

**CITY OF FAIRHOPE
CITY COUNCIL AGENDA**

MONDAY, 11 MAY 2020 – 6:00 P.M. - CITY COUNCIL CHAMBER

Invocation and Pledge of Allegiance

1. Approve minutes of 27 April 2020 Regular City Council Meeting, minutes of 27 April 2020 Work Session, and minutes of the 30 April 2020 Special Emergency COVID-19 Meeting.
2. Report of the Mayor
3. Council Comments
4. **Public Hearing** – Ordinance – Amend Zoning Ordinance No. 1253.
Request to rezone the property of Fairhope Single Tax Corporation and Linda R. Walker from RA Residential/Agriculture District to R-1 Low Density Single Family Residential District. The property generally located at 8800 Morphy Avenue, Fairhope, Alabama. PPIN Number: 14591.
5. **Final Adoption** Ordinance - Annexation – James Lloyd Thomas and Diane Starnes Thomas property located at 23545 2nd Street, Fairhope, Alabama. Tax Parcel 43-09-43-0-000-009.001.
6. Resolution – That the City Council hereby authorizes Mayor Karin Wilson to execute a Mutual Aid Agreement between the American Public Power Association and the City of Fairhope which facilitates rapid, short-term deployment of emergency support prior to, during, and after an incident or disaster and fulfills a federal policy for reimbursement of presidentially declared disaster expenses.
7. Resolution – That Mayor Karin Wilson is hereby authorized to execute a contract with Rylands Underground Services, Inc. for Professional Boring Services to connect natural gas, 650 feet, to a new subdivision “Tracery” for with a not-to-exceed amount of \$7,800.00 which is an unbudgeted service.
8. Resolution – That the City of Fairhope approves the procurement of Materials and Labor by an Outside Contractor to build 17 Trash Receptacles with Flowerbox Tops to replace existing on for the Public Works Department (Citywide). The Flowerboxes will be procured from Seale Quality Construction and Renovations with a total cost of \$13,475.00.
9. Resolution – That the City Council authorizes and approves the hiring of the new Water and Sewer Superintendent to allow the current Water and Sewer Superintendent to work with and train the new employee prior to his leaving in August 2020. This will be beneficial to the City as well as the new hire. The temporary position will expire upon retirement of the current Superintendent.

10. Executive Session - To Discuss the consideration the City is willing to offer or accept when considering the purchase, sale, exchange, lease, or market value of real property. The discussions could have a detrimental effect upon the competitive position of the City in the negotiations if the matter was discussed in public.
11. Adjourn

Please Note:

There will not be a Work Session or Agenda Meeting

Next Regular Meeting – Thursday, May 28, 2020 - Same Time and Place

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)

The City Council, City of Fairhope, met in regular session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 27 April 2020.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney Marcus E. McDowell, and City Clerk Lisa A. Hanks.

There being a quorum present, Council President Burrell called the meeting to order. The invocation was given by Councilmember Kevin Boone and the Pledge of Allegiance was recited.

Mayor Wilson addressed the City Council regarding the following items:

- 1) Plan for opening up City facilities and continue following the State Order. This will be a phased plan for opening City facilities;
- 2) Mentioned there are 23 confirmed cases in the City of Fairhope which is the largest number in the County;
- 3) Ingleside will be closed for four weeks and Section Street should be open next week;
- 4) Crosswalk on Section Street is not working, but contractor has been notified;
- 5) Mayor's Prayer Breakfast will be a virtual meeting on May 7, 2020;
- 6) Thomas Hospital will be phasing in surgeries; and
- 7) Two more of our Projects have been awarded: Sewer Upgrades and Comprehensive Land Use Plan.

Mayor Wilson continued her discussion of the proposed large-scale marketing plan for small businesses to rebound from the Work Session. She commented Hatch should get an annual appropriation and the \$20,000.00 AMEA grants are more appropriate for use with businesses. She mentioned the gas tax and lodging tax again. Mayor Wilson stated she would need \$65,000.00 for marketing; and invest a little in our City. She said the Downtown Business Association and Eastern Shore Chamber of Commerce are not working for all businesses. Mayor Wilson told the City Council we will first focus on locals and then on tourism.

Councilmember Robinson said most are in favor of boosting our local economy; and do not see tourist coming to Fairhope. He said people are out and want to get out.

Mayor Wilson replied we need to reroute online shopping to locals and have a website for all businesses. She said it is really critical to help local businesses; and we do not spend any funds on small businesses.

27 April 2020

Councilmember Conyers commented there was BP advertising for beaches due to oil spill. He said we need to do marketing for tourism in future; and use word of mouth for locals. Councilmember Conyers said the Downtown Business Association helps locals and promotes the downtown right now.

Councilmember Brown said we would be competing with the Downtown Business Association; and agreed with Councilmembers Conyers and Robinson. He stated we have tried to cut back on appropriations.

Councilmember Boone commented shopping local has done well; and you want to increase the number so where are you going to put them. Councilmember Boone said he feels once they are able to open, problem will go away.

Council President Burrell said he wants to know how this will work. He said there will be lag in sales, but a natural rebound will occur. Council President Burrell stated he has not seen the details, but it is not out of the question. He said the AMEA grant can be used for anything; and the marketing plan could come from the General Fund. Council President Burrell said he was not in favor of increasing taxes; and we can control our budget by spending. He commented if trend is to continue, we have a \$7.0 million dollar "Rainy Day Fund" to handle this.

Mayor Wilson said we need to find ways to do better for the City. Councilmember Brown commented if we increase the Lodging Tax and add a Gas Tax, we will spend more money in the next fiscal year. Mayor Wilson said "you do not support economic development. Councilmember Robinson replied we need to see the Marketing Plan for locals.

Councilmember Boone moved to approve minutes of the 13 April 2020, regular meeting; and minutes of the 13 April 2020, agenda meeting. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

Council President Burrell stated we closed playgrounds, Municipal pier, and North Beach; and asked the City Council for their thoughts on reopening. Councilmember Robinson said absent some extension by Governor, he was okay to reopen. He said we could have a special meeting on Wednesday, would like to see the Directors' Plan; and could wait until Governor's Press Conference tomorrow. Councilmember Conyers said we should follow suit by State Order. Councilmember Brown stated we should have a special meeting after Press Conference; and not opposed to open up. Councilmember Boone commented if people not responsible; actions are theirs. He said it is prudent to wait. Council President Burrell said he was okay with waiting for special meeting.

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Council President Burrell stated the City Council specifically stated to leave the Golf Course open. He said if employees are fearful, we can use temporary employees. Mayor Wilson replied I closed the course and you had three weeks that you could have opened it.

After further discussion, Council President Burrell stated there was a need to add on an agenda item after Agenda Item Number 11: a resolution that the City Council hereby authorizes to open Quail Creek Golf Course to members and non-members on May 2, 2020 at 7:00 a.m. The restaurant should remain closed pursuant to State mandate until further State Orders opens said facility. Quail Creek shall adhere to local and PGA approved social distancing protocols currently in place including the use of golf carts. Drink carts shall be made available using current social distancing measures in place at other local golf courses.

Council President Burrell passed the gavel down to Councilmember Robinson and then moved to add on the above-mentioned item not on the printed agenda. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

Councilmember Conyers moved for final adoption of Ordinance No. 1680, an ordinance to repeal Ordinance No. 1565 and to Establish Vote Counting Devices for use in all Municipal Elections. (Introduced at the April 13, 2020 City Council Meeting) Seconded by Councilmember Robinson, motion for final adoption passed by the following voice votes: AYE – Burrell, Robinson, Conyers, Brown, and Boone. NAY - None.

Councilmember Robinson introduced in writing an ordinance to annex the property of James Lloyd Thomas and Diane Starnes Thomas located at 23545 2nd Street, Fairhope, Alabama. Tax Parcel 43-09-43-0-000-009.001. Due to lack of a motion for immediate consideration, this ordinance will layover until the May 11, 2020 City Council meeting.

Council President Burrell explained the meaning of “essential minimum functions.” He read the following regarding public hearings:

- The proposed zoning amendment regarding the Greeno Road Overlay Districts was originally advertised for the April 13, 2020 meeting. As advised by the League of Municipalities, zoning amendments are nonessential. For this reason, we will continue to postpone this amendment, and all other zoning and subdivision regulation amendments requiring a public hearing until further notice. To make sure everyone has a chance to participate, prior to putting the Greeno amendment back on an agenda we will make an announcement during a prior Council meeting.

27 April 2020

- There was also a zoning change case ZC 20.02 advertised for tonight's agenda that would require a public hearing. We believe this case meets the criteria of "essential business," as advised by the League of Municipalities. However, our Resolution states that a public hearing would not be held until we make an announcement during a Council meeting. Therefore, we will move zoning case ZC 20.02 to the May 11, 2020 Council meeting. There will be an opportunity for the public to participate by computer or phone. We are working on detailed instructions to participate which will be included in the packet for the May 11, 2020 meeting.
- Finally, the Planning Commission will hold a virtual meeting next Monday, May 4, 2020 that will include quite a few public hearings. Agendas and instructions to participate may be found on the Planning Department's section of the City's website.

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council amends Resolution No. 3680-20 by adding the following for Public Hearings: all public hearings of the City Council, Planning Commission, and Board of Adjustments and Appeals are postponed until further notice **unless the Public Hearings entail "essential minimum functions."** Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 3694-20

WHEREAS, on the 13th day of April, 2020, the City Council adopted Resolution No. 3680-20; a resolution that due to the limitations on public gatherings and social distancing protocol pursuant to advisement of the Alabama Department of Public Health and Orders of the Governor: all public hearings of the City Council, Planning Commission, and Board of Adjustments and Appeals are postponed until further notice. Prior to resuming public hearings, an announcement will be made by the City Council at a future meeting; and

WHEREAS, after the adoption of the resolution, it became apparent that some Public Hearings may entail "essential minimum functions" which means an action is needed to keep the entity's services or operations ongoing so the entity or its services do not suffer prejudice, harm, or failure to meet an existing obligation; and

WHEREAS, it is desirous of the City Council to amend this resolution to add the following after the words further notice: "unless the Public Hearings entail essential minimum functions."

27 April 2020

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That due to the limitations on public gatherings and social distancing protocol pursuant to advisement of the Alabama Department of Public Health and Orders of the Governor: all public hearings of the City Council, Planning Commission, and Board of Adjustments and Appeals are postponed until further notice unless the Public Hearings entail “essential minimum functions.” Prior to resuming public hearings, an announcement will be made by the City Council at a future meeting.

Adopted on this 27th day of April, 2020

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to Authorize the Submission of an FY 2021 Transportation Alternatives Set-Aside Program Grant to the Alabama Department of Transportation to Construct New Sidewalk Facilities along Fairwood Boulevard and Blue Island Avenue. Total project cost is estimated at \$500,373.63; the City will be responsible for providing 20 percent or \$100,074.73. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

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27 April 2020

RESOLUTION NO. 3695-20

**AUTHORIZING THE SUBMISSION OF AN FY
2021 TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM
GRANT TO THE ALABAMA DEPARTMENT OF TRANSPORTATION
TO CONSTRUCT NEW SIDEWALK FACILITIES ALONG
FAIRWOOD BOULEVARD AND BLUE ISLAND AVENUE**

WHEREAS, the Alabama Department of Transportation (ALDOT) is accepting applications from municipal governments for FY 2021 Transportation Alternatives Set-Aside Program (TAP) Grants; and

WHEREAS, the City of Fairhope has identified the need to provide new sidewalk facilities designated for use by pedestrians along Fairwood Boulevard and Blue Island Avenue in Fairhope; and

WHEREAS, the total project cost is estimated at \$500,373.63, and if funded, the grant will pay 80% or \$400,298.90 and the City of Fairhope will be responsible for providing 20% or \$100,074.73; and

WHEREAS, if funded, the City will see this project through to completion and will be responsible for providing long-term maintenance of the new facilities; and

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE IN REGULAR SESSION ASSEMBLED, that by this Resolution the City of Fairhope authorizes submission of a TAP Grant to ALDOT requesting funds to construct new pedestrian facilities.

BE IT FURTHER RESOLVED that the City Council authorizes the Mayor to sign all required grant application documents on behalf of the City.

DULY ADOPTED THIS 27TH DAY OF APRIL, 2020

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

27 April 2020

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Karin Wilson to inform and submit the Municipal Water Pollution Prevention Program (MWPP) Report for 2019 to the Department of Environmental Management. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

RESOLUTION NO. 3696-20

MUNICIPAL WATER POLLUTION PREVENTION (MWPP) PROGRAM

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to inform the Department of Environmental Management that the following actions were taken by the City Council of the City of Fairhope, Alabama.

1. Reviewed the MWPP Annual Report which is attached to the resolution.
2. Set forth the following actions and schedule necessary to maintain effluent requirement contained in the NPDES Permit, and to prevent the bypass and overflow of raw sewage within the collection system or at the treatment plant:
 - (a) Continue to locate and repair breaches in the collection system that allow infiltration and flow into the wastewater system.
 - (b) Continue to upgrade transmission capacity to keep pace with growth.
 - (c) Continue to develop maintenance alarms within the SCADA System that encourage a proactive maintenance response to prolong the useful life of pumps and motors in the system.
 - (d) Use the SCADA System using system storage and future side stream storage systems when available.
 - (e) Continue to perform O & M requirements to the treatment and collection system and complete repairs when discovered.

Adopted this 27th day of April, 2020

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

27 April 2020

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution That Mayor Karin Wilson is hereby authorized to execute Change Order No. 4 to the Goodwin, Mills Cawood, Inc. Project No. AMOB170026, Fairhope Library Envelope Repairs, with a deduction from the contract in the amount of \$17,472.04; and award the Change Order to MW Rogers Construction Co., LLC. This deductive change order reduces the total contract price from \$1,010,950.00 to \$993,477.96 which included the following: entrance tunnels refund of \$6,150.00; unit prices refund of \$7,578.04; and ADI 30 roofing demolition refund of \$3,744.00. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 3697-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute Change Order No. 4 to the Goodwin, Mills Cawood, Inc. Project No. AMOB170026, Fairhope Library Envelope Repairs, with a deduction from the contract in the amount of \$17,472.04, and award the Change Order to MW Rogers Construction Co., LLC.

This deductive change order reduces the total contract price from \$1,010,950.00 to \$993,477.96 which included the following: entrance tunnels refund of \$6,150.00; unit prices refund of \$7,578.04; and ADI 30 roofing demolition refund of \$3,744.00.

Adopted on this 27th day of April, 2020

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council hereby approves and amends the "Fairhope Docks License and Lease Agreement for Dockage Space" as presented in the attachment. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

27 April 2020

RESOLUTION NO. 3698-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council hereby approves and amends the “Fairhope Docks License and Lease Agreement for Dockage Space” as presented in the attachment.

ADOPTED ON THIS 27TH DAY OF APRIL, 2020

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson moved to grant the request of Bryant Whelan, Executive Director of Eastern Shore Art Center, requesting permission to close Oak Street between Bancroft and Section Streets on May 14, 2020 between 5:00 p.m. to 11:00 p.m. for their White Linen Night fundraising event; and to serve alcohol at event. The street closure is contingent on the Governor’s Order being lifted. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council hereby authorizes to open Quail Creek Golf Course to members and non-members on May 2, 2020 at 7:00 a.m. The restaurant should remain closed pursuant to State mandate until further State Orders opens said facility. Quail Creek shall adhere to local and PGA approved social distancing protocols currently in place including the use of golf carts. Drink carts shall be made available using current social distancing measures in place at other local golf courses. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

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27 April 2020

RESOLUTION NO. 3699-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council hereby authorizes to open Quail Creek Golf Course to members and non-members on May 2, 2020 at 7:00 a.m. The restaurant should remain closed pursuant to State mandate until further State Orders opens said facility.

Quail Creek shall adhere to local and PGA approved social distancing protocols currently in place including the use of golf carts. Drink carts shall be made available using current social distancing measures in place at other local golf courses.

Adopted on this 27th day of April, 2020

Jack Burrell, Council President

Attest:

Lisa A. Hanks, MMC
City Clerk

At the request of the City Attorney, Marcus E. McDowell, the City Council will rise from the meeting to go into Executive Session based on Section 36-25A-7(a)(3) to discuss pending litigation and possible settlement options regarding said pending litigation. The approximate time to be in Executive Session is 30 minutes. Councilmember Boone moved to go into Executive Session. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

Exited the dais at 7:13 p.m. Returned at 7:24 p.m.

Councilmember Robinson moved to adjourn the meeting. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

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27 April 2020

There being no further business to come before the City Council, the meeting was duly adjourned at 7:24 p.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)(

The City Council met in a Work Session
at 5:00 p.m., Fairhope Municipal Complex Council Chamber,
161 North Section Street, Fairhope, Alabama 36532,
on Monday, 27 April 2020.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney Marcus E. McDowell (in Lobby), and City Clerk Lisa A. Hanks.

Council President Burrell called the meeting to order at 5:02 p.m.

The following topics were discussed:

- The Discussion of Discussion of Working Waterfront Conceptual Plan by Community Affairs Director Jessica Walker and the Selection Team was first on the agenda. Ms. Walker addressed the City Council and introduced the Selection Team: Councilmember Jimmy Conyers, Brandon Bias, Christian Preus, and Scott Hutchinson. (Attached is the Power Point Presentation titled “Fairhope Waterfront Plan – Fairhope Working Waterfront and Greenspace Project”)

Councilmember Boone questioned if the bulkhead repair was included and explained the need for it to be. He commented the repair of the bulkhead previously was only a band aid. Council President Burrell asked if the City would have to budget additional funds for this project; and if parking would be pervious or impervious. Councilmember Brown questioned the bluffs and Fairhope Single Tax Corporation; and reminded everyone that all of this must be left as a “park.”

- Mayor Wilson began the Discussion of Marketing Plan when City reopens Businesses. She said this is a marketing plan to help small businesses rebound. Mayor Wilson commented part of the plan is to promote spending locally, possibly billboards, and hire marketing firm to handle. She said the AMEA grant should be for all businesses and could help fund this plan.

Mayor Wilson said this is a long term investment. Mayor Wilson suggested for lodging tax to increase by 1 percent and be in line with other Cities. She also suggested a gas tax for the City of 1 percent.

Council President Burrell told Mayor Wilson that they would continue her discussion during the City Council meeting.

Monday, April 27, 2020

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There being no further business to come before the City Council, the meeting was duly adjourned at 5:58 p.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

Fairhope Waterfront Plan

Fairhope Working Waterfront and
Greenspace Project



- » **ENGAGEMENT**
- » **PROGRAM**
- » **ANALYSIS**
- » **PLAN**
- » **PHASING**



CONCEPTUAL VISIONING FOR
THE FAIRHOPE WATERFRONT

State of the City

February 6, 2020

164 Participants

- 3 Inspiration Dots per person
- Complete Responses: 493



CONCEPTUAL VISIONING FOR
THE FAIRHOPE WATERFRONT

Survey

570 total responses

- Open between: February 6, 2020 to March 11, 2020
- Complete Responses: 463

Fairhope's Working Waterfront

Public Input Survey

The City of Fairhope was awarded a \$6.2 million RESTORE (Resources and Ecosystem Sustainability, Tourist Opportunities, and Revived Economies) Act Grant from the U.S. Department of Treasury to make improvements to the Fairhope Municipal Pier and South Beach Park. The purpose of the project is to create safe and user friendly facilities to encourage citizens to use the waterfront while ensuring the park's resiliency and sustainability.

Your input is needed to help us better understand how the waterfront is currently used, and how it could be improved in your opinion. This questionnaire should not take more than 5-10 minutes to complete. We appreciate your willingness to provide your insight and ideas!

Waterfront Project Limits



CONCEPTUAL VISIONING FOR
THE FAIRHOPE WATERFRONT

Design Charrette

February 18, 2020 – February 21, 2020

- **Steering Committee** Tuesday Morning
- **Focus Group #1** Additional Internal Input from the City
- **Focus Group #2** Residents | Eastern Shore Rep | Env Advisory Council
- **Focus Group #3** Bike-Ped Committee | Baldwin County Trailblazers
- **Steering Committee** Thursday Morning
- **Steering Committee** Friday Morning



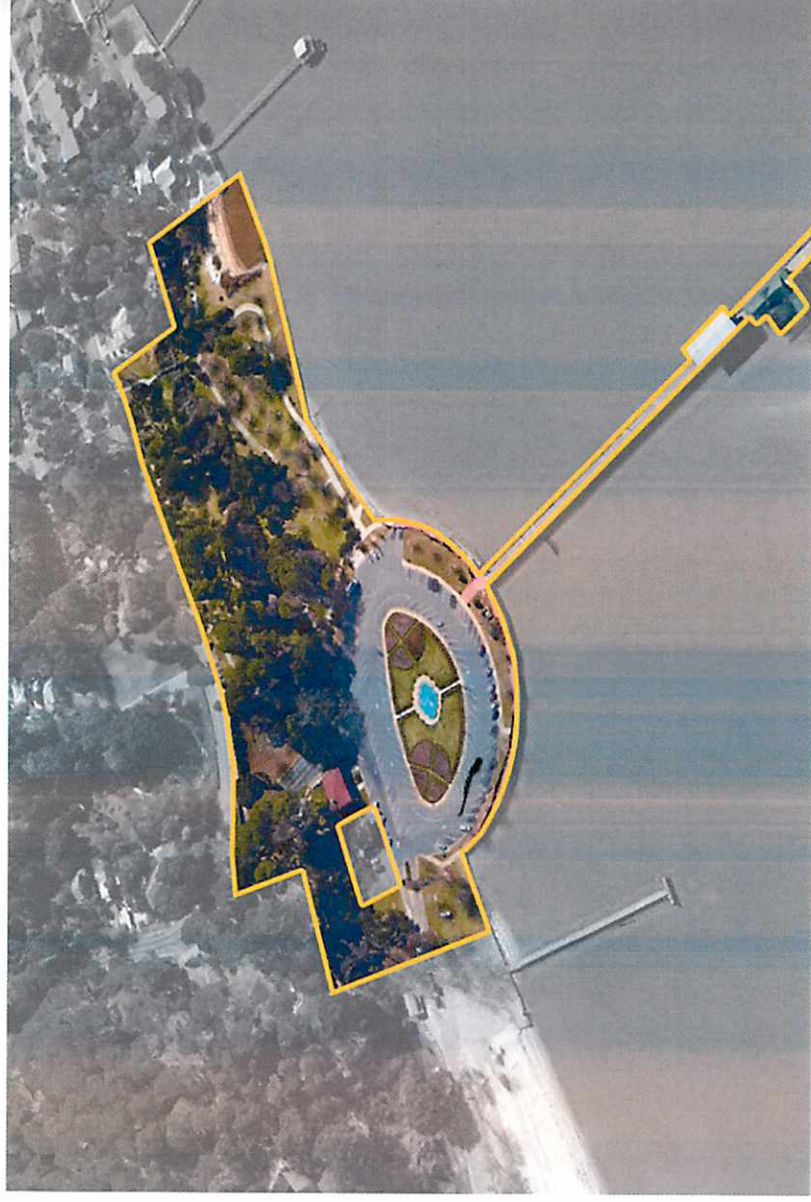
PROGRAM

- Pedestrian Connectivity
- Appropriate Placement of Parking on Site
- Active and Passive Use of Bluff Space (pedestrian connectivity)
- Active Interface with the Bay
- Pier Improvements
- Restrooms
- Central Formal Space (reimagined garden, fountain)
- Potential Ferry Connection at or near Pier
- Integrate Marina Access / Yacht Basin



