingrea, motion passed unanimously by voice vote.

**RESOLUTION NO. 1650-10**

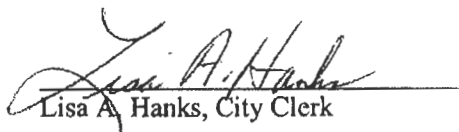
**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA,** that the City Council approves and declares the attached list of flowers as Unique "Like Items," and the extension of this categorization to include any cultivated varieties, differentiated by scientific name.

Adopted on this 24th day of May, 2010



Timothy M. Kant, Mayor

Attest:



Lisa A. Hanks, City Clerk

Botanical Nomenclature is the orderly classification and naming of plants. Plant anatomy is the avenue taken to identify plants into their correct classifications or likenesses. Plants are composed of different parts: leaves, stems, buds, and roots. Flowers are further classified by life cycles, sexual parts, structures, production, and flower types. Plant cultivated varieties include differences such as height, color, and growth habit. When describing plant differences, the botanical nomenclature uses terms such as genera, species, variety and cultivar. The nomenclature is written in Latin, a universal language. Cultivated varieties are not "like" items and should be declared as such. The below is not an all-inclusive list of flowers used for the city. In addition to the plant list found below, the acquisition of "not like" flowers should extend to any cultivated varieties.

| Common Name                            | Scientific Name  | Color  | Growth Habit                                          |
|----------------------------------------|------------------|--------|-------------------------------------------------------|
| 1. 'Aristocrat' Golden 'Mini-Candy'    | <i>Impatiens</i> | Yellow | Compact, bushy habit, very floriferous, heat tolerant |
| 2. 'Barrington' Pink 'The Gemma' Candy | <i>Impatiens</i> | Pink   | Upright, bushy, bushy habit, compact, heat tolerant   |
| 3. 'Victoria Blue' Candy               | <i>Impatiens</i> | Blue   | Upright, bushy, bushy habit, compact, heat tolerant   |
| 4. 'Victoria White' Candy              | <i>Impatiens</i> | White  | Upright, bushy, bushy habit, compact, heat tolerant   |
| 5. 'Victoria Yellow' Candy             | <i>Impatiens</i> | Yellow | Upright, bushy, bushy habit, compact, heat tolerant   |
| 6. 'Victoria Orange' Candy             | <i>Impatiens</i> | Orange | Upright, bushy, bushy habit, compact, heat tolerant   |
| 7. 'Victoria Purple' Candy             | <i>Impatiens</i> | Purple | Upright, bushy, bushy habit, compact, heat tolerant   |
| 8. 'Victoria Red' Candy                | <i>Impatiens</i> | Red    | Upright, bushy, bushy habit, compact, heat tolerant   |
| 9. 'Victoria Green' Candy              | <i>Impatiens</i> | Green  | Upright, bushy, bushy habit, compact, heat tolerant   |
| 10. 'Victoria Silver' Candy            | <i>Impatiens</i> | Silver | Upright, bushy, bushy habit, compact, heat tolerant   |
| 11. 'Victoria Bronze' Candy            | <i>Impatiens</i> | Bronze | Upright, bushy, bushy habit, compact, heat tolerant   |
| 12. 'Victoria Black' Candy             | <i>Impatiens</i> | Black  | Upright, bushy, bushy habit, compact, heat tolerant   |
| 13. 'Victoria White' Candy             | <i>Impatiens</i> | White  | Upright, bushy, bushy habit, compact, heat tolerant   |
| 14. 'Victoria Yellow' Candy            | <i>Impatiens</i> | Yellow | Upright, bushy, bushy habit, compact, heat tolerant   |
| 15. 'Victoria Orange' Candy            | <i>Impatiens</i> | Orange | Upright, bushy, bushy habit, compact, heat tolerant   |
| 16. 'Victoria Purple' Candy            | <i>Impatiens</i> | Purple | Upright, bushy, bushy habit, compact, heat tolerant   |
| 17. 'Victoria Red' Candy               | <i>Impatiens</i> | Red    | Upright, bushy, bushy habit, compact, heat tolerant   |
| 18. 'Victoria Green' Candy             | <i>Impatiens</i> | Green  | Upright, bushy, bushy habit, compact, heat tolerant   |
| 19. 'Victoria Silver' Candy            | <i>Impatiens</i> | Silver | Upright, bushy, bushy habit, compact, heat tolerant   |
| 20. 'Victoria Bronze' Candy            | <i>Impatiens</i> | Bronze | Upright, bushy, bushy habit, compact, heat tolerant   |
| 21. 'Victoria Black' Candy             | <i>Impatiens</i> | Black  | Upright, bushy, bushy habit, compact, heat tolerant   |

# PURCHASING DEPARTMENT REQUEST FORM

Requestor: Jamie Rollins Department: Street

Project Name: Flowers 2022 and Bulbs

Brief Project Description: \_\_\_\_\_

Project Category:  Item  Bid  Professional Service  Other

Budget Amount: 125,000 Budget Code: 51400

## BID USE ONLY

Anticipated Start Date: \_\_\_\_\_ Project Duration: \_\_\_\_\_

Bid Duration: \_\_\_\_\_ Engineer of Record: \_\_\_\_\_

Pre-Bid Meeting:  No  Yes Date: \_\_\_\_\_  Mandatory  Non-Mandatory

Scope of Work Provided By: \_\_\_\_\_ Contract Extensions:  No  Yes

Project Administered:  Internally  Externally By: \_\_\_\_\_

Bidders List Review:  No  Yes By: \_\_\_\_\_

Tax Exempt Project:  No  Yes Insurance Requirements:  Minimum  Maximum

Bonus:  Bid  Performance  Labor & Materials Contract:  Standard  Construction  Service

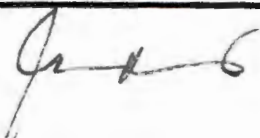
Related Bids/RFs: \_\_\_\_\_ Bid Opening: \_\_\_\_\_

## FORCE ACCOUNT INFORMATION ONLY

Force Account Project:  No  Yes Estimated Amount: \_\_\_\_\_ Budget Code: \_\_\_\_\_

Notes: \_\_\_\_\_

## SIGNATURES

Requestor: 

Senior Accountant:

City Treasurer:

Mayor:

**RESOLUTION NO. \_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope has voted to procure “793” - 95-gallon Bar Cart Garbage Cans and Lids for the fiscal year 2021 for the Public Works Department; and the items are available for direct procurement through the Houston Galveston Area Council (“H-GAC”) Purchasing Cooperative which has been nationally bid; and therefore, does not have to be let out for bid. The total estimated cost of will be \$45,690.54 which includes freight (not to exceed budgeted cost of \$70,000.00).

Adopted on this 15th day of November, 2021

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Jack Burrell, Council President

Attest:

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Lisa A. Hanks, MMC  
City Clerk

City of Fairhope  
Project Funding Request

Issuing Date: 11/1/2021

NEV 2 '21 AM 8:27  
Please return this Routing Sheet to Treasurer by ASAP

Project Name: Procure 793 Garbage Cans with City Logo and continuing sequential numbering

Project Location: Sanitation

Presented to City Council: 11/15/2021

Resolution # :  
Approved \_\_\_\_\_

Funding Request Sponsor: Richard Johnson, Public Works Director  
Dale Linder, Supervisor-Sanitation/Recycling

Changed \_\_\_\_\_

Rejected \_\_\_\_\_

Project Cash Requirement Requested:  
Cost: \$ 45,690.54 (Not-to-Exceed \$70,000)

\$ \_\_\_\_\_

Vendor: Schaefer Systems International, Inc

Project Engineer: n/a

Order Date: n/a Lead Time: n/a

Department Funding This Project

General  Gas  Electric  Water  Sewer  **Sanitation**  Cap Project  Impact  Gas Tax  Fed Grant

Department of General Fund Providing the Funding

Admin-10  Bldg-13  Police-15  Fire-20  ECD-24  Rec-25  Civic-26  Street-35  Meter-19  IT-16   
Fac Maint-45  Golf-50  Golf Grounds-55  Museum-27  NonDeptFac-75  Debt Service-85  Marina-34  Plan/Zone-12  Adult Rec-30

Project will be:

Expensed XXX   
Capitalized \_\_\_\_\_   
Inventoried \_\_\_\_\_

Funding Source:

Operating Expenses XXX   
Budgeted Capital \_\_\_\_\_   
Unfunded \_\_\_\_\_

Expense Code: 005030-51470  
G/L Acct Name: Purchases-Recycle bins/Gbge Cans

Grant: \_\_\_\_\_ Federal - not to exceed amount  
\_\_\_\_\_ State  
\_\_\_\_\_ City  
\_\_\_\_\_ Local

Project Budgeted: \$ 70,000.00  
Balance Sheet Item-  
Included in projected  
cash flow

Over (Under) budget amount: \$ (24,309.46)

Bond: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_  
Loan: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_

Comments: HGAC Purchasing Cooperative Contract #RC01-21

Capital Lease: \_\_\_\_\_ - Payment \_\_\_\_\_ Term \_\_\_\_\_

City Council Prior Approval/Date? \_\_\_\_\_

Senior Accountant

City Treasurer

Mayor

Purchasing Memo Date: 10/19/2021

Purchasing Memo Date: 10/19/2021

Delivered To Date: 11/1/2021

Request Approved Date: 11/1/2021

Request Approved Date: 11/1/2021

Approved Date: 11/1/2021

Signatures: Aislinn Stone  
Aislinn Stone

Signatures: Nim Creech  
Nim Creech

Signatures: Mayor Sherry Sullivan  
Mayor Sherry Sullivan




## MEMO

Sherry Sullivan  
Mayor

To: **Aislinn Stone, Senior Accountant**  
**Kimberly Creech, Treasurer**

Council Members:  
Kevin G. Boone  
Jack Burrell, ACOMO  
Jimmy Conyers  
Corey Martin  
Jay Robinson

From:   
Cory Pierce, Purchasing Manager

Date: October 19, 2021

Lisa A. Hanks, MMC  
City Clerk

Re: **Green Sheet and City Council Approval of budgeted over \$15,000 for Garbage Cans**

Kimberly Creech  
Treasurer

For fiscal year 2022, the Public Works Department's Sanitation Division is requesting approval to procure 793 garbage cans for the year with the City's logo and continuing our sequential numbering from Schaefer Systems International, Inc.

The purchase will be made from Schaefer Systems International, Inc. through the Huston-Galveston Area Council (HGAC) purchasing cooperative (HGAC Contract #RC01-21) and therefore does not have to be let out for bid. This procurement is for approximately 793 95-gallon bar cart garbage cans at Fifty-Four Dollars and Seventy-Eight Cents (\$54.78) each for an estimated amount of Forty-Five Thousand Six Hundred Ninety Dollars and Fifty-Four Cents (\$45,690.54) including freight (see attached quote). The City will be receiving a \$0.50 discount off HGAC contract pricing per can since the City is ordering an entire truck load of garbage cans. The number of cans may fluctuate due to City Growth.

**Please compose a Green Sheet and place on the next available City Council Agenda this request to approve this budgeted procurement of garbage cans for the Public Works Department to be purchased from Schaefer Systems International, Inc. through the HGAC purchasing cooperative with a not-to-exceed budget of \$70,000.00.**

161 North Section St.  
PO Drawer 429  
Fairhope, AL 36533

CC file, Richard Johnson, Dale Linder, Clint Steadhann

251-928-2136 (p)  
251-928-6776 (f)  
www.fairhopeal.gov

Schaefer Systems International, Inc.

10021 Westlake Drive  
Charlotte, NC 28273  
USA  
Phone: (704) 944-4500



**QUOTATION: HGAC CONTRACT #RC01-21**

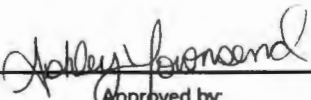
**Quote #:** 019168-1  
**Date:** 8/31/2021  
**Quote Expiration:** 9/10/2021  
**Terms:** Net30  
**FOB:** PPA  
**Lead Time:** 11-13 weeks

**Requested by:** Dale Linder  
**Bill to:** City of Fairhope, AL  
PO Drawer 429  
Fairhope, AL 36533  
USA

**Ship to:** City of Fairhope, AL  
555 South Section Street  
Attn: Clint Steadham  
251-928-8003  
Fairhope, AL 36532  
USA

| Line                                                                                               | Quantity | Item number | Description                                                                                                                                                 | Unit price   | Net amount         |
|----------------------------------------------------------------------------------------------------|----------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------|
| 1                                                                                                  | 793      | 95Q.000     | USD95Q 95 GALLON BAR CART:<br>- DARK GREEN BODY WITH BLACK LID<br>- 10" PLASTIC WHEELS<br>- CITY OF FAIRHOPE BODY HOT STAMP<br><br>Body: DG1<br>Lid: LIDBK1 | \$54.78      | \$43,440.54        |
| 2                                                                                                  | 1        | FREIGHT     | ESTIMATED FREIGHT, ACTUAL FREIGHT CHARGES WILL BE APPLIED ONCE INVOICED                                                                                     | \$2,250.00   | \$2,250.00         |
| Sales tax (Applicable sales tax will be added unless a valid Tax Exemption certificate is on file) |          |             |                                                                                                                                                             |              | \$0.00             |
|                                                                                                    |          |             |                                                                                                                                                             | <b>Total</b> | <b>\$45,690.54</b> |

**Agreed and accepted by:**

  
\_\_\_\_\_  
Approved by:

\_\_\_\_\_  
Name & Title

8/31/2021  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

All sale transactions are subject to Schaefer Systems International, Inc. – Standard Terms and Conditions of Sale in effect at the time of sale, published on our website [www.ssi-schaefer.us/General\\_Terms\\_and\\_Conditions\\_for\\_the\\_Sale\\_of\\_Goods\\_and\\_Services](http://www.ssi-schaefer.us/General_Terms_and_Conditions_for_the_Sale_of_Goods_and_Services).

