

STATE OF ALABAMA)(
 :
 COUNTY OF BALDWIN)(

The City Council, City of Fairhope, met in regular session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 24 August 2020.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney Marcus E. McDowell, and City Clerk Lisa A. Hanks.

There being a quorum present, Council President Burrell called the meeting to order. The invocation was given by Pastor Timothy Clark of Celebration Church and the Pledge of Allegiance was recited.

Council President Burrell stated there was a need to add on an agenda item after Agenda Item Number 14: a resolution that the City of Fairhope has voted to procure 24 or more Ornamental Trees (Chinese Pistache) to upgrade planted trees with large 2.5 inch caliper and 12 foot or taller above ground level trees on Section Street between Morphy and Oak. This represents a Public Works Project under \$50,000.00 and State Bid Law requires a singular quote.

Councilmember Boone moved to add on the above-mentioned item not on the printed agenda. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

Councilmember Conyers moved to approve minutes of the 10 August 2020, regular meeting; minutes of the 10 August 2020, work session; and minutes of the 10 August 2020, agenda meeting. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

Mayor Wilson addressed the City Council and announced the Fairhope Municipal Election for tomorrow will be from 7:00 a.m. to 7:00 p.m. at the Fairhope Civic Center.

Councilmember Robinson stated he wanted to reiterate Mayor Wilson that the Fairhope Municipal Election for tomorrow will be from 7:00 a.m. to 7:00 p.m. at the Fairhope Civic Center.

Councilmember Conyers requested citizens to come out and vote.

24 August 2020

Councilmember Robinson introduced in writing an ordinance to amend Ordinance No. 1510 known as the Personnel Rules, Policies and Procedures Ordinance; specifically, Section I and Section III regarding Part-Time Employees to all these employees to now work 29 hours or less. Due to lack of a motion for immediate consideration, this ordinance will layover until the September 14, 2020 City Council meeting.

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute an Amendment to the Contract for the Fairhope-Point Clear Rotary Youth Club for an additional not-to-exceed \$2,000.00 for needed cleaning supplies. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 3803-20

WHEREAS, the City Council adopted Resolution No. 3589-19 on December 9, 2019 to authorize an appropriation of \$50,000.00, through a contract, to the Fairhope-Point Clear Rotary Youth Club to work with the Mayor, and/or her agent(s), to better meet the needs of our community's youth through programs and activities; and

WHEREAS, the City Council is desirous to amend this contract for an additional not-to-exceed \$2,000.00 for needed cleaning supplies.

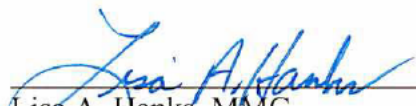
BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That Mayor Karin Wilson is hereby authorized to execute an Amendment to the Contract for the Fairhope-Point Clear Rotary Youth Club for an additional not-to-exceed \$2,000.00 for needed cleaning supplies.

DULY ADOPTED THIS 24TH DAY OF AUGUST, 2020



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

24 August 2020

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council authorizes the Mayor or Council President to submit a letter to the AMEA requesting the three grants totaling \$20,000.00 to be used for operating an Entrepreneurial Development Center in partnership with the Baldwin Community and Economic Foundation the 501c3 arm of the Baldwin County Economic Development Alliance and the University of Alabama in space provided by and in conjunction with BBVA Compass Bank. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

RESOLUTION NO. 3804-20

WHEREAS, the City of Fairhope is desirous to continue its partnership with the Baldwin Community and Economic Foundation the 501c3 arm of the Baldwin County Economic Development Alliance and the University of Alabama to operate an Entrepreneurial Development Center in space provided by and in conjunction with BBVA Compass Bank; and

WHEREAS, Hatch a technology entrepreneurial development center located in Fairhope, AL, successfully engages tech-entrepreneurs at its location in BBVA Compass building. To date, Hatch with partners at the University of Alabama and Coastal Alabama Community College has assisted over 30 entrepreneurs. Because of Hatch capital has been raised, technology is developing, and a vibrant tech entrepreneurial eco-system is growing. Hatch continues to be a resource for technology-driven entrepreneurs seeking to grow their ideas, technology, and companies in Fairhope, AL; and

WHEREAS, there is funding available for said project through grants from AMEA totaling \$20,000.00: the AMEA Special Projects Grant, \$5,000.00; the AMEA Community Support Projects Grant, \$5,000.00; and the AMEA Community Development Grant, \$10,000.00; and

WHEREAS, the AMEA grants do not require a match, but does require a letter requesting the grants with an outline of the purpose and intended community/economic development project, program and/or initiative.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City of Fairhope authorizes the Mayor or Council President to submit a letter to the AMEA requesting the three grants totaling \$20,000.00 to be used for operating an Entrepreneurial Development Center in partnership with the Baldwin Community and Economic Foundation the 501c3 arm of the Baldwin County Economic Development Alliance, the University of Alabama and Coastal Alabama Community College in space provided by and in conjunction with BBVA Compass Bank.

DULY ADOPTED THIS 24TH DAY OF AUGUST, 2020



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

24 August 2020

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution to Award RFP for Program Administrative Services Contract for the Alabama Department of Conservation and Natural Resources (ADCNR) Grant #MIA14-FHWW (Restore Act – Sewer Upgrade Project) to Grant Management, LLC with a total not to exceed fees of \$400,000.00 subject to review and approval by ADCNR and City Attorney prior to execution (RFP 003-20). The motion was seconded by Councilmember Conyers. Stacey McKean with Grant Management explained who the other members of the firm would be working on this project. She said this is a three to four year project with three key team members. After further discussion, motion passed unanimously by voice vote.

RESOLUTION NUMBER 3805-20

WHEREAS, the City of Fairhope was awarded a RESTORE Act Direct Component Subrecipient Grant from the Alabama Department of Conservation and Natural Resources (ADCNR) on April 26, 2019; and

WHEREAS, the project requires Program Administrative Services and the City did solicit Requests for Proposals (RFP 003-20) in accordance with applicable federal, state and local laws, codes, regulations, ordinances, etc., including, but not limited to all executive orders (EO), Office of Management and Budget (OMB) requirements, and U.S. Treasury Regulations; and

WHEREAS, the City did receive one (1) proposal from Grant Management, LLC for said services which was opened, reviewed and rated according to the rating criteria by the City's Evaluation Committee, and determined to be appropriate; and

WHEREAS, One-hundred percent (100%) of the Program Administrative Services fees will be paid for with grant funds made available through the Subrecipient Grant Agreement #S1P25-FSU1 with ADCNR, and the total Program Administration Services fee not-to-exceed \$400,000.00; and

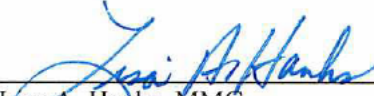
THEREFORE, BE IT RESOLVED BY THE City of Fairhope, IN REGULAR SESSION ASSEMBLED, that by this Resolution the City of Fairhope awards the contract for Program Administrative Services (RFP 003-20) for ADCNR Grant #S1P25-FSU1 to Grant Management, LLC, subject to review and approval by ADCNR and City Attorney prior to execution; and

BE IT FURTHER RESOLVED BY THE City of Fairhope, that the City will initially award the contract for a fee not-to-exceed \$400,000.00 of Phase I Project grant funds and authorize the Mayor to execute a contract with Grant Management, LLC for RFP 003-20 Program Administrative Services for Sewer Upgrade ADCNR Grant #S1P25-FSU1 (RESTORE Act).

DULY ADOPTED THIS 24TH DAY OF AUGUST, 2020


Karin Wilson, Mayor

Attest:


Lisa A. Hanks, MMC
City Clerk

24 August 2020

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the public improvements indicated herein for the Tracery are hereby accepted for public maintenance subject to the bond posted; and authorizes Mayor Karin Wilson to execute the Maintenance and Guaranty Agreement between the City of Fairhope and 68V Tracery 2019, LLC (the "Subdivider"). Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 3806-20

WHEREAS, the Owners of Tracery desire to have all public streets and public right-of-ways dedicated on the plat filed for record in the Probate Records of Baldwin County, Alabama, on Slide 2708-A, and all Fairhope public utilities located in public right-of-ways accepted for maintenance by the City of Fairhope, Alabama, and;

WHEREAS, the City of Fairhope, Alabama, has received notice from the engineers of the project that the design and capacity of the public improvements have been designed in conformance with City requirements, and;

WHEREAS, the Public Works Director has indicated that the improvements meet City requirements, and;

WHEREAS, the City of Fairhope, Alabama, has received from the owners of Tracery, maintenance bonds for the public improvements constructed for a period of 2 years, and;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRHOPE, ALABAMA that the public improvements indicated herein for Tracery are hereby accepted for public maintenance subject to the bond posted; and authorizes Mayor Karin Wilson to execute the Maintenance and Guaranty Agreement between the City of Fairhope and 68V Tracery 2019, LLC (the "Subdivider").

BE IT FURTHER RESOLVED this resolution of acceptance shall not obligate the City of Fairhope to maintain any utility or drainage facilities outside the limits of the right-of-way of the public streets, or any irrigation systems installed within the right-of-way of public streets, whether or not such may be located within dedicated easements in any of these developments.

Adopted this 24th day of August, 2020



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

24 August 2020

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to Award Bid for Repair, Resurfacing & Striping of Multiple Road 2020 for the Public Works Department (Bid No. 023-20) to Asphalt Service, Inc. with a total bid proposal of \$485,887.80. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 3807-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open bids for Repair, Resurfacing & striping of Multiple Road 2020 for the Public Works Department. (Bid Number 023-20).

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulations for
Repair, Resurfacing & striping of Multiple Road 2020
for the Public Works Department.

[3] After evaluating the bid proposals with the required bid specifications, Asphalt Service, Inc. with a total bid proposal of \$485,887.80, is now awarded the bid for Repair, Resurfacing & striping of Multiple Road 2020 for the Public Works Department.

Adopted on this 24th day of August, 2020



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

24 August 2020

CITY OF FAIRHOPE TABULATION
 BID 023-20 Repair, Resurfacing and Striping 2020
 BID OPENED: August 6, 2020, 10:00 a.m.

ITEM	DESCRIPTION	John G. Walton	Ammons & Blackmon	HO Weaver & Sons	Arrington Curb & Excavation	Asphalt Services Inc.
		BID AMOUNT	BID AMOUNT	BID AMOUNT	BID AMOUNT	BID AMOUNT
A	Pier Avenue - From S. Church St. To S. Mobile St. - Approx. 2735 L.F.	\$ 71,802.20	\$ 69,440.70	\$ 75,265.64	\$ 69,893.92	\$ 72,250.75
B	Kirkman Lane - From Section St to S Church St - Approx. 1398 L.F. and including Side Streets: Ridgewood Cir, Francilla Cir, Boone Ln (South) & Ivy Cir	\$ 70,341.17	\$ 63,866.20	\$ 70,284.44	\$ 67,731.35	\$ 65,757.75
C	Patlynn Drive - From Fairwood Blvd to Gayfer Ave - Approx. 1280 L.F.	\$ 28,948.48	\$ 33,988.60	\$ 34,103.29	\$ 30,783.92	\$ 31,125.55
D	Marsim Drive - From Patlynn Dr to Jan Dr - Approx. 880 L.F.	\$ 22,787.77	\$ 24,600.90	\$ 22,563.58	\$ 22,543.72	\$ 21,325.32
E	Bellangee, Call and Young Streets - Approx. 1660 Total L.F.	\$ 43,450.52	\$ 40,465.45	\$ 41,990.58	\$ 45,993.02	\$ 38,783.85
F	Johnson Avenue - From Mershon St to Berglin St - Approx. 1685 L.F.	\$ 38,212.28	\$ 44,701.90	\$ 47,310.66	\$ 48,732.23	\$ 43,543.95
G	Mershon Street - Morphy to Fairhope Ave - Approx. 1083 L.F.	\$ 31,288.52	\$ 33,791.70	\$ 32,053.88	\$ 30,920.87	\$ 33,918.40
H	Jubilee Lane and Rock Creek Drive - Approx. 1354 L.F.	\$ 35,714.50	\$ 34,218.75	\$ 34,256.24	\$ 31,043.32	\$ 35,029.42
I	Equality Street - from N. School St. to End of Maintenance - Approx. 750 L.F.	\$ 22,127.39	\$ 26,130.50	\$ 15,902.04	\$ 24,478.08	\$ 18,644.80
J	Woodgrove Circle - From Blue Island Ave to Cul- De-Sac - Approx. 288 L.F.	\$ 16,961.00	\$ 20,259.60	\$ 8,337.84	\$ 15,920.75	\$ 10,584.45
K	Kirkman Alley - S. Church St. to Liberty St. - Approx. 721 L.F.	\$ 18,718.96	\$ 35,719.15	\$ 11,515.48	\$ 15,130.74	\$ 11,125.18
L	Boise Lane (Magnolia Ave to Atkinson Ln) - Approx. 331 L.F.	\$ 9,846.04	\$ 11,454.40	\$ 3,268.86	\$ 5,958.08	\$ 4,889.10


