

**ADDENDUM 1**  
**CITY OF FAIRHOPE**

**Bid 029-21 Pecan Building – Phase I – East Wing Office Remodel**

The bid documents for this Bid shall be amended, revised and changed in the following particulars as provided by Richard Johnson, Director of Public Works:

This following question is from potential bidders. Along with clarifying statements and revised BID RESPONSE FORM to the bid:

**QUESTION #1:** Are building permits required?

**ANSWER #1:** Yes, but all permit fees are waived for City Projects – do not include permit fees in bid response.

**CLARIFICATION:** There will be up to two IT Drops required in each working space of the remodel to include conduit, box, face plate and CAT6a cable – cost of material and labor will be captured in the electrical described below.

**CLARIFICATION:** Special Note on Electrical (hours upped to 80 and materials increased to \$20,000.00):

The extents of the require electric upgrades to meet code compliance is not fully defined within the Plans and Contract Documents. In addition to the Lumps Sum Bid Response the respondent shall include a Labor + Material+ Markup. Respondents shall place bid for all electrical work based on the following criterion:

- Electrical Crew from an Alabama State Licensed Electrical Contractor – bid per crew-hour rate.
- For bid comparison calculations use 40 hours of Electrical Crew Labor
- Electrical Parts and Materials (in addition to light fixtures) shall be bid at a cost-plus percentage (%) mark up
- For bid comparison calculations use \$15,000.00 for Electrical Parts and Materials (sans specified light fixtures)

**Please see attached Revised BID RESPONSE FORM.**

Bidders are to sign and include signed **Addendum 1** with submitted bid documents.

Acknowledged:

\_\_\_\_\_  
Company

\_\_\_\_\_  
By

Purchasing Manager  
City of Fairhope  
Posted: 8/31/2021

**ITEM III  
BID RESPONSE FORM**

**Bid No. 029-21 Pecan Building—Phase I-- East Wing Office Remodel**

Date: \_\_\_\_\_

BID NO.: **029-21**  
BID NAME: **Pecan Building—Phase I-- East Wing office Remodel**

PROJECT NO.: **PW010-21**  
PROJECT NAME: **Pecan Bldg—Ph1-- East Wing Remodel**

**3.0 BIDDER'S DECLARATION AND UNDERSTANDING**

- 3.0.1 The undersigned, hereinafter called the Bidder, declares that the only persons or parties interested in this Proposal are those named herein, that this Proposal is, in all respects, fair and without fraud, that it is made without collusion with any official of the CITY, and that the Proposal is made without any connection or collusion with any person submitting another Proposal on this Contract.
- 3.0.2 The Bidder further agrees that he has checked and verified the completeness of the Contract Documents and that he has exercised his own judgment regarding the interpretation of subsurface information utilizing all pertinent data in arriving at his conclusions. The Bidder shall be fully responsible for any damages or liability arising out of his or his subcontractors pre-bid investigations.
- 3.0.3 The Bidder understands and agrees that if a Contract is awarded, the CITY may elect to award all schedules under one Contract, lump sum, separately, or in any combination that best serves the interests of the CITY.
- 3.0.4 The Bidder further declares that he has carefully examined the Contract documents for the construction of the Project and has checked and verified the completeness of the Contract Documents; that he has personally inspected the site, that he has satisfied himself as to the quantities involved, including materials and equipment, and conditions of work involved. Bidder further declares that he is fully aware of the fact that the description of the work, quantities of work and materials, as included herein, is brief and is intended only to indicate the general nature of the work and to identify the said quantities with the detailed requirements of the Contract Documents. Bidder also declares that this Proposal is made according to the provisions and under the terms of the Contract Documents, which Documents are hereby made a part of this Proposal.

**3.1 START OF CONSTRUCTION AND CONTRACT COMPLETION TIME**

The Bidder further agrees to begin work on the date stated in the Notice to Proceed and to fully complete the work, in all respects, within the time set forth with his/her bid.

**3.2 ADDENDA:**

The Bidder hereby acknowledges that he has received Addenda No's. \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

Bidder shall Insert No. of each Addendum received and agrees that all addenda issued are hereby made part of the Contract Documents, and the Bidder further agrees that his Bid(s) include(s) all impacts resulting from said addenda.