\* Assembly is required for wheels and axles unless assembly and distribution is being completed by Schaefer

\* Orders with custom hot stamps are non-cancelable



## Product Information

### Product Description

Schaefer Systems International, Inc. USD95Q 95-gallon capacity residential rollout cart; universal dumping design, injection molded, steel lower bar, 10" quick-release plastic wheels

### Manufacturer

Schaefer Systems International

### Product Code

RC21A98

### Contract

RC01-21 Refuse & Recycling Containers and Lifters

### Contract Category

Public Works Equipment

### Price

\$55.28

### Price Unit

110

### Keyword(s)

Schaefer Systems International, Inc, USD95Q 95,gallon capacity residential rollout cart; universal dumping design, injection molded, steel lower bar, 10, quick,release plastic wheels

 (/media/hgacbuy/catalogs/RC01-21/Schaefer-Systems-Internati

## Vendors Offering This Product

### Schaefer Systems International, Inc.

Travis McAlister

travis.mcalister@ssi-schaefer.com (mailto:travis.mcalister@ssi-schaefer.com)

Phone: 704-944-4500 x 5534

Fax: 704-588-1862

## Contact HGACBuy

Veronica Johnson

veronica.johnson@h-gac.com (mailto:veronica.johnson@h-gac.com)  
Phone: 713-993-2446  
Fax: 713-993-4548

[Return to Products & Services \(/products-and-services\)](#)

[View This Contract \(/products-and-services/view-contract?contractid=114\)](#)

# CITY OF FAIRHOPE PURCHASING DEPARTMENT REQUEST FORM

**Name:** Dale Linder

**Date:** 9/29/2021

**Department:** Sanitation / Public Works

## ITEM OR SERVICE INFORMATION

1. **What item or service do you need to purchase?** Garbage Cans for Sanitation Use
2. **What is the total cost of the item or service?** \$69,132.00
3. **Where will the item or service be physically located?** Public Works Yard
4. **What is the primary function of the item or service?** Sanitation Garbage Service
5. **How many do you need?** 1,200 Units / One and One-Half Truckloads
6. **Item or Service Is:**  New  Used  Replacement  Annual Request
7. **When do you anticipate implementation?** 10/29/2021
8. **Additional Information or Comments:** Once Annual Garbage Can Order / Request
9. **Vendor Name:** Schaefer Systems
10. **Vendor Number:** 5874

## BUDGET INFORMATION

1. **Is it budgeted?**  Yes  No  Emergency Request
2. **If budgeted, what is the budgeted amount?** \$70,000.00
3. **What is the Capital Project Name or Operating Budget Code:** 51470
4. **Check any applicable boxes:**  State Contract  ALDOT  Purchasing Group  
 Sole Source (Attach Sole Source Justification)

**QUOTATION: HGAC CONTRACT #RC01-21**

*Email completed form with quotes and other supporting documentation to  
[deedee.brandt@fairhopeal.gov](mailto:deedee.brandt@fairhopeal.gov) and [jennifer.bush@fairhopeal.gov](mailto:jennifer.bush@fairhopeal.gov).*

**RESOLUTION NO. \_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope has voted to procure the Renewal Adobe Acrobat Standard DC for Teams, Adobe Creative Cloud for Teams, and Adobe Sign for Enterprise for IT Department; and the items are available for direct procurement through the OMNIA Purchasing Group which has been nationally bid; therefore, does not have to be let out for bid. The total cost will be \$18,800.40.

Adopted on this 15th day of November, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

City of Fairhope  
Project Funding Request

NOV 2 2021 AM 8:27

Issuing Date: 11/1/2021

Please return this Routing Sheet to Treasurer *JAN* ASAP

Project Name: Annual Renewal of licenses for ADOBE Acrobat / Cloud for TEAMS

Project Location: IT

Presented to City Council: 11/15/2021

Funding Request Sponsor: Jeff Montgomery, Director of Information Technology  
Sean Spratlin, IT Systems Administrator

Resolution # :  
Approved \_\_\_\_\_  
Changed \_\_\_\_\_  
Rejected \_\_\_\_\_

Project Cash Requirement Requested:  
Cost: \$ 18,329.81

Vendor: SHI International Corp

Project Engineer: n/a

Order Date: n/a

Lead Time: n/a

Department Funding This Project

General  Gas  Electric  Water  Sewer  Sanitation  Cap Project  Impact  Gas Tax  Fed Grant

Department of General Fund Providing the Funding

Admin-10  Bldg-13  Police-15  Fire-20  ECD-24  Rec-25  Civic-26  Street-35  Meter-19  IT-16   
Fac Maint-45  Golf-50  Golf Grounds-55  Museum-27  NonDeptFac-75  Debt Service-85  Marina-34  Plan/Zone-12  Adult Rec-30

Project will be:

Expensed XXX   
Capitalized   
Inventoried

Funding Source:

Operating Expenses XXX   
Budgeted Capital   
Unfunded

Expense Code: xxx-50300  
G/L Acct Name: Computer Expense

Grant: \_\_\_\_\_ Federal - not to exceed amount  
\_\_\_\_\_ State  
\_\_\_\_\_ City  
\_\_\_\_\_ Local

Project Budgeted: \$ 21,000.00  
Balance Sheet Item-  
Included in projected  
cash flow

Over (Under) budget amount: \$ (2,670.19)

Bond: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_  
Loan: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_

Comments:

Adobe Acrobat Standard (65), Adobe Acrobat Pro (8), Adobe Creative Cloud (7), Adobe Sign (1)

Capital Lease: \_\_\_\_\_ - Payment \_\_\_\_\_ Term \_\_\_\_\_

City Council Prior Approval/Date? \_\_\_\_\_

Senior Accountant

City Treasurer

Mayor

Purchasing Memo Date: 10/29/2021

Purchasing Memo Date: 10/29/2021

Delivered To Date: 11/1/2021

Request Approved Date: 11/1/2021

Request Approved Date: 11/1/2021

Approved Date: 11/1/2021

Signatures: *Aislinn Stone*  
Aislinn Stone


Signatures: *Kim Creech*  
Kim Creech

Signatures: *Sherry Sullivan*  
Mayor Sherry Sullivan



## MEMO

To: **Aislinn Stone, Senior Accountant**  
**Kimberly Creech, Treasurer**

From:   
Cory Pierce, Purchasing Manager

Sherry Sullivan  
Mayor

Date: October 29, 2021

*Council Members*  
Kevin G. Boone  
Robert A. Brown  
Jack Burrell, ACOMO  
Jimmy Conyers  
Corey Martin

Lisa A. Hanks, MMC  
City Clerk

Kimberly Creech  
Treasurer

Request for Green Sheet and City Council Approval for budgeted annual renewal of licenses for ADOBE Acrobat /Cloud for TEAMS for the I.T. Department.

The Jeff Montgomery, I.T. Director, requests approval to procure the partial annual renewal of 65 Adobe Acrobat Standard DC for teams - Part # 65297908BC03A12, 8 Adobe Acrobat Pro DC for teams - Part # 65297930BC03A12, 7 Adobe Creative Cloud for teams - Part # 65304042BC03A12, and Adobe Sign for enterprise - Part # 65305584BC03A12 (see attached for descriptions). This budgeted purchase for quoted amount for the licenses is EIGHTEEN THOUSAND EIGHT HUNDRED DOLLARS AND FOURTY CENTS (\$18,800.40). The vendor is SHI through the Purchasing Group OMNIA contract #2018001.02.

See attached quotation for details.

Please compose a Green Sheet and have approved by City Council this budgeted procurement of renewals for Adobe Acrobat/Cloud Licenses for TEAMS for the I.T. Department, at a cost of \$18,800.40 from SHI International Corp.

