

**Fairhope Airport Authority Agenda**

**February 16, 2021**

**3:30 pm Airport Layout Plan Review Session**

**4:30 pm Meeting in the Council Chambers**  
**City Hall - 161 North Section Street, Fairhope, AL**

1. Call to Order by the Chairman - Joe McEnerney
2. Determination that there is a Quorum for the meeting
3. Approval of the Authority Minutes for the January 19, 2021 regular meeting
4. Approval of the February 4, 2021 "Special Call Meeting" Minutes
5. Fairhope Airport Authority Operations - Chip Groner
  - a. Runway Status
  - b. Review of NOTAMS issued
  - c. Update on Runway / Taxiway lights, signage and the REIL and PAPI operations
6. Review and approval for the refinancing of the Authority's \$6,695,000 in long term debt - Joe McEnerney
7. Update on the construction and financing of the 20 T-hangars on the East side - Don Lagarde / Amy Person
8. Review of fee for services for the Authority's professional services - Don Lagarde
  - a. Outside attorney
  - b. Bookkeeper / grants administrator
9. Review on the Economic Impact study commissioned by the Aeronautics Bureau for the Fairhope Airport - Will Bruce
10. Proposal for and development / selling the Airport West side commercial park - Tracy Womack (White-Spunner Realty Eastern Shore, LLC)
11. Annual Authority insurable review
  - a. Lima Bravo Aviation - Garret Tirpak
  - b. John A Robertson - Robbie Robertson
  - c. Thames Batre – Coley Boone / Jay Ison

12. Review of ground lease for Vince and Lynn Boothe's personal hangar on P-12
13. New revenue opportunities for the Authority - Joe McEnerney
  - a. Surcharge on goods and services produced at the Airport
  - b. Raising the fuel surcharge (Currently \$0.07 /gallon last increased in 2014)
  - c. Charge for Utility services (i.e. water and sewer service)
  - d. Charge a rental car service fee
  - e. Infrastructure charge for undeveloped area (Currently \$0.40 / square foot)
14. Update of repairs to the Airport from hurricane Sally
15. Attorney's Report - Josh Myrick
  - a. Approval of final lien waiver and payment to Lanier Construction
16. Update hangar construction at the Airport
  - a. Fairhope Hangar Partners - P-10 (Zach McNeil)
  - b. Fairhope Hangar – South west corner (Don Hansen's group)
    - i. Approval of A Long Boring to provide fire protection and portable water for the southwest side of the Airport - \$55,000
17. Continental Aerospace Technologies report
  - a. "Lessons learned" from hurricane Sally
  - b. Fence around the fuel facility
  - c. Locking Gate on CR 32
  - d. Classic Jet Aircraft Association Fly-In (March 3-March 5)
18. Engineer's Report - Hank Eubanks / Jordan Stringfellow
  - a. Review of comments on Airport Layout Plan from work session- Next step?
19. Treasurer's Report - Amy Pearson
  - a. Review of the Authority's financial operations for January
  - b. Review of expenses associated with "Maintenance Building / Facility" and "Grounds Maintenance" in January
  - c. Completion of mailout of Vendor Miscellaneous 1099
  - d. Approval of Miscellaneous expense
    - i. AWOS modem upgrade - DBT Transportation- \$655
    - ii. Survey for south west utility corridor - Bumpers Land Surveying - \$1,400

20. Update on the revision to the Authority's website -Will Bruce

21. Other Business

22. Comments from the Public - Limited to three (3) minutes per individual

23. Executive Session – Discussion of Consideration for the Lease of Real Property under § 36-25A-7(6), Ala. Code 1975

24. Adjournment

**Schedule of Future Meetings: March 16, 2021 (Note: Regular meetings are on the 3<sup>rd</sup> Tuesday of each month at 4:30 pm in the Council Chambers at City Hall, 161 North Section Street, Fairhope, AL.)**