

**ADDENDUM #1**  
**CITY OF FAIRHOPE**

**Bid 013-21 Fairhope Connect Newsletter Printing**

Questions from potential bidder and answers provided by Tourism and Special Events Manager:

- 1) **Is the final mailing size 8.5 x 11 or 5.5 x 8.5?** Page 9---Scope of Work and Specifications: 2.1.1 *Standard printed newsletter will be one (1) page, 17" wide x 11" tall to fold to 8 ½" wide x 11" tall, printed four 4/4 (color), one sheet printed both sides, process with bleeds on 100# TEXT, and will be issued monthly per fiscal year*

**ANSWER:** *the final size folded will be 5.5 X 8.5 (2.1.4 16,000 copies of the newsletter shall be mailed to addresses provided by the City of Fairhope. The **newsletter shall be folded and self-contained for mailing; no envelopes should be used for this mailing**)*

- 2) **Does this need to go to a specific post office?**

**ANSWER: NO**

- 3) **Is this mailed First Class, or Presort Standard (bulk mail)?**

**ANSWER: Presort Standard (Bulk Mail)**

Bidders are to sign and include signed **Addendum #1** with submitted bid documents.

Acknowledged:

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Company

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By

Purchasing Manager  
City of Fairhope  
Posted: 12/28/2020