

ADDENDUM 3
CITY OF FAIRHOPE

Bid 013-21 Fairhope Connect Newsletter Printing

Questions from potential bidders and answers provided by Tourism and Special Events Manager:

QUESTION 1: Is the 100# text paper glossy or flat finished?

ANSWER 1: *Please provide pricing for both in the updated Bid Response form (attached).*

QUESTION 2: The bid states that the vendor will supply the postage for the newsletters. Is this in reference to using the vendors permit if the county does not have their own or does this require the vendor to front the postage? Would the county supply the postage money to the vendor prior to the vendor mailing the newsletters?

ANSWER 2: *Base bid will include all labor, materials, equipment, shipping and postage, overhead, profit, insurance, and all other costs necessary to provide the complete services outlined within this contract and scope of work, on a per unit basis.*

Bidders are to sign and include signed **Addendum 3** with submitted bid documents.

Acknowledged:

Company

By

Purchasing Manager
City of Fairhope
Posted: 1/8/2021

ITEM V
BID RESPONSE FORM

Date: _____

Bid 013-21 Fairhope Connect Newsletter Printing

Bid Duration: One (1) year from signing date of contract, with the option to renew bid or contract for up to two (2) additional years if terms and conditions, including pricing remain the same, and both parties are in agreement to renewing the bid or contract.

Base bid will include all labor, materials, equipment, shipping and postage, overhead, profit, insurance, and all other costs necessary to provide the complete services outlined within this contract and scope of work, on a per unit basis. Show quantity / price breaks.

The city agrees to provide the following materials: NONE

The Bid Form must be filled out completely.

Fairhope Connect Newsletter Printing

Number of Copies	GLOSSY NOT RECYCLED PAPER Printed and Mailed Price Per Copy	MATTE NOT RECYCLED PAPER Printed and Mailed Price Per Copy	GLOSSY RECYCLED PAPER Printed and Mailed Price Per Copy	MATTE RECYCLED PAPER Printed and Mailed Price Per Copy
16,000 to 17,000	\$	\$		
17,001 to 18,000	\$	\$		
18,001 to 19,000	\$	\$		
19,001 to 20,000	\$	\$		

Receipt of the following Addenda to these documents is hereby acknowledged by the undersigned (bidder to complete below):

ADDENDUM NO

DATE ISSUED

ADDENDUM NO.

DATE ISSUED

