

**CITY OF FAIRHOPE
CITY COUNCIL AGENDA**

MONDAY, 23 NOVEMBER 2020 – 6:00 P.M. - CITY COUNCIL CHAMBER

Invocation and Pledge of Allegiance

1. Approve minutes of 9 November 2020 Regular City Council Meeting, minutes of 9 November 2020 Work Session, and minutes of 9 November 2020 Agenda Meeting.
2. Report of the Mayor
3. Public Participation – Agenda Items – (3 minutes maximum)
4. Council Comments
5. Ordinance – An Ordinance to declare that certain real property (451 Pecan Avenue property) of the City of Fairhope is not needed for public or municipal purposes in response to an offer to lease property from November 21 2020 through December 21, 2020.
6. Resolution – That the public improvements indicated herein for Battles Trace at the Colony, Phase 7 are hereby accepted for public maintenance; and authorizes Mayor Sherry Sullivan to execute the Maintenance Agreement between the City of Fairhope and the Teacher’s Retirement System of Alabama (the “Subdivider”).
7. Resolution – That the public improvements indicated herein for Hill Top Subdivision, Phase 1 are hereby accepted for public maintenance subject to the bond posted; and authorizes Mayor Sherry Sullivan to execute the Maintenance and Guaranty Agreement between the City of Fairhope and the Two Hands Design & Development, LLC (the “Subdivider”).
8. Resolution – That the City Council hereby approves the recommendations of Mayor Sherry Sullivan for the City of Fairhope’s pending litigation and all current legal services.
9. Resolution – That City Council hereby authorizes Mayor Sherry Sullivan to execute the Second Amendment of the Joint Use Pole Attachment Agreement with BellSouth Telecommunications, LLC, d/b/a AT&T Alabama.
10. Resolution – That the City Council approves the selection of Payne Management, Inc. d/b/a Payne Environmental Services to perform Professional Consulting Services for Water and Wastewater Risk and Resilience Assessment and preparation of an Emergency Response Plan for the Water and Wastewater systems to meet the requirements associated with the American Water Infrastructure Act 2018 (RFQ No. PS004-21); and hereby authorizes Mayor Sherry Sullivan to negotiate a fee schedule and establish a not-to-exceed limit with this firm.

11. Resolution – That the City Council approves the selection of Sawgrass Consulting, LLC to perform Professional Consulting Services for the Proposed Morphy Avenue Substation Site Plan and Redesign of Existing Detention Pond for the Electric Department (RFQ No. PS003-21); and hereby authorizes Mayor Sherry Sullivan to negotiate a fee schedule and establish a not-to-exceed limit with this firm.
12. Resolution – That the City Council hereby approves the agreement between the City of Fairhope and Goodwyn, Mills & Cawood for Professional Engineering Services for the Preliminary Engineering Services for Turn Lane and Traffic Signal Upgrades at the Intersection of Gayfer Avenue and Greeno Road (SR 42) for the ALDOT Project #STPOA-0042(537), Baldwin County Project No. BC-0209719 Traffic Light Installation a Federally Funded ESMPO/Federal Aid Funding: #100070858 in an amount not to exceed \$91,821.00.
13. Resolution – To Reject the one quote for RFQ #002-21 for Labor to assemble and erect Three Replacement Greenhouses destroyed by Hurricane Sally (FEMA 4563) for the Public Works Department; and authorize to use a Force Account that would be more economically feasible for the project.
14. Resolution – To Reject the one quote for RFQ #004-21 for Repairs to the existing Greenhouse on Section Street damaged by Hurricane Sally (FEMA 4563) for the Public Works Department; and authorize to use a Force Account that would be more economically feasible for the project.
15. Resolution – That the City of Fairhope has voted to award Employee Uniforms Lease for the City of Fairhope to Cintas Corporation; and the lease is available for direct procurement through the OMNIA Partners Contract which has been nationally bid; and therefore, does not have to be let out for bid. The total estimated cost will be \$86,610.00.
16. Resolution – That the City of Fairhope has voted to procure the Kronos Timekeeping Software upgrade and authorize the Mayor to sign the Statement of Work and Order form. The total cost for upgrade will be \$21,240.00. This is a Sole Source service through Kronos; and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(13).
17. Resolution – That the City of Fairhope has voted to procure Kronos Timekeeping System Maintenance Annual Renewal for December 30, 2020 to December 29, 2021 for the IT Department with a cost not to exceed \$24,267.03. This is a Sole Source service through Kronos; and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(13).
18. Resolution – That the City of Fairhope approves the procurement of Fireworks for the New Year’s Eve Celebration as well as the required Licensed Shooter pursuant to Code of Alabama Sections 8-17-230 through 8-17-239 “Pyrotechnic Shooter Law” for the Community Affairs Department with a total cost of \$10,462.10.
19. Resolution – That the City of Fairhope hereby adopts and approves the New Year’s Eve Celebration in the amount of \$15,150.00 (Part of the FY 2020-2021 Budget).

20. Resolution – That the City of Fairhope approves the procurement for Roof Repairs to the former USA Building Building (10 N. Summit Street) damaged by Hurricane Sally (FEMA 4563). RFQ #005-21 was sent to eight (8) contractors as well as multiple State agencies for MBE and DEB consideration. The City received two informal quotes and one formal quote; and awards the project to Roof Doctors of Alabama in the amount of \$27,650.00. An insurance claim has been filed; and once the claim is done, then FEMA claim will be submitted.
21. Resolution – That the City of Fairhope approves the procurement for Roof Repairs to the Haven Building damaged by Hurricane Sally (FEMA 4563). RFQ #006-21 was sent to eight (8) contractors as well as multiple State agencies for MBE and DEB consideration. The City received one informal quote and one formal quote; and awards the project to Roof Doctors of Alabama in the amount of \$12,600.00. An insurance claim has been filed; and once the claim is done, then FEMA claim will be submitted.
22. Resolution – That the City of Fairhope approves the procurement for Roof Repairs to the Tennis Center damaged by Hurricane Sally (FEMA 4563). RFQ #008-21 was sent to eight (8) contractors as well as multiple State agencies for MBE and DEB consideration. The City received one informal quote and one formal quote; and awards the project to Roof Doctors of Alabama in the amount of \$16,450.00. An insurance claim has been filed; and once the claim is done, then FEMA claim will be submitted.
23. Resolution – That the City of Fairhope has voted to approve this unbudgeted procurement for Two (2) LUCAS Chest Compression Systems for the Rescue Trucks for the Fairhope Volunteer Fire Department from Stryker Medical: as Sole Source Provider in the United States and Canada for the LUCAS system. This will be funded through the CARES Act with a cost of \$30,456.44; and can help with safety during the COVID-19 Pandemic.
24. Resolution – That the City of Fairhope has voted to approve this unbudgeted procurement for a Speed Monitor Full Trailer with Three-Line Message Display for the Police Department from MPH Industries, Inc.: as Sole Source Provider for Speed Monitor Full Matrix Trailer Systems. This will be funded through the CARES Act with a cost of \$21,400.00; and will assist in reminding citizens of Fairhope, as well as the many tourists visiting on a daily basis, to practice safety in relation to the COVID-19 Pandemic.
25. That the City Council approves the selection of OCV, LLC for Professional Services for a Three (3) Year Service Agreement for Custom iPhone and Android Apps Setup, Maintenance & Support, and other services for the City of Fairhope; and hereby authorizes Mayor Sherry Sullivan to execute the Three-Year Agreement with a total cost of \$31,545.00. This is an unbudgeted service that will be funded through the CARES Act.

26. Resolution – That the City of Fairhope approves the procurement of Annual Flower Plantings for the fiscal year 2021 for the Public Works Department for landscaping throughout the City. The Flower Plantings will be procured from C. J. Ruigrok & Sons, Billy Harris & Associates, and Shore Acres Plant Farm, Inc. with a total amount estimated at \$103,442.90.
27. Resolution – That the City Council approves and adopts the recommendations for the Public Works Restructuring and Reclassification as follows: Move the Facilities Maintenance Department under the current Public Works Streets Department (See attached Staff Organizational Charts); Retitle the new Division the Streets and Facilities Maintenance Department; Reclassify the Facilities Maintenance Supervisor (Grade 25 – Salary) to a Facilities Maintenance Crew Leader (Grade 22 – Hourly) and will report to the Street and Facilities Maintenance Supervisor; and the updated uniform Job Description for Facilities Maintenance Crew Leader.
28. Resolution – To Authorize a One-Time Supplemental Pay Increase for City Employees.
29. Resolution – That the Fairhope City Council hereby accepts the Gift of Artwork to the City of Fairhope from Natalie Catar: “Pier” (a 48” x 48” Oil Painting on Canvas) valued at \$1,850.00.
30. Resolution – That certain items are declared surplus and the Mayor and City Treasurer are hereby authorized and directed to dispose of personal property owned by the City of Fairhope by one of the following methods: [1] receiving bids for such property (via GovDeals) sold to the highest bidder; provided, however, that the City Council shall have the authority to reject all bids, when, in its opinion, it deems the bids to be less than adequate consideration for the personal property; [2] sold for scrap or recycle at the highest offered value; and [3] disposal via landfill.
31. Appointment – Pedestrian and Bicycle Committee
32. Appointment – Recreation Board
33. Public Participation – (3 minutes maximum)
34. Adjourn

**City Council Work Session - 4:30 p.m.
on Monday, November 23, 2020 – Council Chambers**

**City Council Agenda Meeting - 5:30 p.m.
on Monday, November 23, 2020 – Council Chambers**

Next Regular Meeting – Monday, December 14, 2020 - Same Time and Place