CONCEPTUAL VISIONING FOR
THE FAIRHOPE WATERFRONT

SITE ANALYSIS



10+ Acres

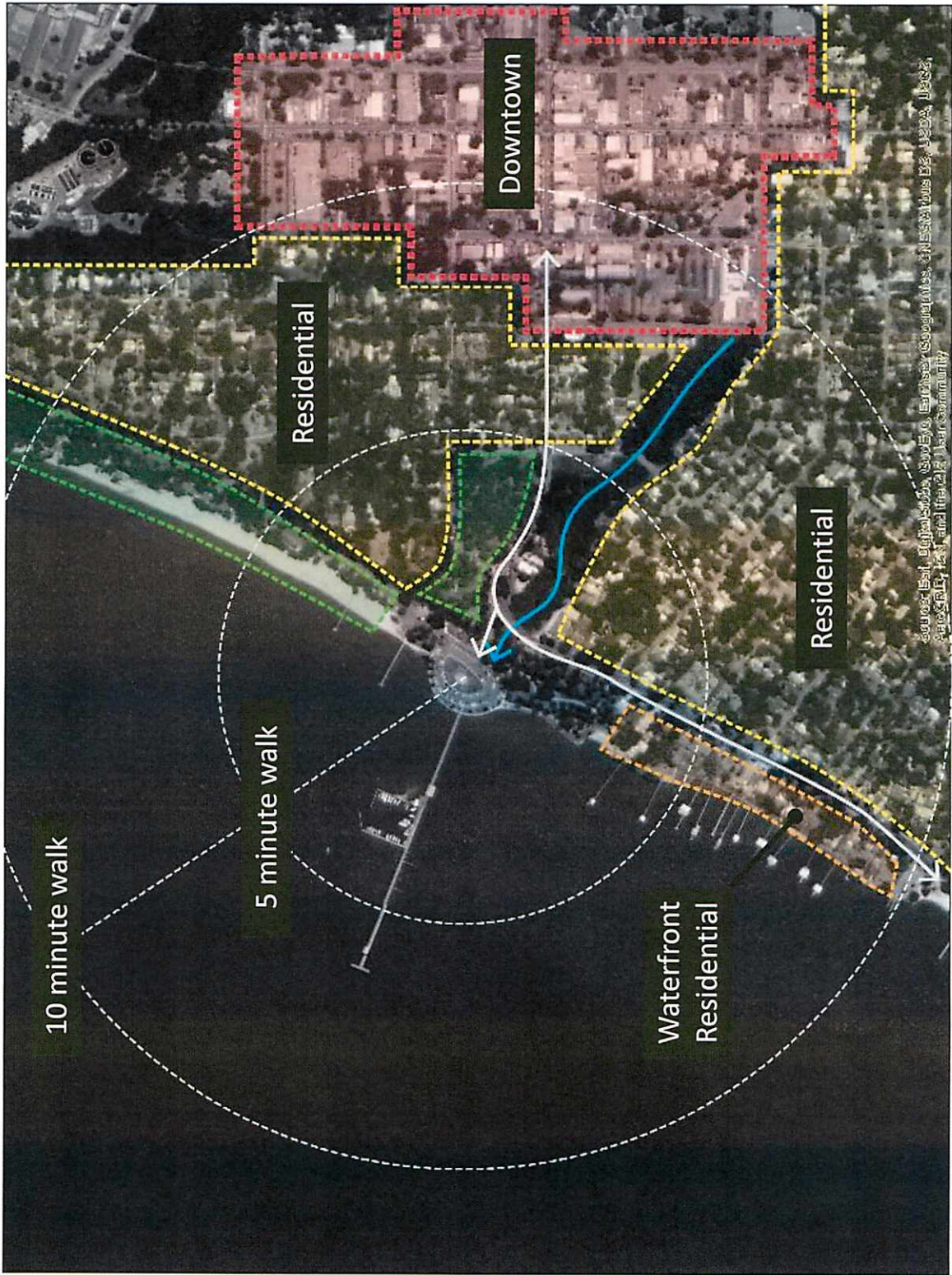
- +/- 1,500 LF of Waterfront
- +/- 1,500 LF of Pier

CONCEPTUAL VISIONING FOR

THE FAIRHOPE WATERFRONT

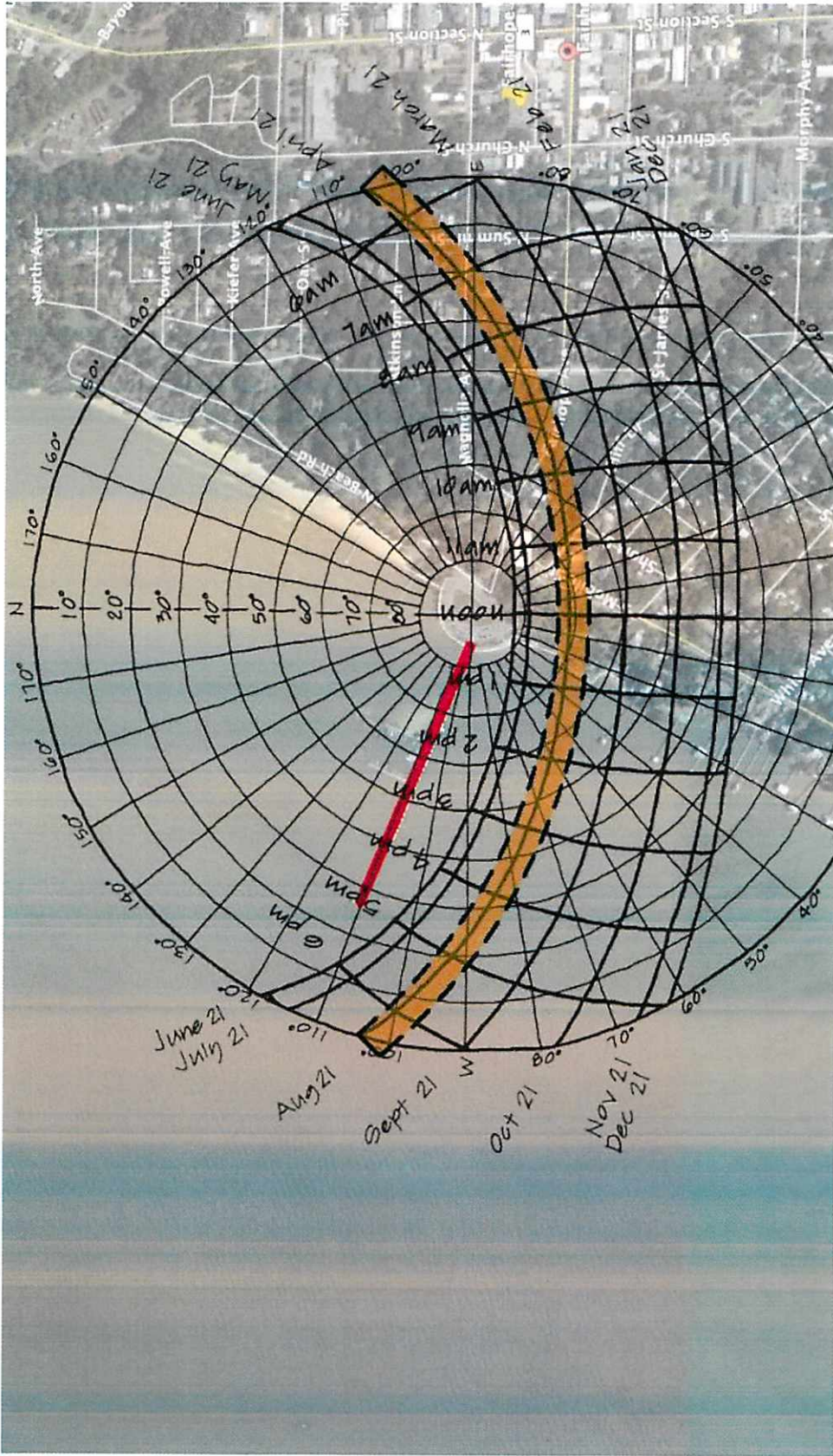
ANALYSIS





ANALYSIS





CONCEPTUAL VISIONING FOR
THE FAIRHOPE WATERFRONT

ANALYSIS



SITE - OPPORTUNITIES

- **WATERFRONT LIFE**
 - Public Property
 - Accessible to water
 - A place to show off
- **AMAZING VIEWS**
 - Sunsets
 - Backdrop is a beautiful Venue
- **THE PIER**
 - Major Amenity
 - Restaurant / Destination

CONCEPTUAL VISIONING FOR
THE FAIRHOPE WATERFRONT



SITE - CHALLENGES

- **WALKABLE CONNECTIONS**
 - Downtown to Park – Safe Connectivity
 - Bluff to Waterfront – Topography
- **PARKING AT A PREMIUM**
 - Prioritize Value



CONCEPTUAL VISIONING FOR
THE FAIRHOPE WATERFRONT



SITE - CHALLENGES

- **ORGANIZATION**

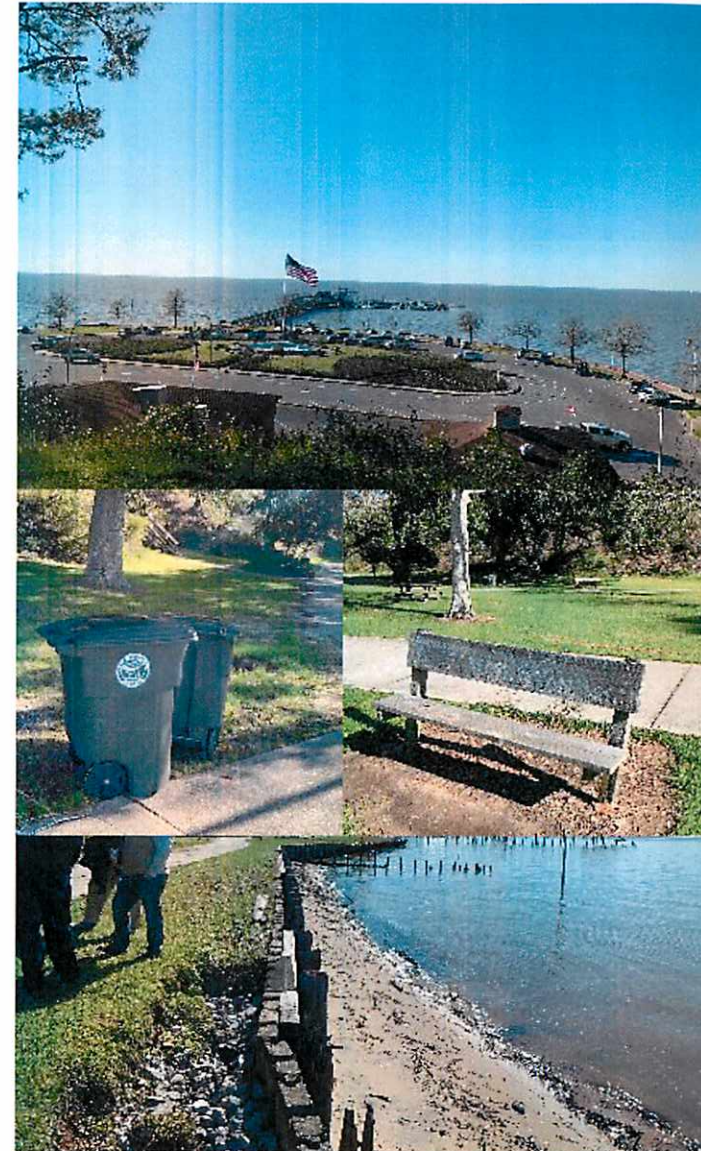
- Awkward Period Transitions
- Sense of Identity (Pier, Park, Furnishings)

