

**Minutes of Fairhope Airport Authority**  
**June 16, 2020**

The Fairhope Airport Authority met June 16, 2020 at 4:30PM in the Council Chambers at 161 N Section Street.

Present: Joe McEnerney, Chairman, Don Lagarde, Will Bruce, Chip Groner, Vince Boothe and Jack Burrell. Amy Pearson was absent. Also present was Josh Myrick, Attorney. Cynthia A Boothe took the minutes.

The Minutes of the May 19, 2020 meeting were considered and approved with a motion by Will Bruce, second by Chip Groner and unanimously passed.

The Minutes of the May 26, 2020 "Special meeting" were considered and approved with a motion by Vince Boothe, second by Jack Burrell and unanimously passed.

**Fairhope Airport Authority Operations:** Chip Groner reported that the Runway Status is good condition and there are no NOTAMS issued. Joe McEnerney stated that one PAPI light is out. Chip stated that the summary of monthly aircraft operations is the most accurate the Authority has had to date but it does not include Navy touch-and-go activity.

**Update on the CARES Act FAA grant for \$69,000.00:** Joe McEnerney stated that the paperwork has been submitted and he will be writing a narrative to support the application this week.

**Approval to renew GEN-CO annual maintenance contract for \$850:** Joe McEnerney asked that the Board consider the renewal of the annual maintenance contract for the stand-by generator at the airport with GEN-CO. A motion was made to approve by Will Bruce, second by Chip Groner and unanimously passed.

**Discussion of the construction of hangars by the Authority:** Don Lagarde stated that there is a significant interest from local aviators wanting to lease hangar space at the Airport and feels that the time is right for the Authority to build hangars. After a group discussion, that focused on hangar location, hangar layout and design, and financing options for the hangar, Don Lagarde made a motion

to build T-hangers on the East Side of the Airport subject to a final design developed by Volkert. The motion was seconded by Jack Burrell and it unanimously passed.

**Attorney's Report:** Josh Myrick stated that he and Joe McEnerney recently participated in a phone conference with Dr. Eagerton and Frank Farmer from Aeronautics Bureau. In the call Dr. Eagerton said there would be partial funding available to the Authority for either a general aviation terminal or to build hangars but not both. Dr. Eagerton also stated that if funds are requested for hangars that it would increase the Authority's odds of obtaining funds to have a list of prospective tenants who had put hangar lease deposits in escrow. Joe McEnerney also requested that Josh draft an escrow agreement for the deposits.

Josh stated that he Joe also had a phone conference with Graham Coffelt of the FAA concerning 40-year term ground leases on the East Side. Mr. Coffelt stated that it would be allowable to have 40-year leases on the East side with no impact on the West Side leases. A motion was made by Vince Boothe to offer 40-year leases on the East Side at \$.030 / square foot with a second by Will Bruce. After a group discussion, it was decided to table the motion until the July meeting.

**Continental Aerospace Technologies report:** Nick VanHouten

Update on disposal of abandoned aircraft at the Airport: Nick stated that they are waiting for it to be towed away.

Discussion of having fob and card access to the south and north gates: Nick stated that Continental would support and help manage the effort and the cards.

Nick also reported that fuel sales are back to normal levels and that they will soon be back to normal staffing levels.

**Updating the Authority's website:** Will Bruce introduced Ben Montgomery. Ben has been overseeing the update of the Authority's website and stated he knows someone who is willing to do the update for \$925.00. Ben will talk to the individual about either a monthly maintenance fee or an as needed update fee. Will Bruce made a motion to rework and update the website for not more than \$925.00, second by Don Lagarde and unanimously passed.

**Engineer's Report:** Hank Eubanks reported that the \$611,000.00 grant application has been submitted and the 2020-2021 AIP project will consist of the extension of the east side access road, a seal coat for the southwest ramp, and the updating of the Airport Layout Plan. As part of the Airport Layout plan it will include a LIDAR and aerial photography mapping of the Airport and a classification of the pavement strength of the Airport's main runway.

**Treasurer's Report:** Joe McEnerney stated that the financials are in good order and went over the maintenance report.

After the agenda items Joe McEnerney recognized the members of Boy Scout Troop 47 who were present for the meeting.

There being no further business, the meeting was adjourned at 5:40PM.

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Joe McEnerney, Chairman

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Submitted by Cynthia A Boothe