

STATE OF ALABAMA)
 :
 COUNTY OF BALDWIN)(

The City Council, City of Fairhope, met in regular session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 13 April 2020.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney Marcus E. McDowell, and City Clerk Lisa A. Hanks.

There being a quorum present, Council President Burrell called the meeting to order. The invocation was given by Councilmember Robert Brown and the Pledge of Allegiance was recited.

Council President Burrell stated there was a need to add on two agenda items after Agenda Item Number 19: a resolution that the Pay Grades for the Electric Department be revised and approved in the Compensation and Job Classification Plan, as recommended by the Operations Director Michael Allison and Councilmember Robinson; and an Executive Session to discuss the consideration the City is willing to offer or accept when considering the purchase, sale, exchange, lease, or market value of real property. The discussions could have a detrimental effect upon the competitive position of the City in the negotiations if the matter was discussed in public.

Councilmember Conyers moved to add on the above-mentioned items not on the printed agenda. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

Councilmember Conyers moved to approve minutes of the 23 March 2020, regular meeting; minutes of the 23 March 2020, work session; minutes of the 6 April 2020, special emergency COVID-19 meeting; and minutes of the 7 April 2020, special emergency COVID-19 meeting. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council hereby suspends Public Participation for Agenda and Non-Agenda items until further notice due to the "Shelter in Place" Order by the Alabama Department of Public Health and Governor; and will expire once the Order has been lifted. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

13 April 2020

RESOLUTION NO. 3679-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council hereby suspends Public Participation for Agenda and Non-Agenda items until further notice due to the “Shelter in Place” Order by the Alabama Department of Public Health and Governor; and will expire once the Order has been lifted.

Adopted on this 13th day of April, 2020



Jack Burrell, Council President

Attest:



Lisa A. Hanks, MMC
City Clerk

Mayor Wilson addressed the City Council with the following Power Point Presentation found at the end of the minutes.

Councilmember Boone commented that his family did take out for Easter dinner; and said take outs are still available. He asked everyone to help out our restaurants.

Councilmember Conyers introduced in writing an ordinance to to repeal Ordinance No. 1565 and to Establish Vote Counting Devices for use in all Municipal Elections. Due to lack of a motion for immediate consideration, this ordinance will layover until the April 23, 2020 City Council meeting.

Councilmember Boone introduced in writing Ordinance No. 1679, an ordinance to adopt Regulations for Small Cell Technology Facilities in the City of Fairhope and amends Chapter 21 of the Fairhope Code of Ordinances. In order to take immediate action, Councilmember Conyers moved for immediate consideration. Seconded by Councilmember Boone, motion for immediate consideration passed unanimously by the following voice votes: AYE – Burrell, Robinson, Conyers, Brown, and Boone. NAY - None.

13 April 2020

Councilmember Boone then moved for final adoption of Ordinance No. 1679. Seconded by Councilmember Brown, motion for final adoption passed by the following voice votes: AYE – Burrell, Robinson, Conyers, Brown, and Boone. NAY - None.

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that due to the limitations on public gatherings and social distancing protocol pursuant to advisement of the Alabama Department of Public Health and Orders of the Governor: all public hearings of the City Council, Planning Commission, and Board of Adjustments and Appeals are postponed until further notice. Prior to resuming public hearings, an announcement will be made by the City Council at a future meeting. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

RESOLUTION NO. 3680-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That due to the limitations on public gatherings and social distancing protocol pursuant to advisement of the Alabama Department of Public Health and Orders of the Governor: all public hearings of the City Council, Planning Commission, and Board of Adjustments and Appeals are postponed until further notice. Prior to resuming public hearings, an announcement will be made by the City Council at a future meeting.

Adopted on this 13th day of April, 2020



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Council President Jack Burrell is hereby authorized to negotiate and execute a Professional Engineering Services contract with Goodwin, Mills and Cawood to perform an Environmental Site Assessment including groundwater testing on the property located at NE Corner of Fairhope Avenue and Section Street (i.e. the Clock Corner). Said contract shall be negotiated with a not to exceed amount of \$10,000.00. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

13 April 2020

RESOLUTION NO. 3681-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Council President Jack Burrell is hereby authorized to negotiate and execute a Professional Engineering Services contract with Goodwin, Mills and Cawood to perform an Environmental Site Assessment including groundwater testing on the property located at NE Corner of Fairhope Avenue and Section Street (i.e. the Clock Corner). Said contract shall be negotiated with a not to exceed amount of \$10,000.00.

Adopted on this 13th day of April, 2020


Jack Burrell, Council President

Attest:

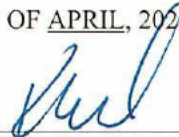

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute Amendment No. 1 to the Contract for Professional Engineering Services for RFQ No. PS037-17 for CE&I Services for Sidewalks Between U. S. 98 and County Road 13; ALDOT TAP Grant No. TAPAA-TA17 (937) for the Public Works Department, with Volkert, Inc., at a cost of the amendment not to exceed \$9,000.00. The request is due to the project entering into liquidated damages. Seconded by Councilmember Brown, motion passed unanimously by voice vote.


RESOLUTION NO. 3682-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute Amendment No. 1 to the Contract for Professional Engineering Services for RFQ No. PS037-17 for CE&I Services for Sidewalks Between U. S. 98 and County Road 13; ALDOT TAP Grant No. TAPAA-TA17 (937) for the Public Works Department, with Volkert, Inc., at a cost of the amendment not to exceed \$9,000.00. The request is due to the project entering into liquidated damages.

DULY ADOPTED THIS 13TH DAY OF APRIL, 2020


Karin Wilson, Mayor

Attest:


Lisa A. Hanks, MMC
City Clerk

13 April 2020

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute Extension No. 1 of the Contract with Shelby Concrete, d/b/a Baldwin Concrete, for the annual bid of Ready-mix Concrete for the City (Bid Number 013-19) for an additional one year as per the terms and conditions of the original contract. The annual bid for unit prices as listed on attached schedule. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 3683-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute Extension No. 1 of the Contract with Shelby Concrete, d/b/a Baldwin Concrete, for the annual bid of Ready-mix Concrete for the City (Bid Number 013-19) for an additional one year as per the terms and conditions of the original contract. The annual bid for unit prices as listed on attached schedule.

Adopted on this 13th day of April, 2020



 Karin Wilson, Mayor

Attest:



 Lisa A. Hanks, MMC
 City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute Extension No. 1 of the Contract with American Wholesale Grocery, d/b/a American Foods of Mobile, AL, for the annual bid for Food for Quail Creek Clubhouse (Bid Number 011-19) for an additional one year as per the terms and conditions of the original contract. The total not to exceed amount of \$45,000.00. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

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13 April 2020

RESOLUTION NO. 3684-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute Extension No. 1 of the Contract with American Wholesale Grocery, d/b/a American Foods of Mobile, AL, for the annual bid for Food for Quail Creek Clubhouse (Bid Number 011-19) for an additional one year as per the terms and conditions of the original contract. The total not to exceed amount of \$45,000.00.

Adopted on this 13th day of April, 2020


 Karin Wilson, Mayor

Attest:


 Lisa A. Hanks, MMC
 City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute a contract for Extension No. 2 of Bid Number 020-18, Disaster Debris Removal and Disposal 2018, with CrowderGulf, LLC for an additional one year, as per the terms and conditions of the original contract; and approves the contract ending date of November 30, 2021 (end of hurricane season); and based on per unit cost as specified in Bid Tabulation. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 3685-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute a contract for Extension No. 2 of Bid Number 020-18, Disaster Debris Removal and Disposal 2018, with CrowderGulf, LLC for an additional one year, as per the terms and conditions of the original contract; and approves the contract ending date of November 30, 2021 (end of hurricane season); and based on per unit cost as specified in Bid Tabulation.

Adopted on this 13th day of April, 2020


 Karin Wilson, Mayor

Attest:


 Lisa A. Hanks, MMC
 City Clerk

13 April 2020

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope approves the procurement of FY 2020 Inventory Supply of 2" Gas Tubing (21,000 feet) for the Gas Department with a cost of \$15,300.00 pursuant to Code of Alabama, 1975, Section 41-16-51(b)(7). Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 3686-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope approves the procurement of FY 2020 Inventory Supply of 2" Gas Tubing (21,000 feet) for the Gas Department with a cost of \$15,300.00 pursuant to Code of Alabama, 1975, Section 41-16-51(b)(7).

Adopted on this 13th day of April, 2020



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase Annual Service Agreement for the Dispatch Console for the Fairhope Police Department; from Motorola Solutions, Inc. as Sole Source Distributor; and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(15): "Contractual services and purchases of products related to, or having an impact upon, security plans, procedures, assessments, measures, or systems, or the security or safety of persons, structures, facilities, or infrastructures." The cost will be \$26,659.44. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

13 April 2020

RESOLUTION NO. 3687-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

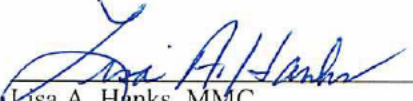
[1] That the City of Fairhope has voted to purchase Annual Service Agreement for the Dispatch Console for the Fairhope Police Department; from Motorola Solutions, Inc. as Sole Source Distributor; and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(15): "Contractual services and purchases of products related to, or having an impact upon, security plans, procedures, assessments, measures, or systems, or the security or safety of persons, structures, facilities, or infrastructures." The cost will be \$26,659.44.

