



# Residential Building Permit Application (Renovation or New Construction)

Property Address \_\_\_\_\_  
 Subdivision / Lot # \_\_\_\_\_  
 Property ID / PPIN \_\_\_\_\_

Property Owner \_\_\_\_\_  
 Address \_\_\_\_\_  
 Email / Phone \_\_\_\_\_

Project Contact Name \_\_\_\_\_  
 Email / Phone \_\_\_\_\_

	Name	Phone	AL License #
Homebuilder	_____	_____	_____
Electrical Contractor	_____	_____	_____
Plumbing/ Gas Contractor	_____	_____	_____
HVAC / Mechanical Contractor	_____	_____	_____
Sprinkler Contractor (if applicable)	_____	_____	_____

Description of Work to be Performed

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Is the project located in a Flood zone: YES NO	Is the Project located in a Wetland: YES NO
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Cost of construction as determined by appraisal or contract \$ \_\_\_\_\_  
 (if unavailable cost will be determined by ICC Valuation Tables)  
 Current Fair Market Value of land by purchase or appraisal \$ \_\_\_\_\_  
 (Fairhope Corporate Limits only for new construction)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Required residential permit application information

- \_\_\_\_\_ Completed Building Permit application form listing all contact information, list of contractors for the project, and copies of State licenses for the following contractors:
  - \_\_\_\_\_ Homebuilder or General Contractor
  - \_\_\_\_\_ Electrician
  - \_\_\_\_\_ Plumber
  - \_\_\_\_\_ HVAC
  - \_\_\_\_\_ Sprinkler contractor (if applicable)
- \_\_\_\_\_ Zoning approval (either City of Fairhope or Baldwin County P&Z Land Use Certificate)
- \_\_\_\_\_ Building values as determined by construction contract or ICC Building Valuation Tables;  
If in the City limits, provide cost of the land for Impact Fees;
- \_\_\_\_\_ Provide a survey showing the building footprint, the building dimensions, and the distance to the property lines (also showing flood zone lines if project is in a floodplain)  
  
RESCheck report to verify compliance with International Energy Code compliance or show compliance with Alabama Residential Energy Code (certificate available at <http://adeca.alabama.gov/Divisions/energy/energycodes/Energy%20Codes/Alabama%20Energy%20and%20Residential%20Code.pdf>)

Provide 2 full sets of construction drawings containing the following information:

- \_\_\_\_\_ Foundation plan (sealed by Professional Structural Engineer)
- \_\_\_\_\_ Wall and roof framing details (sealed by Professional Structural Engineer)
- \_\_\_\_\_ Truss plans (if applicable, sealed by Professional Structural Engineer)
- \_\_\_\_\_ Architectural floor plan showing heated and cooled square footage totals
- \_\_\_\_\_ Architectural elevations to verify building height
- \_\_\_\_\_ Electrical plan showing receptacle spacing, switch locations, and diagram of electrical service
- \_\_\_\_\_ Mechanical / HVAC plan (may be included on architectural floorplan)
- \_\_\_\_\_ Plumbing plan
- \_\_\_\_\_ Septic tank release from Baldwin County Health Department (if applicable)
- \_\_\_\_\_ If in a floodplain, provide Elevation Certificates for each building on the site (house, garage, guesthouse, etc)
- \_\_\_\_\_ If in a wetland, provide wetland delineation and Wetland Development Plan in compliance with Fairhope Ordinance 1370.