Cc: file, Jeff Montgomery, Sean Spratlin, Randy Weaver, Clint Steadham

161 North Section Street  
PO Drawer 429  
Fairhope, Alabama  
36533

251-928-2136

251-928-6776 Fax  
[www.fairhopeal.gov](http://www.fairhopeal.gov)

All set!



**Pricing Proposal**

**Quotation #:** 21153878  
**Description:** Adobe VIP Renewal  
**Reference #:** VIP# AE9FDF93CF8ABB31AB6A  
**Created On:** Oct-29-2021  
**Valid Until:** Nov-26-2021

**City of Fairhope**

**Jeff Montgomery**  
555 South Section street  
P.O. Drawer 429  
Fairhope, AL 36533  
UNITED STATES  
Phone: (251) 990-0135  
Fax:  
Email: jeff.montgomery@fairhopeal.gov

**Inside Account Executive**

**Lauren Rallis**  
290 Davidson Ave  
Somerset, NJ 08873  
Phone: 732-652-3086  
Fax:  
Email: lauren\_rallis@shii.com

[Click here to order this quote](#)

All Prices are in US Dollar(USD)

| Product                                                                                                                                                                                                                                                                                                                                                                                       | Qty | Your Price | Total              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------------|--------------------|
| 1 Adobe Acrobat Standard DC for teams - Team Licensing Subscription Renewal - 1 user - GOV - Value Incentive Plan - level 3 (50-99) - Win - Multi North American Language<br>Adobe - Part#: 65297908BC03A12<br>Contract Name: Omnia Partners - IT Solutions<br>Contract #: 2018011-02<br>Coverage Term: Nov-28-2021 – Nov-28-2022<br><b>Note:</b> Software, ESD - 12 Month Renewal            | 65  | \$156.65   | \$10,182.25        |
| 2 Adobe Acrobat Pro DC for teams - Team Licensing Subscription Renewal - 1 user - GOV - Value Incentive Plan - level 3 (50-99) - Win, Mac - Multi North American Language<br>Adobe - Part#: 65297930BC03A12<br>Contract Name: Omnia Partners - IT Solutions<br>Contract #: 2018011-02<br>Coverage Term: Nov-28-2021 – Nov-28-2022<br><b>Note:</b> Software, ESD - 12 Month Renewal            | 8   | \$177.52   | \$1,420.16         |
| 3 Adobe Creative Cloud for teams - All Apps - Team Licensing Subscription Renewal - 1 user - GOV - Value Incentive Plan - level 3 (50-99) - Win, Mac - Multi North American Language<br>Adobe - Part#: 65304042BC03A12<br>Contract Name: Omnia Partners - IT Solutions<br>Contract #: 2018011-02<br>Coverage Term: Nov-28-2021 – Nov-28-2022<br><b>Note:</b> Software, ESD - 12 Month Renewal | 7   | \$892.68   | \$6,248.76         |
| 4 Adobe Sign for enterprise - Enterprise Licensing Subscription Renewal- 1 user - hosted - GOV - Value Incentive Plan - level 3 (50-99) - Multi North American Language<br>Adobe - Part#: 65305584BC03A12<br>Contract Name: Omnia Partners - IT Solutions<br>Contract #: 2018011-02<br>Coverage Term: Nov-28-2021 – Nov-28-2022<br><b>Note:</b> Software, ESD - 12 Month Renewal              | 1   | \$478.64   | \$478.64           |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                  |     |            | <b>\$18,329.81</b> |

**Additional Comments**

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Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.  
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*



RESOLUTION NO. \_\_\_\_\_

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA,** That the City of Fairhope authorizes the Procurement of a New Five (5) Ton Air Package and the Labor to Remove Old Unit and Install New Unit at 10 North Summit Street formerly the USA Building for the Public Works Department from Wittichen Supply Company (\$3,793.73 Air Pack Unit) and Bishop Air Conditioning and Heating (Labor \$4,200.00) for Procurement of a New Five (5) Ton Air Package and Labor to Remove Old Unit and Install New Unit at 10 North Summit Street formerly the USA Building for the Public Works Department for a total cost of \$7,993.73.

Adopted on this 15th day of November, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

City of Fairhope  
Project Funding Request

Issuing Date: 11/1/2021

NOV 2 2021 AM 8:27  
Please return this Routing Sheet to Treasurer by: ASAP

Project Name: Procure and install new five (5) ton air package

Project Location: 10 North Summit St/USA Bldg

Presented to City Council: 11/15/2021

Funding Request Sponsor: George Ladd, Assistant Public Works Director  
Richard Johnson, Public Works Director

Resolution # :  
Approved \_\_\_\_\_  
Changed \_\_\_\_\_  
Rejected \_\_\_\_\_

Project Cash Requirement Requested:  
Cost: \$ 7,993.73

Vendor: Wittichen Supply Company & Bishop Air Condition and Heating

Project Engineer: n/a

Order Date: n/a Lead Time: n/a

Department Funding This Project

General  Gas  Electric  Water  Sewer  Sanitation  Cap Project  Impact  Gas Tax  Fed Grant

Department of General Fund Providing the Funding

Admin-10  Bldg-13  Police-15  Fire-20  ECD-24  Rec-25  Civic-26  Street-35  Meter-19  IT-16   
 Fac Maint-45  Golf-50  Golf Grounds-55  Museum-27  NonDept/Fac-75  Debt Service-85  Marina-34  Plan/Zone-12  Adult Rec-30

Project will be:

Expensed \_\_\_\_\_   
 Capitalized XXX   
 Inventoried \_\_\_\_\_

Funding Source:

Operating Expenses \_\_\_\_\_   
 Budgeted Capital XXX   
 Unfunded \_\_\_\_\_

Expense Code: 001750-50388  
 G/L Acct Name: USA-Summit Bldg Capital Purchases

Grant: \_\_\_\_\_ Federal - not to exceed amount  
 \_\_\_\_\_ State  
 \_\_\_\_\_ City  
 \_\_\_\_\_ Local

Project Budgeted: \$ 5,100.00  
 Balance Sheet Item- Included in projected cash flow

Over (Under) budget amount: \$ 2,893.73

Bond: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_  
 Loan: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_

Capital Lease: \_\_\_\_\_ - Payment \_\_\_\_\_ Term \_\_\_\_\_

Comments: Wittichen: New five (5) ton air package \$3,793.73 ; Bishop Air Condition and Heating: Labor to remove old unit and install new unit \$4,200.00

City Council Prior Approval/Date? \_\_\_\_\_

|                                         |                                         |                                     |
|-----------------------------------------|-----------------------------------------|-------------------------------------|
| <b>Senior Accountant</b>                | <b>City Treasurer</b>                   | <b>Mayor</b>                        |
| Purchasing Memo Date: <u>10/27/2021</u> | Purchasing Memo Date: <u>10/27/2021</u> | Delivered To Date: <u>11/1/2021</u> |
| Request Approved Date: <u>11/1/2021</u> | Request Approved Date: <u>11/1/2021</u> | Approved Date: <u>11/1/2021</u>     |
| Signatures: <u>Aislinn Stone</u>        | <u>King Creech</u>                      | <u>Mayor Sherry Sullivan</u>        |



## MEMO

Sherry Sullivan  
Mayor

To: Aislinn Stone, Senior Accountant  
Kimberly Creech, Treasurer

From:   
Cory Pierce, Purchasing Manager

Date: October 27, 2021

Council Members:  
Kevin G. Boone  
Jack Burrell, ACOMO  
Jimmy Conyers  
Corey Martin<sup>Re:</sup>  
Jay Robinson

### **Green Sheet and City Council Approval for budgeted procurement of HVAC at USA Building for the Public Works Department**

Lisa A. Hanks, MMC  
City Clerk

The Public Works Department has need to remove an old HVAC unit and purchase and install a new five (5) ton Air Package unit for the old University of South Alabama (USA)/Library Building located at 10 North Summit Street.

