

Minutes of Fairhope Airport Authority
April 13, 2021

The Fairhope Airport Authority met April 13, 2021 at 5:00PM in the Council Chambers at 161 N Section Street.

Present: Don Lagarde, Chairman, Vince Boothe, Lee Shelton, Chip Groner, and Jack Burrell. Amy Pearson and Will Bruce were absent. Also present was Josh Myrick, Attorney. Cynthia A Boothe took the minutes.

Don Lagarde introduced Lee Shelton, the newest member of the Fairhope Airport Authority. Lee stated his qualifications and thanked the Authority for the opportunity to serve.

The Minutes of the March 16, 2021 meeting were considered and approved with a motion by Chip Groner, second by Vince Boothe and unanimously passed.

The Minutes of the March 31, 2021 Special Meeting were considered and approved with a motion by Chip Groner, second by Vince Boothe and unanimously passed.

Fairhope Airport Operations Report: Chip Groner reported that the storm from the previous week had taken out most of the PAPI and Runway lights which have since been replaced and \$1,600.00 of light bulbs have been ordered.

Report on construction of 20 T-hangars: Vince Boothe stated that he recommends that the Authority construct T-hangars that are 60X247 ½ feet with a hangar door that is 14 feet high and 44 ½ feet wide. He feels that the cost will be about \$1.67 million for the project. He is working with several companies to be sure that the Authority will get the best price. Jack Burrell is working with the bond counsel to get a package ready to send out for bids on the construction loan.

Update on repairs and insurance from Hurricane Sally: Chip Groner and Vince Boothe reported that all the repairs have been made to the Public Safety Hangar and the North hangar but do not know if the final billing from M W Rogers has been received.

Continental Motors Report: No Report.

Report from Jason Wilson: Jason Wilson was unavailable for the meeting but submitted a two-page report of URG Consulting activities for the month.

Discussion of additional revenue options: Vince Boothe stated that there are several options that can be explored and asked Chip Groner to help him with looking at the revenue options being used at other area airports including a 2% surcharge on goods and services and rental car options and then come back to the Authority next month with detailed information. Chip Groner introduced Russ Kilgore, the retired manager of the Gulf Shores Airport and asked that he be added to the Authority Advisory Committee and to help with researching the additional revenue options. Chip made a motion to add Russ Kilgore to the Airport Authority Advisory Board, second by Jack Burrell and unanimously passed.

Attorney's report: Josh Myrick presented a draft of the documents for the subdivision of lot 10 into lot 10 and 10A. He said that the only things that needed to be added was the name of David Lowery Surveying, LLC as the surveyor and to add that there is a minimum 79-foot requirement between buildings. Terry Chapman, one the tenants of the new subdivision, stated that he had the survey done and explained the changes that were made. Jack Burrell made a motion to accept the subdivision subject to the required contingencies and changes to the draft stated by Josh Myrick, second by Chip Groner and unanimously passed.

Treasurer's Report: Chip Groner reported that the Authority's accounts with Bryant Bank are still in the process of being moved to Trustmark Bank but should be completed soon. Don Lagarde stated that the bill from A Long Boring had been received for the utility work done on the West Side of the Airport. Don Lagarde stated that the Hansen Group had suggested that they pay for the utility infrastructure and not pay monthly rent until the cost of the infrastructure is covered. After a group discussion, it was decided to table the discussion until the May meeting to give the Authority time to gather more information before making a decision.

Chip Groner stated that he had spoken to Frank Farmer, Aviation Division Director for ALDOT, and that in the past Mr Farmer had offered \$250,000.00 matching funds toward the FBO Building the Authority wants to build on the East Side.

Because of the COVID-19 situation of the past year ALDOT has extra funding available and reached out to Frank to say that ALDOT is willing to match funding up to 50% of the cost necessary to build the FBO with a maximum of \$500,000.00 and up to 50% match with a maximum of \$100,300.00 for the site work as approved by the Transportation Director. After a group discussion it was decided that the Authority will be looking into the funding of the 50% match that will be required.

Special Presentation: Don Lagarde stated that he and the Authority wanted to thank Cynthia Boothe for her work over the years taking and reporting the minutes for the Authority meetings. Many nice things were said by the Authority members and she is very grateful for their gift.

Comments from the public: No report.

Executive Session to discuss consideration for sale or lease of property and discuss with attorney legal options for controversies likely to be litigated, section 36-25A-7(a)(3) and (6): Don Lagarde made a motion to go into Executive Session to discuss consideration for sales or lease of property and discuss with attorney legal options for controversies likely to be litigated, section 36-25A-7(a)(3) and 6. The session should be approximately 30 minutes and no action is expected to be taken when reconvened. Josh Myrick asked that it be noted that the reason stated for the session does apply to this session. There was a second by Vince Boothe and unanimously passed. The members moved to Executive Session at 6:18PM.

The meeting reconvened at 7:09PM.

A motion to adjourn was made by Jack Burrell, second by Chip Groner and unanimously passed. Meeting was adjourned at 7:10PM.

Don Lagarde, Chairman

Submitted by Cynthia A Boothe