Adopted on this 13th day of April, 2020



 Karin Wilson, Mayor

Attest:



 Lisa A. Hanks, MMC
 City Clerk

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to procure the Annual Services to Field Test 80 Rotary Gas Meters for the Gas Department in the amount of \$12,800.00 from Mid-South Meter & Regulator. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 3688-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

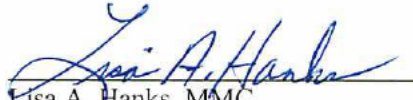
That the City of Fairhope has voted to procure the Annual Services to Field Test 80 Rotary Gas Meters for the Gas Department in the amount of \$12,800.00 from Mid-South Meter & Regulator.

Adopted on this 13th day of April, 2020



 Karin Wilson, Mayor

Attest:



 Lisa A. Hanks, MMC
 City Clerk

13 April 2020

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase one (1) E-ONE Custom Rescue Pumper Fire Truck for Fire Station #1 and the vehicle is available for direct procurement through the Houston-Galveston Area Council Contract FS12-19 which has been nationally bid; and therefore, does not have to be let out for bid. The total cost is \$517,157.000. This is a joint purchase between the City of Fairhope and the Fairhope Volunteer Fire Department with a 60/40 split. The City is paying up to \$331,000.00 from Impact Fees and the Fairhope Volunteer Fire Department is paying up to \$200,000.00. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

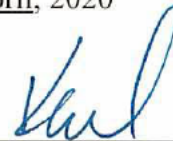
RESOLUTION NO. 3690-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase one (1) E-ONE Custom Rescue Pumper Fire Truck for Fire Station #1 and the vehicle is available for direct procurement through the Houston-Galveston Area Council Contract FS12-19 which has been nationally bid; and therefore, does not have to be let out for bid. The total cost is \$517,157.000.

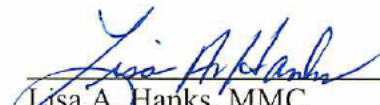
[2] This is a joint purchase between the City of Fairhope and the Fairhope Volunteer Fire Department with a 60/40 split. The City is paying up to \$331,000.00 from Impact Fees and the Fairhope Volunteer Fire Department is paying up to \$200,000.00.

Adopted on this 13th day of April, 2020



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

Council President Burrell stated forgot to mention during Council Comments Councilmember Brown's suggestion of holding "Celebration to Open the City" and could have the Fairhope Volunteer Fire Department's Cook-off as part of the celebration. Councilmember Brown said that he spoke to Sherry Sullivan regarding this idea and she mentioned that local artists could set up tables for the event.

13 April 2020

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to procure one (1) Trane Split System Air Conditioning Unit for the Haven and the equipment is available for direct procurement through the CO-OP Contract through US Communities #18-362255-20 which has been nationally bid; and therefore, does not have to be let out for bid. The total unbudgeted cost is \$8,375.00. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

RESOLUTION NO. 3691-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to procure one (1) Trane Split System Air Conditioning Unit for the Haven and the equipment is available for direct procurement through the CO-OP Contract through US Communities #18-362255-20 which has been nationally bid; and therefore, does not have to be let out for bid. The total unbudgeted cost is \$8,375.00.

Adopted on this 13th day of April, 2020



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute an Agreement between the City of Fairhope and the State of Alabama, acting by and through the Alabama Department of Transportation, for addition of turn lanes on CR-44 (Twin Beech Road) and the upgrading of traffic signals on CR-44 (Twin Beech Road) at SR-42 (US-98) in the City of Fairhope, Alabama. Project #ATRP2-02-2020-204; CPMS Ref# 100071097 and 100071098 – Right-of-way Acquisition and Construction Agreement with our cost estimate local match being \$198,957.00. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

13 April 2020

RESOLUTION NO. 3691-20

BE IT RESOLVED, BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE AS FOLLOWS:

That the City of Fairhope, Alabama enters into an agreement with the State of Alabama, acting by and through the Alabama Department of Transportation relating to a project for:

Addition of Turn Lanes on CR-44 (Twin Beech Road) and the upgrading of traffic signals on CR-44 (Twin Beech Road) at SR-42 (US-98) in the City of Fairhope; Project# ATRP2-02-2020-204; CPMS Ref# 100071097 and 100071098.

Which agreement is before this Council, and that the agreement be executed in the name of the City of Fairhope, by its Mayor, Karin Wilson, for and on its behalf and that it be attested by the City Clerk, Lisa A. Hanks, and the official seal of the City be affixed thereto.


BE IT FURTHER RESOLVED, that upon the completion of the execution of the agreement by all parties, that a copy of such agreement be kept on file by the City Clerk.