Kimberly Creech  
Treasurer

The cost for the new five (5) ton Air Package unit will be THREE THOUSAND SEVEN HUNDRED NINETY THREE DOLLARS AND SEVENTY-THREE CENTS (\$3,793.73) and will be purchased from Wittichen Supply Company.

Bishop Air Condition and Heating will provide the labor necessary to remove the old unit and install the new unit. This will cost FOUR THOUSAND TWO HUNDRED DOLLARS (\$4,200.00).

NOTES:  
See attached quotations for details.

**Please compose a Green Sheet and place on the City Council agenda, this expenditure for a new five (5) ton Air Package unit and labor for the old USA/Library Building located at 10 North Summit Street for \$7,993.73.**

Cc: file; George Ladd, R, Johnson, C Steadham

161 North Section St.  
PO Box 429  
Fairhope, AL 36533

251-928-2136 (p)



# Quotation

CORP ID: 630369255



WITTICHEN SUPPLY CO. (26)  
9715 MILTON JONES RD  
DAPHNE, AL 36526  
251-375-0722  
Fax 251-375-0721

|                                                                                                           |              |
|-----------------------------------------------------------------------------------------------------------|--------------|
| EXPIRATION DATE                                                                                           | QUOTE NUMBER |
| 10/05/2021                                                                                                | S102599496   |
| WITTICHEN SUPPLY CO. (26)<br>9715 MILTON JONES RD<br>DAPHNE, AL 36526<br>251-375-0722<br>Fax 251-375-0721 |              |
| PAGE NO.                                                                                                  |              |
| 1 of 1                                                                                                    |              |

QUOTE TO:

SHIP TO:

CITY OF FAIRHOPE  
555 S SECTION ST  
PO DRAWER 429  
FAIRHOPE, AL 36533-0429

CITY OF FAIRHOPE  
555 S SECTION ST  
PO DRAWER 429  
FAIRHOPE, AL 36533-0429

| CUSTOMER NUMBER                                                                                                              | CUSTOMER PO NUMBER                                               | JOB NAME / RELEASE NUMBER | SHIP VIA    |           |
|------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|---------------------------|-------------|-----------|
| 3300                                                                                                                         | 5T PKG HP 3PH                                                    |                           | PICK UP     |           |
| WRITER                                                                                                                       | EXC NUMBER                                                       | EXM NUMBER                | SHIP DATE   |           |
| Jason Broadwater (Daphne)                                                                                                    |                                                                  |                           | 10/28/2021  |           |
| ORDER QTY                                                                                                                    | DESCRIPTION                                                      |                           | UNIT PRICE  | EXT PRICE |
| 1ea                                                                                                                          | RHM.RHPCZR060ACT000AAAA0 R410A<br>COMM PKG HEAT PUMP 230/3 RHEEM |                           | 3579.12/ea  | 3579.12   |
| 1ea                                                                                                                          | RHM.RXJJ-DC15CP STRIP HEAT 15KW<br>230/3 PKG RHEEM               |                           | 214.61/ea   | 214.61    |
| SALES TAX NOT INCLUDED. SALES TAX IS DETERMINED BASED ON CUSTOMER AND/OR PRODUCT TAXABILITY AND DELIVERY OR PICK UP ADDRESS. |                                                                  |                           | Subtotal    | 3793.73   |
|                                                                                                                              |                                                                  |                           | S&H Charges | 0.00      |
|                                                                                                                              |                                                                  |                           | Amount Due  | 3793.73   |





**CITY OF FAIRHOPE  
PURCHASING DEPARTMENT  
REQUEST FORM**

Name: George Ladd

Date: 10/27/21

Department: Public Works Streets & Facilities

| Expenditure Threshold | Distinctions                     | Quotes Required | Approval                    | Green Sheet | Resolution |
|-----------------------|----------------------------------|-----------------|-----------------------------|-------------|------------|
| Under \$5,000         | No restrictions                  | Not Required    | N/A                         | N/A         | N/A        |
| \$5,001 and greater   | Operational <b>NON</b> -Budgeted | Three           | Council                     | Required    | Required   |
| \$5,001 – 7,500       | Operational Budgeted             | Three           | Treasurer                   | N/A         | N/A        |
| \$7,501 - \$15,000    | Operational Budgeted             | Three           | Finance/Treasurer/<br>Mayor | N/A         | N/A        |

**QUOTES**

| Vendor Name                         | Vendor Quote |
|-------------------------------------|--------------|
| 1. Bishop Air Conditioning          | \$ 4,200.00  |
| 2. Wittichen Supply                 | \$ 3793.73   |
| 3. Click or tap here to enter text. | \$           |

Check any applicable boxes:  State Contract     ALDOT     Purchasing Group  
 Sole Source (Attach Sole Source Justification)

**ITEM OR SERVICE INFORMATION**

- What item or service do you need to purchase? Labor of install and purchase of a 5 ton Air Package unit
- What is the total cost of the item or service? \$7,993.73
- How many do you need? One
- Item or Service Is:  New     Used     Replacement     Annual Request
- Vendor Name (Lowest Quote): Bishop Air & Wittichen Supply
- Vendor Number: Bishop Air ( 3204 ) & Wittichen Supply ( 3017 )  
*If you do not have a Vendor Number, please go to the City of Fairhope page: [www.FairhopeAL.gov](http://www.FairhopeAL.gov), Departments, Purchasing, Vendor Registration, and complete the required information.*

**BUDGET INFORMATION**

- Is it budgeted?  Yes     No     Emergency Request
- If budgeted, what is the budgeted amount \$5,100
- Budget code 001750-50386

*Email completed form with quotes and other supporting documentation to  
[Cory.Pierce@FairhopeAL.gov](mailto:Cory.Pierce@FairhopeAL.gov) and [Rhonda.Cunningham@FairhopeAL.gov](mailto:Rhonda.Cunningham@FairhopeAL.gov).*

**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope approves the procurement of Mcwane Pipe ranging from 1” to 12” to replenish Inventory for the Water Department with a total not-to-exceed amount of \$150,000.00 pursuant to Code of Alabama 1975, Section 41-16-51(b)(7).

Adopted on this 15th day of November, 2021

\_\_\_\_\_  
Jack Burrell, Council President

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

City of Fairhope  
Project Funding Request

Issuing Date: 11/9/2021

Please return this Routing Sheet to Treasurer by ASAP

Project Name: Procure inventory Mcwane pipe ranging from 1" to 12"

Project Location: Water Dept

Presented to City Council: 11/15/2021

Resolution # :  
Approved \_\_\_\_\_

Funding Request Sponsor: Jason Langley, Water & Sewer Superintendent  
Clint Steadham, Buyer

Changed \_\_\_\_\_

Rejected \_\_\_\_\_

Project Cash Requirement Requested:  
Cost: \$ 150,000.00 (Not-to-Exceed)

\$ -

Vendor: Consolidated Pipe

Project Engineer: n/a

Order Date: n/a Lead Time: n/a

Department Funding This Project

General  Gas  Electric  **Water**  Sewer  Sanitation  Cap Project  Impact  Gas Tax  Fed Grant

Department of General Fund Providing the Funding

Admin-10  Bldg-13  Police-15  Fire-20  ECD-24  Rec-25  Civic-26  Street-35  Meter-19  IT-16   
Fac Maint-45  Golf-50  Golf Grounds-55  Museum-27  NonDeptFac-75  Debt Service-85  Marina-34  Plan/Zone-12  Adult Rec-30

Project will be:

Expensed \_\_\_\_\_   
Capitalized \_\_\_\_\_   
Inventoried XXX

Funding Source:

Operating Expenses \_\_\_\_\_   
Budgeted Capital XXX   
Unfunded \_\_\_\_\_

Expense Code: 004-14015  
G/L Acct Name: Inventory

Grant: \_\_\_\_\_ Federal - not to exceed amount  
\_\_\_\_\_ State  
\_\_\_\_\_ City  
\_\_\_\_\_ Local

Project Budgeted: \$ 150,000.00  
Balance Sheet Item-  
Included in projected  
cash flow

Over (Under) budget amount: \$ -

Bond: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_  
Loan: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_

Comments:

The attached quote from Consolidated Pipe reflects the price of pipe on November 9, 2021  
The pipes are exempt from formal bidding per Cod of Alabama 1975, Section 41-16-61(b)(7)

Capital Lease: \_\_\_\_\_ - Payment \_\_\_\_\_ Term \_\_\_\_\_

City Council Prior Approval/Date? \_\_\_\_\_

Senior Accountant

City Treasurer

Mayor

Purchasing Memo Date: 11/9/2021

Purchasing Memo Date: 11/9/2021

Delivered To Date: 11/9/2021

Request Approved Date: 11/9/2021

Request Approved Date: 11/9/2021

Approved Date: 11/9/2021

Signatures: Aislinn Stone  
Aislinn Stone

Kim Creech  
Kim Creech

Mayor Sherry Sullivan  
Mayor Sherry Sullivan





## MEMO

Sherry Sullivan  
Mayor

Council Members:  
Kevin G. Boone  
Jack Burrell, ACOMO  
Jimmy Conyers  
Corey Martin  
Jay Robinson

Lisa A. Hanks, MMC  
City Clerk

Kimberly Creech  
Treasurer

To: **Aislinn Stone, Senior Accountant**  
**Kimberly Creech, Treasurer**

From:   
Cory Pierce, Purchasing Manager

Date: November 9, 2021

Re: **Green Sheet and City Council Approval for the request of Inventory  
Mcwane Pipe**

The Water/Wastewater Superintendent, Jason Langley, is requesting procurement of inventory pipe for the Water Department. This Mcwane Pipe will be purchased from Consolidated Pipe. Attached is the quoted pricing from Consolidated Pipe reflecting the price of pipe on November 9, 2021. The pipe to be purchased will range from 1" to 12". The Water Department is requesting to establish a not-to-exceed amount of One Hundred Fifty Thousand Dollars (\$150,000.00) to replenish the inventory.

The pipes are exempt from formal bidding per Code of Alabama 1975, Section 41-16-51(b)(7) which states:

*The purchase of equipment, supplies, or materials needed, used and consumed in the normal and routine operation of any waterworks system, sanitary sewer system, gas system, or electric system, or any two or more thereof, that are owned by municipalities, counties, or public corporations, boards, or authorities that are agencies, departments, or instrumentalities of municipalities or counties and no part of the operating expenses of which system or systems have during the then current fiscal year, been paid from revenues derived from taxes or from appropriations of the state, a county, or a municipality.*

161 North Section St.  
PO Drawer 429  
Fairhope, AL 36533

251-928-2136 (p)  
251-928-6776 (f)  
www.fairhopeal.gov

**Please compose a Green Sheet and place on the next available City Council Agenda this request to approve this procurement for inventory pipe not-to-exceed \$150,000.00.**

CC file, Jason Langley, Clint Steadham

**From:** [Jason Langley](#)  
**To:** [Cory Pierce](#)  
**Subject:** Fwd: Mcwane ductile  
**Date:** Tuesday, November 9, 2021 3:52:53 PM  
**Attachments:** [cps\\_email\\_logo\\_66ebf04c-08a1-409d-a60f-086babae0ea9.png](#)

---

Get [Outlook for iOS](#)

**From:** Micha Lambert <Micha.Lambert@cspipe.com>  
**Sent:** Tuesday, November 9, 2021 2:06 PM  
**To:** Jason Langley; Curtis Cooper  
**Subject:** Mcwane ductile

**SENT FROM AN EXTERNAL ADDRESS**

Consolidated pipe is the authorized dealer for Mcwane pipe in alabama

We keep a complete stock line of pipe at our mobile office.

6" CL350 Tyton-21.50 foot  
8" CL350 Tyton-29.10 foot  
10" CL350 Tyton-33.45 foot  
12" CL350 Tyton-45.00 foot

\*\*\*\*Please note new email address\*\*\*\*

**Micha Lambert**  
**Operations Manager**



T: (251) 666-6691  
F: (251) 533-5239  
Micha.Lambert@cspipe.com - [www.consolidatedpipe.com](http://www.consolidatedpipe.com)  
418C Halls Mill Rd, Mobile, AL, 36693, United States

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**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as Airport Sponsor for H. L. Sonny Callahan Airport (KCQF), does hereby approve of and accept grant funds in the amount of \$59,000.00 under the FAA Airport Rescue Grant Program (as authorized by the American Rescue Plan Act 2021, Pub. Law. 117-2), with such funds to be expended according to the FAA regulations for expenditure of Airport Rescue Grant funds (costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments).

The Mayor (or Council President) is hereby authorized to execute an appropriate Application for Federal Assistance (OMB SF-424), together with any other required documentation necessary to apply for these funds, and to deliver the Application to the FAA not later than the application deadline of November 30, 2021.

Adopted this the 15th day of November, 2021

\_\_\_\_\_  
Jack Burrell, Council President  
City of Fairhope, Alabama

ATTEST:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

| <b>Application for Federal Assistance SF-424</b>                                                                                                                                                                               |                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| <b>*1. Type of Submission:</b><br><input type="checkbox"/> Preapplication<br><input checked="" type="checkbox"/> Application<br><input type="checkbox"/> Changed/Corrected Application                                         |                                                                              |
| <b>*2. Type of Application</b> * If Revision, select appropriate letter(s):<br><input checked="" type="checkbox"/> New<br><input type="checkbox"/> Continuation<br><input type="checkbox"/> Revision<br>*Other (Specify) _____ |                                                                              |
| <b>*3. Date Received:</b><br>NA                                                                                                                                                                                                | <b>4. Applicant Identifier:</b><br>CQF (H. L. (Sonny) Callahan) Fairhope, AL |
| <b>*5b. Federal Entity Identifier:</b><br>01-0029                                                                                                                                                                              | <b>*5b. Federal Award Identifier:</b>                                        |
| <b>State Use Only:</b>                                                                                                                                                                                                         |                                                                              |
| <b>6. Date Received by State:</b>                                                                                                                                                                                              | <b>7. State Application Identifier:</b>                                      |
| <b>8. APPLICANT INFORMATION:</b>                                                                                                                                                                                               |                                                                              |
| <b>*a. Legal Name:</b> City of Fairhope                                                                                                                                                                                        |                                                                              |
| <b>*b. Employer/Taxpayer Identification Number (EIN/TIN):</b><br>63-6000619                                                                                                                                                    | <b>*c. Organizational DUNS:</b><br>07-193-5902                               |
| <b>d. Address:</b>                                                                                                                                                                                                             |                                                                              |
| <b>*Street 1:</b> H.L. "Sonny" Callahan _____                                                                                                                                                                                  |                                                                              |
| <b>Street 2:</b> _____                                                                                                                                                                                                         |                                                                              |
| <b>*City:</b> FAIRHOPE _____                                                                                                                                                                                                   |                                                                              |
| <b>County/Parish:</b> _____                                                                                                                                                                                                    |                                                                              |
| <b>*State:</b> AL _____                                                                                                                                                                                                        |                                                                              |
| <b>Province:</b> _____                                                                                                                                                                                                         |                                                                              |
| <b>*Country:</b> USA: United States _____                                                                                                                                                                                      |                                                                              |
| <b>*Zip / Postal Code</b> 36533-0429 _____                                                                                                                                                                                     |                                                                              |
| <b>e. Organizational Unit:</b>                                                                                                                                                                                                 |                                                                              |
| <b>Department Name:</b>                                                                                                                                                                                                        | <b>Division Name:</b>                                                        |
| <b>f. Name and contact information of person to be contacted on matters involving this application:</b>                                                                                                                        |                                                                              |
| <b>Prefix:</b> Mr. _____                                                                                                                                                                                                       | <b>*First Name:</b> Donald "Don" _____                                       |
| <b>Middle Name:</b> _____                                                                                                                                                                                                      |                                                                              |
| <b>*Last Name:</b> Lagarde _____                                                                                                                                                                                               |                                                                              |
| <b>Suffix:</b> _____                                                                                                                                                                                                           |                                                                              |
| <b>Title:</b> Chairman                                                                                                                                                                                                         |                                                                              |
| <b>Organizational Affiliation:</b>                                                                                                                                                                                             |                                                                              |
| <b>*Telephone Number:</b> 251-610-3334                                                                                                                                                                                         | <b>Fax Number:</b>                                                           |
| <b>*Email:</b> donlagarde@gmail.com                                                                                                                                                                                            |                                                                              |

**Application for Federal Assistance SF-424**

**\*9. Type of Applicant 1: Select Applicant Type:**

X. Airport Sponsor

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\*Other (Specify)

**\*10. Name of Federal Agency:**

Federal Aviation Administration

**11. Catalog of Federal Domestic Assistance Number:**

20.106 \_\_\_\_\_

CFDA Title:

Airport Improvement Program

**\*12. Funding Opportunity Number:**

NA \_\_\_\_\_

\*Title:

NA \_\_\_\_\_

**13. Competition Identification Number:**

NA \_\_\_\_\_

Title:

NA \_\_\_\_\_

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

**\*15. Descriptive Title of Applicant's Project:**

\$59,000 for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments.

Attach supporting documents as specified in agency instructions.

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\*a. Applicant: 1

\*b. Program/Project: 1

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\*a. Start Date: NA

\*b. End Date: NA

**18. Estimated Funding (\$):**

|                    |       |          |
|--------------------|-------|----------|
| *a. Federal        | _____ | \$59,000 |
| *b. Applicant      | _____ | \$0      |
| *c. State          | _____ | \$0      |
| *d. Local          | _____ | \$0      |
| *e. Other          | _____ | \$0      |
| *f. Program Income | _____ | \$0      |
| *g. TOTAL          | _____ | \$59,000 |

**\*19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on \_\_\_\_\_.
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E. O. 12372

**\*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach \_\_\_\_\_

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix: Honorable                      \*First Name: Sherry  
\*Last Name: Sullivan  
Suffix: \_\_\_\_\_

\*Title: Mayor, City of Fairhope

\*Telephone Number: 251-610-3334

Fax Number:

\* Email: sherry.sullivan@fairhopeal.gov

\*Signature of Authorized Representative: X

\*Date Signed:

10/19/2021

LAL



CITY OF FAIRHOPE  
 P.O. DRAWER 429  
 FAIRHOPE, AL 36533  
 251/928-2136

ALCOHOLIC BEVERAGE LICENSE APPLICATION

PLEASE PRINT

We hereby apply for a license to sell Alcoholic Beverages in the City of Fairhope or its Police Jurisdiction. We agree to abide by all applicable Ordinances of the City, or any amendments to same, and to promptly furnish all reports required by the City.

APPLICANT'S NAME Pearl / William Sams SSN# \_\_\_\_\_

AGE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_ PLACE OF BIRTH Gulfport MS

MAILING ADDRESS 594 Bon Secour St Fairhope AL 36532

HOME # \_\_\_\_\_ WORK # \_\_\_\_\_

CELL # \_\_\_\_\_ FAX # \_\_\_\_\_

RESIDENCE ADDRESS 594 Bon Secour St Fairhope AL 36532

NO. YEARS AT PRESENT ADDRESS 1/2 NO. YEARS AT PREVIOUS ADDRESS \_\_\_\_\_

PREVIOUS ADDRESS 25773 West Perdido Ave Orange Beach, AL 36562

NAME AND ADDRESS OF BUSINESS Pearl

334 Fairhope AVE 36532 Fairhope AL

NAME OF CORPORATION Avenue Public House LLC

BUSINESS LOCATION 334 Fairhope Ave

HAS APPLICANT EVER HAD AN ALCOHOLIC BEVERAGE LICENSE BEFORE NO

IF SO, WHERE \_\_\_\_\_ UNDER WHAT NAME \_\_\_\_\_

HAS APPLICANT EVER BEEN ARRESTED NO IF SO, WHERE \_\_\_\_\_

WHEN \_\_\_\_\_ WHAT WAS CHARGE \_\_\_\_\_

DISPOSITION \_\_\_\_\_

LIST THREE REFERENCES:

| NAME          | ADDRESS                                  | PHONE NUMBER |
|---------------|------------------------------------------|--------------|
| Erin Bell     | 594 Bon Secour St                        |              |
| Brent Sharrow | 15 53rd Ave<br>Gulfport MS 39507         |              |
| Seth Towles   | 10840 E Taylor Road<br>Gulfport MS 39503 |              |

City of Fairhope  
Alcoholic Beverage  
License Application  
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**PLEASE SELECT TYPE OF LICENSE APPLYING FOR:**

\_\_\_\_\_ **011 - PACKAGE STORE LICENSE** – Allows sale of liquor, wine, or beer at Retail, TO GO only. No one under age 21 allowed on premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10<sup>th</sup> of each month on the purchase price paid for all liquor for use or resale by the licensee.

\_\_\_\_\_ **010- LOUNGE LIQUOR LICENSE** – Allows sale of liquor, wine, or beer for on and off consumption. No one under age 21 allowed on the premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10<sup>th</sup> of each month on the purchase price paid for all liquor for use or resale by the licensee.

\_\_\_\_\_ **031- CLUB LIQUOR LICENSE** – Allows sale of liquor, wine, or beer but must meet ABC Board's "club" regulations. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10<sup>th</sup> of each month on the purchase price paid for all liquor for use or resale by the licensee.

X \_\_\_\_\_ **020 - RESTAURANT LIQUOR LICENSE** – Allows sale of liquor, wine, or beer for on-premises consumption only and 51% of gross receipts must come from the sale of food. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10<sup>th</sup> of each month on the purchase price paid for all liquor for use or resale by the licensee.

\_\_\_\_\_ **140 - SPECIAL EVENTS LICENSE**

\_\_\_\_\_ **160 - SPECIAL RETAIL LICENSE** – More than 30 days

\_\_\_\_\_ **040 - BEER ON/OFF PREMISES LICENSE** – Allows sale of Beer Only, on and off consumption.

\_\_\_\_\_ **050 - BEER OFF-PREMISES LICENSE** – Allows sale of Beer Only, TO GO only.

\_\_\_\_\_ **060 - WINE ON/OFF PREMISES LICENSE** – Allows sale of Wine Only, on and off consumption.

\_\_\_\_\_ **070 - WINE OFF-PREMISES LICENSE** – Allows sale of Wine Only, TO GO, only.

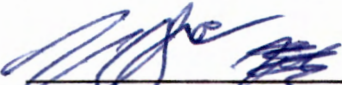
\_\_\_\_\_ **100 - WINE WHOLESALER LICENSE**

\_\_\_\_\_ **210 - WINE IMPORTER LICENSE**

\_\_\_\_\_ **200 - WINE MANUFACTURER LICENSE**

\_\_\_\_\_ **240 - NON-PROFIT TAX EXEMPT LICENSE**


**I STATE ALL THE ABOVE TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**

  
\_\_\_\_\_  
SIGNATURE (FULL NAME)

10/19/21  
\_\_\_\_\_  
DATE

NOT APPROVED \_\_\_\_\_ DATE \_\_\_\_\_  
Chief of Police

NOT APPROVED  
BY COUNCIL \_\_\_\_\_ DATE \_\_\_\_\_  
City Clerk

APPROVED  DATE 10-22-21  
Chief of Police

APPROVED  
BY COUNCIL \_\_\_\_\_ DATE \_\_\_\_\_  
City Clerk

\*\* The Chief of Police is only acquiring a background check on the owners, partners, or corporate officers of the business for the City of Fairhope. The Alabama Alcoholic Beverage Control Board does a thorough Federal and State background check before issuing the License.





CITY OF FAIRHOPE  
 P.O. DRAWER 429  
 FAIRHOPE, AL 36533  
 251/928-2136

2013-09-10 10:05

*FAN*

**ALCOHOLIC BEVERAGE LICENSE APPLICATION**

PLEASE PRINT

We hereby apply for a license to sell Alcoholic Beverages in the City of Fairhope or its Police Jurisdiction. We agree to abide by all applicable Ordinances of the City, or any amendments to same, and to promptly furnish all reports required by the City.

APPLICANT'S NAME Don Rhodes *AHI Seafood* SSN# \_\_\_\_\_

AGE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_ PLACE OF BIRTH Mobile, AL

MAILING ADDRESS P O Box 2307 Fairhope, AL 36533

HOME # \_\_\_\_\_ WORK # \_\_\_\_\_

CELL # \_\_\_\_\_ FAX # \_\_\_\_\_

RESIDENCE ADDRESS 14641 Scenic Highway 98 Fairhope, AL 36532

NO. YEARS AT PRESENT ADDRESS 2 NO. YEARS AT PREVIOUS ADDRESS 4

PREVIOUS ADDRESS 18175 Scenic Highway 98 Fairhope, AL 36532

NAME AND ADDRESS OF BUSINESS AHI Foods LLC  
18874 South Sectional Fairhope, AL 36532

NAME OF CORPORATION \_\_\_\_\_

BUSINESS LOCATION Same As Above

HAS APPLICANT EVER HAD AN ALCOHOLIC BEVERAGE LICENSE BEFORE No

IF SO, WHERE \_\_\_\_\_ UNDER WHAT NAME \_\_\_\_\_

HAS APPLICANT EVER BEEN ARRESTED No IF SO, WHERE \_\_\_\_\_

WHEN \_\_\_\_\_ WHAT WAS CHARGE \_\_\_\_\_

DISPOSITION \_\_\_\_\_

LIST THREE REFERENCES:

| NAME                 | ADDRESS                                | PHONE NUMBER |
|----------------------|----------------------------------------|--------------|
| <u>Paige Myers</u>   | <u>4 Garden Trace Mobile AL</u>        |              |
| <u>Robert Paulk</u>  | <u>11900 Pioneer Road Theodore, AL</u> |              |
| <u>Lester Stuart</u> | <u>208 Pecan Ave Fairhope, AL</u>      |              |

City of Fairhope  
Alcoholic Beverage  
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**PLEASE SELECT TYPE OF LICENSE APPLYING FOR:**

- 011 - PACKAGE STORE LICENSE – Allows sale of liquor, wine, or beer at Retail, TO GO only. No one under age 21 allowed on premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10<sup>th</sup> of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 010- LOUNGE LIQUOR LICENSE – Allows sale of liquor, wine, or beer for on and off consumption. No one under age 21 allowed on the premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10<sup>th</sup> of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 031- CLUB LIQUOR LICENSE – Allows sale of liquor, wine, or beer but must meet ABC Board's "club" regulations. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10<sup>th</sup> of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 020 - RESTAURANT LIQUOR LICENSE – Allows sale of liquor, wine, or beer for on-premises consumption only and 51% of gross receipts must come from the sale of food. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10<sup>th</sup> of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 140 - SPECIAL EVENTS LICENSE
- 160 - SPECIAL RETAIL LICENSE – More than 30 days
- 040 - BEER ON/OFF PREMISES LICENSE – Allows sale of Beer Only, on and off consumption.
- 050 - BEER OFF-PREMISES LICENSE – Allows sale of Beer Only, TO GO only.
- 060 - WINE ON/OFF PREMISES LICENSE – Allows sale of Wine Only, on and off consumption.
- 070 - WINE OFF-PREMISES LICENSE – Allows sale of Wine Only, TO GO, only.
- 100 - WINE WHOLESALER LICENSE
- 210 - WINE IMPORTER LICENSE
- 200 - WINE MANUFACTURER LICENSE
- 240 - NON-PROFIT TAX EXEMPT LICENSE

**I STATE ALL THE ABOVE TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**

Don Franklin Phelan  
SIGNATURE (FULL NAME)

\_\_\_\_\_  
DATE

NOT APPROVED \_\_\_\_\_ DATE \_\_\_\_\_  
Chief of Police

NOT APPROVED  
BY COUNCIL \_\_\_\_\_ DATE \_\_\_\_\_  
City Clerk

APPROVED SLC DATE 10-22-21  
Chief of Police

APPROVED  
BY COUNCIL \_\_\_\_\_ DATE \_\_\_\_\_  
City Clerk

\*\* The Chief of Police is only acquiring a background check on the owners, partners, or corporate officers of the business for the City of Fairhope. The Alabama Alcoholic Beverage Control Board does a thorough Federal and State background check before issuing the License.