- **EDGES NEED TO BE DEFINED**

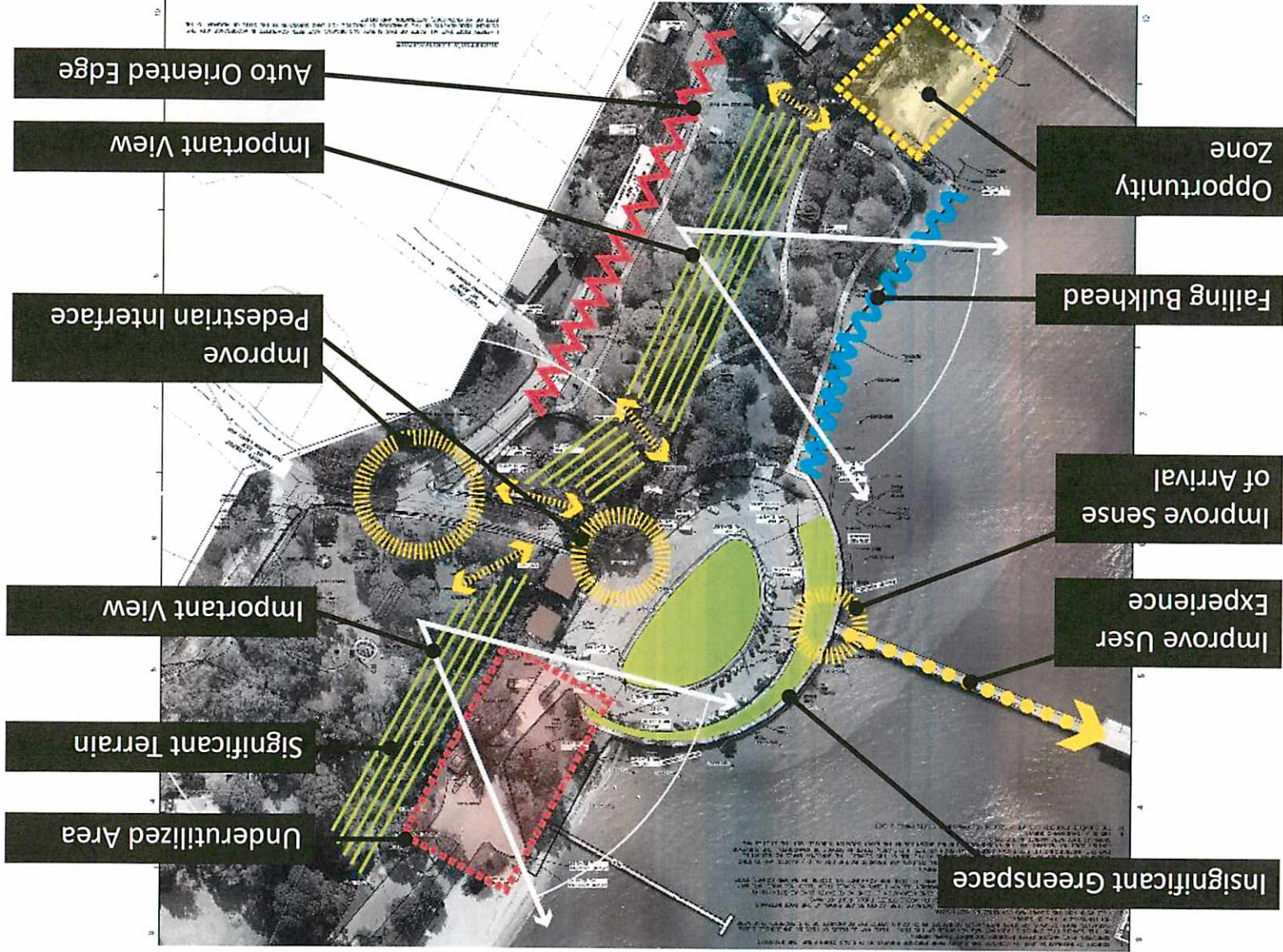
- Bluff
- Waterfront
- Beach



CONCEPTUAL VISIONING FOR
THE FAIRHOPE WATERFRONT



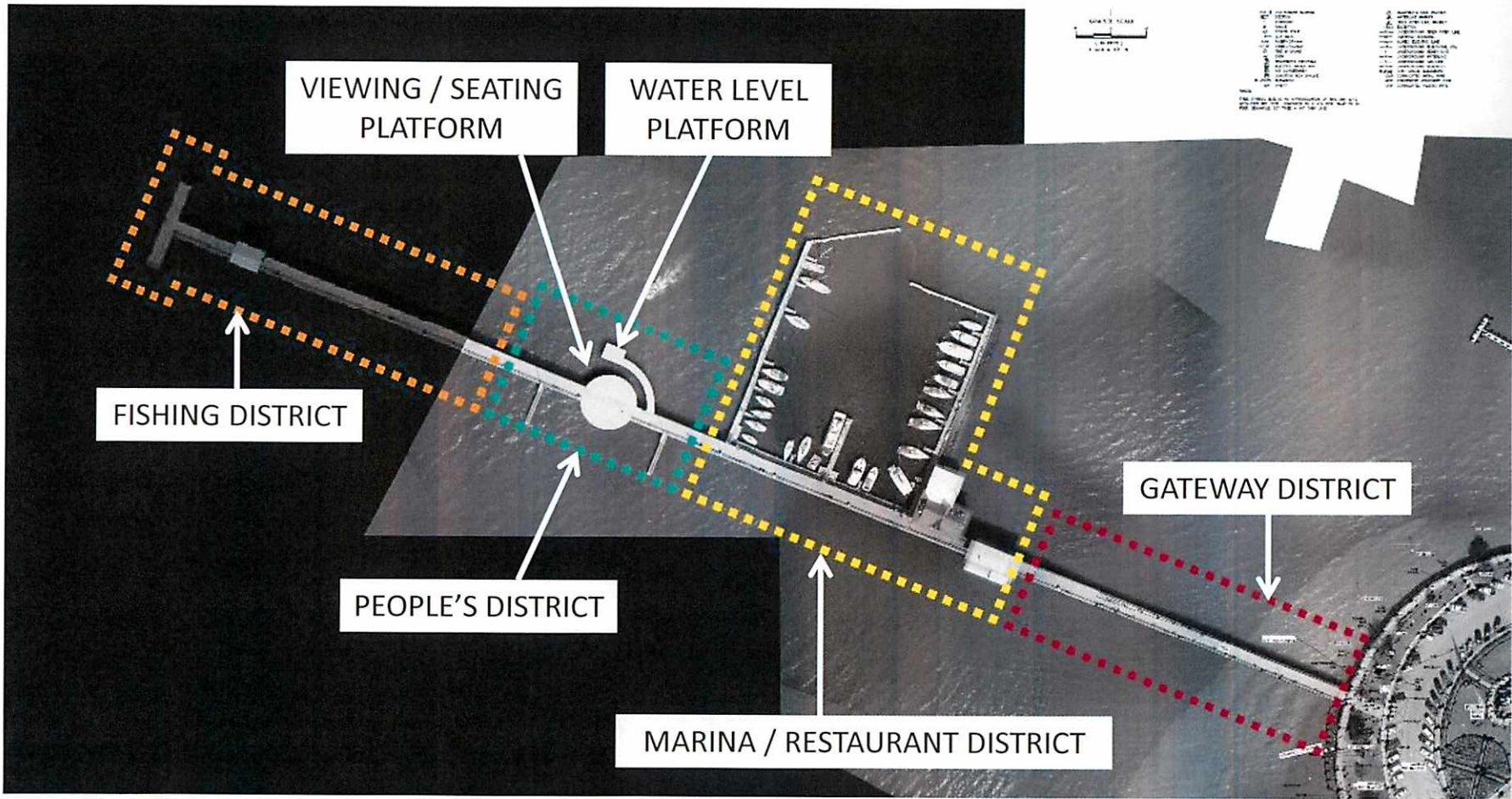
ANALYSIS



ANALYSIS



CONCEPTUAL VISIONING FOR
THE FAIRHOPE WATERFRONT



Preliminary Master Plan

Goodwyn Mills Cawood
Christian Preus Landscape Architecture
South Coast Engineers



1:60
February 21, 2020



PLAN





FAIRHOPE
ALABAMA



Preliminary Master Plan

Goodwyn Mills Cawood
Christian Preus Landscape Architecture
South Coast Engineers



1:60

February 21, 2020



PLAN



Fairhope Waterfront Plan

Fairhope Working Waterfront and
Greenspace Project



30 April 2020

NOTICE AND CALL OF SPECIAL MEETING

Notice is hereby given of a special emergency meeting of the City Council of the City of Fairhope, Alabama, to be held at the Fairhope Municipal Complex on Thursday, 30 April 2020, at 4:30 p.m., for the purpose of:

- ❖ Discussion of Opening City Facilities and Parks.

Signed electronically via Teleconference
Jack Burrell, Council President

CONSENT TO HOLDING OF MEETING

The undersigned members of the City Council of the City of Fairhope, Alabama, do hereby acknowledge service of the Notice and Call of Special Emergency Meeting hereinabout set forth and do hereby consent to the holding of such meeting as such time in such place for the purpose set forth therein.

Signed / Jay Robinson

Signed / Jimmy Conyers

Signed / Robert Brown

Signed / Kevin Boone

Attest:

Signed / Lisa A. Hanks, MMC
City Clerk

30 April 2020

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)

The City Council, City of Fairhope, met in special emergency session a 4:30 p.m. via Teleconference for COVID-19 related Items, 161 North Section Street, Fairhope, Alabama 36532, on Thursday, 30 April 2020.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, City Attorney Marcus McDowell, and City Clerk Lisa A. Hanks. Mayor Karin Wilson was absent.

There being a quorum present, Council President Burrell called the meeting to order at 8:03 a.m.

Council President Burrell announced that the Special Emergency Meeting was called to discuss the reopening City Facilities and Parks pursuant to COVID-19 social distancing orders. He told the City Council they either adopt all of the proposed plan or part of it. Council President Burrell stated he was okay with the recommendations for City Hall, Drive up Window, Public Works, Recycling Center, Nix Center, Recreation Center, Museum of History, Pool, Parks, Ball fields, and Tennis. The City Council agreed with him.

Council President stated Quail Creek Golf Course will open pursuant to the Resolution adopted on April 27, 2020 which states the golf course will open at 7:00 a.m. to members and public. He commented carts were also approved subject to social distancing protocols and gathering limitations.

He said North Beach and Pier should open on Saturday, May 2, 2020 for the public compliant with State Orders. The consensus of the City Council was to open with the playground equipment to be fenced. They chose not to charge an entrance fee to non-residents because of retail stores opening and to encourage support for those stores.

Council President Burrell asked the Council about City Parks, specifically Fairhoper's Community Park. The consensus was to open City Parks with the exception of Fels Toddler Park. The parks will open with a proper plan in place subject to preventing the use of playground equipment.

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the following actions shall be taken pursuant to the revised Orders of Governor Ivey and adopts the Mayor's recommendations along with the following changes.

30 April 2020

On May 2, 2020, the following Public facilities shall be opened: Fairhope Municipal Pier, North Beach shall be opened to vehicular and pedestrian traffic at no charge for residents and non-residents, Fairhope Dog Park, Fairhope Welcome Center, City Parks with the exception of Fels Toddler Park, and Baseball fields. Playground equipment shall be fenced off until further notice. Quail Creek shall open pursuant to Council Resolution adopted on April 27, 2020. All activities shall comply with standing state social distancing protocols and gathering limitations. On May 4, 2020, the following public facilities and services shall be opened: Public works recycling services shall resume, Fairhope landfill shall resume operations, Mike Ford Tennis Center, and City Hall drive up window open for cash payments. Contingent on further Orders of the Governor, the following shall open on May 18, 2020: City Hall, Public Works Lobby, Fairhope Recreation Center, James P. Nix Center, and Fairhope Museum of History. Seconded by Councilmember Robinson, motion passed by the following voice votes: AYE – Burrell, Robinson, Conyers, Brown, and Boone. NAY – None.

RESOLUTION NO. 3700-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the following actions shall be taken pursuant to the revised Orders of Governor Ivey and adopts the Mayor's recommendations along with the following changes.

On May 2, 2020, the following Public facilities shall be opened:

Fairhope Municipal Pier,
North Beach shall be opened to vehicular and pedestrian traffic at no charge for residents and non-residents,
Fairhope Dog Park,
Fairhope Welcome Center,
City Parks with the exception of Fels Toddler Park, and
Baseball fields.

Playground equipment shall be fenced off until further notice.
Quail Creek shall open pursuant to Council Resolution adopted on April 27, 2020.
All activities shall comply with standing state social distancing protocols and gathering limitations.

On May 4, 2020, the following public facilities and services shall be opened:

Public works recycling services shall resume,
Fairhope landfill shall resume operations,
Mike Ford Tennis Center, and
City Hall drive up window open for cash payments.

30 April 2020

Contingent on further Orders of the Governor, the following shall open on May 18, 2020:

City Hall,
Public Works Lobby,
Fairhope Recreation Center,
James P. Nix Center, and
Fairhope Museum of History.

Fairhope Public Library's separate plan to open on this date is adopted.

Adopted on this 30th day of April, 2020

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Brown commented he was approached by a citizen who has a senior and asked if the seniors could have a parade since they have missed out on so many things during this COVID-19 Pandemic. He said she is requesting a vehicle parade on May 18, 2020 beginning in Volanta Park, drive down Greeno Road to Fairhope High School with a police escort.

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution that the Mayor is hereby authorized to provide funding for the Police Department to conduct escort and other services related to a graduation parade to be held on May 18, 2020 subject to compliance of State COVID-19 Orders that may be in place at that time. The parade organizers and Police Department shall coordinate on an appropriate route and time for the event. Seconded by Councilmember Boone, motion passed by the following voice votes: AYE – Burrell, Robinson, Conyers, Brown, and Boone. NAY – None.

*

*

30 April 2020

RESOLUTION NO. 3701-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the Mayor is hereby authorized to provide funding for the Police Department to conduct escort and other services related to a graduation parade to be held on May 18, 2020 subject to compliance of State COVID-19 Orders that may be in place at that time. The parade organizers and Police Department shall coordinate on an appropriate route and time for the event.

Adopted on this 30th day of April, 2020

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Brown said he was disappointed by the Governor not opening up restaurants; and suggested the Council to write a letter urging her to accept the Task Force's recommendations.

Councilmember Council introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council urges Governor Kay Ivey to adopt the reopening recommendations and proposals set forth in the report by Lieutenant Governor Will Ainsworth and the Alabama Small Business Commission's Emergency Task Force. The Council further authorizes Council President to submit a formal letter to Governor Ivey regarding this resolution. The motion was seconded by Councilmember Boone. Councilmember Robinson commented he was not comfortable with not seeing all of the recommendations. After further discussion, motion passed by the following voice votes: AYE – Burrell, Conyers, Brown, and Boone. NAY – Robinson.

*

*

30 April 2020

RESOLUTION NO. 3702-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council urges Governor Kay Ivey to adopt the reopening recommendations and proposals set forth in the report by Lieutenant Governor Will Ainsworth and the Alabama Small Business Commission's Emergency Task Force. The Council further authorizes Council President to submit a formal letter to Governor Ivey regarding this resolution.

Adopted on this 30th day of April, 2020

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers told the City Council that the Library has a phased plan to reopen; and he briefly explained. He requested for the City Council to approve their plan since the building is owned by the City.

Councilmember Conyers move to adopt and approve the Fairhope Public Library's separate plan to open on the dates adopted in said plan. Seconded by Councilmember Robinson, motion passed by the following voice votes: AYE – Burrell, Robinson, Brown, and Boone. NAY – None.

*

*

*

30 April 2020

Councilmember Boone moved to adjourn the meeting. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 8:52 a.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

ORDINANCE NO. ____

**AN ORDINANCE AMENDING ORDINANCE NO. 1253
KNOWN AS THE ZONING ORDINANCE**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIRHOPE, ALABAMA
as follows:

The ordinance known as the Zoning Ordinance (No. 1253), adopted 27 June 2005, together
with the Zoning Map of the City of Fairhope, be and the same hereby is changed and altered in
respect to that certain property described below:

After the appropriate public notice and hearing of the Planning Commission of the City of
Fairhope, Alabama has forwarded a **favorable** recommendation,

The property of **Fairhope Single Tax Corporation and Linda R. Walker** generally located
at **8800 Morphy Avenue**, Fairhope, Alabama.

PPIN #: 14591

Legal Description: (Case number ZC 20.02)

**THE WEST 417 FEET OF THE NORTH 823 FEET OF THE REMAINDER OF WEST HALF
OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER AFTER ALLOWING 30
FEET FOR ROAD ON THE NORTH; OTHERWISE DESCRIBED AS LOT 3 AND LOT 5 OF
FLEMING SUBDIVISION IN THE SOUTHEAST QUARTER OF SOUTHEAST QUARTER OF
SECTION 16, T-6-S, R-2-E, PER UNRECORDED PLAT THEREOF BY CLAUDE W.
ARNOLD, DATED AUGUST 19, 1971, SECTION 16, T-6-S, R-2-E, BALDWIN COUNTY,
ALABAMA.**

A map of the property to be rezoned is attached as Exhibit A

**The property is hereby rezoned from RA Residential/Agriculture District to R-1 Low
Density Single Family Residential District.** This property shall hereafter be lawful to
construct on such property any structures permitted by Ordinance No. 1253 and to use said
premises for any use permitted or building sought to be erected on said property shall be in
compliance with the building laws of the City of Fairhope and that any structure shall be
approved by the Building Official of the City of Fairhope and that any structure be erected
only in compliance with such laws, including the requirements of Ordinance No. 1253.

Severability Clause - if any part, section or subdivision of this ordinance shall be held
unconstitutional or invalid for any reason, such holding shall not be construed to invalidate or
impair the remainder of this ordinance, which shall continue in full force and effect
notwithstanding such holding.

Effective Date – This ordinance shall take effect immediately upon its due adoption and
publication as required by law. .

ADOPTED THIS 11TH DAY OF MAY, 2020

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk



City Council
 April 2020
 Zoning Change: R-A to R-1
 Case: ZC 20.02 8800 Morphy Avenue

Project Name:
 ZC 20.02 8800 Morphy Avenue

Project Type:
 Zoning Change R-A to R-1

Project Acreage:
 Approximately 7.9 acres

Jurisdiction:
 City of Fairhope

PPIN Number:
 14591

General Location:
 South side of Morphy Avenue
 between Bishop Rd and CR 13

Engineer:
 Geo-Surveying

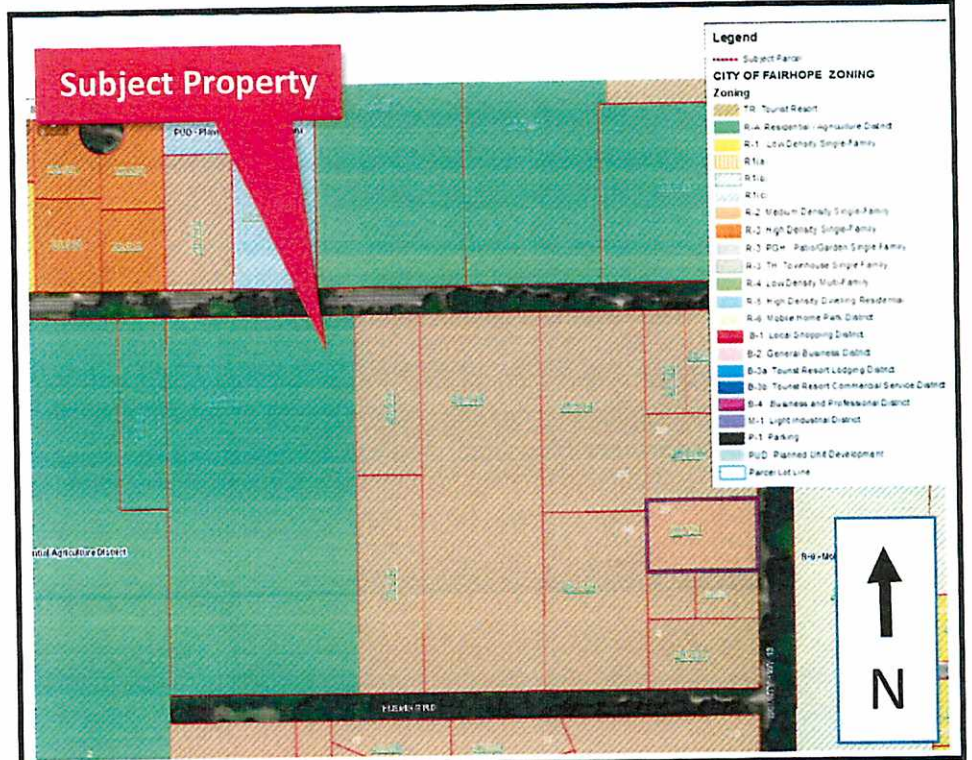
Applicant:
 Linda Walker

School District:
 Fairhope Intermediate
 Fairhope Middle
 Fairhope High

Staff Recommendation:
 Approve with conditions

PC Recommendation:
 Approve with conditions

Prepared by:
 Samara Walley, MCP
 City Planner



Summary of Request:

The applicant is requesting to rezone the subject property from R-A, Residential Agriculture District to R-1, Single Family Residential District. There are two existing dwellings on the lot. If the rezoning application is approved, the applicant will submit a subdivision application in an effort to create a family subdivision. Due to the configuration of existing dwellings on the subject property, the applicant would be unable to subdivide the property and meet the lot width requirement without rezoning the property.

Table J-2: Dimension Table - Lots and Principle Structure

Dimension District or use	Min. Lot Area/ Allowed Units Per Acre (DUPA)	Min. Lot Width	Setbacks				Min. total lot coverage by principle structure	Min. height
			Front	Rear	Side	Street side		
R-A	5 acres ±	198'	35'	35'	25'	50'	none	30'
R-1	15,000 s.f. ±	100'	30'	15'	10' ±	20'	40%	30' ±
R-1a	40,000 s.f. ±	120'	30'	10'	10' ±	20'	25%	35'
R-1b	50,000 s.f. ±	100'	30'	10'	10' ±	20'	25%	35'
R-1c	20,000 s.f. ±	80'	30'	10'	10' ±	20'	25%	35'
R-2	10,500 s.f. ±	75'	35'	15'	10' ±	20'	12%	30' ±
R-3	3,800 s.f. ±	65'	30'	15'	8' ±	20'	15%	30'

Single-family dwellings are allowed in an R-1 district. It should be noted that only one dwelling is allowed per residentially zoned lot. Therefore, the approval of this rezoning request would create a non-conformity until a subdivision is approved

Comments:

The subject property is bounded to the North by R-2, Two-Family Residential District, PUD, and R-1, Single-Family Residential District. It is bounded to the West by R-A, Residential Agriculture District property. It is bounded to the East by R-2, Two-Family Residential District property and to the South by an unimproved right-of-way, Fleming Road. The site plan notes that it is “not in use”.

Criteria – The application shall be reviewed based on the following criteria:

(1) Compliance with the Comprehensive Plan;

Response: The requested zoning is R-1, Single-Family Residential District and subject property is R-A, Residential Agricultural District. Because the use will not be changing, Staff finds this request consistent with the Zoning Ordinance.

(2) Compliance with the standards, goals, and intent of this ordinance;

Response: The R-1 district is designated for residential uses.

(3) The character of the surrounding property, including any pending development activity;

Response: The surrounding property is primarily residential and will therefore be compatible to the recommended zoning change.

(4) Adequacy of public infrastructure to support the proposed development;

Response: There are current structures that utilize utilities.

(5) Impacts on natural resources, including existing conditions and ongoing post-development conditions;

Response: Subject property is already developed.

(6) Compliance with other laws and regulations of the City;

Response: At the time of any redevelopment all applicable laws of the City will be applied.

(7) Compliance with other applicable laws and regulations of other jurisdictions;

Response: At the time of a redevelopment all applicable laws will be applied.

(8) Impacts on adjacent property including noise, traffic, visible intrusions, potential physical impacts, and property values; and,

Response: Staff does not anticipate any significant issues relating to this criterion.

(9) Impacts on the surrounding neighborhood including noise, traffic, visible intrusions, potential physical impacts, and property values.

Response: Staff does not anticipate any significant issues relating to this criterion.

Staff Recommendation:

Staff recommends Case: ZC 20.02 8800 Morphy Avenue rezoning from R-A to R-1 be **Approved with the following conditions:**

1. Approval of a Subdivision indicating a single-family residence on a single lot.

Planning Commission Recommendation:

The Planning Commission of the City of Fairhope, at its March 2, 2020 regular meeting, recommended **APPROVAL** of the rezoning from RA Residential/Agriculture to R-1 Low Density Single Family Residential District subject to the following condition:

1. Approval of a Subdivision indicating a single-family residence on a single lot.

ORDINANCE NO. _____

WHEREAS, JAMES LLOYD THOMAS AND DIANE STARNES THOMAS, the owners of the hereinafter described property, did, in writing, petition the City of Fairhope, a municipal corporation, for annexation under Section 11-42-21 of the Code of Alabama, 1975, as amended; and

WHEREAS, a map of said property is attached to said Petition as an exhibit; NOW, THEREFORE

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the following described property, lying contiguous to the corporate limits of the City of Fairhope, Alabama; and not within the corporate limits or the police jurisdiction of any other municipality; be and the same is hereby annexed to the City of Fairhope, Alabama, to-wit:

Property is located at 23545 2nd Street, Fairhope, Alabama.

LEGAL DESCRIPTION:

TAX PARCEL 43-09-43-0-000-009.001

Beginning at the Northeast corner of Block 4, Village of Montrose, as recorded in Deed Book "E", Page 388 of the Baldwin County Alabama Probate Records; run thence South 14°10'10" East, along the West right-of-way of Second Street, 327.67 feet to an iron pipe; thence run South 76°29' West, 157.32 feet to a capped iron pipe; thence run North 14°00' West, 327.0 feet to an iron pipe of the South right-of-way of Adams Street; thence run North 76°14'30" East, along said right-of-way, 156.35 feet to the POINT OF BEGINNING.

THIS CONVEYANCE AND THE WARRANTIES CONTAINED IN THIS WARRANTY DEED ARE MADE SUBJECT TO THE FOLLOWING:

Drainage easement as shown on survey by Richard J. Williams dated January 29, 1985.

Differences between actual and recorded distances and bearings on the North, East and South sides of the property as shown on survey by Richard J. Williams dated January 29, 1985.

This property shall be zoned R-1, Low Density Single-Family Residential District.

BE IT FURTHER ORDAINED that a certified copy of this Ordinance, with a copy of the Petition and the exhibit, be recorded in the Office of the Probate Judge, Baldwin County, Alabama.

This Ordinance shall take effect immediately upon its due adoption and publication as required by law.

ADOPTED THIS 11TH DAY OF MAY, 2020

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk



CITY OF FAIRHOPE
P.O. DRAWER 429
FAIRHOPE, AL 36533
251/928-2136

PETITION FOR ANNEXATION

STATE OF ALABAMA)
COUNTY OF BALDWIN)

We, the undersigned PETITIONER(S), owner(s) of the lands in fee simple described in the attached EXHIBIT A, such property being without the Corporate Limits of the City of Fairhope, Alabama, but being contiguous to the said Corporate Limits; and such property not lying within the corporate limits or police jurisdiction of any other municipality, do, by these presents, hereby petition the City of Fairhope, a municipal corporation, that said property be annexed into the City of Fairhope, Alabama.

The subject land is delineated on the map attached hereto as EXHIBIT B.

This petition is filed under authority of Section 11-42-21, Code of Alabama, 1975, as amended.

- This petition is for R-1 Zoning
- The condition of the Petition is that zoning be established as _____
Concurrent with Annexation. (Zoning Request)

Is this property colony property _____ Yes No. If this property is colony property the Fairhope Single Tax Office must sign as a petitioner.

James L Thomas, MD
Signature of Petitioner

James L. Thomas
Print petitioner's name

Diane S. Thomas
Signature of Petitioner

Diane S. Thomas
Print petitioner's name

Signature of Petitioner

Print petitioner's name

Physical Address of property being annexed: 23545 2nd St Montrose, AL

Petitioner's Current Physical Address:
23545 2nd St
Montrose, AL 36559

Petitioner's Current Mailing Address:
PO Box 699
Montrose, AL 36559

Telephone Number(s): 251-517-7084 Home cell- 251-423-4820 Work

County Tax Parcel Number: 43-09-43-0-000-009.001

U.S JUSTICE DEPARTMENT INFORMATION

- Size of property (acres or square feet) _____
- If property is occupied, give number of housing units _____
- Number of Persons residing in each unit, and their race _____
- If property is unoccupied, give proposed use _____
- If property is being developed as a subdivision, give subdivision name _____
- Number of lots within proposed subdivision _____

I, Leigh Thompson a Notary Public in and for said State and County, hereby certify that Diane Thomas - James Thome whose name(s) is/are signed to the forgoing Petition and who is/are known to me, this day appeared before me and, being first duly sworn, acknowledge that he/she/they have voluntarily executed this Petition on this day same bears date.

Given under my Hand and Seal this 16 day of March, 2020,



[Signature]
Notary Public

My commission expires **November 21, 2021**

I, Leigh Thompson a Notary Public in and for said State and County, hereby certify that Diane Thomas - James Thome whose name(s) is/are signed to the forgoing Petition and who is/are known to me, this day appeared before me and, being first duly sworn, acknowledge that he/she/they have voluntarily executed this Petition on this day same bears date.

Given under my Hand and Seal this 16 day of March, 2020,



[Signature]
Notary Public

My commission expires **November 21, 2021**

I, _____ a Notary Public in and for said State and County, hereby certify that _____ whose name(s) is/are signed to the forgoing Petition and who is/are known to me, this day appeared before me and, being first duly sworn, acknowledge that he/she/they have voluntarily executed this Petition on this day same bears date.

Given under my Hand and Seal this _____ day of _____, 20____,

(Seal)

Notary Public

My commission expires _____

WARRANTY DEED - THOMAS

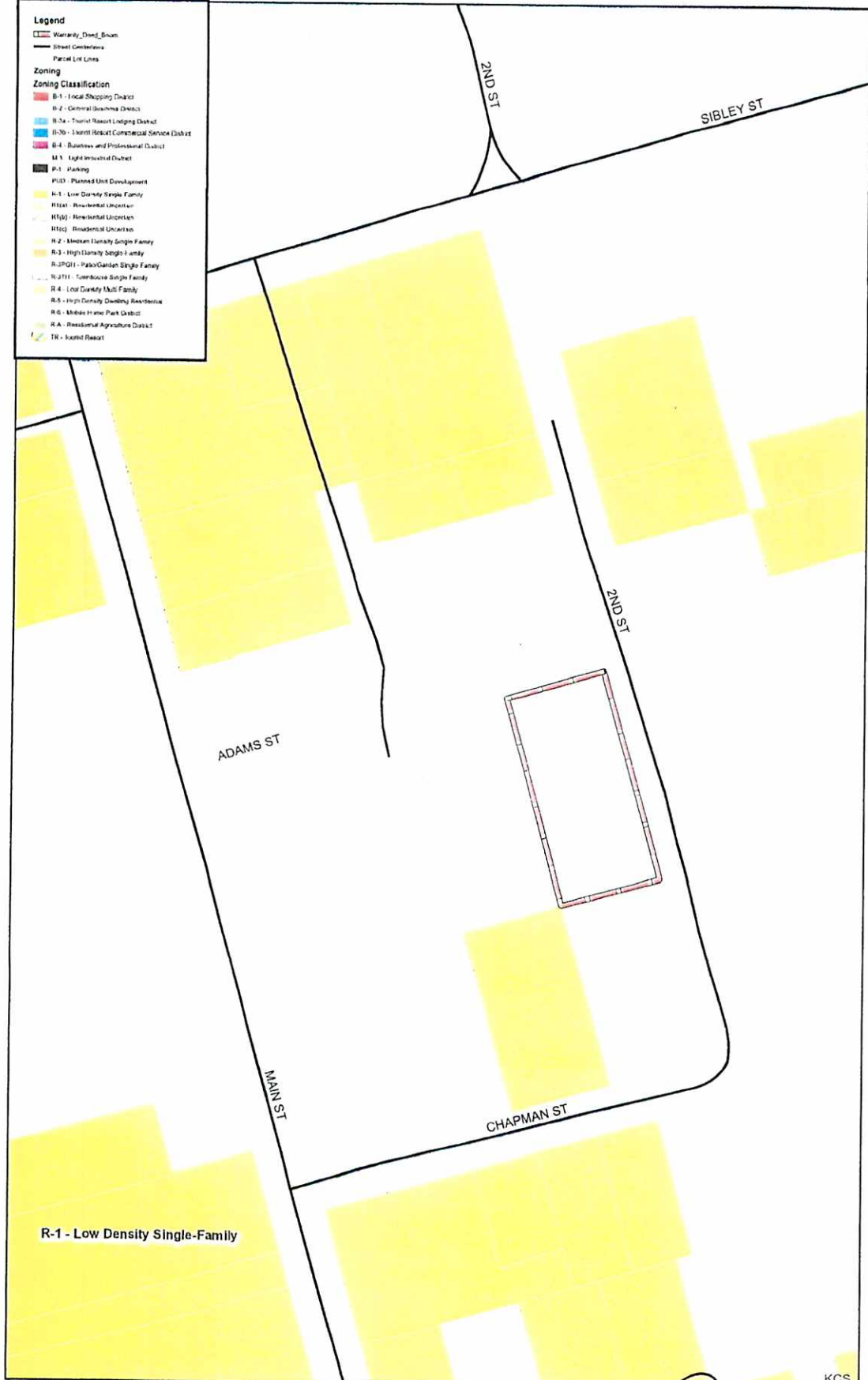
Legend

- Warranty_Deed_Boon
- Street Centerlines
- Parcel Lot Lines

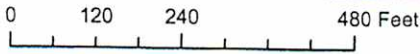
Zoning

Zoning Classification

- B-1 - Local Shopping District
- B-2 - General Business District
- B-3 - Tourist Resort Lodging District
- B-3b - Tourist Resort Commercial Service District
- B-4 - Business and Professional District
- M-1 - Light Industrial District
- P-1 - Parking
- PUD - Planned Unit Development
- R-1 - Low Density Single Family
- R1(a) - Residential Unclassified
- R1(b) - Residential Unclassified
- R1(c) - Residential Unclassified
- R-2 - Medium Density Single Family
- R-3 - High Density Single Family
- RJPGH - Park/Garden Single Family
- R-THH - Townhouse Single Family
- R-4 - Low Density Multi Family
- R-5 - High Density Dwelling Residential
- R-6 - Mobile Home Park District
- RA - Residential Agriculture District
- TR - Tourist Resort



R-1 - Low Density Single-Family



Document Path: \\files\server\GIS\MASTER\CATALOG\David Powell\LEGAL DESCRIPTIONS\WARRANTY DEED_BOOM.mxd

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council hereby authorizes Mayor Karin Wilson to execute a Mutual Aid Agreement between the American Public Power Association and the City of Fairhope which facilitates rapid, short-term deployment of emergency support prior to, during, and after an incident or disaster and fulfills a federal policy for reimbursement of presidentially declared disaster expenses.

Adopted on this 11th day of May, 2020

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

MUTUAL AID AGREEMENT

In consideration of the mutual commitments given herein, each of the Signatories to this Mutual Aid Agreement agrees to render aid to any of the other Signatories as follows:

- 1.) Request for aid. The Requesting Signatory agrees to make its request in writing to the Aiding Signatory within a reasonable time after aid is needed and with reasonable specificity. The Requesting Signatory agrees to compensate the Aiding Signatory as specified in this Agreement and in other agreements that may be in effect between the Requesting and Aiding Signatories.
- 2.) Discretionary rendering of aid. Rendering of aid is entirely at the discretion of the Aiding Signatory. The agreement to render aid is expressly not contingent upon a declaration of a major disaster or emergency by the federal government or upon receiving federal funds.
- 3.) Invoice to the Requesting Signatory. Within 90 days of the return to the home work station of all labor and equipment of the Aiding Signatory, the Aiding Signatory shall submit to the Requesting Signatory an invoice of all charges related to the aid provided pursuant to this Agreement. The invoice shall contain only charges related to the aid provided pursuant to this Agreement.
- 4.) Charges to the Requesting Signatory. Charges to the Requesting Signatory from the Aiding Signatory shall be as follows:
 - a.) Labor force. Charges for labor force shall be in accordance with the Aiding Signatory's standard practices.
 - b.) Equipment. Charges for equipment, such as bucket trucks, digger derricks, and other special equipment used by the Aiding Signatory, shall be at the reasonable and customary rates for such equipment in the Aiding Signatory's location.
 - c.) Transportation. The Aiding Signatory shall transport needed personnel and equipment by reasonable and customary means and shall charge reasonable and customary rates for such transportation.
 - d.) Meals, lodging and other related expenses. Charges for meals, lodging and other expenses related to the provision of aid pursuant to this Agreement shall be the reasonable and actual costs incurred by the Aiding Signatory.
- 5.) Counterparts. The Signatories may execute this Mutual Aid Agreement in one or more counterparts, with each counterpart being deemed an original Agreement, but with all counterparts being considered one Agreement.
- 6.) Execution. Each party hereto has read, agreed to and executed this Mutual Aid Agreement on the date indicated.

Date _____ Entity _____ (name/ state)
By _____ (please print)
Title _____

Please send signed agreement to:
American Public Power Association
ATTN: Michael Hyland
Sr. Vice President, Engineering Services
2451 Crystal Drive, Suite 1000 | Arlington, VA 22209-4804
E-mail: MutualAid@publicpower.org | Fax: 202/ 467-2932

Questions about this agreement should be directed to APPA's Engineering Services department at MutualAid@publicpower.org or 202/467-2900.

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That Mayor Karin Wilson is hereby authorized to execute a contract with Rylands Underground Services, Inc. for Professional Boring Services to connect natural gas, 650 feet, to a new subdivision "Tracery" for with a not-to-exceed amount of \$7,800.00 which is an unbudgeted service.

DULY ADOPTED THIS 11TH DAY OF MAY, 2020

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope
Project Funding RequestIssuing Date: 5/1/2020Please return this Routing Sheet to Treasurer by: ASAPProject Name: Procurement of Boring Services to connect natural gas 650' to a new subdivision "Tracery", for Gas DepartmentProject Location: Lawrence RoadPresented to City Council: 5/11/2020Funding Request Sponsor: Michael Allison, Director of Operations
Terry Holman, Gas Superintendent

Project Cash Requirement Requested:

Cost: \$ 7,800.00Vendor: Rylands Underground Services, Inc.Project Engineer: n/aOrder Date: n/aLead Time: n/a

Resolution #:

Approved _____

Changed _____

Rejected _____

MAY 6 '20 PM 5:19

ZMA

Department Funding This Project

General **Gas** Electric Water Sewer Gas Tax Cap Prod Impact Health

Department of General Fund Providing the Funding

Admin-10 Bldg-13 Police-15 Fire-20 ECD-24 Rec-25 Civic-26 Street-35 Sanitation-40
Fac Maint-45 Golf-50 Golf Grounds-55 Museum-70 Debt Service-85

Project will be:

Expensed _____
Capitalized XXX
Inventoried _____

Funding Source:

Operating Expenses _____
Budgeted Capital _____
Unfunded XXXExpense Code: 002-16050
G/L Acct Name: Const-Gas System ImprovementGrant: _____ Federal - not to exceed amount
_____ State
_____ City
\$0.00 LocalProject Budgeted: \$ -
Balance Sheet Item-
Included in projected
cash flow \$0.00Over (Under) budget amount: \$ 7,800.00 OverBond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____

Comments:

If staff did this bore in house we would have to clear out approx. 200 ft. of large trees (including stumps) and underbrush that is in wetlands. In order to be able to clear out this area we would need a piece of equipment that is able to maneuver over wet areas.

Capital Lease: _____ - Payment _____ Term _____

City Council Prior Approval/Date? _____

City Treasurer

Finance Director

Mayor

Purchasing Memo Date: 4/24/2020Purchasing Memo Date: 4/24/2020Delivered To Date: 5/1/2020Request Approved Date: 5/1/2020Request Approved Date: 5/1/2020

Approved Date: _____

Signatures: [Signature]
Tom Creech[Signature]
Jim Cabaniss, MBA[Signature]
Mayor Kevin Wilson



MEMO

Karin Wilson
Mayor

Council Members:
Kevin G. Boone
Robert A. Brown
Jack Burrell, ACOMO
Jimmy Conyers
Jay Robinson

To: Kimberly Creech, Treasurer
From: Delores A Brandt
Delores A Brandt, Purchasing Manager

Date: April 24, 2020

Lisa A. Hanks, MMC
City Clerk

Re: **Greensheet and Council approval to acquire unbudgeted boring services for a new subdivision, Tracery, for GAS Dept.**

Kimberly Creech
Treasurer

The Gas Superintendent, Terry Holman, requests the approval to hire out one unbudgeted 650' boring project to connect gas to a new subdivision, Tracery, located on Lawrence Road. Three Quotes were obtained, and the lowest quote was received from **Rylands Underground Services, Inc.** in the amount of **SEVEN THOUSAND EIGHT HUNDRED DOLLARS (\$7,800.00)**. Because this is an unbudgeted . expense it requires Council approval. See Attached quotes.

Please place on the next City Council Agenda this request to approve this unbudgeted request for boring services for new subdivision, Tracery, and approve the hiring of Rylands Underground Services, Inc, at a cost of \$7,800.00.

CC: file, Terry Holman, Mike Allison, Clint Steadham

161 North Section
St.
PO Drawer 429
Fairhope, AL 36533

251-928-2136 (p)
251-928-6776 (f)
www.fairhopeal.gov

CITY OF FAIRHOPE PURCHASING DEPARTMENT REQUEST FORM

Name: Terry Holman

Date: 4/23/2020

Department: Gas

ITEM OR SERVICE INFORMATION

1. **What item or service do you need to purchase?** Bore for 650' of 2" gas main
2. **What is the total cost of the item or service?** 7,800.00
3. **Where will the item or service be physically located?** Lawrence Road R.O.W.
4. **What is the primary function of the item or service?** To serve gas to Tracery Subdivision
5. **How many do you need?** One at 650'
6. **Item or Service Is:** New Used Replacement Annual Request
7. **When do you anticipate implementation?** ASAP
8. **Additional Information or Comments:** This is the only connection to serve gas for Tracery Subdivision

BUDGET INFORMATION

1. **Is it budgeted?** Yes No Emergency Request
2. **If budgeted, what is the budgeted amount?** Click or tap here to enter text.
3. **What is the Capital Project Name or Operating Budget Code:** Click or tap here to enter text.
4. **Check any applicable boxes:** State Contract ALDOT Purchasing Group
 Sole Source (Attach Sole Source Justification)

Email completed form with quotes or other supporting documentation to deedee.brandt@fairhopeal.gov and jennifer.bush@fairhopeal.gov.

PURCHASING USE ONLY

Vendor Name: Rylands Underground Services

Vendor Number: Click or tap here to enter text.

Current Business License: Yes No

Jennifer Bush

From: Michael Allison
Sent: Friday, April 24, 2020 10:17 AM
To: Dee Dee Brandt
Cc: Jennifer Bush; Kimberly Creech
Subject: FW: Green Sheet

DeeDee some more information on why we are contracting this bore.

Thanks,

Mike Allison
Operations Director
Fairhope Public Utilities
o. 251-279-6238
c. 251-533-0239
www.fairhopeal.gov

From: Terry Holman <Terry.Holman@fairhopeal.gov>
Sent: Friday, April 24, 2020 10:16 AM
To: Michael Allison <michael.allison@fairhopeal.gov>
Subject: RE: Green Sheet

If we did this bore in house we would have to clear out approx. 200 ft of large trees (including the stumps) and underbrush that is in wetlands, In order to be able to clear out this area we would need a piece of equipment that is able to maneuver over wet areas that we do not have. we would then need to install a road base to be able to maneuver the equipment. For us to be able to complete this bore ourselves we would have to purchase a rack of rods as we only have 430' on hand, then we would need an excavator to load and unload rods.

Terry

From: Michael Allison <michael.allison@fairhopeal.gov>
Sent: Friday, April 24, 2020 9:50 AM
To: Terry Holman <Terry.Holman@fairhopeal.gov>
Subject: RE: Green Sheet

Wasn't there some issues with the wetlands as well?

Thanks,

Mike Allison
Operations Director
Fairhopes Public Utilities
o. 251-279-6238
c. 251-533-0239
www.fairhopeal.gov

From: Terry Holman <Terry.Holman@fairhopeal.gov>
Sent: Friday, April 24, 2020 9:49 AM
To: Michael Allison <michael.allison@fairhopeal.gov>
Subject: FW: Green Sheet

Mike,

I sent this to Dee Dee, do you need more info?

From: Terry Holman
Sent: Friday, April 24, 2020 8:15 AM
To: Dee Dee Brandt <deedee.brandt@fairhopeal.gov>
Subject: RE: Green Sheet

We do the testing, tie ins and supply the material. This is just for the bore. Our bore rig is not capable of that long of a bore.

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Dee Dee Brandt <deedee.brandt@fairhopeal.gov>
Date: 4/24/20 7:21 AM (GMT-06:00)
To: Terry Holman <Terry.Holman@fairhopeal.gov>, Jeremy Little <jeremy.little@fairhopeal.gov>
Cc: Michael Allison <michael.allison@fairhopeal.gov>, Kimberly Creech <kim.creech@fairhopeal.gov>, Jennifer Bush <jennifer.bush@fairhopeal.gov>
Subject: RE: Green Sheet

Terry-- I see the quote says not responsible for pressure testing or hook up. Is that your departments responsibility, or are we hiring someone else to do it later? I thought we bought a boring machine??

