

Minutes of Fairhope Airport Authority
July 13, 2021

The Fairhope Airport Authority met July 13, 2021 at 5:00PM in the City Council Chambers at 161 N Section Street.

Present: Don Lagarde, Chairman, Pel Henry, Vince Boothe, Chip Groner, Will Bruce, and Amy Pearson. Jack Burrell was absent. Also present was Josh Myrick, Attorney. Cynthia A Boothe took the minutes.

The Minutes of the June 8, 2021 meeting were considered and approved with a motion by Will Bruce, second by Pel Henry and unanimously passed.

Fairhope Airport Security: Chip Groner reported that he and Nick VanHouten have sent Pam Caudill their responses to the changes for the Airport Security Plan and are waiting for the final draft from Pam.

Don Lagarde stated that the Authority needs to move forward with getting more security gates and cameras for the Airport. After a group discussion a motion was made by Vince Boothe to investigate what the cost would be for security gates and cameras at several locations at the Airport, second by Chip Groner and unanimously passed.

Before continuing with the agenda Don Lagarde stated that he wanted the Authority to remember Lee Shelton, the Authority member who passed away recently and he also wanted to welcome Pel Henry as a new Authority member.

Update on Airport T-hangar project: Don Lagarde stated that the Authority has decided not to build hangars at this time due to the large rise in the cost of building materials and construction.

Don reported that he met with Dave Gordon of Tellus Development who has submitted a letter of intent to lease several lots to build hangars. He also stated that Zack McNeill also expressed interest in building hangars. This was followed by a group discussion.

Continental Aerospace Report: Nick VanHouten stated that the Airport has been busy recently and fuel sales are good. He also mentioned the changes to the Security Plan that are being done.

Report from Airport consultant: Jason Wilson stated that the Authority had received a letter of support from Hal Taylor with ALEA concerning the grant application for the Emergency Preparedness Facility. He stated that he has a meeting coming up to finalize the application for that grant. He also mentioned getting things lined up for the draw down for an FAA grant of \$23,000.00.

Treasurer's report: Amy Pearson went over the financials for May and reported that they are in good order.

Legal report: Josh Myrick stated that the leases for P10A and P10B are both completed.

Approve resolution & certificate of amendment to Certificate of Incorporation of Fairhope Airport Authority (Residency requirement): Josh Myrick went over the resolution and stated that it would change the number of Authority members to read that four (4) Authority members must live in the City Limits and the other three (3) may live in the City Limits or in the Board of Education school feeder pattern map for Fairhope. A motion was made by Pel Henry to approve the resolution, second by Vince Boothe and unanimously passed.

Discussion of resolution to add a 2% Airport surcharge/fee for goods sold and/or services rendered by airport operators: Don Lagarde went over the 2% surcharge fee and asked for a motion to open discussion. A motion was made by Vince Boothe to approve the resolution, second by Pel Henry. This was followed by a group discussion and a couple of modifications to the motions were suggested. The first motion was then rescinded and after more discussion a motion was made to table this item to the next meeting by Pel Henry, second by Vince Boothe and unanimously passed.

Approve a nominating committee for officers to be voted upon at the September Authority meeting: Josh Myrick stated that this item is done every year to present a slate of officers to the Authority to be voted on and the slate will take office on October 1, 2021. A motion was made by Vince Boothe to

nominate Pell Henry and Chip Groner for the nominating committee, second by Amy Pearson and unanimously passed.

Update on website: Will Bruce stated that he and Chip Groner met with Gary Berdeaux to help with rebuilding the website. He also stated that the cost will be approximately \$3,000.00. A motion was made to engage Mr Berdeaux to rebuild the website, second by Chip Groner and unanimously passed.

Other Business: Vince Boothe stated that he had met with Planning officials at the City of Fairhope and that they want the Authority to name the four (4) roads that enter the Airport property so that E911 can address all the buildings. He requested that the Authority members send him a list of road names that they can choose from at the next meeting.

Amy Pearson stated that she is working on a draft budget for next year and asks the Authority members to let her know if there is anything that needs to be added to the budget.

Comments from the public: None

Move to Executive Session: Josh Myrick stated that the Authority needs a motion to move to Executive Session. The reason for the session is the consideration the Authority is willing to accept for a lease and pending or threatened litigation exception. Prior to the vote, Josh Myrick made an oral declaration that the exceptions in sections 36-25A-7(a)(3) and (6) were applicable to the matters to be discussed in executive session.

Amy Pearson made a motion to move to an Executive Session for 45 minutes, second by Pel Henry and unanimously passed by roll call vote. The Authority left for Executive Session at 6:03PM.

The Authority returned from Executive Session at 7:07PM and reconvened with a motion by Amy Pearson, second by Will Bruce and unanimously passed.

Don Lagarde stated that the Authority needs to authorize Josh Myrick to send Continental Aerospace a letter of notice to cure deficiencies of the lease. Vince

Boothe made a motion to authorize the letter, second by Chip Groner and unanimously passed.

Don Lagarde stated that the Authority would write a letter of acknowledgement to Edward Aldag of Medical Properties Trust concerning the landing of aircraft that are up to 10,000 pounds overweight. It will acknowledge that it will be at the pilot's discretion when landing overweight aircraft. This letter will be subject to rescission at any time and does relieve them of any liability for damages. It will also require Volkert Engineering to check the status of the runway periodically at their expense. A motion was made by Will Bruce to authorize Josh Myrick to write the letter, second by Chip Groner. Don Lagarde, Pel Henry, Chip Groner, Will Bruce and Amy Pearson all voted "Aye". Vince Boothe voted "Nay".

There being no further business, a motion was made by Amy Pearson to adjourn, second by Pel Henry and unanimously passed. The meeting adjourned at 7:17PM.

Don Lagarde, Chairman

Submitted by: Cynthia A Boothe