

**Minutes of Fairhope Airport Authority**  
**September 17, 2019**

The Fairhope Airport Authority met September 17, 2019 at 4:00PM in the Council Chambers at 161 N Section Street.

Present: Joe McEnerney, Chairman, Don Lagarde, Chip Groner, Amy Pearson, Will Bruce, and Jack Burrell. Vince Boothe was absent Also present was Josh Myrick, Attorney. Joe McEnerney took the minutes.

The minutes of the August 20, 2019 meeting were considered and approved with a motion by Will Bruce, second by Chip Groner and unanimously passed.

**Fairhope Airport Authority Operations:** Chip Groner reported that there one runway light is out, and six directional signs are out, and that we are waiting on parts to repair the directional signs.

**Update on the Authority's Insurance:** Joe McEnerney went over with the Board the cost of flood insurance for the T-hangars and after a group discussion it was decided to take no action at this time.

**Update of power washing/painting of the northern most T-Hangar:** Joe McEnerney reported that North most T-hangar has been power washed, primed and painted.

**Nomination and approval of 2019-2020 Authority Officers:** Chip Groner made a motion to nominate the following slate of Officers for the Authority for 2019-2020. Joe McEnerney- Chairman, Don Lagarde - Vice Chairman, Chip Groner- Secretary and Amy Pearson -Treasurer. There was a group discussion about adopting term limits for Officers. A motion to accept the Officer slate was put forward by Jack Burrell, and second by Will Bruce and unanimously passed.

**Discussion of the Flight Feeder system:** Chip Groner reported that he, Don Lagarde and Will Bruce traveled to Gulf Shores to look at the aircraft operations monitoring system at Jack Edwards Airport. Chip plans to attend the Aviation Council of Alabama conference and visit with other vendors of aircraft operations monitoring systems.

### **Attorney's Report: - Josh Myrick**

Josh Myrick reported that the Authority had received a second and more detailed Inquiry from the IRS in respect to their audit of the Airport Improvement Bonds, Series 2007. His recommendation was that we approve an amount up to \$15,000 to have Thomas Longino (with Longino Public Finance) prepare the formal response to the IRS. A motion to approve engaging Longino Public Finance to represent the Authority in respect to the IRS inquiry and to budget up to \$15,000 for the preparation of the IRS response was made by Will Bruce, second by Amy Pearson and unanimously passed.

Josh Myrick reported that a lease for the west side ground lease had been negotiated with Alan Goldberg (Tintronics) and the lease is ready to be signed. The revised lease plat is for 13,833 square feet. Mr. McEnerney led a discussion on the hangar lease approval process. A motion to approve the lease subject to an aviation review was made by Chip Groner, second Don Lagarde and unanimously passed.

Josh Myrick updated the Board on negotiations with tenants for ground leases for the east west side hangar plats. Included in the discussion were leases: (1) Cunningham / Foster (Plat-10), (2) Executive Aviation / Kel Jones (Plat-11), (3) and Duncan Gillis (Plat-12)

Josh Myrick is still working with Continental Aerospace Technologies to insure their environmental liability insurance is sufficient. Josh had no report at this time.

### **Engineer's Report: Hank Eubanks**

Hank Eubanks (Volkert) gave an update on the 2018 AIP project. The final repair of the east side asphalt should be completed by the end of this week and the grant close-out process will then start.

Hank Eubanks gave an update on the 2019 AIP project. Hank reported the contract with Cunningham and Delaney is ready to be signed and a pre-construction meeting will be scheduled for early October. Also, as part of this discussion Jack Burrell raised the need for Jacob Cunningham (with Cunningham

and Delaney) to ask for an Ethics Commission ruling since the company is the primary contractor for the 2019 AIP project and Jacob is part of a group that is negotiating with the Authority to build a hangar on the east side. A motion to authorize the Chairman to sign the construction contract with Cunningham and Delaney was put forward by Will Bruce, and second by Don Lagarde and unanimously passed

Hank Eubanks reviewed with the Board the 2020-2024 Fairhope Airport's "Capital Improvement Plan" and there was an active discussion by the group of Plan.

Hank Eubanks update the Board on the status of the \$250,000.00 Aeronautics Bureau grant for the general aviation terminal. Hank stated the Aeronautics Bureau grant would not be approved until about early October.

**Treasurer's Report:** Amy Pearson reported that the financials are in good order and went over August monthly expenses. Amy led a discussion of the Authority's proposed budget for 2019-2020. After a group discussion a motion to approve the budget was made by Will Bruce, and a second by Jack Burrell and unanimously passed

**Discussion of the development of the West Side commercial park:** No discussion at this meeting

**Possible future events at the Fairhope Airport Festival of Flight:** Joe McEnerney reported that he has talked to the Eastern Shore Chamber of Commerce about being a co-sponsor of the Festival of Flight in May 2020 but was not sure of the Chamber's interest. He also reported that Pam Caudill was working to have Fairhope again be the terminus for the Air Race Classic in 2022.

**Continental Aerospace Technologies report:** David Shear

Additional landscaping at the entrance along the North Hangar: No report at this time.

Update on the disposal on abandoned aircraft at the Airport: David has been in contact with three of the four owners. One is removing his aircraft, two are still

paying customers for tie-down slots. One aircraft is truly abandoned, but he has been unable to contact the owner.

An audit of aircraft owner's liability insurance for Fairhope based aircraft has been started. Don Lagarde volunteered to help with this effort.

A NOTAM for sweeping the runway is planned on September 24.

The large pot-hole in Continental Aerospace's employee parking lot had been patched

There being no further business, the meeting was adjourned at 5:30PM with a motion by Will Bruce, second by Jack Burrell and unanimously passed.

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Joe McEnerney, Chairman

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Submitted by Joe McEnerney