

6 April 2020

NOTICE AND CALL OF SPECIAL MEETING

Notice is hereby given of a special emergency meeting of the City Council of the City of Fairhope, Alabama, to be held at the Fairhope Municipal Complex on Monday, 6 April 2020, at 9:30 a.m., for the purpose of:

- ❖ Resolution approve selection of True North Emergency Management for COVID-19 Management Services not to exceed \$10,000.00.
- ❖ Resolution approve the selection of Hope Hicks with Ball, Ball, Matthews & Novak for HR related Consulting Services with a not to exceed limit of \$5,000.00.

Signed electronically via Teleconference
Jack Burrell, Council President

CONSENT TO HOLDING OF MEETING

The undersigned members of the City Council of the City of Fairhope, Alabama, do hereby acknowledge service of the Notice and Call of Special Emergency Meeting hereinabout set forth and do hereby consent to the holding of such meeting as such time in such place for the purpose set forth therein.

Signed / Jay Robinson

Signed / Jimmy Conyers

Signed / Robert Brown

Signed / Kevin Boone

Attest:

Signed / Lisa A. Hanks, MMC
 City Clerk

6 April 2020

STATE OF ALABAMA)
 :
 COUNTY OF BALDWIN)(

The City Council, City of Fairhope, met in special emergency session at 9:30 a.m. via Teleconference for COVID-19 related Items, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 6 April 2020.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone (arrived at 9:45 a.m.), Mayor Karin Wilson, City Attorney Marcus McDowell, and City Clerk Lisa A. Hanks.

There being a quorum present, Council President Burrell called the meeting to order at 9:40 a.m.

Council President Burrell announced that the Special Emergency Meeting was called to adopt the following items related to COVID-19: a resolution that the City Council approves the selection of True North Emergency Management to perform Professional Consulting Services for COVID-19 Management Services (RFP No. PS001-20; and hereby authorizes Mayor Karin Wilson to execute the associated contract with a not-to-exceed limit of \$10,000.00; and a resolution that the City Council approves the selection of Hope Hicks with Ball, Ball, Matthews & Novak for HR related Consulting Services; and hereby authorizes Mayor Karin Wilson to execute the associated contract with a not-to-exceed limit of \$5,000.00.

Council President Burrell and City Treasurer Kim Creech explained the need for the resolution. There were six responses to the RFQ, and True North was the vendor selected based on their qualifications. Ms. Creech said this will be based on an hourly basis; and may be reimbursable if FEMA gets involved. Ms. Creech said it would be reported on a FEMA Project Work Sheet.

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council approves the selection of True North Emergency Management to perform Professional Consulting Services for COVID-19 Management Services (RFP No. PS001-20; and hereby authorizes Mayor Karin Wilson to execute the associated contract with a not-to-exceed limit of \$10,000.00. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

6 April 2020

RESOLUTION NO. 3677-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the selection of True North Emergency Management to perform Professional Consulting Services for COVID-19 Management Services (RFP No. PS001-20; and hereby authorizes Mayor Karin Wilson to execute the associated contract with a not-to-exceed limit of \$10,000.00.

DULY ADOPTED THIS 6TH DAY OF APRIL, 2020



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council approves the selection of Hope Hicks with Ball, Ball, Matthews & Novak for HR related Consulting Services; and hereby authorizes Mayor Karin Wilson to execute the associated contract with a not-to-exceed limit of \$5,000.00. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

Council President Burrell, City Treasurer Kim Creech, and City Clerk Lisa Hanks explained the need for this resolution and why we were using this firm. Ms. Creech recommended Ms. Hicks and said she was knowledgeable in municipal and governmental law.

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6 April 2020

RESOLUTION NO. 3678-20

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the selection of Hope Hicks with Ball, Ball, Matthews & Novak for HR related Consulting Services; and hereby authorizes Mayor Karin Wilson to execute the associated contract with a not-to-exceed limit of \$5,000.00.

DULY ADOPTED THIS 6TH DAY OF APRIL, 2020

Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson moved to adjourn the meeting. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 9:50 a.m.



Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk