

STATE OF ALABAMA)
 :
 COUNTY OF BALDWIN)

The City Council, City of Fairhope, met in regular session at 2:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Wednesday, December 23, 2020.

Present were Council President Jack Burrell, Councilmembers: Corey Martin, Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Sherry Sullivan, City Attorney Marcus E. McDowell, and City Clerk Lisa A. Hanks.

There being a quorum present, Council President Burrell called the meeting to order. The invocation was given by Father De Freeman of St. James Episcopal Church and the Pledge of Allegiance was recited. Councilmember Conyers moved to approve minutes of the 14 December 2020, regular meeting; minutes of the 14 December 2020, work session; and minutes of the 14 December 2020, agenda meeting. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

Council President Burrell announced that Agenda Item Number 5 was being pulled from the agenda; and it was advertised for December 28, 2020.

Mayor Sullivan addressed the City Council regarding the following items: 1) congratulated Finance Director Jill Cabaniss for the GFOA Certificate of Achievement; 2) met with City Clerk Lisa Hanks and Diane Thomas who is Chair of the Personnel Board regarding the Auburn study; and the need to extend until May 31, 2021; 3) need to cancel the Personnel Handbook part that was to be completed June 2021 and this will not happen; 4) our App is live and active; 5) Volkert contract will be on the next meeting agenda; 6) Citizen Serve will go live Monday; 7) gave update on Disaster Debris Removal Project; 8) gave an update on the Fairhope Rotary Youth Club's basketball court; 9) the City will be closed a half day on Christmas Eve; 10) went over Budget highlights and commented books will be delivered to Council next week; 11) read a letter from a citizen regarding a garbage driver who honks for the children and gave the driver kudos; and 12) thanked City Treasurer Kim Creech and Jill Cabaniss for the time and help on the proposed budget.

The following individual spoke during Public Participation on Agenda Items:

- 1) Bob Keyser, Chair of the Recreation Board, addressed the City Council regarding Agenda Item Number 9: a resolution that the City Council approves the selection of Jade Consulting, LLC to perform Topographic Survey Services at Volanta Park; and Agenda Item Number 12: a resolution to award RFQ for Clay Tennis Courts Repairs damaged by Hurricane Sally and Hurricane Zeta for the Recreation Department (RFQ No. 007-21). He commented the Recreation Center repairs and pool repairs are vital to our Community.

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Council President Burrell clarified that Agenda Item Number 5: A Public Hearing on an Ordinance to amend Zoning Ordinance No. 1253; specifically, Article VII, Section D. Non-Conforming Lots that was pulled from the agenda will be held during the City Council meeting on the January 11, 2021.

Councilmember Martin commented he was glad to see someone speak during Public Participation. He said we need to hold the ship steady on COVID-19; and it has been a tough year and we need to keep protecting each other. He told everyone Merry Christmas and Happy New Year.

Councilmember Conyers, Brown, and Boone told everyone Merry Christmas and Happy New Year. Councilmember Boone said to have a safe holiday season; and if you are going to drink, do not drive.

Council President Burrell also told everyone Merry Christmas and Happy New Year. He commented the repairs to pool are moving along and are soon to come.

Councilmember Brown moved for final adoption of Ordinance No. 1696, an ordinance to amend Zoning Ordinance No. 1253; specifically, Article III, Section C. Dimension Standards. 5. Waterfront Lots. (Introduced at the December 14, 2020 City Council Meeting) Seconded by Councilmember Boone, motion for final adoption passed by the following voice votes: AYE – Burrell, Martin, Conyers, Brown, and Boone. NAY - None.

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to award RFQ for Geographic Information System Services Contract for the Alabama Department of Conservation and Natural Resources (ADCNR) Grant #S1P17-FACP (Restore Act Project – Fairhope Area Community-Based Comprehensive Land Use Plan) to Goodwyn, Mills and Cawood, Inc. with a total not to exceed fees of \$97,500.00 (RFQ PS007-20). Seconded by Councilmember Martin, motion passed unanimously by voice vote.

RESOLUTION NUMBER 3926-20

WHEREAS, the City of Fairhope was awarded a RESTORE Act Direct Component Subrecipient Grant from the Alabama Department of Conservation and Natural Resources (ADCNR) on April 16, 2020; and

WHEREAS, the project requires Geographic Information System Services, and the City did solicit Requests for Qualifications (RFQ PS007-20) in accordance with applicable federal, state, and local laws, codes, regulations, ordinances, etc., including, but not limited to all executive orders (EO), Office of Management and Budget (OMB) requirements, and U.S. Treasury Regulations; and

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WHEREAS, the City did receive five (5) proposals from Qualified Firms for said services which were opened and reviewed, and the City's Evaluation Committee selected the two (2) most qualified firms to make presentations on November 10, 2020, and subsequently rated them according to the rating criteria; and

WHEREAS, the City's Evaluation Committee determined Goodwyn, Mills and Cawood, Inc. to be the most qualified firm and recommends that this firm be selected for said services; and

WHEREAS, the amount obligated for Geographic Information System Services of the Subrecipient Grant by the U.S. Department of Treasury is Ninety-Seven thousand, five-hundred dollars (\$97,500.00; and

WHEREAS, one hundred percent (100%) of the Geographic Information System Services fees will be paid for with grant funds made available through the Subrecipient Grant Agreement #S1P7-FACP with ADCNR.

THEREFORE, BE IT RESOLVED BY THE City of Fairhope, IN REGULAR SESSION ASSEMBLED, that by this Resolution the City of Fairhope awards the contract for Geographic Information System Services (RFQ PS007-20) for ADCNR Grant #S1P7-FACP to Goodwyn, Mills and Cawood, Inc., subject to review and approval by ADCNR and City Attorney prior to execution; and

BE IT FURTHER RESOLVED BY THE City of Fairhope, that the City will initially award the contract for a fee not-to-exceed \$97,500.00 of grant funds and authorize the Mayor to execute a contract with Goodwyn, Mills and Cawood, Inc. for RFP PS007-20 Geographic Information System Services for Comp Plan ADCNR Grant #S1P17-FACP (RESTORE Act).

DULY ADOPTED THIS 23RD DAY OF DECEMBER, 2020


Jack Burrell, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to reject all bids for RFQ No. 009-21 for Repairs to Various Roofs at the Fairhope Recreation Center property damaged by Hurricane Sally (FEMA 4563) at the recommendation of the Recreation Department. Seconded by Councilmember Martin, motion passed unanimously by voice vote.

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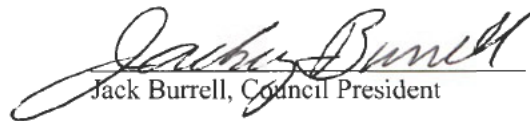
RESOLUTION NO. 3927-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

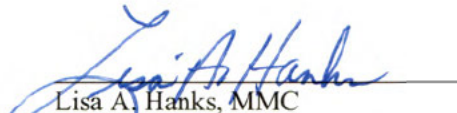
[1] That the City of Fairhope did request, receive, and open Request for RFPs for Repairs to Various Roofs at the Fairhope Recreation Center property damaged by Hurricane Sally (FEMA 4563) for the Public Works Department (RFQ No. 009-21) at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] After evaluating the RFP proposals with the required bid specifications, the recommendation by the Recreation Department, is to reject all bids for RFQ No. 009-21 and to rebid based on Code of Alabama Section 41-16-57.

Adopted on this 23rd day of December, 2020


Jack Burrell, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council approves the selection of Jade Consulting, LLC to perform Topographic Survey Services at Volanta Park; and hereby authorizes Mayor Sherry Sullivan to negotiate a fee schedule and establish a not-to-exceed limit with this firm. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

RESOLUTION NO. 3928-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council approves the selection of Jade Consulting, LLC to perform Topographic Survey Services at Volanta Park; and hereby authorizes Mayor Sherry Sullivan to negotiate a fee schedule and establish a not-to-exceed limit with this firm.

DULY ADOPTED THIS 23RD DAY OF DECEMBER, 2020


Jack Burrell, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

23 December 2020

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to award Bid for Drainage Improvements at Oak and Section Street for the Public Works Department (Bid No. 002-21) to Ammons & Blackmon with a total bid proposal of \$233,415.40. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

RESOLUTION NO. 3929-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open bids for Drainage Improvements at Oak and Section Street for the Public Works Department. (Bid Number 002-21).

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulations for
Drainage Improvements at Oak and Section Street
for the Public Works Department.

[3] After evaluating the bid proposals with the required bid specifications, Ammons & Blackmon, with a total bid proposal of \$233,415.40, is now awarded the bid for Drainage Improvements at Oak and Section Street for the Public Works Department.

Adopted on this 23rd day of December, 2020



Jack Burrell, Council President

Attest:



Lisa A. Hanks, MMC
City Clerk

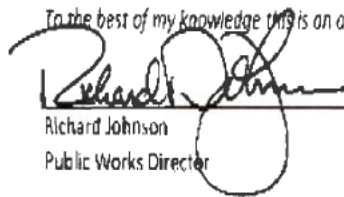
23 December 2020


City of Fairhope Tabulation
BID 002-21 Drainage Improvements at Oak and Section
Bid Opening: Tuesday, December 15, 2020, 9:00 a.m.

	Executed Bid Documents	Addenda (1)	Total Estimate of Cost
Ammons & Blackmon	YFS	YFS	\$ 233,415.40
Kelley's Welding and Excavation	YES	YES	\$ 274,926.00
Hosea Weaver		NO RESPONSE	
Mobile Asphalt		NO RESPONSE	
Sycamore, Inc.		NO RESPONSE	
RS Paving		NO RESPONSE	
Bill Patterson Construction		NO RESPONSE	
John G. Walton		NO RESPONSE	
Roadway Management		NO RESPONSE	
EJ Builders		NO RESPONSE	
Foley Products		NO RESPONSE	
Alabama Pipe		NO RESPONSE	
American Asphalt		NO RESPONSE	
Warren Construction Company, LLC		NO RESPONSE	
Baldwin Road Builders		NO RESPONSE	
Design Precast and Pipe		NO RESPONSE	
Concrete Pipe and Precast		NO RESPONSE	

RECOMMENDATION: Award Bid 002-21 to Ammons & Blackmon

To the best of my knowledge this is an accurate bid tabulation.


 Richard Johnson
 Public Works Director
 12/15/2020
 Date


 Delores Brandt
 Purchasing Manager
 12/15/2020
 Date

Councilmember Martin introduced in writing, and moved for the adoption of the following resolution, a resolution to award RFQ for Mold Remediation Services at the Fairhope Public Library property due to Hurricane Sally for the Public Works Department (RFQ No. 010-21) to Pure Services Group, LLC d/b/a Pure Maintenance of Alabama with a total RFQ proposal of \$16,877.12. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

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RESOLUTION NO. 3930-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request and receive RFQs for Mold Remediation Services at the Fairhope Public Library property due to Hurricane Sally for the Public Works Department at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] After evaluating the quotes, the City of Fairhope approves the procurement for Mold Remediation Services at the Fairhope Public Library property by Pure Services Group, LLC d/b/a Pure Maintenance of Alabama with a total RFQ proposal of \$16,877.12.

Adopted on this 23rd day of December, 2020



Jack Burrell, Council President

Attest:



Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to award RFQ for Clay Tennis Courts Repairs damaged by Hurricane Sally and Hurricane Zeta for the Recreation Department (RFQ No. 007-21) to American Tennis Courts, Inc. with a total RFQ proposal of \$38,019.00. Seconded by Councilmember Martin, motion passed unanimously by voice vote.

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RESOLUTION NO. 3931-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

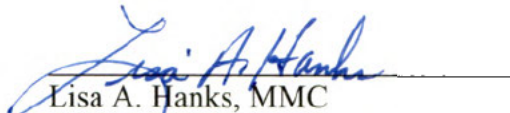
[1] That the City of Fairhope did request and receive RFQs for Clay Tennis Courts Repairs damaged by Hurricane Sally and Hurricane Zeta for the Recreation Department at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] After evaluating the quotes, the City of Fairhope approves the procurement for Clay Tennis Courts Repairs by American Tennis Courts, Inc. with a total RFQ proposal of \$38,019.00.

Adopted on this 23rd day of December, 2020


Jack Burrell, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

Councilmember Martin introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to procure the Fire Retardant Personal Protective Equipment (“PPE”) Apparel Lease for the Utilities; and the PPE is available for direct procurement through the OMNIA Partners Contract which has been nationally bid through their bid process; and therefore, does not have to be let out for bid. The estimated cost will be \$46,167.00. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

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23 December 2020

RESOLUTION NO. 3932-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to procure the Fire Retardant Personal Protective Equipment (“PPE”)Apparel Lease for the Utilities; and the PPE is available for direct procurement through the OMNIA Partners Contract which has been nationally bid through their bid proves; and therefore, does not have to be let out for bid. The estimated cost will be \$46,167.00.

Adopted on this 23rd day of December, 2020


Jack Burrell, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

Councilmember Martin introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to procure 95-gallon Bar Cart Garbage Cans and Lids for the fiscal year 2021 for the Public Works Department; and the items are available for direct procurement through the Sourcewell Purchasing Cooperative Contract which has been nationally bid; and therefore, does not have to be let out for bid. The total estimated annual cost of will be \$38,278.00 which includes freight. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

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23 December 2020

RESOLUTION NO. 3933-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to procure 95-gallon Bar Cart Garbage Cans and Lids for the fiscal year 2021 for the Public Works Department; and the items are available for direct procurement through the Sourcewell Purchasing Cooperative Contract which has been nationally bid; and therefore, does not have to be let out for bid. The total estimated annual cost of will be \$38,278.00 which includes freight.

Adopted on this 23rd day of December, 2020


Jack Burrell, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Sherry Sullivan is hereby authorized to execute the Second Amendment to the PCS Site Agreement and the Memorandum of Second Amendment to PCS Site Lease as presented between the between the City of Fairhope and Cellco Partnership d/b/a Verizon Wireless for the leased area located at 8675 Fairhope Avenue, Fairhope, Alabama 36532. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

RESOLUTION NO. 3934-20

WHEREAS, this First Amendment is effective as of the date of execution by the last party to sign is entered into by and between City of Fairhope, Alabama, hereinafter referred to as “Lessor”, and Cellco Partnership d/b/a Verizon Wireless, hereinafter referred to as “Lessee” and,

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WHEREAS, the Lessor and PCS PrimeCo, LP, predecessor in interest to Lessee respectively, entered into a "PCS Site Agreement" dated June 7, 1996, as amended by that certain First Amendment to PCS Site Lease dated March 31, 2014 (collectively, the "Agreement") regarding the Lessor's leased are located at 8675 Fairhope Avenue Street, Fairhope, Alabama 36532; and,

WHEREAS, the Lessor and Lessee desire to modify the Agreement with the terms and conditions in the Second Amendment.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, that Mayor Sherry Sullivan is hereby authorized to execute the Second Amendment to the PCS Site Agreement and the Memorandum of Second Amendment to PCS Site Lease as presented between the between the City of Fairhope and Cellco Partnership d/b/a Verizon Wireless for the leased area located at 8675 Fairhope Avenue, Fairhope, Alabama 36532.

Adopted this 23rd Day of December, 2020


Jack Burrell, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council approves the revised and updated Painter Job Description as presented; and approves the allowance of a three-month overlap training period for the new painter to thoroughly learn the position. The motion was seconded by Councilmember Brown. Public Works Director Richard Johnson explained in detail and gave reasons why the City needs the three-month overlap for training. After further discussion, motion passed unanimously by voice vote.

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23 December 2020

RESOLUTION NO. 3935-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council approves the revised and updated Painter Job Description as presented; and approves the allowance of a three-month overlap training period for the new painter to thoroughly learn the position.

ADOPTED THIS 23RD DAY OF DECEMBER, 2020


Jack Burrell, Council President

ATTEST:



Lisa A. Hanks, MMC
City Clerk

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution that the current franchise agreement with Coca-Cola Bottling Company United is hereby extended by thirty days by mutual agreement of the parties. Seconded by Councilmember Martin, motion passed unanimously by voice vote.


RESOLUTION NO. 3936-20

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the current franchise agreement with Coca-Cola Bottling Company United is hereby extended by thirty days by mutual agreement of the parties.

DULY ADOPTED THIS 23RD DAY OF DECEMBER, 2020


Jack Burrell, Council President

ATTEST:



Lisa A. Hanks, MMC
City Clerk

23 December 2020

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution to award RFQ for Labor to change out Meter, Valves, Bypass Configuration, Pressure Reducing Valve, and Modifications to Vault at the Grand Hotel Water Meter by Hill Brothers, Inc. in the amount of \$15,000.00 plus estimated \$8,000.00 equipment the City will provide. Seconded by Councilmember Martin, motion passed unanimously by voice vote.

RESOLUTION NO. 3937-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

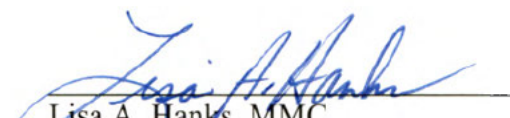
[1] That the City of Fairhope did request and receive RFQ for Labor to change out Meter, Valves, Bypass Configuration, Pressure Reducing Valve, and Modifications to Vault at the Grand Hotel Water Meter for the Water Department at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] After evaluating the quotes, the City of Fairhope approves the procurement for Labor to change out Meter, Valves, Bypass Configuration, Pressure Reducing Valve, and Modifications to Vault at the Grand Hotel Water Meter by Hill Brothers, Inc. in the amount of \$15,000.00 plus estimated \$8,000.00 equipment the City will provide.

Adopted on this 23rd day of December, 2020


Jack Burrell, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers moved to appoint Anne Johnson, Carol Wilson, and Randal Wright to the Library Board for a four-year term which will expire December 2024. Seconded by Councilmember Boone, motion passed unanimously by voice vote. Councilmember Conyers said the Library Board supports these applicants; and thanked Allison Knight for her service to the Board.

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Councilmember Brown moved to approve the recommendations from the Street and Traffic Control Committee requesting from the City Council authorization to install a 3-way stop at the intersection of Estella Avenue and North Ingleside Avenue; permission to create a task force for a traffic solution at the intersection of County Road 44 (Twin Beech Road) and Boothe Road; and permission to create a task force for pedestrian safety solution on Nichols Avenue between Hope Farm and Fairhope Brewing Company. Seconded by Councilmember Martin, motion passed unanimously by voice vote. Council President Burrell stated that recommendations number 2 and number 3 are for Mayor Sullivan to create a task force to study both requests.

Councilmember Boone moved to adjourn the meeting. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 2:50 p.m.



Jack Burrell, Council President



Lisa A. Hanks, MMC
City Clerk