Dee Dee Brandt
Purchasing Manager
deedee.brandt@fairhopeal.gov
251 928-8003

From: Terry Holman <Terry.Holman@fairhopeal.gov>
Sent: Thursday, April 23, 2020 4:08 PM
To: Dee Dee Brandt <deedee.brandt@fairhopeal.gov>; Jennifer Bush <jennifer.bush@fairhopeal.gov>
Cc: Michael Allison <michael.allison@fairhopeal.gov>; Jeremy Little <jeremy.little@fairhopeal.gov>
Subject: Green Sheet

Dee Dee,

Here is a green sheet request to do a bore in order to serve gas to the new Tracery Subdivision located on Lawrence Rd, this is the only way to get gas into this area. There is an easement for Lawrence Rd but no connection in this area. The only way to get gas is to make a 650 foot bore from the Verands, also located on Lawrence Rd. I have attached the three quotes.

Thank you for all you do,

Terry

Rylands Underground Services Inc

Ryland's Underground Services, Inc.
Post Office Box 2200
Robertsdale, AL 36567
251-947-3939

Estimate

Date	Estimate #
2/13/2020	2018

Name / Address
City of Fairhope Attention: Jeremy Little jeremy.little@fairhopeal.gov

Project

Description	Qty	Cost	Total
Verandas/Tracery Bore in approximately 650 ft of 2" gas pipe, pipe supplied by Fairhope Gas		7,800.00	7,800.00
Not responsible for pressure testing or hooking up pipe			
		Total	\$7,800.00

Customer Signature _____

A-Long Boring, Inc

P. O. Box 1926 - Fairhope, AL 36533
Phone (251)928-4934 - Fax (251)928-4253

Estimate

Date	Estimate #
2/20/2020	2243

Name / Address
City-Fairhope Post Office Drawer 429 Fairhope, AL 364533

Project

Description	Qty	Rate	Total
Gas line bore Lawrence Road Bore HDPE 2" Price does not include permits, material, testing, or tie-in.	650	14.00	9,100.00
Thank you for the opportunity to be considered for this job. We look forward to working with you!	Total		\$9,100.00

Signature: _____

MOBILE PIPE & WELDING, INC.
8305 Zeigler Blvd.
Mobile, AL 36608
Phone: 251-633-9131
Fax: 251-633-3099

April 22, 2020

Jeremy Little
FPU Natural Gas Department
555 South Section St.
Fairhope, AL 36532

Job: Langford Rd

The price for Mobile Pipe & Welding to make approximately 700' 2" plastic bore across wetland on Langford Rd is \$25.00 per foot. This price is for a minimum of 650' shot, some minor clearing for the drill setup and sight line for the drill shot. This price does not include any permitting, ROW staking, erosion control or any tie in's. All Debris will be moved to the clear area that was discussed at the onsite meeting. Fairhope Gas will supply all material for this project, Mobile pipe and Welding is to only supply labor and equipment for this bore. Thank you for this opportunity, please contact our office if you have any questions or need any further assistance.

Thank you,
Ronnie Beasley Jr.

917 x \$25 = 17,500

STPOA-0042 (537) BCP-0209719 Traffic Light Installation

Agency: Baldwin County

State: Alabama

Type of Government: State & Local

Category: 62 - Lighting Fixtures and Lamps
J - Maintenance, Repair, and Rebuilding of Equipment

Posted: Dec 4, 2019

Due: Jan 14, 2020

Solicitation No: STPOA-0042 (537) BCP-0209719 Traffic Light Installation

Publication URL: To access bid details, please log in. (<https://www.governmentcontracts.us/secure/auth/signin.htm?nextURL=https://www.governmentcontracts.us/government-contracts/opportunity-details/NBD10145346617162098.htm>)

Bid No.	Title	Submittal Date	Due Date	Categories	
STPOA-0042 (537) BCP-0209719 Traffic Light Installation	STPOA-0042 (537) BCP-0209719 Traffic Light Installation	12/4/2019	1/14/2020	Contractors View More.. (https://open.baldwincountyal.gov//BidsVendor/FBBidViewCat.aspx?enc=PqHBAnVc6tGwStVvwwwVVSOUJQ0t6m3HClyQu)	Details

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SEE ALSO

INSERTER AND REMOVE, AIRCRAFT (</government-contracts/opportunity-details/NBD00159156298383036.htm>)

INSERTER AND REMOVE, AIRCRAFT Active Contract Opportunity Notice ID W58RGZ-20-R-0218 Related Notice Department/Ind.

DEPT OF DEFENSE

Bid Due: 4/28/2020

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope approves the procurement of Materials and Labor by an Outside Contractor to build 17 Trash Receptacles with Flowerbox Tops to replace existing on for the Public Works Department (Citywide). The Flowerboxes will be procured from Seale Quality Construction and Renovations with a total cost of \$13,475.00.

Adopted on this 11th day of May, 2020

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope
Project Funding Request

Issuing Date: 5/1/2020

Please return this Routing Sheet to Treasurer by: ASAP

Project Name: Public Works Project to procure materials and labor by an outside contractor to build 17 trash receptacles with flowerbox tops to replace existing

Project Location: Citywide

Presented to City Council: 5/11/2020

Funding Request Sponsor: Richard Johnson, Public Works Director
George Ladd, Street/Construction Supervisor

Resolution #: MAY 6 '20 PM 5:19
Approved: _____
Changed: _____
Rejected: _____

Project Cash Requirement Requested:
Cost: \$ 13,475.00

Vendor: Seale Quality Construction and Renovations

Project Engineer: n/a

Order Date: n/a Lead Time: n/a

Department Funding This Project								
General	Gas	Electric	Water	Sewer	Gas Tax	Cap Prod	Impact	Health
Department of General Fund Providing the Funding								
Admin-10	Bldg-13	Police-15	Fire-20	ECD-24	Rec-25	Civic-26	Street-25	Sanitation-40
Fac Maint-45	Golf-50	Golf Grounds-55	Museum-70		Debt Service-85			

Project will be:

Expensed XXX
Capitalized _____
Inventoried _____

Funding Source: Operating Expenses _____
Budgeted Capital _____
Unfunded XXX

Expense Code: 001350-51410
G/L Acct Name: St Material & Landscaping

Grant: _____ Federal - not to exceed amount
_____ State
_____ City
\$0.00 Local

Project Budgeted: \$ 13,475.00
Balance Sheet Item-
Included in projected
cash flow \$0.00

Over (Under) budget amount: \$ (13,475.00) 0

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____

Capital Lease: _____ Payment _____ Term _____

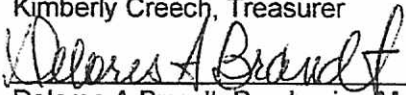
Comments: City will purchase the material estimated at \$6,000.00.

City Council Prior Approval/Date? _____

<u>City Treasurer</u>	<u>Finance Director</u>	<u>Mayor</u>
Purchasing Memo Date: <u>4/24/2020</u>	Purchasing Memo Date: <u>4/24/2020</u>	Delivered To Date: <u>5/1/2020</u>
Request Approved Date: <u>5/1/2020</u>	Request Approved Date: <u>5/1/2020</u>	Approved Date: <u>5/1/2020</u>
Signatures: <u>Kim Creech</u>	<u>Bill Cabaniss, MBA</u>	<u>Ms. Of Kann Wilson</u>



MEMO

To: Kimberly Creech, Treasurer
From: 
Delores A Brandt, Purchasing Manager

Karin Wilson
Mayor

Date: April 21, 2020

Requesting Greensheet and Council approval of an unbudgeted, less than \$15,000, PW project to procure materials and labor by an outside Contractor for the building of 17 trash receptacles with flowerbox tops to replace existing ones for the Streets Dept of Public Works.

Council Members:
Kevin G. Boone
Robert A. Brown
Jack Burrell, ACOMO
Jimmy Conyers
Jay Robinson

The Public Works Streets Department is requesting procurement of materials and labor for a Public Works project to build 17 trash receptacles with flowerbox tops to replace the older and delapidated ones we currently have in the City. Three Quotes were obtained and the lowest quote for labor is from **Seale Quality Construction and Renovations** in the amount of SEVEN THOUSAND FOUR HUNDRED FIFTY-FIVE DOLLAR (\$7,455.00). The materials are not to exceed SIX THOUSAND DOLLARS (\$6,000.00). The total project cost will not exceed THIRTEEN THOUSAND FOUR HUNDRED SEVENTY-FIVE DOLLARS (\$13,475,00)

Lisa A. Hanks, MMC
City Clerk

Kimberly Creech
City Treasurer

Three quotes are attached.

Please compose a greensheet and obtain Council approval for unbudgeted PW project to procure materials and labor by Seale Quality Construction and Renovations for the building of 17 trash receptacles with flowerbox tops for the Streets Dept of Public Works in an amount not to exceed \$6000 for Materials and Labor not to exceed \$7455.00.

Cc: file, George Ladd, Richard Johnson

161 North Section St
PO Drawer 429
Fairhope, Alabama
36533

251-928-2136

251-928-6776 Fax
www.fairhopeal.gov

CITY OF FAIRHOPE PURCHASING DEPARTMENT REQUEST FORM

Name: George Ladd

Date: 4/22/2020

Department: Public Works

ITEM OR SERVICE INFORMATION

- 1. What item or service do you need to purchase?** Labor to build 17 White Trash boxes and the city will provide all the materials required
- 2. What is the total cost of the item or service?** Labor is \$7,475.00 and the materials are not to exceed \$6,000.00
- 3. Where will the item or service be physically located?** Downtown Merchant District
- 4. What is the primary function of the item or service?** Trash receptacle and Flower Planter
- 5. How many do you need?** 17 total boxes
- 6. Item or Service Is:** New Used Replacement Annual Request
- 7. When do you anticipate implementation?** 60 days from contractor being release
- 8. Additional Information or Comments:** Three Quotes for Labor are included
- 9. Vendor Name:** Seale Quality Construction & Renovations
- 10. Vendor Number:** 4892

BUDGET INFORMATION

- 1. Is it budgeted?** Yes No Emergency Request
- 2. If budgeted, what is the budgeted amount?** Click or tap here to enter text.
- 3. What is the Capital Project Name or Operating Budget Code:** Click or tap here to enter text.
- 4. Check any applicable boxes:** State Contract ALDOT Purchasing Group
 Sole Source (Attach Sole Source Justification)

*Email completed form with quotes and other supporting documentation to
deedee.brandt@fairhopeal.gov and jennifer.bush@fairhopeal.gov.*

DAVID MCDONALD
 267 377 3141
 DATE April 15 2000 6784718

CUSTOMER'S ORDER NO.
 NAME City of Fairhope
 ADDRESS
 CITY, STATE, ZIP

SOLD BY CASH C.O.D. CHANGE ON ACCT. HOUSE RETD. PAID OUT

QUAN.	DESCRIPTION	PRICE	AMOUNT
1	Cost to		
2	Build & Pacit		
3	Planter / Trash		
4	receptacle		
5	to include		
6	trash cans		
7	21 x 21 x 42		
8	lumber each 500 ⁰⁰		
9	(Five hundred)		
10			
11	x 19 =		8500 ⁰⁰
12			

APPROVED BY

George Ladd

From: Wilkins Webb <wilkins.webb@gmail.com>
Sent: Monday, April 20, 2020 8:43 AM
To: George Ladd
Subject: Trash can/planter boxes

Magnolia Building Company

Quote

City of fairhope

Labor to build and paint 17 white trash can flower boxes.

\$600 each.

10,200.00

Thanks,

Wilkins

Seale Quality Construction & Renovations, Inc.



Contact: Ted Seale

Phone: 251-605-6279

Email: tedseale@gmail.com

Work Site:

City of Fairhope

04/20/20

White Trash Boxes	
17 White Trash Cans	\$7,475.00
White Trash Boxes Total	\$7,475.00

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council authorizes and approves the hiring of the new Water and Sewer Superintendent to allow the current Water and Sewer Superintendent to work with and train the new employee prior to his leaving in August 2020. This will be beneficial to the City as well as the new hire. The temporary position will expire upon retirement of the current Superintendent.

ADOPTED THIS 11TH DAY OF MAY, 2020

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk