

RESOLUTION NUMBER 3501-19

**AWARDING THE RFP 002-19 PROGRAM ADMINISTRATION
SERVICES CONTRACT FOR THE ALABAMA DEPARTMENT OF
CONSERVATION AND NATURAL RESOURCES GRANT #M1A14-FHWW
(RESTORE ACT- WORKING WATERFRONT AND GREENSPACE PROJECT)**

WHEREAS, the City of Fairhope was awarded a RESTORE Act Direct Component Subrecipient Grant from the Alabama Department of Conservation and Natural Resources (ADCNR) on April 26, 2019; and

WHEREAS, the project requires Program Administration Services and the City did solicit Requests for Proposals (RFP 002-19) in accordance with applicable federal, state and local laws, codes, regulations, ordinances, etc., including, but not limited to all executive orders (EO), Office of Management and Budget (OMB) requirements, and U.S. Treasury Regulations; and

WHEREAS, the City did receive one (1) proposal from Grant Management, LLC for said services which was opened, reviewed and rated according to the rating criteria by the City's Evaluation Committee, and determined to be appropriate; and

WHEREAS, the amount obligated for Program Administration Services for Phase I of the Subrecipient Grant by the U.S. Department of Treasury is Thirty-seven thousand and five-hundred dollars (\$37,500.00), and an additional amount estimated at Two-hundred and ten-thousand and five-hundred dollars (\$210,500.00) will be obligated for said services for Phase II of the Subrecipient Grant following completion of Phase I; and

WHEREAS, One-hundred percent (100%) of the Program Administration Services fees will be paid for with grant funds made available through the Subrecipient Grant Agreement #M1A14-FHWW with ADCNR, and the total Program Administration Services fees will not exceed 4% of the total project grant funds of \$6,200,000.00 (or \$248,000.00);

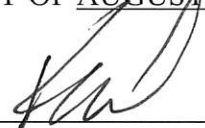
THEREFORE, BE IT RESOLVED BY THE City of Fairhope, IN REGULAR SESSION ASSEMBLED, that by this Resolution the City of Fairhope awards the contract for Program Administration Services (RFP 002-19) for ADCNR Grant #M1A14-FHWW to Grant Management, LLC, subject to review and approval by ADCNR and City Attorney prior to execution; and

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BE IT FURTHER RESOLVED BY THE City of Fairhope, that the City will initially award the contract for \$37,500.00 (amount obligated for Phase I) and will amend the awarded contract between the City and Grant Management, LLC during Phase II of the project to include the additional amount obligated for Program Administration Services for Phase II (estimated at \$210,500.00).

DULY ADOPTED THIS 26TH DAY OF AUGUST, 2019



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk