

Minutes of Fairhope Airport Authority
August 10, 2021

The Fairhope Airport Authority met August 10, 2021, at 5:00PM in the City Council Chambers at 161 N Section Street.

Present: Don Lagarde, Chairman, Chip Groner, Pel Henry, Jack Burrell, Will Bruce, Amy Pearson and Vince Boothe. Also present was Josh Myrick, Attorney. Cynthia A Boothe took the minutes.

The Minutes of the of the July 13, 2021, meeting were considered and approved with a motion by Will Bruce, second by Chip Groner and unanimously passed.

Fairhope Airport Security/Fences: Chip Groner stated that he feels the Authority should move forward with the electronic gate at the Highway 32 entrance to the East Side. He also stated that he and Nick Van Houten would like to send out a letter to all tenants addressing concerns about cars driving on and parking on the main ramp. They also suggested getting directional signs for pedestrians, cameras and card access to all gates. Chip also reported that about one half of the north taxiway lights are out and will have to be rewired. He got an estimated cost of \$20,000.00. Don Lagarde stated that he and Pel Henry got several quotes on new gates but still have unanswered questions so this item will be tabled until next month.

Update on Airport T-Hangars project/new inquiry for hangar: Don Lagarde stated that Dave Gordon of Tellus is still interested in building hangars on the East Side.

Chip Groner stated that he had received an email from Kel Jones stating that he would like a lease sent to him for one of the 130X130 foot lots and he also wants the fuel farm option and an option for first refusal on the other lot that is 130X130 feet.

Don Lagarde stated that he had talked with Larry Rice of Medical Properties Trust, and he also wants a lease sent to him for one of the lots.

Vince Boothe had questions about the fuel farms and asked Josh Myrick to revisit the fuel farm rules and requirements before the last fuel farm option is given out and report back at the next monthly meeting. Jack Burrell also had several questions about the fuel farm requirements.

Don Lagarde stated that Jorgen Hellmich has expressed interest in building hangars on the Southwest area of the Airport property. He also stated that all the deposits that were being held for possible hangar space leases will be returned to the customers.

Jack Burrell stated that he would like to revisit the cost for the Authority to build some T-hangars and see if the Authority can make the numbers for building and financing work to move forward with the project. Jordan Stringfellow from Volkert said that they were getting ready to bid out some hangars at another airport and would be glad to let the Authority know the cost for those hangars.

Continental Aerospace report: Nick Van Houten reported that things were going well at the Airport and that they have been busy. He also reported that Continental is planning to move their engine reclamation operation to the North Hangar so all the tenants occupying the North Hangar will have to relocate their aircraft and have received letters to that effect.

Report from Airport consultant Jason Wilson: No report.

Treasurer's Report: Amy Pearson went over the Treasurer's Report for the month of July and reported that the income and expenses are all pretty much on track. She then went over the Projected operating cash position for July to August. She stated that she is working on the draft budget for the coming year and will be sending the Authority members a copy when finished.

Attorney's Report: Josh Myrick reported that the Certificate of Amendment to the Authority's Charter has been completed which allows up to three Authority members to live in the Baldwin County Board of Education School zone district for Fairhope.

Discussion of resolution to add a 2% airport surcharge/fee for goods sold and/or services rendered by airport operators: Josh Myrick and Chip Groner gave an

overview of what is included in the resolution and after a group discussion a motion was made by Pel Henry to pass the resolution to add a 2% surcharge/fee for goods and/or services rendered by airport operators to begin on October 1, 2021, second by Chip Groner and unanimously passed.

Nominating committee's recommendations for officers: Chip Groner stated that the nominating committee's recommendation for the slate of officers for the coming year are Don Lagarde, Chairman, Chip Groner, Vice Chairman, Will Bruce, Secretary, and Amy Pearson, Treasurer. Josh Myrick stated that the officers will be voted on in September.

Update on website: Will Bruce stated that Gary Berdeaux is making good progress with the new web design and should have it ready in the next couple of weeks. He will be taking pictures of the Airport and Fairhope and using drone footage also.

Engineer's report: Jordan Stringfellow inquired if the Authority members had decided on the exterior of the new terminal building. Vince Boothe stated that they would like to change the style of the exterior elevations to something more welcoming and attractive and that would better represent Fairhope. It would include some roof structure changes and exterior finish changes. Vince also stated that he would like to see a porte co-chere added to one side of the building also. Jordan asked Vince to draw up the changes the Authority would like and to send them to her and she will send them to GMC for revisions so that the paperwork can be submitted to ALDOT for approval.

Jordan asked where the Authority would like to place the monument sign for the terminal building and Chip Groner stated it should be placed by the County Road 32 entrance.

Jordan stated that she had received comments from the FAA for the new Airport Layout Plans and would be reviewing them soon.

Naming of Airport streets: Amy Pearson stated that she found the names of the four Tuskegee Airmen from Alabama that were killed either in action or training and would like to name the four streets after them. The names are Edward Laird, John Henry Powell, Leon Roberts and Sherman White, Jr. Amy made a motion to

accepts these names for the streets, second by Chip Groner and unanimously passed.

Other Business: Chip Groner stated that it would cost \$20,000.00 to rewire the taxiway lights that are out. Vince Boothe made a motion to make the repairs for an amount not to exceed \$20,000.00 by the contractor with the lowest price of two quotes, second by Chip Groner and unanimously passed.

Chip Groner stated that he felt it would be beneficial to the Airport for the Authority to join the Aviation Council of Alabama and that the cost would be \$750.00. He also stated that they would be having a conference in Gulf Shores in October and hopes that the Authority members should try to attend. Chip stated that there will be several vendors at the convention that could be helpful to the Airport. A motion was made by Chip Groner to spend \$750.00 to join the Aviation Council of Alabama, second by Pel Henry and unanimously passed.

Comments from the Public-limited to three minutes: No report

Move to executive session: Don Lagarde stated that the Authority needed to move to executive session. Josh Myrick stated that the reason was to discuss threatened or pending litigation for about twenty minutes. A motion was made by Jack Burrell to move to executive session to discuss threatened or pending litigation, second by Chip Groner and unanimously passed.

The Authority moved to executive session at 6:46PM.

Return from Executive Session: The Authority returned from executive session and reconvened at 7:15PM.

Don Lagarde stated a motion was needed to authorize the Chairman to sign a letter of engagement to hire Alan Armstrong as council for the Authority to assist Josh Myrick in legal matters. A motion was made by Chip Groner to authorize the Chairman to sign the letter of engagement for Alan Armstrong, second by Vince Boothe and unanimously passed.

Don Lagarde stated that he would entertain a motion for adjournment. A motion was made by Vince Boothe to adjourn, second by Jack Burrell and unanimously passed.

The meeting was adjourned at 7:17PM.

Don Lagarde, Chairman

Submitted by: Cynthia A Boothe