24 August 2020

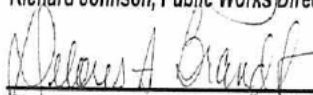
CITY OF FAIRHOPE TABULATION
 BID 023-20 Repair, Resurfacing and Striping 2020
 BID OPENED: August 6, 2020, 10:00 a.m.

ITEM	DESCRIPTION	John G. Walton	Ammons & Blackmon	HO Weaver & Sons	Arrington Curb & Excavation	Asphalt Services Inc.
		BID AMOUNT	BID AMOUNT	BID AMOUNT	BID AMOUNT	BID AMOUNT
M	Miller Lane (West) - Paving of Gravel Surface - Approx. 362 L.F.	\$ 19,247.00	\$ 20,432.25	\$ 14,806.92	\$ 17,650.43	\$ 12,026.57
N	Alley's West & East - Paving of Gravel Surface - Approx. 1978 L.F.	\$ 58,604.65	\$ 56,664.50	\$ 46,548.62	\$ 59,274.64	\$ 39,454.01
O	Point Clear Court (Cul-De-Sac) - Approx. 454 SQ. YDS	\$ 7,661.54	\$ 11,119.40	\$ 3,211.10	\$ 5,956.79	\$ 4,899.85
P	FAIRHOPE MUNICIPAL STADIUM TRACK - Approx. 3112 SQ. YDS	\$ 65,999.04	\$ 42,577.45	\$ 40,604.16	\$ 49,153.65	\$ 42,528.85
TOTAL BID AMOUNT		\$ 561,711.06	\$ 569,431.45	\$ 502,023.33	\$ 541,165.51	\$ 485,887.80
SUBMITTED BID AMOUNT		\$ 561,711.07	\$ 569,128.45	\$ 502,023.33	\$ 541,165.51	\$ 485,887.80

Recommendation: Asphalt Services, Inc.

To the best of my knowledge this is an accurate Bid Tabulation


 Signature _____ Date 08/11/2020
 Richard Johnson, Public Works Director


 Signature _____ Date 08/11/2020
 Delores A Brandt, Purchasing Manager

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to Award Bid for Fairhope-Point Clear Rotary Youth Club Basketball Court (Bid No. 029-20) to American Tennis Courts, Inc. with a total bid proposal of \$39,018.00. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

24 August 2020

RESOLUTION NO. 3808-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open bids for Rotary Boys and Girls Club Basketball Court (Bid Number 029-20).

[2] At the appointed time and place, the following bid was opened and tabulated as follows:

Please see attached Bid Tabulation for
Rotary Boys and Girls Club Basketball Court

[3] After evaluating the bid proposal with the required bid specifications, American Tennis Courts, Inc. with a total bid proposal of \$39,018.00, is now awarded the bid for the Rotary Boys and Girls Club Basketball Court.

Adopted on this 24th day of August, 2020



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

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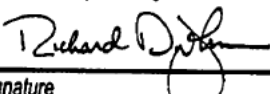
24 August 2020

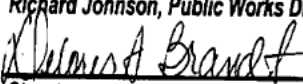
CITY OF FAIRHOPE TABULATION
BID 029-20 Rotary youth Club Basketball Court
BID OPENED: August 13, 2020, 10:00 a.m.

Vendor	Bid Documents Signed/Notarized (Y/N)	Court Surface & Equipment	Court Fencing	Total Bid Price
American Tennis Courts	YES	\$ 23,736.00	\$ 15,282.00	\$ 39,018.00

Recommendation:

To the best of my knowledge this is an accurate Bid Tabulation


 Signature 8/13/2020
 Date
 Richard Johnson, Public Works Director


 Signature 8/13/2020
 Date
 Delores A Brandt, Purchasing Manager

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to approve this unbudgeted procurement for a Munis module for the Parks and Recreation Department to enable citizens to access programs online through Tyler System Management Services with an initial cost of \$24,280.00 plus recurring annual costs of approximately \$2,304.00. This will be funded thru the CARES Act. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.


24 August 2020

RESOLUTION NO. 3809-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

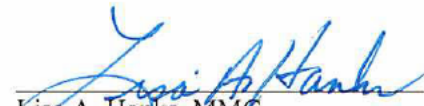
[1] That the City of Fairhope has voted to approve this unbudgeted procurement for a Munis module for the Parks and Recreation Department to enable citizens to access programs online through Tyler System Management Services with an initial cost of \$24,280.00 plus recurring annual costs of approximately \$2,304.00. This will be funded thru the CARES Act.

Adopted on this 24th day of August, 2020



 Karin Wilson, Mayor

Attest:



 Lisa A. Hanks, MMC
 City Clerk

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution That the City of Fairhope has voted to approve this unbudgeted procurement for a Fire Resistant Bulletproof Window for Police Station Lobby from Bailey Door, Inc. with a cost of \$9,858.00. This will be funded thru the CARES Act. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 3810-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to approve this unbudgeted procurement for a Fire Resistant Bulletproof Window for Police Station Lobby from Bailey Door, Inc. with a cost of \$9,858.00. This will be funded thru the CARES Act.

Adopted on this 24th day of August, 2020



 Karin Wilson, Mayor

Attest:



 Lisa A. Hanks, MMC
 City Clerk

24 August 2020

City Council reviewed an application for a Beer/Wine Off-Premises Alcoholic Beverage License for Creekside Development Corp. d/b/s Fly Creek Marina located at 831 N. Section Street, Unit 101, Fairhope, Alabama. Councilmember Conyers moved to approve the issuance of the license. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to procure 24 or more Ornamental Trees (Chinese Pistache) to upgrade planted trees with large 2.5 inch caliper and 12 foot or taller above ground level trees on Section Street between Morphy and Oak. This represents a Public Works Project under \$50,000.00 and State Bid Law requires a singular quote. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 3811-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to procure 24 or more Ornamental Trees (Chinese Pistache) to upgrade planted trees with large 2.5 inch caliper and 12 foot or taller above ground level trees on Section Street between Morphy and Oak. This represents a Public Works Project under \$50,000.00 and State Bid Law requires a singular quote.

[2] The Public Works Department recommends the award of this procurement to Moon Valley Nurseries in the amount not to exceed \$25,060.00 for 24 or Chinese Pistache Trees. The City Horticulturist has been unable to identify additional reputable growers who can meet the size, availability and/or delivery schedule.

Adopted on this 24th day of August, 2020



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

24 August 2020

At the request of the City Attorney, Marcus E. McDowell, the City Council will rise from the meeting to go into Executive Session based on Section 36-25A-7(a)(3) to discuss pending and potential litigation and Section 36-25A-7(a)(4) to discuss security plans, procedures, assessments, measures, or systems, or the security or safety of persons, structures, facilities, or other infrastructures, the public disclosure of which could reasonably be expected to be detrimental to public safety or welfare. The approximate time to be in Executive Session is 30 minutes. Councilmember Brown moved to go into Executive Session. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

Exited the dais at 6:20 p.m. Returned at 6:50 p.m.

Councilmember Conyers moved to adjourn the meeting. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 6:51 p.m.



Jack Burrell, Council President



Lisa A. Hanks, MMC
City Clerk