

Minutes of Fairhope Airport Authority
May 21, 2019

The Fairhope Airport Authority met May 21, 2019 at 4:00PM in the Council Chambers at 161 N Section Street.

Present: Joe McEnerney, Chairman, Pam Caudill, Chip Groner, Vince Boothe, Will Bruce and Jack Burrell. Ray Hix was absent. Also present was Josh Myrick, Attorney and Amy Pearson, Treasurer. Cynthia A Boothe took the minutes.

The minutes of the April 16, 2019 were considered and approved with a motion by Chip Groner, second by Vince Boothe and unanimously passed.

Fairhope Airport Authority Operations: Chip Groner reported that they are having trouble keeping the PAPI lights on after 8:00PM and two light fixtures are out and are being repaired. He also went over the Aeronautics Bureau 2019 Airport inspection report.

Update on the Authority's insurance: Joe McEnerney lead a discussion with the Authority's members about possibly expanding the insurance coverage on the North and South hangars. After the discussion Joe stated that he would do more research and have more information for next month's meeting. Joe also stated that he and Josh Myrick are working with Continental Motors to obtain the required Continental Aerospace Technologies and tenants environmental liability insurance.

After the above item, Lee Lawson of the Baldwin County Economic Alliance spoke to the Authority members about development opportunities at the Airport as well as Baldwin County and the type of land and or buildings that businesses are looking for and ideas of how the Airport can take advantage of these opportunities.

Review and approval of MOU for use of the Academy by the City of Fairhope as a "safe place": Joe McEnerney went over the basics of the MOU and Will Bruce made a motion to accept it as presented, second by Pam Caudill and unanimously passed.

Approve Power washing/restriping of Runway and Taxiways: Chip Groner stated that he had contacted Mark Sexton about power washing the Runway and Taxiways and they have set it up for June 2nd for three nights. Vince Boothe made a motion to pay up to \$5,000.00 for the power washing, second by Joe McEnerney and unanimously passed.

Discussion of the Flight Feeder system: Chip Groner stated that the Flight Aware system would track all ADSB flights coming in and out of the Airport. They would provide the antenna and the Airport would provide the computer and the Wi-Fi needed to operate it. After a group discussion it was decided that Chip Groner will contact Flight Aware to get more details about the system.

Update on the painting of the North T Hangar: Joe McEnerney stated that the power washing and painting was set up for the 2nd week in June.

Update of the East side construction project: Joe McEnerney stated that the project is all but finished and that Hank Eubanks feels that the final walk through will be next week. Joe McEnerney asked Vince Boothe to be a part of that walk through.

Recommendation and approval of new tenants ground leases for the East side: Chip Groner stated that there were applications for Kel Jones (spelling) and Duncan Giles(spelling). After a group discussion Chip made a motion to offer leases to the two approved applicants, second by Vince Boothe and unanimously passed.

Review of responses received to the “Notice of Availability” for the West side hangar ground lease: Joe McEnerney stated that he knows of one applicant and also interest from others so he will continue to receive applications until the June 14th close date and the Authority will make a decision at the June 17th meeting.

Continental Aerospace Technologies report:

Repair of weather stripping and rollers on T-hangars: David Shearer reported that they are still working on these and making progress.

Additional landscaping at the entrance along the North hangar: David Shearer reported that the North Hangar has been power washed.

Replacement of sky light in South Hangar (Avionics Hangar): David Shearer reported that the replacement lights have been ordered and when they are installed the sky lights can be removed.

Changes in vehicle parking at the Airport: David Shearer said they are still in the process of getting all the employees moved.

Need for a fire extinguisher on the north ramp in front of the FBO: David Shearer reported that there is one mounted at the FBO to the left of the door and they have moved the mobile extinguisher to the front of the FBO for easy access.

Attorney's Report: Josh Myrick reported that he and Joe McEnerney had a discussion about the need for securing the Airport after a natural disaster and feel that each hangar owner is responsible for their own hangars and if there is a safety concern then law enforcement needs to be called. Jack Burrell stated that he would talk to the chief of police about helping if needed.

Josh also stated that the IRS sent a request for information regarding the Airport Improvement Bond, Series 2007. He stated that he informed them that the bond had been retired in 2010 and is waiting to see if they need any other information.

Engineer's Report: Hank Eubanks presented the 2019 AIP grant package for the extension of the East-West portion for the base bid. Alternate one is for the North-South road and alternate 3 is for the fuel farm loop. After a group discussion a motion was made by Vince Boothe to move forward with the grant application and the resolution that states that the Authority has matching funds to support the 2019 AIP grant and authorize Joe McEnerney to sign it, second by Jack Burrell and unanimously passed.

Hank Eubanks gave an update on the Disadvantage Business Enterprise program that encourages the participation of minority contractors for the AIP grant program. He stated that all contractors that participated in the bidding gave good faith efforts to their bid packages.

Hank Eubanks discussed the weight limits for aircraft landing at the Airport. A single wheel aircraft can go up to 36,000 pounds and a dual wheel can go up to 58,000 pounds.

Treasurer's Report: Amy Pearson stated that the finances are in good order and went over the monthly expenses. She also stated that \$100,000.00 has been moved to a CD for funding toward an FBO building on the East Side. Joe McEnerney gave an annual report on fuel sales.

Other Business: Chip Groner stated that he feels that the Airport should start using card access for the gate to keep better track of who enters the Airport. After a group discussion Joe McEnerney suggested that there be further research done on this item.

Pam Caudill made a motion to enter Executive Session for the purpose of discussing the "general reputation, character, professional competence of individuals and skill set" sought in future Authority Board members. The meeting to last no more than 30 minutes. A second by Will Bruce and unanimously passed. The meeting went into Executive Session at 5:58PM.

The meeting resumed at 6:10PM. Joe McEnerney stated that during the Executive Session the resignation of Ray Hix and Pam Caudill was accepted. Pam Caudill made a motion was made by Pam Caudill to nominate Chip Groner and Vince Boothe for the remainder of their terms and Amy Pearson for a six year term and Don Leguard(spelling) for a four year term. A second was made by Will Bruce and unanimously passed.

There being no further business, the meeting was adjourned at 6:15PM.

Joe McEnerney, Chairman

Submitted by Cynthia A Boothe