Adopted and Approved this 13th day of April, 2020



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council hereby approves the creation of a Tree Crew for the City of Fairhope's Electric Department that will consist of a Crew Lead position (Grade 20) and two Equipment Operator III positions (Grade 18). These job positions already exist in our Compensation and Job Classification Plan. And approve the budget be amended to move the Tree Trimming expense to the appropriate expense codes for the following items: Personnel, knuckle boom truck converted from Public Works to Electric Department, and PPE and Tools. Seconded by Councilmember Boone, motion passed unanimously by voice vote. Councilmember Conyers commented that outsourced would be greater than being in-house.

13 April 2020

RESOLUTION NO. 3692-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council hereby approves the creation of a Tree Crew for the City of Fairhope's Electric Department that will consist of a Crew Lead position (Grade 20) and two Equipment Operator III positions (Grade 18). These job positions already exist in our Compensation and Job Classification Plan. And approve the budget be amended to move the Tree Trimming expense to the appropriate expense codes for the following items: Personnel, knuckle boom truck converted from Public Works to Electric Department, and PPE and Tools.

ADOPTED THIS 13TH DAY OF APRIL, 2020



Karin Wilson, Mayor

ATTEST:



Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the Pay Grades for the Electric Department be revised and approved in the Compensation and Job Classification Plan, as recommended by the Operations Director Michael Allison and Councilmember Robinson. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 3693-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the Pay Grades for the Electric Department be revised and approved in the Compensation and Job Classification Plan, as recommended by the Operations Director Michael Allison and Councilmember Robinson, as follows:

	Current	Proposed
Apprentice	Grade 20	Grade 22
Lineman	Grade 23	Grade 25

ADOPTED THIS 13TH DAY OF APRIL, 2020



Karin Wilson, Mayor

ATTEST:



Lisa A. Hanks, MMC
City Clerk

13 April 2020

At the request of the City Attorney, Marcus E. McDowell, the City Council will rise from the meeting to go into Executive Session based on § 36-25A-7(a)(6) to discuss the consideration the City is willing to offer or accept when considering the purchase, sale, exchange, lease, or market value of real property. The discussions could have a detrimental effect upon the competitive position of the City in the negotiations if the matter was discussed in public. The approximate time to be in Executive Session is 15 minutes. Councilmember Boone moved to go into Executive Session. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

Exited the dais at 6:27 p.m. Returned at 6:47 p.m.

Councilmember Robinson moved to adjourn the meeting. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 6:48 p.m.



Jack Burrell, Council President



Lisa A. Hanks, MMC
City Clerk

MAYOR REPORT 4-13-20

Stay at Home Order Issued April 3rd
Day 10



This is Mayor Karin Wilson reporting to you from home.
On Day 10 of the State's stay at home order.

Council and I thank you for adhering to these precautions and we're praying for healing and recovery during this time of uncertainty.



Many of you've seen this on AL.com or in your paper but I wanted to share JD Crowe's wonderful Easter 2020 sketch

Entitled Empty tomb. Empty church. Full heart.

Less is more. This Easter is less about pomp and more about circumstance. It's less about getting all gussied up and going to a large gathering at church and more about staying home and gathering safely with family.

It's a time to prioritize, reorganize and sanitize.

God is good. And so is social distancing.

Happy Easter,

So I wanted to thank Fairhope Local, JD Crowe for his thoughtful message



www.FHLocal.org



The City of Fairhope is keenly aware of the hit that businesses will be taking as a result of COVID-19. We are working to convene all available resources as well as a comprehensive and inclusive list of businesses in the City that we can utilize after the crisis concludes as we help our local business community bounce back.

A large part of Fairhope's unique character comes from our local, independent businesses and the personalities behind these businesses. While entrepreneurs may have storefronts, they also include those who work from home, doctors, attorneys, artists, authors, landscapers, consultants and many other different trades.

We want to do our part to help you rebound at the conclusion of this nationwide pandemic. This will include a citywide investment in business promotion which will include PR, advertising, collateral, a wide-ranging media strategy along with collaborative efforts to begin this process.

I strongly encourage all businesses to join but filling out the form available on our new website for Fairhope Local Business FH LOCAL dot ORG.



Recent Interviews Tab

Recordings Under
Mayor Karin Wilson

Please tune in to local AM radio WABF
on TUES AND FRI 9AM

It is recorded and available on their website under the tab RECENT INTERVIEWS,

**Shape
your future
START HERE >**

**United States[®]
Census
2020**

Start Questionnaire

my2020census.gov



I ask all residents to please fill out the 2020 Census. It takes less than 5 min.

During this pandemic, a high response must remain a vital goal as it affects our congressional representation, federal funding and our local economy.

The census is quick, safe and secure. You can take it online at www.my2020census.gov,

Stay Home
Save Lives
Set an Example



My report will be concluded after this video.
Stay home - Save lives - Set an example



Baldwin Together Video