

**Minutes of Fairhope Airport Authority
Special Meeting
November 6, 2019**

The Fairhope Airport Authority met November 6, 2019 at 9:00AM in the conference room at The Aviation Academy, 8600 County Road 32.

Present: Joe McEnerney, Chairman, Chip Groner, Vince Boothe and Don Lagarde. Jack Burrell, Amy Pearson and Will Bruce were absent. Also present was Graham Coffelt, Program Manager for Southern Region Airports District Office, Hank Eubanks, Volkert Engineering, and Jordan Stringfellow, Volkert Engineering. Cynthia A Boothe took the minutes.

Joe McEnerney introduced Graham Coffelt to the group and everyone else from the group introduced themselves to Mr Coffelt.

Joe gave an overview of the existing infrastructure at the Airport and what the AIP capital improvement funds have been used for in the past. Mr Coffelt then discussed what type of projects the FAA would be able to fund going forward and the relative priority of these projects in respect to competing for discretionary FFA AIP funding.

The meeting was adjourned at 9:32AM to allow Frank Farmer and Jordan Garner with the Aeronautics Bureau of ALDOT to join the meeting. The meeting resumed at 9:37AM.

The group then had a general discussion and question and answer session.

Following the discussion, a motion was made by Vince Boothe to add Airport Layout Plan (ALP plan) update to the 2020 AIP plan. Included in the ALP plan will be a non-destructive test of the runway capacity. A second was made by Chip Groner and unanimously passed.

Chip Groner asked about rates for ground leases and after a general discussion it was decided that there is a need to adopt standard rates and charges for all ground leases.

There being no further business the meeting was adjourned at 10:35AM.

Joe McEnerney, Chairman

Submitted by Cynthia A Boothe