

**ADDENDUM NO. 01**

CITY OF FAIRHOPE

**Bid No. 026-21**

**New Scoreboard/Video Message Board for City Stadium**

The following information has been provided by the Purchasing Manager, Dee Dee Brandt. The questions is from a potential bidder:

**QUESTION:**

1. Will there be a pre-bid meeting? And is it mandatory?

**ANSWER:**

Yes, pre-bid meeting has been requested, and it will be **MANDATORY PRE-BID MEETING** on Monday May 17 at 11:00 a.m. at the Recreation Center at 803 N. Greeno Road. Please note this is **NOT** in the bid docs so you will need to attach this addendum to your response, and of course, attend.

Bidders are to sign and include signed **Addendum No.1** with submitted bid documents.

Acknowledged:

\_\_\_\_\_  
Company

\_\_\_\_\_  
By

City of Fairhope  
Purchasing Manager  
Dee Dee Brandt  
[deedeeb@fairhopeal.gov](mailto:deedeeb@fairhopeal.gov)

Posted: 5-13-21

**FAIRHOPE  
COVER SHEET rev1 addendum1**

The following **BID** is related to damages caused by Hurricane Sally  
(FEMA 4563) on or about September 15, 2020.

**BID 022-21 NIX Center Repair and Replacement of Asphalt Shingles  
and TPO roof—FEMA 4563**

**Date Issued:** May 5, 2021

**Deadline to Submit:** Thursday, May 20, 2021, 11:00 a.m.

**Direct all Questions To:** Dee Dee Brandt, Purchasing Manager  
[DeeDee.Brandt@fairhopeal.gov](mailto:DeeDee.Brandt@fairhopeal.gov)

**Submitted Bid Should Include:** Authorized signatures including notaries  
Completed BID Response Form  
If issued, signed addenda, Completed  
Contractor Information sheet. Anti-Lobbying  
Certification  
Other supporting documentation as requested

**Deliver Quotes To:** Public Works Building  
555 S. Section Street  
Fairhope, AL 36532

**Email Quotes To:** Dee Dee Brandt, Purchasing Manager  
[DeeDee.Brandt@fairhopeal.gov](mailto:DeeDee.Brandt@fairhopeal.gov)

For emailed quotes, please reference the **BID number and name** in the subject line.

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Bids will be received by the City of Fairhope in Baldwin County, Alabama, in the City of Fairhope offices, 555 South Section St. Fairhope, Alabama, until **Thursday, May 20, 2021, at 11:00 a.m.** and then publicly opened thereafter, for furnishing all labor and materials, and performing all work required by the City of Fairhope and described as follows:

**BID 022-21 Nix Center Repair and Replacement of Asphalt Shingles  
And TPO Roof—FEMA 4563**

The City of Fairhope is requesting responses to repair and replace the asphalt shingle and TPO roof on the Nix Center located at 1 Bayou Drive, Fairhope, Alabama.

BID documents may be obtained on the City of Fairhope website at [www.fairhopeal.gov](http://www.fairhopeal.gov) or by e-mailing: Dee Dee Brandt, Purchasing Manager at [DeeDee.Brandt@fairhopeal.gov](mailto:DeeDee.Brandt@fairhopeal.gov). Specifications are on file and may be seen in the Purchasing Department of the City of Fairhope, Alabama, 555 S. Section Street.

Questions or comments pertaining to this must be presented in writing as e-mail to the attention of the Purchasing Manager, Dee Dee Brandt, [DeeDee.Brandt@fairhopeal.gov](mailto:DeeDee.Brandt@fairhopeal.gov) Seventy-Two (72) hours prior to the Quote opening or will be forever waived.

All BIDs must be on the Bid Response forms provided in the Bid Documents. Bids can be received by email addressed to: [DeeDee.Brandt@fairhopeal.gov](mailto:DeeDee.Brandt@fairhopeal.gov) , **but preference is to be delivered** to Dee Dee Brandt, Purchasing Manager, at the Public Works Building located at 555 S. Section St., Fairhope, AL, by 11:00 a.m., May 20, 2021.

The City of Fairhope is an Equal Opportunity Employer and requires that all **CONTRACTORS** comply with the Equal Employment Opportunity laws and the provisions of the **CONTRACT** Documents in this regard. The **CITY** also encourages and supports the utilization of Minority Business Enterprises on this and all public Bids. Failure to observe the instructions contained herein will constitute grounds for rejection of your Bid. The City reserves the right to accept or reject all Bids or any portion thereof, and to waive informalities and to furnish any item of material or work to change the amount of the **CONTRACT**, whichever is in the best interest of the City of Fairhope.

The **CONTRACTOR** must furnish to the City of Fairhope at the time of the signing of the **CONTRACT** a certificate of insurance coverage as provided in the **CONTRACT** documents which will include comprehensive insurance, **CONTRACTOR** Automobile Liability Insurance, and where applicable, **CITY'S** Protective Liability insurance, **SUB- CONTRACTOR'S** public liability and property damage insurance. The company that is awarded the Quote must have Workman's Compensation Insurance on all of its employees if work is to be performed on City of Fairhope premises. General Liability Insurance, specifying coverage, must be maintained to hold the City of Fairhope harmless in the event of an accident. See Quote packet for details.

No BIDs will be considered unless the **CONTRACTOR**, whether resident or non-resident of Alabama, is properly qualified to submit a proposal for this type of work in accordance with all applicable laws of the State of Alabama. Where applicable, this shall include evidence of holding a current license from the State Licensing board for General Contractors, Montgomery, Alabama, as required by Chapter 8 of Title 34, of the Code of Alabama, 1975.

In addition, the Awarded Vendor, if non-resident of the State, and if a corporation, shall show evidence of having qualified with the Secretary of State to do business in the State of Alabama. For more information, or to register, go to the following website for the State of Alabama: <http://sos.alabama.gov/business-entities>. **CONTRACTOR** must have a current business license or purchase a business license with the City of Fairhope prior to work performed. No BIDS shall be withdrawn for the period of thirty (30) days after the opening of proposals without the consent of the City of Fairhope, Baldwin County, Alabama. Once completed, a tabulation of the responsive and responsible Quotes will be available for public viewing.