### 3.3 BID AMOUNTS

#### 3.3.1 TURNKEY LUMP SUM BASE BID WITH ELECTRICAL PROVISIONS:

Bid will include all labor, materials, equipment, shipping, overhead, profit, bonds, insurance and all other costs necessary to provide the complete services outlined within this contract and scope of work:

##### **Special Provisions on Electrical:**

The extents of the require electric upgrades to meet code compliance is not fully defined within the Plans and Contract Documents. In addition to the Lumps Sum Bid Response the respondent shall include a Labor + Material+ Markup. Respondents shall place bid for all electrical work based on the following criterion:

- Electrical Crew from an Alabama State Licensed Electrical Contractor – bid per crew-hour rate.
- For bid comparison calculations use 40 hours of Electrical Crew Labor
- Electrical Parts and Materials (in addition to light fixtures) shall be bid at a cost-plus percentage (%) mark up
- For bid comparison calculations use \$15,000.00 for Electrical Parts and Materials (sans specified light fixtures)

The Bidder agrees to accept as full payment of the work proposed under this Project, as services are rendered, as herein specified and as shown on the Contract Documents, upon the undersigned's own estimate of quantities and costs, the following turnkey lump sum base bid of:

1. **Lump Sum Price – including material, equipment, tools, labor, overhead, profit and incidentals to deliver a complete “turnkey” remodeled space – approximately 3,600 square feet:**

\$ \_\_\_\_\_

2. **Electrical Crew from an Alabama State Licensed Electrical Contractor – bid per crew-hour rate:**

\$ \_\_\_\_\_ /Crew Hour x **80** + \$ \_\_\_\_\_

3. **Electrical Parts and Materials (in addition to light fixtures) shall be bid at a cost-plus percentage (%) markup (10% Markup would multiply by 1.1):**

\$ **20,000.00** X \_\_\_\_\_ (Multiplier) = \$ \_\_\_\_\_

**TOTAL BID (1 + 2 +3) =** \$ \_\_\_\_\_

( \_\_\_\_\_ Dollars )

(Amount written in words has precedence)

- 3.3.2 **PROPOSED CONSTRUCTION TIME: ONE HUNDRED and FIVE (105) Calendar days following the Notice to Proceed.**

Bid will include all labor, materials, equipment, shipping, overhead, profit, bonds, insurance and all other costs necessary to provide the complete services outlined within this contract and scope of work, with the exception of the OWNER provided materials listed above.

*Each bid must give the full business address of the Bidder and must be signed by him with his usual signature. Bids by partnerships must furnish the full names of all partners and must be signed with the partnership name by one of the members of the partnership, or by an authorized representative, followed by the signature and designation of the person signing. Bids by Corporations must be signed with the legal name of the corporation followed by the name of the State of Incorporation and by the signature and designation of the President, secretary, or other person authorized to bind it in the matter. The name of each person shall also be typed or printed below the signature. A bid by a person who affixes to this signature the word "president", "secretary", "agent" or other designation without disclosing his principal, may be held to be the bid of the individual signing. When requested by the City of Fairhope, Baldwin County, Alabama, satisfactory evidence of the authority of the officer signing in behalf of the corporation shall be furnished.*

*The undersigned agrees to furnish the goods/services as requested by you for the City of Fairhope, Baldwin County, Alabama in your Invitation to Bid, and certifies that they will meet or exceed the Specifications called for. The undersigned has read all information pertaining to this bid and has resolved all questions. It is also understood and agreed that all prices quoted are F.O.B. as described in the bid documents and specifications. The undersigned also affirms he/she has not been in any agreement or collusion among Bidders or prospective Bidders in restraint of freedom of competition, by agreement to bid at a fixed price or to refrain from bidding or otherwise.*

WITNESS our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**IF INDIVIDUAL**

\_\_\_\_\_ Doing Business As, \_\_\_\_\_  
(SIGNATURE of Individual Bidder) (Business name)

\_\_\_\_\_  
Business

\_\_\_\_\_  
Business Mailing Address Phone

\_\_\_\_\_  
City, State, Zip code email

Alabama General Contractor License No. \_\_\_\_\_ (Attach Copy)

Alabama General Contractor License Major Categories:

\_\_\_\_\_  
Alabama General Contractor Specialties

\_\_\_\_\_  
Alabama Foreign Corporation Entity ID: \_\_\_\_\_  
(Required of Out of State vendors)

**NOTARY FOR INDIVIDUAL**

STATE OF \_\_\_\_\_}

COUNTY OF \_\_\_\_\_}

I the undersigned authority in and for the said State and County, hereby certify that

\_\_\_\_\_  
As \_\_\_\_\_ of \_\_\_\_\_  
PRINT name of Bid signer Title PRINT Company name

whose name is signed to the foregoing document and who is known to me, acknowledged before me on this day, that, being informed of the contents of the document they executed the same voluntarily on the day the same bears date

Given under my hand and Notary Seal on this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_/\_\_\_\_/\_\_\_\_

**IF CORPORATION, PARTNERSHIP, OR JOINT VENTURE**

\_\_\_\_\_  
Name of Corporation, Partnership or Joint Venture

BY: \_\_\_\_\_  
(SIGNATURE of Officer authorized for sign Bids and Contracts for the firm) (Position or Title)

\_\_\_\_\_  
(PRINT NAME(S) OF OTHERS IF IN PARTNERSHIP)

\_\_\_\_\_  
Business Mailing Address

\_\_\_\_\_  
Phone

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
email

Alabama General Contractor License No. \_\_\_\_\_ (Attach Copy)

Alabama General Contractor License Major Categories:

\_\_\_\_\_  
Alabama General Contractor Specialties

\_\_\_\_\_  
Alabama Foreign Corporation Entity ID:

(Required of Out of State vendors)

**NOTARY FOR CORPORATION, PARTNERSHIP OR JOINT VENTURE**

STATE OF \_\_\_\_\_ }

COUNTY OF \_\_\_\_\_ }

I the undersigned authority in and for the said State and County, hereby certify that

\_\_\_\_\_ as \_\_\_\_\_  
Print Name of signer Title

of \_\_\_\_\_  
Print Company

whose name(s) is signed to the foregoing document and who is known to me, acknowledged before me on this day, that, being informed of the contents of the document they executed the same voluntarily on the day the same bears date.

Given under my hand and Notary Seal on this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_/\_\_\_\_/\_\_\_\_

**3.4 EXPERIENCE OF BIDDER:**

Unless advised by the awarding authority in the Advertisement for Bids that the same is not required, the Bidder submits the following list of at least three clients for whom projects involving construction of similar projects have been performed within the past 5 years.

1. \_\_\_\_\_  
Name of Client Telephone Number

\_\_\_\_\_  
Street City

\_\_\_\_\_  
Facility Description & Size Date

\_\_\_\_\_  
Name of Architect/Engineer of Record Telephone Number

2. \_\_\_\_\_  
Name of Client Telephone Number

\_\_\_\_\_  
Street City

\_\_\_\_\_  
Facility Description & Size Date

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Name of Architect/Engineer of Record	Telephone Number
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3. \_\_\_\_\_

Name of Client	Telephone Number
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Street	City
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Facility Description & Size	Date
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Name of Architect/Engineer of Record	Telephone Number
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**3.5 PERFORMANCE OF WORK BY CONTRACTOR:**

The Bidder shall perform at least 50 percent of the work with his own forces (refer to the INSTRUCTIONS TO BIDDERS).

**3.6 SUBCONTRACTORS:**

Unless the same information has been provided in the prequalification statement, the Bidder further certifies that if his bid is accepted, the following subcontracting firms or businesses will be awarded subcontracts for the following portions of the work:

Subcontractor #1

Description of Work: \_\_\_\_\_

Name: \_\_\_\_\_

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Street	City	State	Zip
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Subcontractor #2

Description of Work: \_\_\_\_\_

\_\_\_\_\_

Subcontractor #3

Description of Work: \_\_\_\_\_

Name: \_\_\_\_\_

\_\_\_\_\_  
Street City State Zip

*Subcontractor #4*

Description of Work: \_\_\_\_\_

Name: \_\_\_\_\_

\_\_\_\_\_  
Street City State Zip

**3.7 SURETY:**

If the Bidder is awarded a construction contract on this Proposal, the Surety who provides the Performance Bond and Payment Bond will be:

\_\_\_\_\_ whose address is

\_\_\_\_\_  
Street City State Zip

Single Job Bond Limit \_\_\_\_\_ Aggregate Job Bond Limit \_\_\_\_\_

Attached hereto is a (Bid Bond) or (Check) for the sum of (\$\_\_\_\_\_.00)  
according to the conditions under "Instructions to Bidders" and provisions therein.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021.