



CITY OF FAIRHOPE

CITY COUNCIL PACKET

DISCLAIMER

PLEASE TAKE NOTICE:

**THE INFORMATION IN THIS PACKET IS IN
PRELIMINARY FORM.**

**IT IS SUBMITTED TO THE CITY COUNCIL FOR
CONSIDERATION AND DISCUSSION.**

**THIS PACKET DOES NOT CONTAIN
FINAL AND/OR APPROVED
MINUTES, RESOLUTIONS OR ORDINANCES.**

**CITY OF FAIRHOPE
CITY COUNCIL WORK SESSION AGENDA**

MONDAY, 8 JULY 2019 – 4:30 P.M. – COUNCIL CHAMBER

1. Discussion of Ordinance to Establish and Adopt Policy and Procedure for “Sleeping in Vehicles, Out-of-Doors or in Nonresidential Zones” – Chief Stephanie Hollinghead
2. Discussion of Canadian Geese population on Fairhope Public Land – Public Works Director Richard Johnson
3. Presentation – Young Street Community Park Plans – Christian Preus with CPLA
4. Committee Updates
5. Department Head Updates/Grant Updates

Next Regular Meeting – Monday, July 22, 2019 - Same Time and Place

ORDINANCE NO. _____

**AN ORDINANCE TO ESTABLISH AND ADOPT POLICY AND
PROCEDURE FOR "SLEEPING IN VEHICLES, OUT-OF-DOORS
OR IN NONRESIDENTIAL ZONES" TO PROTECT THE
PUBLIC HEALTH, SAFETY AND WELFARE WITHIN
THE CITY OF FAIRHOPE CORPORATE LIMITS AND
ITS POLICE JURISDICTION**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
FAIRHOPE, ALABAMA, as follows:**

Section I. Sleeping in Vehicles, Out-of-Doors or in Nonresidential Zones.

- (a) It shall be unlawful for any person to sleep in an automobile, van, truck, camper, trailer, or other vehicle of any kind or nature within the corporate limits of the city or the police jurisdiction thereof, between the hours of 10:00 p.m. and 6:00 a.m., except in licensed or approved mobile home parks or trailer parks or campsites; provided, however, that the provisions of this subsection shall not apply to self-contained units during the following special annual events at the areas and for the times and purposes specified as follows:
- (1) The area permitted by the city council for the Fairhope Arts and Crafts Festival held annually each March, for the period officially designated by the sponsoring agency.
 - (2) The area permitted by the city council for Mardi Gras held annually, for the period officially designated by the City of Fairhope, the sponsoring agency.
 - (3) Any area permitted by the city council for an approved, scheduled function.
- (b) It shall be unlawful for any person to live or sleep in any tent, sleeping bag, or in the open (this being outside of a building/vehicle) within the city or the police jurisdiction thereof, except in the area specifically designated and approved for this purpose, such as campgrounds.
- (c) It shall be unlawful for any person to live or sleep in any building within any zone in the city not specifically constructed and occupied for residential purposes or for purposes of rentals, such as motels; provided, however, that an owner, operator, or agent, servant or employee of an owner may have living quarters in a retail business establishment, provided such living quarters meet all Code and zoning ordinances of the city and health department requirements, and further provided that this occupancy is limited to one (1) person and members of such person's immediate family and does not include guests, whether interested in the business operation or not. Any person intending to occupy any part of a business establishment, wherever located in the city, as living quarters or sleeping quarters shall submit to the city clerk an outline showing the name and relationship to the business of the person intending to occupy such living quarters. The names and ages of any members of such person's family who shall occupy the living quarters with the designated person shall be submitted. They shall be submitted to an inspection of the premises by an authorized agent or employee of the city or of the state and a permit in writing shall be obtained from the city for such occupancy.

Ordinance No. ____

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- (d) *Exemptions.* The following shall be exempted from the effect of section ***.
- (1) Youth campouts (i.e., children of residents) on any residential zoned lot where a principal occupied structure exists, but not to exceed two (2) consecutive days.
 - (2) Sleeping in vehicles as described in section ***(a) shall be allowed on any residential zoned lot where a principal occupied structure exists provided that:
 - a. The vehicle is not occupied in excess of fourteen (14) consecutive days;
 - b. The vehicle does not emit any unreasonable noise or vibration in violation of state or municipal law;
 - c. All sanitary disposals (i.e., gray water) must occur at health department approved sanitary facilities.

Severability. The sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by a court of competent jurisdiction, then such ruling shall not affect any other paragraphs and sections, since the same would have been enacted by the municipality council without the incorporation of any such unconstitutional phrase, clause, sentence, paragraph or section.

Effective Date. This ordinance shall take effect upon its due adoption and publication as required by law.

ADOPTED THIS 8TH DAY OF JULY, 2019

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

**CITY OF FAIRHOPE
CITY COUNCIL AGENDA**

MONDAY, 8 JULY 2019 - 6:00 P.M. - CITY COUNCIL CHAMBER

Invocation and Pledge of Allegiance

1. Approve minutes of 24 June 2019 Regular City Council Meeting, minutes of 24 June 2019 Work Session, and minutes of 24 June 2019 Agenda Meeting.
2. Report of the Mayor
3. Public Participation – Agenda Items – (3 minutes maximum)
4. Council Comments
5. Resolution – That the City Council approves the selection of the Government & Economic Development Institute (GEDI) with Auburn University for Professional Consulting Services for First Phase of the Auburn Personnel System Project which includes updating all job descriptions, grades, making them compliant with Federal Law and more; and hereby authorizes Mayor Karin Wilson to execute a contract with a not to exceed \$60,000.00.
6. Resolution – That the City Council approves the selection of the _____ to provide Architecture/Engineering (A/E) Services for Inspection, Assessment, Evaluation and Reporting of the Site and Facility Conditions of the Fairhope K-1 Center as part of the due diligence of the City’s proposed purchase of property; and hereby authorizes Mayor Karin Wilson to execute a Contract with a not to exceed _____.
7. Resolution – That Resolution No. 3341-19 is hereby amended to “The three-year lease-to-own for a total buy in the amount of \$235,000.00 including freight to be leased through BancorpSouth Equipment Finance or another local bank.”
8. Resolution – That Mayor Karin Wilson is hereby authorized to execute a contract with Volkert, Inc. to perform Professional Engineering Services (CE&I) for New Sidewalks Between US-98 and CR-13 on CR-44 and Manley Road (ALDOT TAP Grant No. TAPOA-TA17 (937) for the City of Fairhope (RFQ No. PS038-17) with a not-to-exceed amount of \$41,065.00.
9. Resolution – That Mayor Karin Wilson is hereby authorized to execute a contract for Extension No. 1 of Bid No. 025-18, Pest Control 2018 for the the City of Fairhope, with Redd Pest Solution of the S.E., Inc., for an additional one year, as per the terms and conditions of the original contract. The cost is an annual not to exceed of \$13,768.04.
10. Resolution – To Award Bid for New County Road 13 Sidewalks – Sedgefield to Manley Road Soccer Complex for ALDOT TAP Grant Number TAPAA-TA16 (930) (Bid Number 026-19) to E-J Builders, Inc. with a total bid proposal of \$589,609.80 (not-to-exceed).

11. Resolution – To Award Bid for New Sidewalks Between US-98 and CR-13 on CR-44 and Manley Road for ALDOT TAP Grant Number TAPOA-TA17 (937) (Bid Number 028-19) to McElhenney Construction Company, LLC with a total bid proposal of \$443,316.13 (not-to-exceed).
12. Appointment – Airport Authority
13. Appointment and Reappointments – Museum Advisory Board
14. Reappointment – Recreation Board
15. Request – Mary Riser, Executive Director of Fairhope Film Festival – Requesting permission to close S. Summit Street (between Fairhope Avenue and S. Summit near St. James) on Saturday, November 16, 2019 from 4:00 p.m. to 11:00 p.m. for the Red Carpet Party; and the use of 10 barricades, 4 trash cans and electric power hook-up.

Also requesting use of the Welcome Center on Section Street as our Box Office from Wednesday, November 13, 2019 through Sunday, November 17, 2019. Times are listed on letter of request. Requesting use of the City public area near the Fairhope Clock adjacent to the flowerbed and near the Northeast Corner of Fairhope Avenue and Section; and signage and additional publicity in City notifications from October 24, 2019 through November 17, 2019 (requesting a minimum of 6 pole banners to be hung 14 days prior to and during Festival).
16. Request – Erin Langley, Eastern Shore Repertory Theatre, Inc. - Requesting permission to use Henry George Park from May 1, 2020 through May 11, 2020 for the tentative performance of “Beauty and the Beast” with performances being held May 7, 2020 through May 9, 2020 at 7:30 p.m.; and usage of barricades and to have City employees assist in setup and removal of these.
17. Public Participation – (3 minutes maximum)
18. Executive Session – To discuss pending litigation and possible settlement options regarding said pending litigation; and to discuss the consideration the City is willing to offer or accept when considering the purchase, sale, exchange, lease, or market value of real property. The discussions could have a detrimental effect upon the competitive position of the City in the negotiations if the matter was discussed in public.
19. Adjourn

**City Council Work Session - 4:30 p.m.
on Monday, July 8, 2019 – Council Chambers**

**City Council Agenda Meeting - 5:30 p.m.
on Monday, July 8, 2019 – Council Chambers**

Next Regular Meeting – Monday, July 22, 2019 - Same Time and Place

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)(

The City Council, City of Fairhope, met in regular session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 24 June 2019.

Present were Council President Jack Burrell, Councilmembers: Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney Marcus E. McDowell, and City Clerk Lisa A. Hanks. Councilmember Jay Robinson was absent.

There being a quorum present, Council President Burrell called the meeting to order. The invocation was given by Deacon Francis Zieman of St. Lawrence Catholic Church, and the Pledge of Allegiance was recited. Councilmember Brown moved to approve minutes of the 10 June 2019, regular meeting; minutes of the 10 June 2019, work session; and minutes of the 10 June 2019, agenda meeting. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

Mayor Wilson addressed the City Council with the following Power Point Presentation found at the end of the minutes.

The following individuals spoke during Public Participation for Agenda Items:

- 1) Skip Jones, St. James Avenue, addressed the City Council on Agenda Item Number 16: a resolution that the City Council hereby authorizes Council President to execute a Conservation Easement Agreement between the City of Fairhope and Weeks Bay Foundation, Inc. for two conservation easements for the properties known collectively as the Dyas/Triangle property and to outline the terms of the easement transaction. The total cost of the conservation easement, due diligence, and closing fees for the property shall be \$39,025.00. He asked the current City Government to guarantee the property for a public purpose; and said it is a worthwhile idea and to perpetuate the use.
- 2) Chris Knight, 15 N. Bayview Avenue, addressed the City Council on Agenda Item Number 16: a resolution that the City Council hereby authorizes Council President to execute a Conservation Easement Agreement between the City of Fairhope and Weeks Bay Foundation, Inc. for two conservation easements for the properties known collectively as the Dyas/Triangle property and to outline the terms of the easement transaction. The total cost of the conservation easement, due diligence, and closing fees for the property shall be \$39,025.00. He commented it was declared a public use in 2013 and not to be developed commercially. He endorses the easement for public purpose and use.

24 June 2019

- 3) Allison Knight, 15 N. Bayview Avenue, addressed the City Council on Agenda Item Number 16: a resolution that the City Council hereby authorizes Council President to execute a Conservation Easement Agreement between the City of Fairhope and Weeks Bay Foundation, Inc. for two conservation easements for the properties known collectively as the Dyas/Triangle property and to outline the terms of the easement transaction. The total cost of the conservation easement, due diligence, and closing fees for the property shall be \$39,025.00. She also endorsed the easement; and wants the property to be parkland in perpetuity and not commercially developed. She said with the same outcome of other parkland in the City.
- 4) Jim Kellum, 3 Victorian Drive, addressed the City Council on Agenda Item Number 16: a resolution that the City Council hereby authorizes Council President to execute a Conservation Easement Agreement between the City of Fairhope and Weeks Bay Foundation, Inc. for two conservation easements for the properties known collectively as the Dyas/Triangle property and to outline the terms of the easement transaction. The total cost of the conservation easement, due diligence, and closing fees for the property shall be \$39,025.00. He wants Fly Creek Watershed protection; and for the landowners to set out what they want to conserve. He mentioned a 2013 publication that was to protect the Fly Creek Watershed; and said he was not against the easement; and suggested a “Citizen Team” to work with the scope of the easement. Mr. Kellum volunteered to be on the team.
- 5) Mike Dudley, citizen of Fairhope, addressed the City Council on Agenda Item Number 16: a resolution that the City Council hereby authorizes Council President to execute a Conservation Easement Agreement between the City of Fairhope and Weeks Bay Foundation, Inc. for two conservation easements for the properties known collectively as the Dyas/Triangle property and to outline the terms of the easement transaction. The total cost of the conservation easement, due diligence, and closing fees for the property shall be \$39,025.00. He endorsed Mr. Kellum’s suggestion for a Team; and would like to see a “Botanical Garden” for the property. Mr. Dudley spoke about botanical gardens in St. Louis where he used to live. He said we have a large infrastructure to make this happen.
- 6) John Manelos, 104 White Avenue, addressed the City Council on Agenda Item Number 16: a resolution that the City Council hereby authorizes Council President to execute a Conservation Easement Agreement between the City of Fairhope and Weeks Bay Foundation, Inc. for two conservation easements for the properties known collectively as the Dyas/Triangle property and to outline the terms of the easement transaction. The total cost of the conservation easement, due diligence, and closing fees for the property shall be \$39,025.00. He commented we need to get input from citizens on important issues; i.e. Comprehensive Land Use Plan. Mr. Manelos said he was in favor of protecting the property; and did not want to transfer it. He agreed to a botanical garden or arboretum; and we need to keep the property within the City.

Council President Burrell commented there is nothing in the easement that is not prescribed; and we will have citizen input.

24 June 2019

- 7) Dean Mosher, 456 Oak Avenue, addressed the City Council on Agenda Item Number 16: a resolution that the City Council hereby authorizes Council President to execute a Conservation Easement Agreement between the City of Fairhope and Weeks Bay Foundation, Inc. for two conservation easements for the properties known collectively as the Dyas/Triangle property and to outline the terms of the easement transaction. The total cost of the conservation easement, due diligence, and closing fees for the property shall be \$39,025.00. Mr. Mosher brought up the settlement agreement and why the land was purchased. He said the property belongs to the people; and people need to be included. Mr. Mosher requested the City Council to please table this item tonight; and wait until the Comprehensive Land Use Plan is completed.

Council President Burrell reiterated that citizens will have input to write the conservation easement. He stated nothing is being voted on tonight.

- 8) Allison Knight requested to speak again; and said the issue is property being placed in perpetuity. She commented the bay front was put in perpetuity by the Fairhope Single Tax Corporation.

Mayor Wilson said this is City owned property and will remain parkland; and said the voters will have to agree to put in a conservation easement by referendum.

- 9) Paul Ripp, 22985 High Ridge Road, addressed the City Council on Agenda Item Number 16: a resolution that the City Council hereby authorizes Council President to execute a Conservation Easement Agreement between the City of Fairhope and Weeks Bay Foundation, Inc. for two conservation easements for the properties known collectively as the Dyas/Triangle property and to outline the terms of the easement transaction. The total cost of the conservation easement, due diligence, and closing fees for the property shall be \$39,025.00. Mr. Ripp said he was not in favor of the easement; and we are giving away 106 acres of land. He asked the City Council; "What is the rush?" Mr. Ripp commented listen to the citizens.
- 10) Corey Martin, 828 Summer Lake Street, addressed the City Council on Agenda Item Number 16: a resolution that the City Council hereby authorizes Council President to execute a Conservation Easement Agreement between the City of Fairhope and Weeks Bay Foundation, Inc. for two conservation easements for the properties known collectively as the Dyas/Triangle property and to outline the terms of the easement transaction. The total cost of the conservation easement, due diligence, and closing fees for the property shall be \$39,025.00. He said the Council has power and the citizens have none. He commented you were elected to serve the people and listen to the people.
- 11) Evans Holcombe, 19424 Fairfax, addressed the City Council on Agenda Item Number 16: a resolution that the City Council hereby authorizes Council President to execute a Conservation Easement Agreement between the City of Fairhope and Weeks Bay Foundation, Inc. for two conservation easements for the properties known collectively as the Dyas/Triangle property and to outline the terms of the easement transaction.

24 June 2019

The total cost of the conservation easement, due diligence, and closing fees for the property shall be \$39,025.00. Mr. Holcombe said he was not against the easement. He commented the agenda wording for this item made it sound like you were going to execute the easement.

- 12) James Watkins, 673 Middle Street, addressed the City Council on Agenda Item Number 16: a resolution That the City Council hereby authorizes Council President to execute a Conservation Easement Agreement between the City of Fairhope and Weeks Bay Foundation, Inc. for two conservation easements for the properties known collectively as the Dyas/Triangle property and to outline the terms of the easement transaction. The total cost of the conservation easement, due diligence, and closing fees for the property shall be \$39,025.00. He said this agenda item reads like it is a done deal. Mr. Watkins said a botanical garden was a great idea. He questioned why we were turning it over to a third party which is adding another layer that is not needed.
- 13) Christina Raines, South Bayview Street, addressed the City Council on Agenda Item Number 16: a resolution that the City Council hereby authorizes Council President to execute a Conservation Easement Agreement between the City of Fairhope and Weeks Bay Foundation, Inc. for two conservation easements for the properties known collectively as the Dyas/Triangle property and to outline the terms of the easement transaction. The total cost of the conservation easement, due diligence, and closing fees for the property shall be \$39,025.00. She asked the City Council, "What happens to the property if Weeks Bay Foundation fails?" The City Council could not answer that question.

Councilmember Conyers congratulated the two Fairhope 8U Allstars teams; and one went on to win the State Championship. He said the conservation easement begins with Weeks Bay Foundation and citizen input. Councilmember Conyers said the goal is to preserve the property; and it's important to get this right.

Councilmember Brown agreed with Mr. Kellum and Mr. Dudley. He thanked Allison Knight for her comments. Councilmember Brown said this has been called a conspiracy theory; and in a blog we are giving away 20 million dollar property which is incorrect. The City Council also adopted a resolution for bike trails; and nothing has been done. He commented there will be citizen engagement.

Councilmember Boone said we purchased the property for parkland and to be used by the public. He said input for the public will happen. Councilmember Boone said he wants the property for parkland forever and not developed. He said we may be going too fast, but we have to start somewhere.

Council President Burrell commented if you do not protect forever, it could be developed at some time. He said we engage with Weeks Bay Foundation to help with creating an easement.

24 June 2019

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute a contract with Volkert, Inc. to perform Professional Engineering Services (CE&I) for Rehabilitation of Wastewater Collection System for the Sewer Department (RFQ No. PS011-19) with a not-to-exceed amount of \$40,000.00. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

RESOLUTION NO. 3440-19

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute a contract with Volkert, Inc. to perform Professional Engineering Services (CE&I) for Rehabilitation of Wastewater Collection System for the Sewer Department (RFQ No. PS011-19) with a not-to-exceed amount of \$40,000.00.

DULY ADOPTED THIS 24TH DAY OF JUNE, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute a contract for Extension No. 1 of Bid Number 020-18, Disaster Debris Removal and Disposal 2018, with CrowderGulf, LLC for an additional one year, as per the terms and conditions of the original contract; and based on per unit cost as specified in Bid Tabulation. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

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24 June 2019

RESOLUTION NO. 3441-19

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute a contract for Extension No. 1 of Bid Number 020-18, Disaster Debris Removal and Disposal 2018, with CrowderGulf, LLC for an additional one year, as per the terms and conditions of the original contract; and based on per unit cost as specified in Bid Tabulation.

Adopted on this 24th day of June, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute a contract for Extension No. 2 of RFQ No. 003-17, Hydrofluorosilicic Acid for the Water Department, with Water and Waste Specialties, LLC, for an additional one year, as per the terms and conditions of the original contract. The cost is \$330.00 per 55-gallon drum. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

RESOLUTION NO. 3442-19

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute a contract for Extension No. 2 of RFQ No. 003-17, Hydrofluorosilicic Acid for the Water Department, with Water and Waste Specialties, LLC, for an additional one year, as per the terms and conditions of the original contract. The cost is \$330.00 per 55-gallon drum.

Adopted on this 24th day of June, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

24 June 2019

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute Extension No. 2, Zinc Orthophosphate and TKKP Chemicals for the Water Department, with Thornton Musso Bellemin, Inc., for an additional one year, as per the terms and conditions of the original contract. The cost is \$1.03 per pound for Zinc Orthophosphate and \$1.34 per pound for TKKP Chemicals; with a total annual cost not to exceed \$51,000.00. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

RESOLUTION NO. 3443-19

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute Extension No. 2, Zinc Orthophosphate and TKKP Chemicals for the Water Department, with Thornton Musso Bellemin, Inc., for an additional one year, as per the terms and conditions of the original contract. The cost is \$1.03 per pound for Zinc Orthophosphate and \$1.34 per pound for TKKP Chemicals; with a total annual cost not to exceed \$51,000.00.

Adopted on this 24th day of June, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to Award Bid for Employee Uniforms (Bid No. 015-19) to Riverbend Enterprises, Inc., with a total bid proposal of approximately \$135,200.00. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

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24 June 2019

RESOLUTION NO. 3444-19

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open bids for Employee Uniforms for the City of Fairhope (Bid Number 015-19).

[2] At the appointed time and place, the following bids were opened and tabulated as follows: A copy of the Bid Tabulation for Employee Uniforms is on file in the City Clerk's Office.

[3] After evaluating the bid proposals with the required bid specifications, Riverbend Enterprises, Inc., with a total bid proposal of approximately \$135,200.00, is now awarded the bid for Employee Uniforms for the City of Fairhope.

Adopted on this 24th day of June, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase SCADA System Annual Software Support/Maintenance Agreement for the Electric, Water, and Gas Departments, from Survalent Technology as Sole Source Distributor; and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(13): "Contractual services and purchases of commodities for which there is only one vendor or supplier and contractual services and purchases of personal property which by their very nature are impossible to award by competitive bidding." The cost will be \$21,630.00. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

24 June 2019

RESOLUTION NO. 3445-19

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase SCADA System Annual Software Support/Maintenance Agreement for the Electric, Water, and Gas Departments, from Survalent Technology as Sole Source Distributor; and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(13): “Contractual services and purchases of commodities for which there is only one vendor or supplier and contractual services and purchases of personal property which by their very nature are impossible to award by competitive bidding.” The cost will be \$21,630.00.

Adopted on this 24th day of June, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope approves the procurement of FY 2019 Inventory Supply of Gas Tubing (21k feet) for the Gas Department with a cost of \$16,590.00. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

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24 June 2019

RESOLUTION NO. 3446-19

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope approves the procurement of FY 2019 Inventory Supply of Gas Tubing (21k feet) for the Gas Department with a cost of \$16,590.00.

Adopted on this 24th day of June, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope approves the procurement of a Remote Methane Leak Detector for the Gas Department, to be purchased from Heath Consultants Incorporated, as Sole Source Provider in the State of Alabama; and are exempt from formal bid pursuant to Code of Alabama 1975, Section 41-16-51(13) with a cost not-to-exceed of \$15,350.00. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

RESOLUTION NO. 3447-19

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope approves the procurement of a Remote Methane Leak Detector for the Gas Department, to be purchased from Heath Consultants Incorporated, as Sole Source Provider in the State of Alabama; and are exempt from formal bid pursuant to Code of Alabama 1975, Section 41-16-51(13). The total cost with a not-to-exceed of \$15,350.00.

Adopted on this 24th day of June, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

24 June 2019

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope approves the procurement of Neptune Gas Meter ERTS (R900G) for the Gas Department for inventory to be purchased from Consolidated Pipe & Supply Co., Inc. as Sole Source Provider in the State of Alabama for Neptune Technology Group, Inc. The units must fit into our existing standardized system; and are exempt from formal bid pursuant to Code of Alabama 1975, Section 41-16-51(b)(7). The estimated number of units is 450 ERTS at \$88.00 per unit at a cost of \$39,600.00. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

RESOLUTION NO. 3448-19

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope approves the procurement of Neptune Gas Meter ERTS (R900G) for the Gas Department for inventory to be purchased from Consolidated Pipe & Supply Co., Inc. as Sole Source Provider in the State of Alabama for Neptune Technology Group, Inc. The units must fit into our existing standardized system; and are exempt from formal bid pursuant to Code of Alabama 1975, Section 41-16-51(b)(7). The estimated number of units is 450 ERTS at \$88.00 per unit at a cost of \$39,600.00.

Adopted on this 24th day of June, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope approves the procurement of Gas Meters with Connections and Regulators for the Gas Department for inventory to be purchased from Ed Young Sales, Inc. as Sole Source Provider for Elster American Meter Company, LLC in the State of Alabama. The units must fit into our existing standardized system; and are exempt from formal bid pursuant to Code of Alabama 1975, Section 41-16-51(b)(7). The estimated number of units is 448 Gas Meters and accessories at a cost of \$73,952.24. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

24 June 2019

RESOLUTION NO. 3449-19

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope approves the procurement of Gas Meters with Connections and Regulators for the Gas Department for inventory to be purchased from Ed Young Sales, Inc. as Sole Source Provider for Elster American Meter Company, LLC in the State of Alabama. The units must fit into our existing standardized system; and are exempt from formal bid pursuant to Code of Alabama 1975, Section 41-16-51(b)(7). The estimated number of units is 448 Gas Meters and accessories at a cost of \$73,952.24.

Adopted on this 24th day of June, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council, pursuant to Section 7.01 of the City of Fairhope Personnel Rules, Policies and Procedures grants July 5, 2019 as a City Holiday for this fiscal year; and will be observed by all City personnel. Emergency and on-call employees will report to work as needed. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

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24 June 2019

RESOLUTION NO. 3450-19

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council, pursuant to Section 7.01 of the City of Fairhope Personnel Rules, Policies and Procedures grants July 5, 2019 as a City Holiday for this fiscal year; and will be observed by all City personnel. Emergency and on-call employees will report to work as needed.

DULY ADOPTED THIS 24TH DAY OF JUNE, 2019

Karin Wilson, Mayor

Attest

Lisa A. Hanks, MMC
City Clerk

Councilmember Boone moved to table Agenda Item Number 16 pending an Attorney General's Opinion. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the Compensation and Job Classification Plan along with the Grade Order Sheet be amended and approved to Add the Job Positions of Community Development Supervisor (Grade 23) and Project Coordinator Grade 20); and the Job Descriptions and Grades of Pay for same; and Delete the position of Community Affairs Director (Grade 28); and amend the budget to reflect these changes. No one seconded motion.

Councilmember Boone commented that the Personnel Board only recommended the job descriptions and pay grades; not filling the positions. Council President Burrell brought up the Utility Administrative Assistant position and the employee not doing the duties for that position. He also stated that this employee was the one writing her comments. Mayor Wilson replied that all job descriptions state "other duties as necessary." Councilmember Brown said he had proof and it was in an e-mail. Mayor Wilson said her comments were written by her; and she was trying to make up for growth.

24 June 2019

Brown moved to amend the resolution to leave the Economic and Community Development Director. Council President Burrell stated that they did not have to amend or take a vote; and this position would still be in place. After further discussion, motion failed for lack of a second.

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the Compensation and Job Classification Plan and Grade Order Sheet be amended and approved for the Job Description and Title from Tourism and Events Coordinator to Tourism and Events Manager. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 3451-19

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the Compensation and Job Classification Plan and Grade Order Sheet be amended and approved the Job Description and Title from Tourism and Events Coordinator to Tourism and Events Manager.

ADOPTED THIS 24TH DAY OF JUNE, 2019

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

Councilmember Boone moved to appoint Donald “Don” Lagarde to the Fairhope Airport Authority for a six-year term which will expire March 2025. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

Councilmember Boone moved to grant the request of Brandon Goertz, Location Manager with I Still Believe, LLC, requesting the approval to place scissor lift and small (low wattage) lights at Fairhope Docks near boat slips for filming on June 25, 2019 in the area, i.e. Sunset Pointe Restaurant. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

24 June 2019

The following individual spoke during Public Participation for Non-Agenda Items:

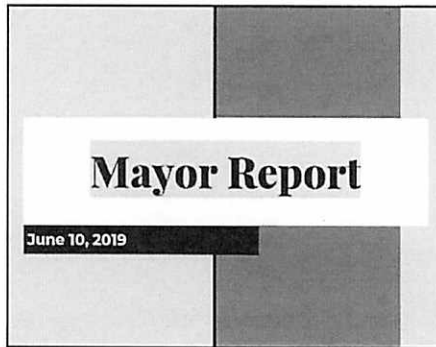
- 1) Ben Smith, 217 South Mobile Street, addressed the City Council and asked for an update on the Fairhope Clock parcel at the corner of Section and Fairhope Avenue. Councilmember Brown replied they were still working on it.

Councilmember Boone moved to adjourn the meeting. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

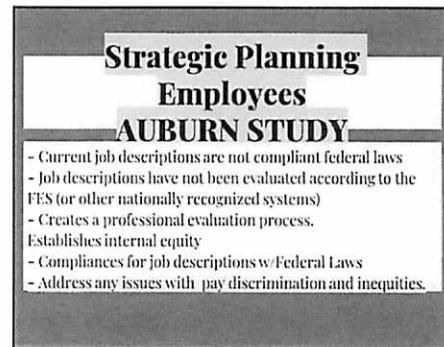
There being no further business to come before the City Council, the meeting was duly adjourned at 7:34 p.m.

Jack Burrell, Council President

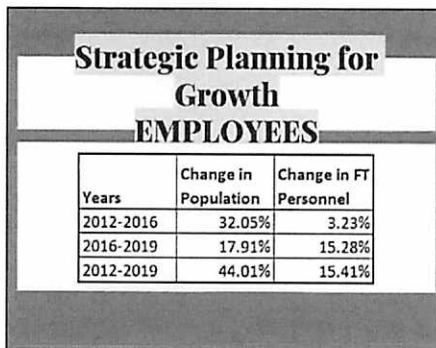
Lisa A. Hanks, MMC
City Clerk



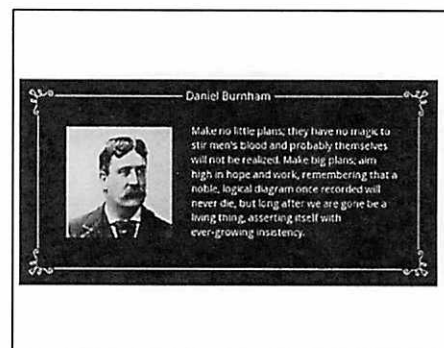
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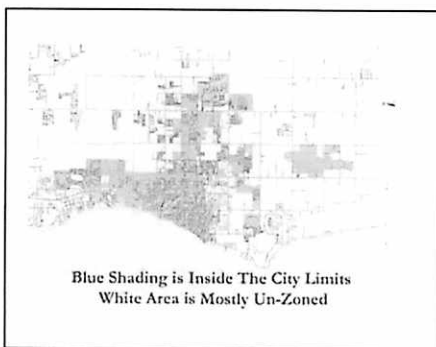
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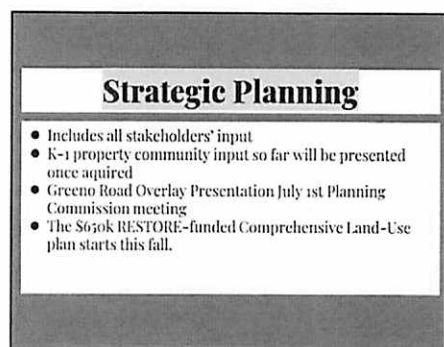
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6

24 June 2019

Agenda #16

- Council & City Attorney have been advised of the legal restrictions
- Council cannot bind future Councils in perpetuity governmental functions
- Voters must approve the convenience of land public purpose
- Comprehensive Land-Use Plan starts soon where citizens' extensive engagement opportunities to discuss strategic planning (including the use of City-owned property)

7

A vision without action is called a daydream; but then again, action without a vision is called a nightmare.
- Japanese Proverb

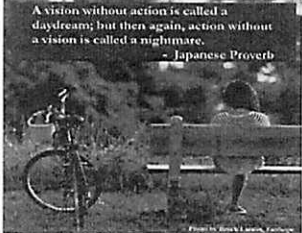


Photo by: [unreadable]

8

Support Strategic Planning

Citizens for Protecting Fairhope's Quality of Life
Petition on change.org

9

STATE OF ALABAMA) (
 :
COUNTY OF BALDWIN) (

The City Council met in a Work Session
at 4:30 p.m., Fairhope Municipal Complex Council Chamber,
161 North Section Street, Fairhope, Alabama 36532,
on Monday, 24 June 2019.

Present were Council President Jack Burrell, Councilmembers: Jimmy Conyers,
Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney Marcus E.
McDowell, and City Clerk Lisa A. Hanks. Council President Jay Robinson was
absent.

Council President Burrell called the meeting to order at p.m. and
announced that on the City Council Meeting agenda Item Number was pulled by the
developer; and Items Number 8 and 9 were pulled by the City Council and Mayor.
He also announced the first item on the Work Session Agenda had been pulled by
Mayor Wilson.

The following topics were discussed:

- Agenda Item Number 1 was pulled at the request of Mayor Wilson.
- Public Works Director Richard Johnson addressed the City Council regarding the
RFP for the inspection of K-1 Center which will not be opened until July 8, 2018.
Mr. Johnson said he will need a resolution for the next City Council meeting for
Inspections Services with a blank for the company and a blank for the not-to-exceed.
Council President Burrell asked City Clerk Lisa Hanks to add a resolution for the
next agenda.
- The first item on the agenda was a Presentation by Christian Preus with CPLA
labeled "Set of Plans of the Transit Hub and Alley Project." (See attached hand out)
Mr. Preus said that a group of City stakeholders met several times with ideas for the
plans. He said the parking garage is the core of Fairhope and we looked at
destination and recirculation for the garage; haphazard; stormwater issues; a second
cardboard pickup; and shared space. Mr. Preus said the name of the alley will be
"Arts Alley." Mr. Johnson discussed funding for this project and scheduling it
around businesses and events to lessen disturbance; and we want Council and
everyone's input. He said movement for the one-way is east to west; and travel space
is not being cut. The consensus of the City Council was they liked the plan and one-
way traffic flow. Mr. Johnson said once the bid is awarded, the project would be
completed in 180 days; and the contract must leave streets accessible.
- Mr. Johnson mentioned a Historic Marker that was found during the Warehouse
cleanup; and the need to find a place for it.
- Finance Director Jill Cabaniss addressed the City Council and stated we are in budget
preparations.

Monday, 24 June 2019

Page -2-

- Development Services Manager Buford King addressed the City Council regarding the draft Greeno Road Corridor ordinance which will be presented again at the next Planning Commission meeting; and then voted on in August.
- Operations Director Richard Peterson addressed the City Council regarding the following items: Rock Creek water main and working with ALDOT; substation behind ABC Store; Highway 181 widening project; and side stream storage.
- Fire Chief Chris Ellis addressed the City Council regarding the fireworks for July 4th and getting prepared their ISO rating.


There being no further business to come before the City Council, the meeting was duly adjourned at 5:36 p.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk



Memorandum

From: Richard D. Johnson, P.E., Public Works Director 

To: ALDOT/FTA

Thru: Sarah Hart Sislak, MPO Coordinator, Eastern Shore MPO

CC: Wanda Gautney, Purchasing Director, Baldwin County Purchasing Department; Project Staff; File

Date: June 3, 2019

Subject: Fairhope Alley Transit Hub Project – 60% Plan Review, Estimate of Probable Costs and Project Status Report

Please find attached a 60% Plan Set and updated Architect's Estimate of Probable Costs for the above referenced project. We are requesting a full review of the deliverables at this state of completion. Key issues to be considered are:

1. Bathroom Facilities: During the community/stakeholder involvement phase of the feasibility and design the need for Public Restrooms was repeatedly brought up. If public restrooms can be incorporated in the final design can they be included within the scope of the project? If FTA funds can't be used, can restrooms be included as an Additive Alternative with the City of Fairhope paying 100% of the cost of the restrooms.
2. Updated Estimate of Probable Costs – the current estimate is approximately \$284,000.00 greater than the conceptual budget created on 08/31/2017. However, there remains nearly \$90,000.00 between contingency and unforeseen conditions. Prior to starting any value engineering or limiting project scope, we would like a determination on expanding the amount of the 5307 Funded Grant. This would be with the understanding the City 20% match would increase with increase in the grant amount awarded.
3. Review of plan set – need confirmation that all work proposed is allowable under the terms of the funding.

Your prompt review and response, as always, is appreciated.

Yours,

RDJ

Attachments: 60% Review Plan Set
Updated Cost Estimate

Overall

Item Description	Unit	Qty.	Price/Unit	Item Price
<i>General</i>				
Mobilization	LS	1	\$ 65,000.00	\$ 65,000.00
Traffic Control	LS	1	\$ 7,500.00	\$ 7,500.00

<i>Architectural</i>				
Transit Hub Structure	LS	1	\$ 75,000.00	\$ 75,000.00
Gateway Arch	LS	1	\$ 18,500.00	\$ 18,500.00

<i>Hardscape</i>				
Demolition	SF	20,524	\$ 2.00	\$ 41,048.00
Unforeseen Conditions	LS	1	\$ 15,000.00	\$ 15,000.00
Grading & Site Prep	CY	250	\$ 18.00	\$ 4,500.00
Porous Concrete Pavers (including agg. base)	SF	11,053	\$ 12.00	\$ 132,636.00
Red Brick Pavers	SF	1,443	\$ 10.00	\$ 14,430.00
ADA Pavers	SF	61	\$ 12.00	\$ 732.00
Asphalt	SY	389	\$ 28.00	\$ 10,892.00
New Concrete Curb and Gutter on Entry	LF	509	\$ 15.00	\$ 7,635.00
Cobblestone Pavers (including agg base)	SF	1,457	\$ 12.00	\$ 17,484.00
6' Wide Concrete Walkway	SY	76	\$ 60.00	\$ 4,560.00
Concrete Pads for Trash Bins	SY	25	\$ 55.00	\$ 1,375.00
8" Thick Wall around Trash Bins	LF	57	\$ 165.00	\$ 9,405.00
3' Gate	EA	3	\$ 650.00	\$ 1,950.00
Bike Rack Concrete Pad	SY	18	\$ 60.00	\$ 1,080.00
12" Concrete Band	SY	170	\$ 60.00	\$ 10,200.00
4" Thick Concrete Base for Pavers	SY	127	\$ 55.00	\$ 6,985.00
6" Thick Finished Concrete	SY	242	\$ 85.00	\$ 20,570.00
Site Furnishings Allowance	EA	8	\$ 2,250.00	\$ 18,000.00
Electrical & Special Outlets	LS	1	\$ 5,000.00	\$ 5,000.00
Site Signs	LS	1	\$ 10,500.00	\$ 10,500.00
Wayfinding	LS	1	\$ 27,500.00	\$ 27,500.00
Bike Share	EA	5	\$ 1,000.00	\$ 5,000.00
Bollard/ Planters	EA	3	\$ 1,250.00	\$ 3,750.00

<i>Site Utilities</i>				
Drainage	LS	1	\$ 42,000.00	\$ 42,000.00
Sewer & Water	LS	1	\$ 8,500.00	\$ 8,500.00
Lighting	LS	1	\$ 111,500.00	\$ 111,500.00
Striping	LS	1	\$ 5,000.00	\$ 5,000.00

<i>Landscape</i>				
Shade Trees (65 Gal.)	EA	7	\$ 850.00	\$ 5,950.00
Sabal Palm (16' Ht.)	EA	6	\$ 750.00	\$ 4,500.00
Shrubs & Groundcover	EA	422	\$ 25.00	\$ 10,550.00
Pine Straw Mulch	BALE	85	\$ 6.50	\$ 552.50
Sod	SY	84	\$ 6.50	\$ 546.00
6" Bed Prep Material	CY	65	\$ 42.00	\$ 2,730.00
Irrigation	LS	1	\$ 15,500.00	\$ 15,500.00

Estimate Subtotal:	\$743,560.50
10% Contingency	\$74,356.05
GRAND TOTAL	\$817,916.55

ADDITIVE ALTERNATE				
Restroom	LS	1	\$ 250,000.00	\$ 250,000.00

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)(

The City Council met in an Agenda Meeting at 5:30 p.m.,
Fairhope Municipal Complex Council Chamber,
161 North Section Street, Fairhope, Alabama 36532,
on Monday, 24 June 2019.

Present were Council President Jack Burrell, Councilmembers: Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney Marcus E. McDowell, and City Clerk Lisa A. Hanks. Councilmember Jay Robinson was absent.

Council President Burrell called the meeting to order at 5:36 p.m. The City Council reviewed and discussed the agenda for their meeting to be held today at 6:00 p.m. Council President Burrell stated that Agenda Item Number 17 is being pulled at the request of Mayor Wilson. He said the Personnel Board recommended Agenda Items Number 18 and Number 19; and Number 19 is contingent upon approval of Number 18.

There being no further business to come before the City Council, the meeting was duly adjourned at 5:41 p.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council approves the selection of the Government & Economic Development Institute (GEDI) with Auburn University for Professional Consulting Services for First Phase of the Auburn Personnel System Project which includes updating all job descriptions, grades, making them compliant with Federal Law and more; and hereby authorizes Mayor Karin Wilson to execute a contract with a not to exceed \$60,000.00.

DULY ADOPTED THIS 8TH DAY OF JULY, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council approves the selection of _____
(Insert Firm Name) to provide Architecture/Engineering (A/E) Services for Inspection, Assessment, Evaluation and Reporting of the Site and Facility Conditions of the Fairhope K-1 Center as part of the due diligence of the City's proposed purchase of the property; and hereby authorizes Mayor Karin Wilson to execute a Contract with a not to exceed \$ _____ (Fill In Amount).

DULY ADOPTED THIS 8TH DAY OF JULY, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

WHEREAS, on the 25th day of February, 2019, the City of Fairhope adopted Resolution No. 3341-19; a resolution to approve the purchase of a New Western Star 4700SB Chassis with New Way Sidewinder XTR 22-yard Automated Side Loader for the Sanitation Department; and the equipment is available for direct procurement through the Sourcewell f/n/a National Joint Powers Alliance contract (Bid No. 08716); and therefore, does not have to be let out for bid; with a cost not-to-exceed \$235,000.00;

WHEREAS, there is a need to amend the resolution to add “The three-year lease-to-own for a total buy in the amount of \$235,000.00 including freight to be leased through BancorpSouth Equipment Finance or another local bank.”

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That Resolution No. 3341-19 is hereby amended to “The three-year lease-to-own for a total buy in the amount of \$235,000.00 including freight to be leased through BancorpSouth Equipment Finance or another local bank.”

Adopted on this 8th day of July, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. 3341-19

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to procure a New Western Star 4700SB Chassis with New Way Sidewinder XTR 22-yard Automated Side Loader for the Sanitation Department; and the equipment is available for direct procurement through the Sourcewell f/n/a National Joint Powers Alliance contract (Bid No. 08716); and therefore, does not have to be let out for bid. The total cost is a not-to-exceed amount of \$235,000.00 including freight.


[2] That the City Council hereby repeals and replaces Resolution No. 2981-18.

Adopted on this 25th day of February, 2019



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. 2981-18

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

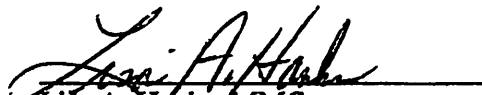
[1] That the City of Fairhope has voted to procure a New Freightliner 114 SD Chassis with New Way Sidewinder XTR 22-yard Automated Side Loader through a Three-Year Lease-to-Own for the Sanitation Department; and the equipment is available for direct procurement through the National Joint Powers Alliance contract (Bid No. 08716); and therefore, does not have to be let out for bid. The three-year lease-to-own for a total buy in the amount of \$235,000.00 including freight to be leased through BancorpSouth Equipment Finance or another local bank.

Adopted on this 15th day of February, 2018



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute a contract with Volkert, Inc. to perform Professional Engineering Services (CE&I) for New Sidewalks between U. S. 98 and County Road 13 (ALDOT TAP Grant No. TAPOA-TA17 (937) for the City of Fairhope (RFQ No. PS038-17) with a not-to-exceed amount of \$41,065.00.

DULY ADOPTED THIS 8TH DAY OF JULY, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope
Project Funding Request

Issuing Date: 6/28/2019

Please return this Routing Sheet to Treasurer by: ASAP

Project Name: Authorization to Sign Contract for RFQ No PS038-17, CE & I Services for New Sidewalks between US98 and CR13 JUL 2 10 49 AM '19

Project Location: Between US98 and CR13

Presented to City Council: 7/8/2019

Funding Request Sponsor: Richard Johnson, Public Works Director

Project Cash Requirement Requested:
Cost: \$41,065.00 (Not to Exceed)

Vendor: Volkert, Inc.

Project Engineer: Volkert, Inc.

Order Date: n/a Lead Time: n/a

Resolution # :
Approved _____
Changed _____
Rejected _____

Department Funding This Project								
General	Gas	Electric	Water	Sewer	Gas Tax	Cap Proj XXX	Impact	
Department of General Fund Providing the Funding								
Admin-10 Fac Maint-45	Bldg-13 Golf-50	Police-15 Golf Grounds-55	Fire-20	ECD-24	Rec-25 Debt Service-85	Civic-26	Street-35	Sanitation-40

Project will be:

Expensed _____
Capitalized XXX
Inventoried _____

Expense Code: 103-55871
G/L Acct Name: US98 & CR13 Sidewalks

Project Budgeted: \$177,767.53
Balance Sheet Item-
Included in projected
cash flow _____

Over (Under) budget amount: (\$136,702.53)

Comments: The CE&I for this project is reimbursable by ALDOT Tap Grant No. TAPAA-TA17 and the Construction and CE & I cost estimate is \$484,371.13 with a maximum reimbursement of \$306,614.00. Volkert, Inc. cost of this project is \$41,065.00.

Funding Source:

Operating Expenses _____
Budgeted Capital XXX
Unfunded _____

Grant: _____ Federal - not to exceed amount
_____ State
_____ City

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____

Capital Lease: _____ Payment _____ Term _____

City Council Prior Approval/Date? No

<p><u>City Treasurer</u></p> <p>Purchasing Memo Date: <u>6/18/2019</u></p> <p>Request Approved Date: <u>6/28/2019</u></p> <p>Signatures: <u>Kim Creech</u> Kim Creech</p>	<p><u>Finance Director</u></p> <p>Purchasing Memo Date: <u>6/18/2019</u></p> <p>Request Approved Date: <u>7/1/19</u></p> <p>Signatures: <u>Jill Cabaniss</u> Jill Cabaniss, MBA</p>	<p><u>Mayor</u></p> <p>Delivered To Date: <u>6/28/2019</u></p> <p>Approved Date: <u>7/1/19</u></p> <p>Signatures: <u>Mayor Kathi Wilson</u> Mayor Kathi Wilson</p>
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MEMO

Karin Wilson
Mayor

Council Members:
Kevin G. Boone
Robert A. Brown
Jack Burrell, ACOMO
Jimmy Conyers
Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Kimberly Creech
Treasurer

To: Kimberly Creech, Treasurer
From: *Delores A Brandt*
Delores A Brandt, Purchasing Manager

Date: June 18, 2019

Re: City Council to approve fee schedule and not-to-exceed for **RFQ No. PS038-17, CE & I Services for New Sidewalks Between US98 and CR13 ALDOT TAP Grant No. TAPAA-TA17 (937)**

The City needs to hire a professional engineering firm for **RFQ No. PS038-17 CE & I Services for New Sidewalks Between US98 and CR13 ALDOT TAP Grant No. TAPAA-TA17 (937)**. Per our Procedure for Procuring Professional Services a short list was routed from our prequalified professional service providers list, through the City Treasurer, to the Mayor. The Mayor selected **Volkert Inc.**, of Mobile, Alabama, to receive an RFQ (Request for Qualifications) for the project. The RFQ was issued, the response received and evaluated, and approved by the Mayor for presentation to City Council to select the firm and authorize the Mayor to negotiate the fee for the associated contract. **The CE & I for this project is reimbursable by the grant and the Construction and CE & I cost estimate is \$484,371.13 with a maximum reimbursement of \$306,614.00.** The negotiated not-to-exceed amount for this contract with **Volkert, Inc.** is **FORTY-ONE THOUSAND SIXTY-FIVE DOLLARS (\$41,065.00)**.

Please place on the next available City Council Agenda this request for City Council to approve the not-to-exceed amount of \$41,065.00, and authorize the Mayor to sign the contract with Volkert, Inc. for RFQ No. PS038-17 CE & I Services for New Sidewalks to Between US98 and CR13 ALDOT TAP Grant No. TAPAA-TA17 (937)

Cc: file, R Johnson

161 North Section
St.
PO Drawer 429
Fairhope, AL 36533

251-928-2136 (p)
251-928-6776 (f)
www.fairhopeal.gov

SCOPE OF WORK

Generally the scope of services includes engineering, survey, construction administration, and construction observation for a 6' wide sidewalk along CR-44 from Boothe Road to CR-13 and a 5' wide sidewalk along Manley Road from U.S. Hwy 98 to Pemberton Loop. These improvements will be funded through the Transportation Alternatives Program of the Alabama Department of Transportation. The improvements include approximately 0.83 miles of sidewalk and approximately 100 linear feet of boardwalk (see attached map). More specifically the work includes:

FIELD SURVEYS

Develop field surveys along the proposed project corridor to include the following:

- Cross Sections, Topographic, Utility, survey along CR-44 from Boothe Road to CR-13, and along Manley Rd from US Hwy 98 to Pemberton Loop. (Approximately 0.83 miles).

Field Surveys Lump Sum Fee: \$11,000.00

ENGINEERING

The engineer hereby agrees to provide professional engineering design services for the 0.83 +/- miles of pedestrian paths as follows:

- Perform a site visit with the survey noting restrictions, site distance, and general characteristics of the site
- Develop preliminary set of construction plans with preliminary cost estimates of the roadway
- Coordinate with the City, Utility Providers, and ALDOT to review the preliminary design plans
- Meet with City and ALDOT to review the preliminary set of construction plans
- Identify any issues needed to address for final design and coordination
- Further develop preliminary plans into final construction plans including Title Sheet, quantity sheet, typical section, general notes, intersection details at 1"=20', plan and profile, pavement marking plan, cross sections, traffic control details, and any other as needed.
- Meet with the City and ALDOT for review
- Develop quantities and cost estimates
- Submit final construction plans to City and ALDOT for review
- Develop contract documents and specifications as required by the City and ALDOT
- Attend all pre-bid and pre-construction conferences
- Assist City with project letting.

Engineering Lump Sum Fee: \$21,000.00

GEOTECHNICAL INVESTIGATIONS

- Geotechnical Investigations required to assist in design of the bridge foundation (specifically two (2) 35' CPT borings, classification, moisture testing, and recommendations) This service to be provided by GeoCon Engineering & Materials Testing, Inc.

Geotechnical Lump Sum Fee: \$3,000.00

ENVIRONMENTAL

WETLAND DELINEATION AND JURISDICTIONAL DETERMINATION

The wetland delineation will be done in accordance with the US Army Corps of Engineers' 1987 Wetland Delineation Manual and the Gulf Coastal Plain Regional Supplement. The scope of work is as follows:

- Review soil survey information.
- Review available aerial photography.
- Determine if hydric soil indicators are present.
- Determine if hydrophytic vegetation is present.
- Determine if hydrology is present.
- Flag wetland areas.
- Complete Corps of Engineers Wetland Data Forms.
- Locate wetlands using a handheld GPS unit.
- Request that the Corps of Engineers verify the wetland jurisdictional determination.

The wetland delineation is not valid until final approval has been provided by the U.S. Army Corps of Engineers. **The wetland line is subject to change until final verification is received by the U.S. Army Corps of Engineers.**

NATIONAL ENVIRONMENTAL POLICY ACT DOCUMENTATION – PROGRAMATIC CATEGORICAL EXCLUSION

The scope of work described below is based upon the requirements set forth in ALDOT's Instructions for the Preparation of National Environmental Policy Act Documentation for Programmatic Categorical Exclusions. It is anticipated that this project will fall under a Type I PCE. **Should ROW acquisition be required additional coordination with ALDOT's Environmental Technical Section will be required and a Type II PCE may be warranted.**

- **Perform Agency Coordination and submit coordination letters**
- **Prepare PCE Type I form.**

Environmental Lump Sum Fee: \$4,000.00

Construction Observation and Inspection (80% Reimbursable):

The engineer hereby agrees to provide professional services during construction of the project as follows:

1. Review contractor submittals.
2. Attend/conduct a pre-construction meeting.
3. Review laboratory, mill and shop test to assist in monitoring the quality of construction.
4. Consult, answer questions, and assist in resolving construction issues during construction.
5. Provide services of Resident Project Representative (RPR) for onsite inspection and engineering during construction.
6. Review monthly and final estimates for payment to contractors.
7. Make final inspection of the construction upon completion.

Construction Observation Hourly Fee Estimate : \$41,065.00

Summary of Fees

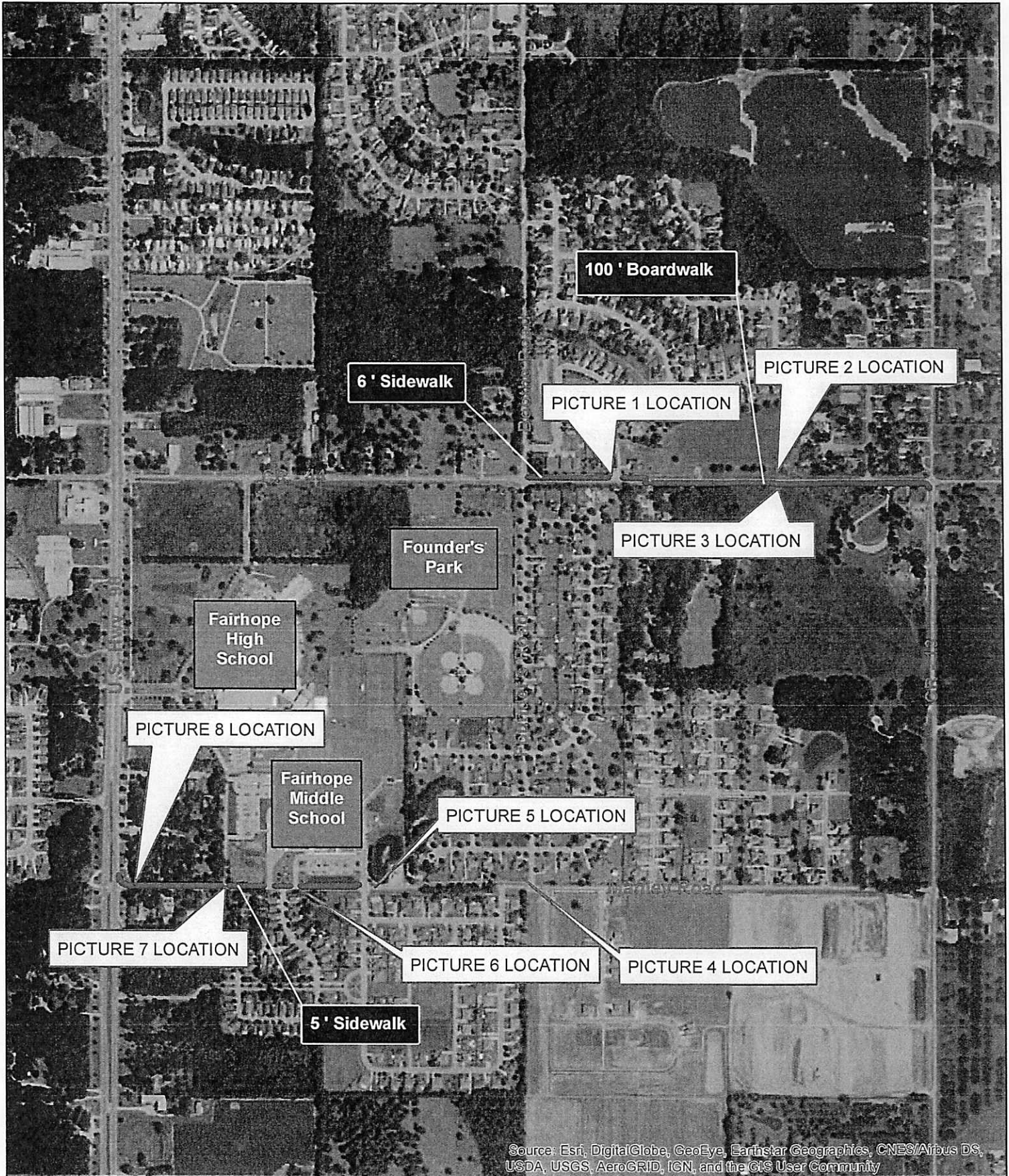
Please see attached man power and fee proposal for a detailed breakdown of the proposed man days and fee rates. Below is a summary of the fees for the scope of work defined above.



Lump Sum		
Field Surveys	\$11,000.00	Lump Sum
Engineering Design	\$21,000.00	Lump Sum
Geotechnical Design (GeoCon)	\$3,000.00	Lump Sum
Environmental	\$4,000.00	Lump Sum
Total Lump Sum Fees	<u>\$39,000.00</u>	
Hourly and Rate fees		
Construction Observation and Inspection	\$41,065.00	Hourly Rate
Not to exceed 12% of Actual Bid Amount		
Total hourly and rate fees	<u>\$41,065.00</u>	
Grand Total Fees:	<u>\$80,065.00</u>	

SCHEDULE- Work will be scheduled upon receipt of authorization and will continue until complete.

FEE- Fees will be billed monthly as work progresses on either a percent complete or on an hourly/rate basis as noted above.

It is expressly agreed upon and stipulated between the parties that this contract shall be deemed to have been made in the State of Alabama where the principal office of Volkert, Inc. is located. This contract shall be governed by the laws of the State of Alabama. The Circuit or District Court of Mobile, Alabama shall have jurisdiction over any dispute which arises under this contract, and each of the parties shall submit and hereby consents to the jurisdiction of either such court.



<p>Legend</p> <p> Sidewalk</p> <p>1 inch = 800 feet</p>	<p>City of Fairhope Multi-use Path</p> <p>Photograph Location Map</p> <p>Fairhope, Baldwin County, AL</p> <p>0 400 800 1,600 2,400 3,200 4,000</p> <p>Feet</p>	
--	---	---

PRELIMINARY ESTIMATE, FAIRHOPE SIDEWALKS - CR 44 FROM FOUNDERS DR TO CR 13 AND MANLY RD FROM CR 13 TO HWY 98 - CITY OF FAIRHOPE, ALABAMA

Group	Item	Unit	Item Description	Quantity	Unit Price	Extended Price	Group Supplemental Number
1	201C000	LS	Clearing	1	\$10,000.00	\$10,000.00	CR 44 & Manly Rd Sidewalk
1	206D003	LF	Removing Curb and Gutter	21	\$11.99	\$252.00	CR 44 & Manly Rd Sidewalk
1	210A000	CUYD	Unclassified Excavation	1341	\$24.97	\$33,485.00	CR 44 & Manly Rd Sidewalk
1	214A000	CUYD	Structure Excavation	12	\$60.50	\$726.00	CR 44 & Manly Rd Sidewalk
1	214B000	CUYD	Foundation Backfill, Local	9	\$122.76	\$1,105.00	CR 44 & Manly Rd Sidewalk
1	517D000	LF	Sidewalk Handrail	200	\$35.64	\$7,128.00	CR 44 & Manly Rd Sidewalk
1	529A021	SQFT	Retaining Wall No. 1	320	\$55.00	\$17,600.00	CR 44 & Manly Rd Sidewalk
1	530A002	LF	24" Roadway Pipe (Class 3 R.C.)	104	\$61.25	\$6,370.00	CR 44 & Manly Rd Sidewalk
1	567A000	LF	Boardwalk (Including all timber, hardware, anchors, and paint)	100	\$275.00	\$27,500.00	CR 44 & Manly Rd Sidewalk
1	600A000	LS	Mobilization	1	\$23,875.00	\$23,875.00	CR 44 & Manly Rd Sidewalk
1	610D003	SQYD	Filter Blanket, Geotextile	359	\$4.62	\$1,659.00	CR 44 & Manly Rd Sidewalk
1	614A000	CUYD	Slope Paving	6	\$1,077.89	\$6,468.00	CR 44 & Manly Rd Sidewalk
1	618A000	SQYD	Concrete Sidewalk, 4" Thick	2405	\$44.33	\$106,614.00	CR 44 & Manly Rd Sidewalk
1	618A001	SQYD	Concrete Sidewalk, 6" Thick	50	\$71.50	\$3,575.00	CR 44 & Manly Rd Sidewalk
1	619A003	EACH	24" Roadway Pipe End Treatment, Class 1	4	\$1,502.05	\$6,009.00	CR 44 & Manly Rd Sidewalk
1	620A000	CUYD	Minor Structure Concrete	4	\$1,122.00	\$4,488.00	CR 44 & Manly Rd Sidewalk
1	650A000	CUYD	Topsoil	345	\$21.53	\$7,427.00	CR 44 & Manly Rd Sidewalk
1	654A003	SQYD	Solid Sodding-Centipede	2653	\$4.73	\$12,549.00	CR 44 & Manly Rd Sidewalk
1	665E000	SQYD	Polyethylene	180	\$2.75	\$495.00	CR 44 & Manly Rd Sidewalk
1	665F000	EACH	Hay Bales	21	\$11.22	\$236.00	CR 44 & Manly Rd Sidewalk
1	665J002	LF	Silt Fence	5415	\$4.73	\$25,613.00	CR 44 & Manly Rd Sidewalk
1	665O001	LF	Silt Fence Removal	5415	\$1.10	\$5,957.00	CR 44 & Manly Rd Sidewalk
1	665P005	EACH	Inlet Protection, Stage 3 Or 4	4	\$528.00	\$2,112.00	CR 44 & Manly Rd Sidewalk
1	665Q002	LF	Wattle	943	\$11.55	\$10,892.00	CR 44 & Manly Rd Sidewalk
1	680A001	LS	Geometric Controls	1	\$11,851.00	\$11,851.00	CR 44 & Manly Rd Sidewalk
1	703A002	SQFT	Traffic Control Markings, Class 2, Type A	724	\$7.26	\$5,257.00	CR 44 & Manly Rd Sidewalk
1	740B000	SQFT	Construction Signs	251	\$8.47	\$2,126.00	CR 44 & Manly Rd Sidewalk
1	740E000	EACH	Cones (36 Inches High)	42	\$13.20	\$555.00	CR 44 & Manly Rd Sidewalk
1	740M001	EACH	Ballast For Cone	42	\$6.60	\$278.00	CR 44 & Manly Rd Sidewalk

PROJECT COST	\$	342,202.00
CE&I (12% OF PROJECT COST)	\$	41,065.00
TOTAL PROJECT COST	\$	383,267.00
		X 80%
FEDERAL SHARE	\$	306,614.00
*20% LOCAL SHARE	\$	76,653.00
*LESS SURVEY, ENGINEERING, AND PERMITTING		

Breakdown of Cost
TAPAA-TA17(937) SIDEWALKS BETWEEN US 98 AND CR13
City of Fairhope

Task	Fee	Percentage	Federal Portion	City Portion
Survey	\$11,000.00	3.21%	--	\$11,000.00
Civil	\$21,000.00	6.14%	--	\$21,000.00
Geotechnical	\$3,000.00	0.88%	--	\$3,000.00
Environmental	\$4,000.00	1.17%	--	\$4,000.00
Inspections (Env & Const)	\$41,065.00	12.00%	\$32,852.00	\$8,213.00

Project Construction Cost		\$342,202.00	\$273,761.60	\$68,440.40
Totals	\$80,065.00		\$306,613.60	\$115,653.40



MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: July 17, 2017

Re: RFQ No. PS038-17, CE&I Engineering Services for Sidewalks Between U.S. 98 and CR13 for ALDOT TAP Grant No. TAPAA-TA17 (937).

The Public Works Department needs to hire a professional consulting firm for RFQ No. PS038-17, CE&I Engineering Services for Sidewalks Between U.S. 98 and CR13 for ALDOT TAP Grant No. TAPAA-TA17 (937).

Per our Procedure for Procuring Professional Services, Richard Peterson, Operations Director, and I are routing this short list through you, to the Mayor. Please move this procurement of professional services forward to the Mayor for selection of a professional service provider.

The purpose for hiring the company is to perform professional engineering services for the referenced project. The Design Engineering Services are not included in the grant, and must be paid by the City.

The procedure calls for us to route our recommendation through you, to the Mayor; and, if she approves, to City Council to approve the Mayor negotiating a fee schedule, and, after City Council approval of the fee schedule, approval to sign a contract.

[Mayor, please initial and date your selection] DATE: 7/17/17

DW

Volkert, Inc.
Contact: Andy James
Phone: 251- 968-7551
Gul Shores, AL

_____ / / _____ None. Submit another list

Cc: file

- Karin Wilson
Mayor
- Council Members*
- Kevin G. Boone
- Robert A. Brown
- Jack Burrell, ACMO
- Jimmy Conyers
- Jay Robinson
- Lisa A. Hanks, MMC
City Clerk
- Deborah A. Smith, CPA
City Treasurer

RESOLUTION NO. 2811-17

BE IT RESOLVED, BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE AS FOLLOWS:

1. That the City of Fairhope, Alabama enters into an agreement with the State of Alabama, acting by and through the Alabama Department of Transportation relating to a Transportation Alternatives Project [Project No. TAPAA-TA17(937)]; with partial funding by the Federal Highway Administration, which agreement is before this Council for the Sidewalks between U. S. Highway 98 and Baldwin County Road 13;
2. That the agreement shall be executed in the name of the City of Fairhope, by its Mayor, Karin Wilson, for and on its behalf.
3. That the agreement shall be attested by the City Clerk, Lisa A. Hanks, and the seal of the City of Fairhope affixed thereto.

BE IT FURTHER RESOLVED, that upon the completion of the execution of the agreement by all parties, that a copy of such agreement be kept on file by the City Clerk.

Adopted and Approved this 24th day of July, 2017



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

I, the undersigned qualified and City Clerk of the City of Fairhope, Alabama do hereby certify that the above and foregoing is a true copy of a resolution lawfully passed and adopted by the City Council of the City of Fairhope therein, at a regular meeting of such Council held on the 24th of July 2017, and that such resolution is on file in the City Clerk's Office.



Lisa A. Hanks, City Clerk

7/25/2017

Date



JOB TAP GRANTS

SHEET NO. 1 OF 1

CALCULATED BY EDJ DATE 6/17/19

CHECKED BY _____ DATE _____

SCALE NTS

TWO TAP PROJECTS - BIDS OPENED WEEK OF JUNE 10TH, 2019

TAPAA-TA16(930) NEW CR13 SIDEWALKS - SEDGFIELD TO
MANLEY RD. SOCCER COMPLEX

LOW BID - E-J BUILDERS \$589,609.80

CE&I - NEEL SCHAFER (11%) \$ 65,218.00
(ALREADY FUNDED - RES 2809-17)

PROJECT TOTAL \$ 654,827.80

GRANT REIMBURSABLE (80% OF \$500K) (\$ 400,000.00)

CITY SHARE OF PROJECT \$ 254,827.80

BUDGET IMPACT (LESS RES 2809-17) \$ 189,609.80

TAP0A-TA17(937) NEW SIDEWALKS BETWEEN US9B & CR13

LOW BID - McELHENNEY \$ 443,316.13

CE&I - VOLKERT (NOT FUNDED) 9.3% \$ 41,065.00

PROJECT TOTAL \$ 484,381.13

* GRANT REIMBURSABLE (80% OF \$383,267) (\$ 306,614.00)

CITY SHARE OF PROJECT (SAME AS BUDGET IMPACT) \$ 177,767.53

* REQUESTED ALDOT 80% OF PROJECT TOTAL \approx \$387,504.90
WOULD REDUCE CITY SHARE TO \approx \$ 96,876.23

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute a contract for Extension No. 1 of Bid No. 025-18, Pest Control 2018 for the the City of Fairhope, with Redd Pest Solution of the S.E., Inc., for an additional one year, as per the terms and conditions of the original contract. The cost is an annual not to exceed of \$13,768.04.

Adopted on this 8th day of July, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope
Project Funding Request

Issuing Date: 6/28/2019

Please return this Routing Sheet to Treasurer by: ASAP

Project Name: Extension # Bid No 025-18 Pest Control 2018-19 for one additional year from September 3, 2019 to September 3, 2020

JUL 2 2019 4-8:45
ZAN

Project Location: City Wide

Resolution #: _____
Approved _____

Presented to City Council: 7/8/2019

Changed _____

Funding Request Sponsor: Richard Johnson, Public Works Director
Arthur Bosarge, Assistant Public Works Director

Rejected _____

Project Cash Requirement Requested:

Cost: \$11,768.04 (Annual cost Not to Exceed)

\$ -

Vendor: Redd Pest Solutions of SE Alabama

Project Engineer: n/a

Order Date: n/a

Lead Time: n/a

Department Funding This Project

General	Gas	Electric	Water	Sewer	Gas Tax	Cap Proj	Impact	
<u>Department of General Fund Providing the Funding</u>								
Admin-10 Fac Maint-45	Bldg-13 Golf-50	Police-15 Golf Grounds-55	Fire-20	ECD-24	Rec-25 Debt Service-85	Civic-26	Street-35	Sanitation-40

Project will be:

Funding Source:

Expensed XXX
Capitalized _____
Inventoried _____

Operating Expenses XXX
Budgeted Capital _____
Unfunded _____

Expense Code: XXX-50360
G/L Acct Name: General Maintenance

Grant: _____ Federal - not to exceed amount
_____ State
_____ City

Project Budgeted: \$11,768.04
Balance Sheet Item-
Included in projected
cash flow _____

Over (Under) budget amount: \$0.00

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____

Comments: **This service was budgeted in Operating Expenses in multiple departments for FY2019 and will be budgeted likewise in FY2020.**

Capital Lease: _____ Payment _____ Term _____

City Council Prior Approval/Date? No

City Treasurer

Finance Director

Mayor

Purchasing Memo Date: 6/13/2019

Purchasing Memo Date: 6/13/2019

Delivered To Date: 6/28/2019

Request/Approved Date: 6/28/2019

Request Approved Date: 7/1/19

Approved Date: 7/1/19

Signatures: Kim Creech
Kim Creech

Jill Cabaniss
Jill Cabaniss, MBA

Mayor Karin Wilson
Mayor Karin Wilson



MEMO

Karin Wilson
Mayor

Council Members:
Kevin G. Boone
Robert A. Brown
Jack Burrell, ACOMO
Jimmy Conyers
Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Kimberly Creech
Treasurer

To: Kimberly Creech Treasurer

From: *DL Brandt*
Delores A Brandt, Purchasing Manager

Date: June 13, 2019

Re: **Requesting City Council approval of Extension No.1 to Bid 025-18
Pest Control 2018-19**

The Public Works Department has requested **Extension #1 of Bid No 025-18 Pest Control 2018-19** for one additional year from September 3, 2019 to September 3, 2020. All existing terms And conditions, including pricing, will remain the same as the original contract. The original Contract allows two such extensions.

If approved, the first extension will be with the awarded vendor, **Redd Pest Solutions of SE Alabama**. In Mobile, AL. for the contract price quoted at \$980.67 monthly (see attached), with a not to exceed price of \$11,768.04 annually for routine treatment, and another \$2000 per year for afterhours/Formosan termite treatment. The vendor is in agreement with the extension (see attached letter).

Please place on the next available City Council Agenda this request to approve contract extension #1 for Bid 025-18 Pest Control 2018-19, and authorize the Mayor to execute contract Extension No. 1 with Redd Pest Solutions of SE Alabama

Cc: file, Arthur Bosarge

161 North Section
St.
PO Drawer 429
Fairhope, AL 36533

251-928-2136 (p)
251-928-6776 (f)
www.fairhopeal.gov



June 13, 2019

Dee Dee Brandt
Purchasing Manager
City of Fairhope
deedeeb@cofairhope.com
251 928-8003

Hello Dee Dee,

We are fortunate to have the City of Fairhope's pest management business and do agree to the one year extension of the current contract, with all the terms and conditions, including pricing to remain the same.

Thank you so much and please feel free to contact us if any questions.

Sincerely,

Kenny Redd
President

City of Fairhope

Extension No. 1 of Contract for Bid No 025-18 Pest Control 2018-19

This EXTENSION NO.1 of CONTRACT ("Extension") is made this ___ day of _____, 20___, for the purpose of extending the contract known as Bid No. 025-18 Pest Control 2018-19 dated September 4, 2018 ("Original Contract") between the City of Fairhope and Redd Pest Solutions of S.E. Alabama, in Mobile, AL (the "Parties").

1. The Original Contract, which is a part of this Extension, is described below:

Bid No. 025-18 Pest Control 2018-19

and will end on September 3, 2019 at 11:59 p.m.

2. The Parties agree to extend the Original Contract for an additional period, Extension #1, which will begin immediately upon the expiration of the original time period September 3, 2019 and will end on September 3, 2020 at 11:59 p.m.

3. This Extension binds and benefits both Parties and any successors or assigns. This document, including the attached Original Contract, is the entire agreement between the Parties. All other terms and conditions of the Original Contract, including pricing, remain unchanged.

IN WITNESS WHEREOF, the parties hereto have executed this Contract Extension as of the day and year first above written.

Section 41-16-5, Code of Alabama 1975, requires that public contracts over \$15,000 include the following language:

By signing this Contract, _____ represents and agrees that it
COMPANY NAME
is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade

THE CITY OF FAIRHOPE, ALABAMA

ATTEST:

BY: Karin Wilson, Mayor

BY: Lisa A. Hanks, MMC
City Clerk

NOTARY FOR THE CITY

STATE OF ALABAMA}
COUNTY OF BALDWIN}

I, the undersigned authority in and for said State and County, hereby certify that KARIN WILSON as Mayor of the City of Fairhope whose name is signed to the foregoing document and who is known to me, acknowledged before me on this day, that, being informed of the contents of the document he executed the same voluntarily on the date the same bears date.

Given under my hand and Notary Seal on this ___ day of _____, 20___.

Notary Public _____

My Commission Expires: _____

CONTRACTOR

If Corporation, Partnership, or Joint Venture

Name of Corporation, Partnership, or Joint Venture

BY: _____
(Signature of Officer Authorized to sign Bids
and Contracts for the Firm)

(Position or Title)

(Business Mailing Address)

(Business Mailing Address)

(City, State, Zip Code)

(GENERAL CONTRACTOR'S LICENSE NUMBER)

Foreign Corporation Registration
(Required of out-of-state-vendors)

THIS MUST BE NOTARIZED!

STATE OF _____ }
COUNTY OF _____ } ss:

I, the undersigned authority in and for said State and County, hereby certify that_

_____, as _____
(Type or Print name of bid signer here) (Type or Print bid signers Title here)

respectively, of _____
(Type or Print company name here)

whose name is signed to the foregoing document and who is known to me, acknowledged before me on this day, that, being informed of the contents of the document they executed the same voluntarily on the day the same bears date.

Given under my hand and Notaries Seal on this _____ day of _____, 20__

Notary Public _____

My Commission Expires ___/___/___

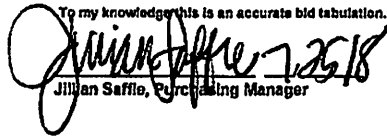
CITY OF FAIRHOPE
 BID TABULATION AND RECOMMENDATION
 BID NAME: PEST CONTROL 201
 BID NO: 025-18
 BID OPENED: JULY 12, 2018 11:00 A.M.
 Note: Bid Bond WAIVED

VENDOR	Bid Proposal/ Non-collusion Statement: Executed / Signed / Notarized	Signed Addenda 1,2,3	OPTION 1 Bid Price per MONTH	CORRECTED AMOUNT	OPTION 1 TOTAL Bid Price per YEAR (12 MONTHS)	CORRECTED AMOUNT	ON-CALL AFTERHOURS HOURLY RATE	FORMOSAN TREE TREATMENT	OPTION 2 Bid Price per MONTH	CORRECTED AMOUNT	OPTION 2 THREE YEAR CONTRACT TOTAL	CORRECTED AMOUNT	ON-CALL AFTERHOURS HOURLY RATE	FORMOSAN TREE TREATMENT
KNOX PEST CONTROL	YES	NO	\$1,221.00	\$1,257.00	\$14,852.00	\$15,024.00	\$18.00	No Response	\$1,221.00	\$1,257.00	\$14,852.00 (annual bid) \$43,956.00 (36 months)	\$15,024.00 (annual bid) \$45,282.00 (36 months)	\$18.00	No Response
REDD PEST SOLUTIONS OF THE S.E., INC.	YES	YES	\$980.64	\$980.67	\$11,767.68	\$11,768.04	\$83.00	\$125 / tree	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
KELLY'S Exterminating Service, Inc	no response													
TERMINIX	no response													
HAVARD PEST CONTROL, INC.	no response													
HOUSEHOLD TERMITE & PEST CONTROL	no response													
SOUTHEASTERN EXTERMINATING	no response													
CENTSIBLE PEST CONTROL LLC	no response													
ARROW EXTERMINATORS	no response													
ROSE TERMITE AND PEST CONTROL	no response													
COOK'S PEST CONTROL	no response													
WAYNE'S ENVIRONMENTALSERVICE	no response													
HADLEY TERMITE & PEST CONTROL	no response													
BEEBE'S PEST & TERMITE CONTROL, INC.	no response													
B&W PEST CONTROL	no response													
ENSECS	no response													

Values in red denote modifications to bids due to calculation errors

Recommendation: Award bid to REDD PEST SOLUTIONS OF THE S.E., INC. (OPTION 1)


 Richard D Johnson, Director of Public Works

To my knowledge this is an accurate bid tabulation.

 Jillian Saffie, Purchasing Manager

RESOLUTION NO. ____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope, by and through Neel-Schaffer, Inc., did request, receive, and open bids for New County Road 13 Sidewalks – Sedgefield to Manley Road Soccer Complex [ALDOT TAPAA-TA16 (930)] for the Public Works Department (Bid Number 026-19).

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for
New County Road 13 Sidewalks – Sedgefield to
Manley Road Soccer Complex

[3] After evaluating the bid proposals with the required bid specifications, E-J Builders, Inc., with a total bid proposal of \$589,609.80 (not-to-exceed), is now awarded the bid for New County Road 13 Sidewalks – Sedgefield to Manley Road Soccer Complex for the Public Works Department.

Adopted on this 8th day of July, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope
Project Funding Request

Issuing Date: 6/13/2019

Please return this Routing Sheet to Treasurer by: ASAP

Project Name: Award of Bid No. 026-19 County Rd 13 Sidewalks - Sedgfield to Manley Road ALDOT TAPAA-TA16

Project Location: County Rd 13

Presented to City Council: 7/8/2019

Resolution # :
Approved _____

Funding Request Sponsor: Richard Johnson, Public Works Director

Changed _____

Rejected _____

Project Cash Requirement Requested:

Cost: \$589,609.80 (Not to Exceed)

\$ _____

Vendor: E.J. Builders, Inc.

Project Engineer: Neel-Schaffer, Inc.

Order Date: n/a

Lead Time: n/a

Department Funding This Project

General	Gas	Electric	Water	Sewer	Gas Tax	Cap Proj XXX	Impact
<u>Department of General Fund Providing the Funding</u>							
Admin-10 Fac Maint-45	Bldg-13 Golf-50	Police-15 Golf Grounds-55	Fire-20	ECD-24	Rec-25 Debt Service-85	Civic-26	Street-35 Sanitation-40

Project will be:

Funding Source:

Expensed _____
Capitalized XXX
Inventoried _____

Operating Expenses _____
Budgeted Capital XXX
Unfunded _____

Expense Code: 103-55871
G/L Acct Name: CR 13 Sedge to Manley Sidewalk

Grant: _____ Federal - not to exceed amount
\$400,000.00 State TAP
_____ City

Project Budgeted: \$217,939.47
Balance Sheet Item-
Included in projected
cash flow _____

Over (Under) budget amount: (\$28,329.67)

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____

Comments: Budget \$500,000.00 for 2 sidewalk ALDOT TAPPA projects. Engineering work until bids for both projects was \$104,293.00. ALDOT TAPAA-TA17 for sidewalk between US98 to CR13 budgeted for \$177,767.53.

Capital Lease: _____ Payment _____ Term _____

City Council Prior Approval/Date? No

City Treasurer

Finance Director

Mayor

Purchasing Memo Date: 6/12/2019

Purchasing Memo Date: 6/12/2019

Delivered To Date: 6/28/2019

Request Approved Date: 6/28/2019

Request Approved Date: 7/1/19

Approved Date: 7/1/19

Signatures: Kim Creech
Kim Creech

Jill Cabaniss
Jill Cabaniss, MBA

Mayor Karin Wilson
Mayor Karin Wilson



MEMO

Karin Wilson
Mayor

To: Kimberly Creech, Treasurer

From: DL Brandt
Delores A Brandt, Purchasing Manager

Date: June 12, 2019

Re: **Placing on City Council agenda to approve award of Bid No. 026-19 New County Rd 13 Sidewalks--Sedgefield to Manley Road Soccer Complex ALDOT TAPAA-TA16 (930)**

An Invitation to Bid No. 026-19 New County Rd 13 Sidewalks--Sedgefield to Manley Road Soccer Complex ALDOT TAPAA-TA16 (930), for the Public Works Department, was issued on May 19, 2019, to multiple vendors from the bidder's list, and advertised to the general public. Responses were received until 10:00 a.m. on June 10, 2019. A Bid Tabulation and Recommendation was composed by the EOR, Neel-Schaffer, Inc (see attached).

The EOR and the Public Works Department recommends the award be made to the lowest responsive and responsible bidder, E.J. Builders, Inc., in the amount of FIVE HUNDRED EIGHTY-NINE THOUSAND SIX HUNDRED NINE DOLLARS AND EIGHTY CENTS (\$589,609.80) (see attached quotation).

Please place on the next City Council Agenda this request to award Bid No. 026-19 New County Rd 13 Sidewalks--Sedgefield to Manley Road Soccer Complex ALDOT TAPAA-TA16 (930). to E.J. Builders Inc. in the amount of \$589,609.80, and authorize the Mayor to sign the associated contract.

Cc: file, R Johnson

161 North Section
St.
PO Drawer 429
Fairhope, AL 36533

251-928-2136 (p)

251-928-6776 (f)

www.fairhopeal.gov

June 12, 2019

Mr. Richard Johnson, P.E.
Public Works Director
City of Fairhope
555 South Section Street
Fairhope, Alabama 36533

REF: Federal Aid Project No. TAPAA-TA16(930)
Bid No. 026-19 New County Road 13 Sidewalks – Sedgefield to Manley Road Soccer Complex
Award Recommendation

Dear Mr. Johnson:

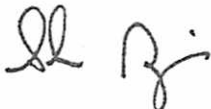
As you are aware, six bids were received on the project and included E-J Builders, Inc., Ammons and Blackmon Construction, LLC, McElhenney Construction Company, LLC, John G. Walton Construction Company, Asphalt Services, Inc., and W.R. Mitchell Contractors, Inc. All bids contained a bid bond, Power of Attorney to bid bond, and they completed the Federal-Aid Funded Projects form. The calculated bids were as follows:

Bidder	Amount	Bidder	Amount
E-J Builders, Inc.	\$589,609.80	John G Walton	\$704,577.00
Ammons and Blackmon	\$654,743.85	Asphalt Services	\$775,479.35
McElhenney Construction	\$672,680.03	W.R. Mitchell	\$800,675.00

We have reviewed the unit prices submitted by the six bidders for unbalanced bidding. All the unit prices appear to be in order. Therefore, we recommend acceptance of the low bid from E-J Builders, Inc. in the amount of \$589,609.80.

If you have any questions, please call me at the office (251) 471-2000. We appreciate the opportunity to have provided these services.

Sincerely,
NEEL-SCHAFFER, INC.



Shane Bergin, P.E., PTOE, PTP, RSP₁
Project Manager

JOB TAP GRANTS

SHEET NO. 1 OF 1

CALCULATED BY EDJ DATE 6/17/19

CHECKED BY _____ DATE _____

SCALE NTS

TWO TAP PROJECTS - BIDS OPENED WEEK OF JUNE 10TH, 2019

TAPAA - TA16(930) NEW CR13 SIDEWALKS - SEDGEEFIELD TO
MANLEY RD. SOCCER COMPLEX

LOW BID - E-J BUILDERS \$589,609.80

CE&I - NEEL SCHAFER (11%) \$65,218.00
(ALREADY FUNDED - RES 2809-17)

PROJECT TOTAL \$654,827.80

GRANT REIMBURSABLE (80% OF \$500K) (\$400,000.00)

CITY SHARE OF PROJECT \$254,827.80

BUDGET IMPACT (LESS RES 2809-17) \$189,609.80

TAPOA - TA17(937) NEW SIDEWALKS BETWEEN US98 & CR13

LOW BID - MCELHENNEY \$443,316.13

CE&I - VOLKERT (NOT FUNDED) 9.3% \$41,065.00

PROJECT TOTAL \$484,381.13

* GRANT REIMBURSABLE (80% OF \$383,267) (\$306,614.00)

CITY SHARE OF PROJECT (SAME AS BUDGET IMPACT) \$177,767.53

* REQUESTED ALDOT 80% OF PROJECT TOTAL \approx \$387,504.90
WOULD REDUCE CITY SHARE TO \approx \$96,876.23

OFFICE OF THE GOVERNOR

ROBERT BENTLEY
GOVERNOR



04-05-16A08:36 RCVD *YAB*

STATE CAPITOL
MONTGOMERY, ALABAMA 36130

(334) 242-7100
FAX: (334) 242-3282

March 16, 2016

STATE OF ALABAMA

The Honorable Timothy M. Kant
Mayor, City of Fairhope
P. O. Drawer 429
Fairhope, Alabama 36533

Re: Transportation Alternatives Program
Fiscal Year (FY) 2016

Dear Mayor Kant:

This letter is to advise you that your FY 2016 application for the Federal Transportation Alternatives Program has been approved. Federal funds in the amount of \$400,000.00 will be awarded for the New Sidewalks to Manley Road Soccer Complex. Congratulations!

Mr. Robert J. Jilla, Alabama Department of Transportation Multimodal/Transportation Planning Engineer, will be in contact with you concerning the requirements that will have to be followed in administering this project. If you have any questions concerning this matter, please call Mr. Jilla at (334) 242-6438.

Sincerely,

A handwritten signature in black ink that reads "Robert Bentley".

Robert Bentley
Governor

RB/JRC/RJJ/RRS:rac

c: Senator Trip Pittman
Senator Greg Albritton
Representative Joe Faust
Representative Steve McMillan
Representative Randy Davis
Mr. Mark Bartlett
Mr. John R. Cooper
Mr. Robert J. Jilla
Mr. Vincent Calametti
Mr. Tony Harris
File

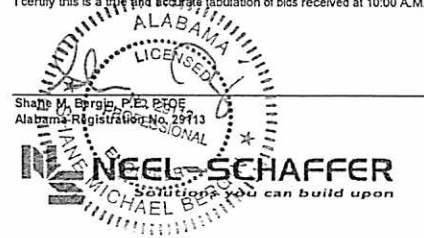
BID TABULATION
City of Fairhope, Alabama
June 10th, 2019 – 10:00 A.M.

Bid No. 026-19 New County Road 13 Sidewalks - Sedgefield to Manley Road Federal Aid Project Number - TAPAA-TA16(930)				E-J Builders, Inc. 220 West Laurel Avenue Foley, AL 36535		Ammons and Blackmon Construction, LLC P.O. Box 7486 Spanish Fort, AL 36577		McElhenney Construction Co., LLC 3835 Gordon John Drive Mobile, AL 36693		John G. Walton Construction Co. P.O. Box 8222 Mobile, AL 36689		Asphalt Services, Inc. 11045 Old Highway 31 Spanish Fort, AL 36527		W.R. Mitchell Contractor, Inc. P.O. Box 180637 Mobile, AL 36618	
Pay Item	Item Description	Unit	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
206-C	Removal of Concrete	SY	84	\$ 12.00	\$ 1,008.00	\$ 29.40	\$ 2,469.60	\$ 13.11	\$ 1,101.24	\$ 8.89	\$ 746.76	\$ 28.00	\$ 2,352.00	\$ 12.00	\$ 1,008.00
206-D	Removing Curb And Gutter	LF	40	\$ 14.20	\$ 568.00	\$ 12.85	\$ 514.00	\$ 14.67	\$ 586.80	\$ 12.35	\$ 494.00	\$ 14.00	\$ 560.00	\$ 12.00	\$ 480.00
209-A	Mailbox Reset, Single	EACH	4	\$ 80.00	\$ 320.00	\$ 130.00	\$ 520.00	\$ 189.19	\$ 756.76	\$ 87.45	\$ 349.80	\$ 250.00	\$ 1,000.00	\$ 75.00	\$ 300.00
210-A	Unclassified Excavation	CYBM	955	\$ 25.50	\$ 24,352.50	\$ 12.50	\$ 11,937.50	\$ 24.31	\$ 23,216.05	\$ 15.97	\$ 15,251.35	\$ 15.00	\$ 14,325.00	\$ 12.00	\$ 11,460.00
210-D	Borrow Excavation	CYBM	540	\$ 21.30	\$ 11,502.00	\$ 11.35	\$ 6,129.00	\$ 22.06	\$ 11,912.40	\$ 17.96	\$ 9,698.40	\$ 16.00	\$ 8,640.00	\$ 15.00	\$ 8,100.00
214-D	Foundation Backfill (Commercial Pea Gravel)	TON	15	\$ 122.00	\$ 1,830.00	\$ 52.50	\$ 787.50	\$ 63.30	\$ 949.50	\$ 77.57	\$ 1,163.55	\$ 145.00	\$ 2,175.00	\$ 80.00	\$ 1,200.00
429-A1	Improved Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B	TON	10	\$ 920.00	\$ 9,200.00	\$ 400.85	\$ 4,008.50	\$ 174.24	\$ 1,742.40	\$ 317.30	\$ 3,173.00	\$ 300.00	\$ 3,000.00	\$ 250.00	\$ 2,500.00
429-A2	Improved Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B, Patching	TON	10	\$ 920.00	\$ 9,200.00	\$ 400.85	\$ 4,008.50	\$ 174.24	\$ 1,742.40	\$ 217.44	\$ 2,174.40	\$ 300.00	\$ 3,000.00	\$ 250.00	\$ 2,500.00
529-A	Retaining Wall	SF	40	\$ 48.00	\$ 1,920.00	\$ 46.95	\$ 1,878.00	\$ 87.12	\$ 3,484.80	\$ 90.13	\$ 3,605.20	\$ 125.00	\$ 5,000.00	\$ 100.00	\$ 4,000.00
567-A	Aluminum Boardwalk and Bridge (Including All Incidentals, Anchors, Aluminum Decking, Railing, and Foundations)	UMP SUH	1	\$ 228,308.00	\$ 228,308.00	\$ 358,496.00	\$ 358,496.00	\$ 325,000.00	\$ 325,000.00	\$ 382,461.36	\$ 382,461.36	\$ 382,940.00	\$ 382,940.00	\$ 400,000.00	\$ 400,000.00
600-A	Mobilization	UMP SUH	1	\$ 72,945.00	\$ 72,945.00	\$ 20,000.00	\$ 20,000.00	\$ 68,000.00	\$ 68,000.00	\$ 42,171.00	\$ 42,171.00	\$ 54,847.00	\$ 54,847.00	\$ 38,000.00	\$ 38,000.00
618-A1	Concrete Sidewalk, 4" Thick	SY	3,683	\$ 40.70	\$ 149,898.10	\$ 43.05	\$ 158,553.15	\$ 44.63	\$ 164,372.29	\$ 42.93	\$ 158,111.19	\$ 45.45	\$ 167,392.35	\$ 56.00	\$ 206,248.00
618-A2	Concrete Sidewalk, 6" Thick	SY	70	\$ 56.00	\$ 3,920.00	\$ 52.15	\$ 3,650.50	\$ 61.51	\$ 4,305.70	\$ 80.53	\$ 5,637.10	\$ 61.00	\$ 4,270.00	\$ 77.00	\$ 5,390.00
618-B	Concrete Driveway, 6" Thick	SY	84	\$ 55.00	\$ 4,620.00	\$ 52.15	\$ 4,380.60	\$ 59.71	\$ 5,015.64	\$ 84.48	\$ 7,096.32	\$ 67.00	\$ 5,628.00	\$ 100.00	\$ 8,400.00
620-A	Minor Structure Concrete	CY	4	\$ 450.00	\$ 1,800.00	\$ 1,444.00	\$ 5,776.00	\$ 985.04	\$ 3,940.16	\$ 1,542.76	\$ 6,171.04	\$ 1,300.00	\$ 5,200.00	\$ 875.00	\$ 3,500.00
623-C	Combination Curb & Gutter, Type C (Modified)	LF	40	\$ 132.00	\$ 5,280.00	\$ 25.00	\$ 1,000.00	\$ 20.00	\$ 800.00	\$ 44.58	\$ 1,783.20	\$ 50.00	\$ 2,000.00	\$ 50.00	\$ 2,000.00
640-B	Underground Utility Adjustments (All Types)	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	\$ 4,355.93	\$ 4,355.93	\$ 5,750.00	\$ 5,750.00	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00
650-A	Topsoil	CYBM	340	\$ 14.00	\$ 4,760.00	\$ 12.15	\$ 4,131.00	\$ 18.82	\$ 6,398.80	\$ 15.95	\$ 5,423.00	\$ 22.00	\$ 7,480.00	\$ 25.00	\$ 8,500.00
652-A	Seeding (Urban Mix)	AC	1	\$ 2,800.00	\$ 1,400.00	\$ 1,100.00	\$ 550.00	\$ 871.18	\$ 435.59	\$ 1,437.50	\$ 718.75	\$ 2,600.00	\$ 1,300.00	\$ 2,500.00	\$ 1,250.00
654-A	Solid Sod	SY	3,680	\$ 5.30	\$ 19,504.00	\$ 5.50	\$ 20,240.00	\$ 3.78	\$ 13,910.40	\$ 4.60	\$ 16,928.00	\$ 12.00	\$ 44,160.00	\$ 8.00	\$ 29,440.00
656-A	Mulching	AC	1	\$ 1,500.00	\$ 750.00	\$ 1,100.00	\$ 550.00	\$ 580.80	\$ 290.40	\$ 862.50	\$ 431.25	\$ 2,300.00	\$ 1,150.00	\$ 2,500.00	\$ 1,250.00
659-A	Erosion Control Netting	SY	500	\$ 3.50	\$ 1,750.00	\$ 2.50	\$ 1,250.00	\$ 3.29	\$ 1,645.00	\$ 2.01	\$ 1,005.00	\$ 8.00	\$ 4,000.00	\$ 4.00	\$ 2,000.00
665-A	Temp. Seeding	AC	1	\$ 1,500.00	\$ 750.00	\$ 1,100.00	\$ 550.00	\$ 464.64	\$ 232.32	\$ 862.50	\$ 431.25	\$ 3,000.00	\$ 1,500.00	\$ 2,000.00	\$ 1,000.00
665-B	Temp. Mulching	AC	1	\$ 1,200.00	\$ 600.00	\$ 1,100.00	\$ 550.00	\$ 580.80	\$ 290.40	\$ 373.76	\$ 186.88	\$ 3,000.00	\$ 1,500.00	\$ 2,000.00	\$ 1,000.00
665-E	Polyethylene	SY	750	\$ 2.00	\$ 1,500.00	\$ 2.50	\$ 1,875.00	\$ 1.37	\$ 1,027.50	\$ 1.73	\$ 1,297.50	\$ 2.00	\$ 1,500.00	\$ 2.00	\$ 1,500.00
665-F	Hay Bales	EACH	50	\$ 8.00	\$ 400.00	\$ 11.00	\$ 550.00	\$ 8.39	\$ 419.50	\$ 11.50	\$ 575.00	\$ 12.00	\$ 600.00	\$ 8.00	\$ 400.00
665-G	Sand Bags	EACH	350	\$ 5.00	\$ 1,750.00	\$ 6.00	\$ 2,100.00	\$ 6.20	\$ 2,170.00	\$ 5.75	\$ 2,012.50	\$ 2.00	\$ 700.00	\$ 5.00	\$ 1,750.00
665-J	Silt Fence	LF	2,000	\$ 3.00	\$ 6,000.00	\$ 6.00	\$ 12,000.00	\$ 3.73	\$ 7,460.00	\$ 3.57	\$ 7,140.00	\$ 6.00	\$ 12,000.00	\$ 6.00	\$ 12,000.00
665-O	Silt Fence Removal	LF	2,000	\$ 1.10	\$ 2,200.00	\$ 1.00	\$ 2,000.00	\$ 1.35	\$ 2,700.00	\$ 1.15	\$ 2,300.00	\$ 2.00	\$ 4,000.00	\$ 2.00	\$ 4,000.00
665-Q	Wattle	LF	500	\$ 6.75	\$ 3,375.00	\$ 9.00	\$ 4,500.00	\$ 5.96	\$ 2,980.00	\$ 7.48	\$ 3,740.00	\$ 14.00	\$ 7,000.00	\$ 10.00	\$ 5,000.00
701-D	Traffic Stripe Removed	LF	100	\$ 5.00	\$ 500.00	\$ 5.00	\$ 500.00	\$ 3.48	\$ 348.00	\$ 1.15	\$ 115.00	\$ 8.00	\$ 800.00	\$ 6.00	\$ 600.00
703-A	Traffic Control Markings, Class 2, Type A	SF	714	\$ 6.30	\$ 4,498.20	\$ 6.00	\$ 4,284.00	\$ 5.81	\$ 4,148.34	\$ 5.75	\$ 4,105.50	\$ 10.00	\$ 7,140.00	\$ 6.00	\$ 4,284.00

BID TABULATION
City of Fairhope, Alabama
June 10th, 2019 – 10:00 A.M.

Bid No. 026-19 New County Road 13 Sidewalks - Sedgefield to Manley Road Federal Aid Project Number - TAPAA-TA16(930)				E-J Builders, Inc. 220 West Laurel Avenue Foley, AL 36535		Ammons and Blackmon Construction, LLC P.O. Box 7486 Spanish Fort, AL 36577		McElhenney Construction Co., LLC 3835 Gordon John Drive Mobile, AL 36693		John G. Walton Construction Co. P.O. Box 8222 Mobile, AL 36689		Asphalt Services, Inc. 11045 Old Highway 31 Spanish Fort, AL 36527		W.R. Mitchell Contractor, Inc. P.O. Box 180637 Mobile, AL 36618	
Pay Item	Item Description	Unit	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
703-C	Removal of Existing Traffic Control Markings or Legends	SF	50	\$ 10.00	\$ 500.00	\$ 5.00	\$ 250.00	\$ 6.97	\$ 348.50	\$ 3.45	\$ 172.50	\$ 8.00	\$ 400.00	\$ 12.50	\$ 625.00
710-A	Class 4, Aluminum Flat Sign Panels 0.08" Thick (Type IV Background)	SF	36	\$ 55.00	\$ 1,980.00	\$ 25.00	\$ 900.00	\$ 26.72	\$ 961.92	\$ 26.45	\$ 952.20	\$ 50.00	\$ 1,800.00	\$ 25.00	\$ 900.00
710-B	Roadway Sign Post (#3 "U" Channel Galvanized Steel)	LF	30	\$ 12.00	\$ 360.00	\$ 3.50	\$ 105.00	\$ 16.26	\$ 487.80	\$ 16.10	\$ 483.00	\$ 20.00	\$ 600.00	\$ 13.00	\$ 390.00
711-A	Roadway Sign Relocation	LS	1	\$ 935.00	\$ 935.00	\$ 250.00	\$ 250.00	\$ 871.19	\$ 871.19	\$ 862.50	\$ 862.50	\$ 1,200.00	\$ 1,200.00	\$ 700.00	\$ 700.00
740-B	Construction Signs	SF	120	\$ 20.30	\$ 2,436.00	\$ 25.00	\$ 3,000.00	\$ 13.94	\$ 1,672.80	\$ 14.95	\$ 1,794.00	\$ 16.00	\$ 1,920.00	\$ 30.00	\$ 3,600.00
740-D	Channelizing Drums	EACH	50	\$ 33.00	\$ 1,650.00	\$ 50.00	\$ 2,500.00	\$ 11.62	\$ 581.00	\$ 58.76	\$ 2,938.00	\$ 41.00	\$ 2,050.00	\$ 75.00	\$ 3,750.00
740-E	Cones (36" High)	EACH	50	\$ 12.80	\$ 640.00	\$ 35.00	\$ 1,750.00	\$ 5.81	\$ 290.50	\$ 26.14	\$ 1,307.00	\$ 22.00	\$ 1,100.00	\$ 40.00	\$ 2,000.00
740-M	Weight for Cones	EACH	50	\$ 4.00	\$ 200.00	\$ 10.00	\$ 500.00	\$ 1.16	\$ 58.00	\$ 0.01	\$ 0.50	\$ 5.00	\$ 250.00	\$ 13.00	\$ 650.00
740-N	Orange Safety Grid	LF	1,000	\$ 3.00	\$ 3,000.00	\$ 3.25	\$ 3,250.00	\$ 1.67	\$ 1,670.00	\$ 3.82	\$ 3,820.00	\$ 4.00	\$ 4,000.00	\$ 4.00	\$ 4,000.00
BASE BID:					\$ 589,609.80		\$ 654,743.85		\$ 672,680.03		\$ 704,577.00		\$ 775,479.35		\$ 800,675.00

I certify this is a true and accurate tabulation of bids received at 10:00 A.M., Local Time, June 10th, 2019, for TAPAA-TA16(930), Bid No. 026-19 New County Road 13 Sidewalks - Sedgefield to Manley Road Soccer Complex.



RESOLUTION NO. ____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope, by and through Volkert, Inc., did request, receive, and open bids for New Sidewalks Between US-98 and CR-13 on CR-44 and Manley Road [ALDOT TAPOA-TA17 (937)] for the Public Works Department (Bid Number 028-19).

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for
New Sidewalks Between US-98 and CR-13
on CR-44 and Manley Road

[3] After evaluating the bid proposals with the required bid specifications, McElhenney Construction Company, LLC, with a total bid proposal of \$443,316.13 (not-to-exceed), is now awarded the bid for New Sidewalks Between US-98 and CR-13 on CR-44 and Manley Road for the Public Works Department.

Adopted on this 8th day of July, 2019

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope
Project Funding Request

Issuing Date: 6/13/2019

Please return this Routing Sheet to Treasurer by: ASAP

Project Name: Award of Bid No. 026-18 County Rd 13 Sidewalks - between US98 and CR44 and Manley Road ALDOT TAPAA-TA17

Project Location: Between US98 and CR44

Resolution # : 7-11-2019
 Approved _____
 Changed _____
 Rejected _____

Presented to City Council: 7/8/2019

Funding Request Sponsor: Richard Johnson, Public Works Director

Project Cash Requirement Requested:
 Cost: \$443,316.13 (Not to Exceed)

Vendor: McElhenney Construction Company, LLC

Project Engineer: Volkert, Inc.

Order Date: n/a Lead Time: n/a

Department Funding This Project

General	Gas	Electric	Water	Sewer	Gas Tax	Cap Proj XXX	Impact
<u>Department of General Fund Providing the Funding</u>							
Admin-10 Fac Maint-45	Bldg-13 Golf-50	Police-15 Golf Grounds-55	Fire-20	ECD-24	Rec-25 Debt Service-85	Civic-26	Street-35 Sanitation-40

Project will be:

Expensed _____
 Capitalized XXX
 Inventoried _____

Funding Source:

Operating Expenses _____
 Budgeted Capital XXX
 Unfunded _____

Expense Code: 103-55877
 G/L Acct Name: US98 & CR13 Sidewalks

Grant: _____ Federal - not to exceed amount
\$306,613.60 State TAP
 _____ City

Project Budgeted: \$136,702.53
 Balance Sheet Item-
 Included in projected
 cash flow _____

Over (Under) budget amount: \$0.00

Bond: _____ Title _____ Year _____
 Loan: _____ Title _____ Year _____

Comments: Budget \$500,000.00 for 2 sidewalk ALDOT TAPPA projects. Engineering work until bids for both projects was \$104,293.00. ALDOT TAPAA-TA17 for sidewalk between US98 to CR13 budgeted for \$177,767.53.

Capital Lease: _____ Payment _____ Term _____

City Council Prior Approval/Date? No

City Treasurer

Finance Director

Mayor

Purchasing Memo Date: 6/12/2019

Purchasing Memo Date: 6/12/2019

Delivered To Date: 6/28/2019

Request Approved Date: 6/28/2019

Request Approved Date: 7/1/19

Approved Date: 7/1/19

Signatures: Kim Creech
 Kim Creech

Signatures: Jill Cabanes
 Jill Cabanes, MBA

Signatures: Mayor Karin Wilson
 Mayor Karin Wilson



MEMO

Karin Wilson
Mayor

To: Kimberly Creech, Treasurer

From: *Delores A Brandt*
Delores A Brandt, Purchasing Manager

Date: June 17, 2019

Re: **Placing on City Council agenda to approve award of Bid No. 028-19 New Sidewalks--
Between US98 and CR13 on CR44 and Manley Road ALDOT TAPOA-TA17 (937)**

Council Members:
Kevin G. Boone
Robert A. Brown
Jack Burrell, ACOMO
Jimmy Conyers
Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Kimberly Creech
Treasurer

An Invitation to **Bid No. 028-19 New Sidewalks--Between US98 and CR44 and Manley Road ALDOT TAPOA-TA17 (937)**, for the Public Works Department, was issued on May 19, 2019, to multiple vendors from the bidder's list, and advertised to the general public. Responses were received until 10:00 a.m. on June 11, 2019. A Bid Tabulation and Recommendation was composed by the EOR, Volkert, Inc. (see attached).

The EOR and the Public Works Department recommends the award be made to the lowest responsive and responsible bidder, **McElhenney Construction Company, LLC**, in the amount of **FOUR HUNDRED FORTY-THREE THOUSAND THREE HUNDRED SIXTEEN DOLLARS AND THIRTEEN CENTS (\$443,316.13)** (see attached quotation).

Please place on the next City Council Agenda this request to award Bid No. 028-19 New Sidewalks-- Between US98 and CR13 on CR44 and Manley Road ALDOT TAPOA-TA17 (937 to McElhenney Construction Company, LLC in the amount of \$443,316.13, and authorize the Mayor to sign the associated contract.

161 North Section
St.
PO Drawer 429
Fairhope, AL 36533

Cc: file, R Johnson

251-928-2136 (p)
251-928-6776 (f)
www.fairhopeal.gov

June 14, 2019

Volkert, Inc.
1680B West 2nd Street
Gulf Shores, AL, 36542
(251) 968-7551
www.volkert.com

VOLKERT

Mr. Richard Johnson
Public Works Director
555 Section St.
Fairhope, AL 36532

Subject: 2019—New Sidewalks Between US-98 and CR-13 on CR-44 and Manley Road; Project No. TAPOA-TA17(937)

Dear Mr. Johnson:

Enclosed please find the original envelopes, bid documents, and tabulation of bids from the **June 11, 2019** bid opening on the above-referenced subject.


We have reviewed all submitted bid proposals and found no arithmetic errors between the contract schedule and mathematical check.

The low bid price of **\$443,316.13**, submitted by **McElhenney Construction Company, LLC**, appears to be reasonable for the work required. The bid was reviewed for unbalanced bidding and appears to be in order. Therefore, we recommend McElhenney Construction Company, LLC be awarded the contract to perform this work.

We plan to proceed with preparing the contract documents upon notification of the contract award by the City of Fairhope.

Should you have any questions or require additional information, please call.

Sincerely,
VOLKERT, INC.



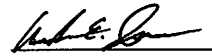
Andrew E. James, P.E.
Project Manager

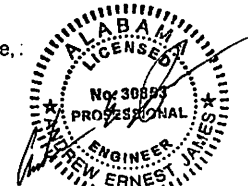
w/enclosures

TAPOA-TA17(937) FAIRHOPE 2017 TAP NEW SIDEWALK

LINE NO.	ITEM NO.	DESCRIPTION	QUANTITY & UNIT		McElhenney		John G. Walton		E-J Builders		Ammons & Blackmon		Engineer	
					UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
1	201C000	CLEARING & GRUBBING (MAXIMUM ALLOWABLE BID \$4,000 PER ACRE) (APPROXIMATELY 1 ACRES)	1	LS	\$ 8,378.41	\$ 8,378.41	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,100.00	\$ 4,100.00
2	206D000	REMOVING PIPE	21	LF	\$ 29.72	\$ 624.12	\$ 21.97	\$ 461.37	\$ 30.00	\$ 630.00	\$ 30.00	\$ 630.00	\$ 11.56	\$ 242.76
3	206D003	REMOVING CURB AND GUTTER	148	LF	\$ 9.73	\$ 1,440.04	\$ 8.31	\$ 1,229.88	\$ 16.00	\$ 2,368.00	\$ 10.00	\$ 1,480.00	\$ 12.90	\$ 1,909.20
4	209A000	MAILBOX RESET, SINGLE	7	Each	\$ 123.67	\$ 865.69	\$ 90.66	\$ 634.62	\$ 80.00	\$ 560.00	\$ 100.00	\$ 700.00	\$ 264.09	\$ 1,848.63
5	210A000	UNCLASSIFIED EXCAVATION	468	CUYD	\$ 24.55	\$ 11,489.40	\$ 25.88	\$ 12,111.84	\$ 25.50	\$ 11,934.00	\$ 12.50	\$ 5,850.00	\$ 15.43	\$ 7,221.24
6	210D001	BORROW EXCAVATION, LOOSE TRUCKBED MEASUREMENT	3325	CUYD	\$ 11.00	\$ 38,575.00	\$ 17.29	\$ 57,489.25	\$ 21.30	\$ 70,822.50	\$ 13.00	\$ 43,225.00	\$ 18.82	\$ 62,576.50
7	517D000	SIDEWALK HANDRAIL	566	LF	\$ 139.55	\$ 78,985.30	\$ 86.25	\$ 48,817.50	\$ 77.30	\$ 43,751.80	\$ 140.00	\$ 79,240.00	\$ 125.00	\$ 70,750.00
8	600A000	MOBILIZATION	1	LS	\$ 21,000.00	\$ 21,000.00	\$ 35,700.00	\$ 35,700.00	\$ 72,707.00	\$ 72,707.00	\$ 15,000.00	\$ 15,000.00	\$ 27,009.00	\$ 27,009.00
9	618A000	CONCRETE SIDEWALK, 4" THICK	2715	SQYD	\$ 45.79	\$ 124,319.85	\$ 44.35	\$ 120,410.25	\$ 44.70	\$ 121,360.50	\$ 45.50	\$ 123,532.50	\$ 45.00	\$ 122,175.00
10	618A001	CONCRETE SIDEWALK, 6" THICK	150	SQYD	\$ 65.89	\$ 9,883.50	\$ 75.49	\$ 11,323.50	\$ 59.00	\$ 8,850.00	\$ 54.45	\$ 8,167.50	\$ 50.00	\$ 7,500.00
11	620A000	MINOR STRUCTURE CONCRETE	98	CUYD	\$ 789.88	\$ 77,408.24	\$ 947.81	\$ 92,885.38	\$ 800.00	\$ 78,400.00	\$ 1,450.00	\$ 142,100.00	\$ 800.00	\$ 78,400.00
12	637A000	FENCE RESET	346	LF	\$ 20.93	\$ 7,241.78	\$ 13.41	\$ 4,639.86	\$ 24.00	\$ 8,304.00	\$ 10.00	\$ 3,460.00	\$ 5.00	\$ 1,730.00
13	652C000	MOWING	2	Acre	\$ 145.97	\$ 290.74	\$ 143.75	\$ 287.50	\$ 900.00	\$ 1,800.00	\$ 250.00	\$ 500.00	\$ 177.77	\$ 355.54
14	654A001	SOLID SODDING (BERMUDA)	3376	SQYD	\$ 3.78	\$ 12,761.28	\$ 4.60	\$ 15,529.60	\$ 7.80	\$ 26,332.80	\$ 5.50	\$ 18,568.00	\$ 4.80	\$ 15,529.60
15	665E000	POLYETHYLENE	250	SQYD	\$ 1.56	\$ 390.00	\$ 1.73	\$ 432.50	\$ 2.00	\$ 500.00	\$ 2.50	\$ 625.00	\$ 2.54	\$ 635.00
16	665F000	HAY BALES	25	Each	\$ 13.24	\$ 331.00	\$ 11.50	\$ 287.50	\$ 8.00	\$ 200.00	\$ 15.00	\$ 375.00	\$ 7.90	\$ 197.50
17	665J002	SILT FENCE	2757	LF	\$ 3.49	\$ 9,621.93	\$ 3.57	\$ 9,842.49	\$ 3.00	\$ 8,271.00	\$ 6.00	\$ 16,542.00	\$ 3.35	\$ 9,235.95
18	665O001	SILT FENCE REMOVAL	2757	LF	\$ 1.01	\$ 2,784.57	\$ 1.15	\$ 3,170.55	\$ 1.10	\$ 3,032.70	\$ 1.00	\$ 2,757.00	\$ 0.88	\$ 2,426.16
19	665Q002	WATTLE	309	LF	\$ 7.57	\$ 2,339.13	\$ 7.48	\$ 2,311.32	\$ 6.75	\$ 2,085.75	\$ 9.00	\$ 2,781.00	\$ 7.77	\$ 2,400.93
20	680A001	GEOMETRIC CONTROLS	1	LS	\$ 3,793.66	\$ 3,793.66	\$ 9,010.03	\$ 9,010.03	\$ 2,000.00	\$ 2,000.00	\$ 5,903.00	\$ 5,903.00	\$ 19,292.00	\$ 19,292.00
21	703A002	TRAFFIC CONTROL MARKINGS, CLASS 2 TYPE A	4507	SQFT	\$ 5.81	\$ 26,185.67	\$ 5.75	\$ 25,915.25	\$ 5.90	\$ 26,591.30	\$ 6.60	\$ 29,746.20	\$ 4.59	\$ 20,687.13
22	710A126	CLASS 8, ALUMINUM FLAT SIGN PANELS 0.08" THICK OR STEEL FLAT SIGN PANELS 14 GAUGE (TYPE IX BACKGROUND)	68	SQFT	\$ 24.42	\$ 1,660.56	\$ 24.15	\$ 1,642.20	\$ 55.00	\$ 3,740.00	\$ 25.00	\$ 1,700.00	\$ 19.06	\$ 1,296.08
23	710B001	ROADWAY SIGN POST (#3 "U" CHANNEL GALVANIZED STEEL)	112	LF	\$ 16.28	\$ 1,823.36	\$ 16.10	\$ 1,803.20	\$ 12.00	\$ 1,344.00	\$ 10.00	\$ 1,120.00	\$ 10.73	\$ 1,201.76
24	711A000	ROADWAY SIGN RELOCATION	1	LS	\$ 930.35	\$ 930.35	\$ 920.00	\$ 920.00	\$ 1,244.00	\$ 1,244.00	\$ 750.00	\$ 750.00	\$ 1,500.00	\$ 1,500.00
25	740B000	CONSTRUCTION SIGNS	72	SQFT	\$ 14.54	\$ 1,046.88	\$ 16.39	\$ 1,180.08	\$ 20.30	\$ 1,461.60	\$ 25.00	\$ 1,800.00	\$ 8.84	\$ 636.48
26	740D000	CHANNELIZING DRUMS	87	Each	\$ 11.63	\$ 1,011.81	\$ 0.01	\$ 0.87	\$ 33.00	\$ 2,871.00	\$ 50.00	\$ 4,350.00	\$ 39.33	\$ 3,421.71
27	740E000	CONES (36 INCHES HIGH)	23	Each	\$ 5.81	\$ 133.63	\$ 0.01	\$ 0.23	\$ 12.80	\$ 294.40	\$ 35.00	\$ 805.00	\$ 8.30	\$ 190.90
28	740M001	BALLAST FOR CONE	23	Each	\$ 0.01	\$ 0.23	\$ 0.01	\$ 0.23	\$ 4.00	\$ 92.00	\$ 10.00	\$ 230.00	\$ 4.03	\$ 92.69
Total Bid Price					\$	443,316.13	\$	462,037.00	\$	505,548.35	\$	515,937.20	\$	464,561.76

I, Andrew E. James, Project Manager, Volkert, Inc., do hereby certify that this tabulation of bids received by the City of Fairhope Public Works Department on the 11th day of June, construction of the herein referenced project, is a true and correct copy of the bids submitted by the within named corporations.


 Andrew E. James, P.E.
 Volkert, Inc.



6-14-2019

ALABAMA
DEPARTMENT OF TRANSPORTATION



Kay Ivey
GOVERNOR

SOUTHWEST REGION
OFFICE OF REGION ENGINEER
1701 I-65 WEST SERVICE ROAD NORTH
MOBILE, ALABAMA 36618-1109
TELEPHONE: (251) 470-8200
FAX: (251) 473-3624



John R. Cooper
TRANSPORTATION DIRECTOR

May 22, 2019

The Honorable Karin Wilson
Mayor, City of Fairhope
P.O. Drawer 429
Fairhope, Alabama 36533

Dear Mayor Wilson:

**RE: Project No. TAPOA-TA17(937)
Project Reference No. 100067313
Sidewalks between US Highway 98 & Baldwin County Road 13
City of Fairhope
Baldwin County**

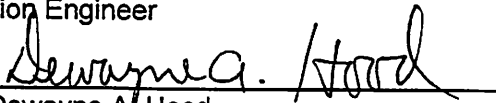
This is to advise you that the above-referenced project has been authorized by the Federal Highway Administration. Also, your bid package (plans and proposal) is hereby approved. This letter constitutes your "NOTICE TO PROCEED" with this project. You may begin advertising for bids immediately.

Federal law requires that your advertisement be made once at least 21 days prior to opening bids in a local newspaper. **Please furnish this office with a copy of the advertisement and the bid tabs. Also send a letter recommending the lowest responsible bidder for the project.**

Should you have any questions or need additional information, please contact Dewayne A. Hood at (251) 470-8253.

Sincerely,

Matthew J. Ericksen, P. E.
Region Engineer

By 
Dewayne A. Hood
Transportation Administrator
Special Projects

MJE/TWG/DAH
c: File

COPY

OFFICE OF THE GOVERNOR



STATE CAPITOL
MONTGOMERY, ALABAMA 36130

KAY IVEY
GOVERNOR

(334) 242-7100
FAX: (334) 242-3282

STATE OF ALABAMA

May 5, 2017

JUN 8 '17 PM 5:03

JAN

The Honorable Karin Wilson
Mayor, City of Fairhope
161 North Section Street
P.O. Drawer 429
Fairhope, Alabama 36533

Re: Transportation Alternatives Program
Fiscal Year (FY) 2017

Dear Mayor Wilson:

This letter is to advise you that your FY 2017 application for the Federal Transportation Alternatives Program has been approved. Federal funds in the amount of \$306,613.60 will be awarded for the Sidewalks between US Hwy. 98 & Baldwin Co. Rd. 13 Project. Congratulations!

Personnel from the Region Office of the Alabama Department of Transportation, will be in contact with you concerning the requirements that will have to be followed in administering this project. If you have any questions concerning this matter, please call Bob Kratzer at (334) 353-6442.

Sincerely,

Kay Ivey

Kay Ivey
Governor

KI/JRC/RRS:jp

- c: Senator Trip Pittman
- Senator Greg Albritton
- Representative Joe Faust
- Mr. Mark Bartlett
- Mr. John R. Cooper
- Mr. Vincent Calametti
- Mr. Tony Harris
- File

JOB TAP GRANTS

SHEET NO. 1 OF 1

CALCULATED BY RDJ DATE 6/17/19

CHECKED BY _____ DATE _____

SCALE NTS

TWO TAP PROJECTS - BIDS OPENED WEEK OF JUNE 10TH, 2019

TAPAA - TAI6 (930) NEW CR13 SIDEWALKS - SEDGEFIELD TD
MANLEY RD. SOCCER COMPLEX

LOW BID - E-J BUILDERS \$589,609.80

CE & I - NEEL SCHAFER (11%) \$ 65,218.00
(ALREADY FUNDED - RES 2809-17)

PROJECT TOTAL \$ 654,827.80

GRANT REIMBURSABLE (80% OF \$500K) (\$400,000.00)

CITY SHARE OF PROJECT \$254,827.80

BUDGET IMPACT (LESS RES 2809-17) \$ 189,609.80

TAP0A - TAI7 (937) NEW SIDEWALKS BETWEEN US98 & CR13

LOW BID - McELHENNEY \$ 443,316.13

CE & I - VOLKERT (NOT FUNDED) 9.3% \$ 41,065.00

PROJECT TOTAL \$ 484,381.13

* GRANT REIMBURSABLE (80% OF \$383,267) (\$306,614.00)

CITY SHARE OF PROJECT \$177,767.53
(SAME AS BUDGET IMPACT)

* REQUESTED AIDOT 80% OF PROJECT TOTAL \approx \$387,504.90
WOULD REDUCE CITY SHARE TO \approx \$ 96,876.23

AIRPORT AUTHORITY

NOMINEE (S)

6-Year Term

APPOINTMENTS

Amy Pearson

The term shall end March 2025

REAPPOINTMENTS

6/27/19
XAH

CITY OF FAIRHOPE



APPLICATION FOR APPOINTMENT TO A CITY BOARD OR COMMITTEE

City Council seeks to have diversity in making appointment to boards and committees. It is the policy of the City Council to make appointments based on the needs of the City as well as the interests and qualifications of each applicant. In accordance with the Code of Alabama, all applicants must be qualified electors and taxpayers in the City, excluding the Planning Commission. All applications filed with the City Clerk will be public record.

Please return this application to the Fairhope City Clerk at City Hall, 161 North Section Street, Fairhope, Alabama 36532 or mail to City of Fairhope, Attention Fairhope City Clerk, P. O. Drawer 429, Fairhope, Alabama 36533.

PLEASE PRINT CLEARLY

Last Name: PEARLSON First Name: Amy

Phone Number: 251 517 7353 Cell: 251 622 6080 Email: amypearson1@yahoo.com

Home Address: 110 BLAKENEY AVE

City: FAIRHOPE State: AL Zip: 36532

Business Address: 1801 S BROAD ST

City: MOBILE State: AL Zip: 36615

Name of Board or Committee: FAIRHOPE AIRPORT AUTHORITY

EDUCATIONAL BACKGROUND:

B.S. SYSTEMS ANALYSIS, MIAMI UNIVERSITY, OXFORD OH
B.S. MATH & STATISTICS, MIAMI UNIVERSITY, OXFORD, OH

PROFESSIONAL LICENSES AND/OR ASSOCIATIONS:

N/A

PROFESSIONAL EXPERIENCE:

AIRBUS, 2011 - PRESENT, FINANCIAL CONTROLLER
IBM, DELL, HP, 1986 - 2007, SOFTWARE DEVELOPMENT

CIVIC INTERESTS AND/OR SERVICE MEMBERSHIPS:

N/A

HOW WILL YOUR QUALIFICATIONS BEST SERVE THE NEEDS OF THE COMMUNITY?

FOSTERING THE AVIATION COMMUNITY AS MOBILE & BALDWIN COUNTY BECOMES AN AEROSPACE HUB

Signature: Amy Pearlson

Date: 6/27/2019

You may attach a resume with this application.

MUSEUM ADVISORY BOARD

NOMINEE (S)

3-Year Term

APPOINTMENTS

Thelma Todd

The term shall end January 2022

REAPPOINTMENTS

Louie Blaze	Term shall end January 2022
Wayne Brunson	Term shall end January 2021
Paul Czajka	Term shall end January 2021
Oliver Gilmore	Term shall end January 2022
Catherine King	Term shall end January 2020
John Taratas	Term shall end January 2020

JUL 1 '19 AM 11:25

ZMH

To: Ms. Lisa Hanks

City of Fairhope City Clerk

From: Catherine King

CK

Chair, City of Fairhope Museum Advisory Board

Copy: Mr. Jack Burrell

City of Fairhope City Council President and Fairhope Museum of History Council Liaison

Date: June 28, 2019

I respectfully ask that the names of the first six individuals on the attached list be submitted for *reappointment* to the City of Fairhope Museum Advisory Board. All have indicated their willingness to be reappointed and to serve for the terms as noted.

In addition, Ms. Thelma J. Todd has agreed to serve on the Board. Her Application for Appointment to a City Board is also included.

With the reappointment of the six current members and the appointment of Ms. Todd, the Board will be complete. The additional staff and ex-officio members are included for your information.

The next meeting of the Museum Advisory Board is July 24. I ask that this request be on the next City Council Agenda for that body's consideration.

Thank you.

City of Fairhope Museum Advisory Board

Name	Mailing Address	Best Phone #	E-mail	Term Start	Term End
Louie Blaze	20235 Thompson Hall Rd, Fairhope	990-3464	lblaze1136@bellsouth.net	1/2019	1/2022
Wayne Brunson	309 Gaston Ave, Fairhope	223-3894	AWayne47@hotmail.com	1/2013	1/2021
Paul Czajka	620 Theakston St, Fairhope	(215)368-7537	Czajka187@gmail.com	1/2017	1/2021
Oliver Gilmore	58 Berglin St, Fairhope	680-4568	Okhope58@yahoo.com	1/2019	1/2022
Catherine King	508 Dyson St, Fairhope	459-9948	Cpking508@aol.com	1/2008	1/2020
John Taratsas	100 Orleans Way, Fairhope	929-1494	jtaratsas@mediacombb.net	1/2008	1/2020
Thelma J. Todd	111 Destrehan Rd, Fairhope	928-2135 295-8031	ThelmaJTodd@bellsouth.net	7/2019	1/2022
Alan Samry	Fairhope Museum	929-1471	Alan.samry@fairhopeal.gov	Staff	
Darby Wiik	Fairhope Museum	929-1474 234-1904	Darby.wiik@fairhopeal.gov	Staff	
Lynn Maser	City of Fairhope	928-2136	lynn.maser@fairhopeal.gov	Ex -officio	
Jack Burrell	P O Box 288, Montrose 36559	510-4496	Jack.burrell@fairhopeal.gov	Council Liaison	
Lee Turner	336 Fairhope Ave, Fairhope	463-3374	lee@pitmaninsurance.com	Ex-officio	

June 28, 2019

CITY OF FAIRHOPE



APPLICATION FOR APPOINTMENT TO A CITY BOARD OR COMMITTEE

City Council seeks to have diversity in making appointment to boards and committees. It is the policy of the City Council to make appointments based on the needs of the City as well as the interests and qualifications of each applicant. In accordance with the Code of Alabama, all applicants must be qualified electors and taxpayers in the City, excluding the Planning Commission. All applications filed with the City Clerk will be public record.

Please return this application to the Fairhope City Clerk at City Hall, 161 North Section Street, Fairhope, Alabama 36532 or mail to City of Fairhope, Attention Fairhope City Clerk, P. O. Drawer 429, Fairhope, Alabama 36533.

PLEASE PRINT CLEARLY

Last Name: TODD First Name: Thelma J.
Phone Number: 251-928-2135 Cell: 251-295-8031 Email: ThelmaJTodd@bellsouth.net
Home Address: 111 Destrehan Road
City: Fairhope State: AL Zip: 36532-3651
Business Address: Retired
City: _____ State: _____ Zip: _____
Name of Board or Committee: Museum Advisory Board

EDUCATIONAL BACKGROUND:

See Attached

PROFESSIONAL LICENSES AND/OR ASSOCIATIONS:

PROFESSIONAL EXPERIENCE:

See Attached

CIVIC INTERESTS AND/OR SERVICE MEMBERSHIPS:

City History & Genealogy

HOW WILL YOUR QUALIFICATIONS BEST SERVE THE NEEDS OF THE COMMUNITY?

Researching and Highlighting the History of Fairhope & Surrounding Areas.

Signature: Thelma J. Todd

Date: June 20, 2019

You may attach a resume with this application.

June 20, 2019

- Thelma J. Todd is a retired research reference librarian, Library of Congress, Serial Division, Newspaper and Current Periodical Reading Room, Washington, DC. Ms. Todd received her BA from Rutgers University, Newark, New Jersey (1973) and MLS from the School of Library Science, Columbia University, New York, New York (1978).
- At the Library of Congress, she worked with the following collections: newspapers, periodicals and government publications that are domestic, foreign and international in scope. Independently provided reference, research, advisory and instructional service to members of Congress, government officials, scholars and patrons using the reading room. Upon her retirement from the Library of Congress in 2006, Ms. Todd returned to her hometown, Fairhope, Alabama.
- 2018, researched census records of African American families for the Baldwin County Heritage Families. A “Recognition Program honoring the descendants of residents of Baldwin County before 1920.”
- 2012-2013, Ms. Todd co-produced a documentary “Celebrating the African-American Heritage of Fairhope, Alabama” for the Fairhope Museum of History, Donnie Barrett, Director.
- 2006 to 2013, Ms. Todd worked with Heritage Fest Foundation ‘91 who had partnered with the Baldwin County Board of Education to establish the Black Education Museum to preserve the spirit and values of Baldwin County Training School. The museum is located on the campus of W. J. Carroll Intermediate School, in one of the original buildings of Baldwin County Training School.
- She is a member of Twin Beech A.M.E. Zion Church, Fairhope, Alabama and serve on the Steward Board, Program Committee and Usher Board.

RECREATION BOARD

NOMINEE (S)

5 – Year Term

APPOINTMENTS_____.

REAPPOINTMENTS_____.

Vann Saltz

The Term shall end April 2024

Lisa A. Hanks, MMC

From: Gayle Fogarty
Sent: Tuesday, July 2, 2019 4:10 PM
To: Lisa A. Hanks, MMC
Subject: Motion from Rec Board

On Wednesday, June 19, 2019 the Recreation Board made a motion, and requested this item be added to the next City Council agenda set for July 8, 2019.

Charlie Langham moved to recommend to the City Council the reappointment of Vann Saltz to the Recreation Board. 2nd by Cathy Hudson, motion passed unanimously.

The board also requested that this resolution be shared with the City Council, as it was passed during the June 19, 2019 Rec Board meeting.

Charlie Langham made a motion to pass a resolution, that the Recreation Board is not in favor of constructing additional baseball fields in the woodline behind the existing Dixie Youth fields. 2nd by Michelle Smith, motion passed unanimously.

Thank you,

Gayle Fogarty
Mayor's Office
City of Fairhope
P.O. Drawer 429
Fairhope, AL 36533
251.990.0100 phone



122 FAIRHOPE AVENUE, SUITE 1 / FAIRHOPE, AL / 36532 ☆ 251.990.7957 ☆ INFO@FAIRHOPEFILMFESTIVAL.ORG

May 20, 2019

Mayor Karin Wilson
Jack Burrell, City Council President
City of Fairhope
PO Drawer 429
Fairhope, AL 36533

Dear Mayor Wilson and Mr. Burrell,

Thank you for all that you and the City have done for the past Fairhope Film Festivals. By working in a partnership, Fairhope's film festival is the "Best of the Best" and spotlights the City of Fairhope to over 4,000 film enthusiasts. We request the following from the City of Fairhope to ensure another great 4-day event for the 2019 Fairhope Film Festival.

The Fairhope Film Festival requests permission to close S. Summit St (between Fairhope Ave and S Summit near St. James) on Saturday, November 16th 2019, from 4pm until 11 pm for the Red Carpet Street Party. We are requesting 10 barricades, 4 trashcans, police officers and electric power hook-up on S Summit St.

Our point of contact is Barb Stassen, her contact information is as follows:
phone number 251-990-7957
email ffbarb@gmail.com

We welcome suggestions as to how we can better market the City of Fairhope during future Fairhope Film Festivals. Thank you for your consideration of our requests.

Sincerely,

A handwritten signature in blue ink that reads "Mary M. Riser". The signature is fluid and cursive.

Mary M. Riser
Executive Director

cc: Lisa Hanks

enclosure: Certificate of insurance



JUN 3 '19 PM4:18

122 FAIRHOPE AVENUE, SUITE 1 / FAIRHOPE, AL / 36532 ☆ 251.990.7957 ☆ INFO@FAIRHOPEFILMFESTIVAL.ORG

March 20, 2019

City of Fairhope
One Bayou Drive
Fairhope, AL 36532

Dear Mayor Wilson and City Council:

Thank you for all you and the City have done for the past Fairhope Film Festivals. By working in a partnership, Fairhope's film festival is the "Best of the Best" and spotlights the City of Fairhope to over 4,000 film enthusiasts. We request the following from the City of Fairhope to ensure another great 4-day event for the 2018 Fairhope Film Festival.

1. We wish to renew the contract between The Governing Body of the City of Fairhope and the Fairhope Film Festival, a 501(c)3 in that the City of Fairhope will include the sum of \$10,000 in its 2018/2020 Budget. The Fairhope Film Festival brings sustained economic growth from the film industry and regional movie goers to the Alabama Gulf Coast area.
2. The Fairhope Film Festival requests the use of the Welcome Center on Section Street to use as our "box office" from Wednesday November 13th through Sunday, November 17th 2019.
Official FFF Box Office hours: Wednesday 10:00-5 pm, Thursday 9:00 am-6 pm, Friday 9:00 - 6:00 pm; Saturday 10:00am to 5:00pm and Sunday 10:00am to 1:00pm. FFF certificate of Insurance is enclosed.
3. We request use of the City public area near the Fairhope Clock ~ adjacent to the flowerbed and near the NE corner of Fairhope Avenue and Section Street. The area will need to be large enough for a 10' x 10' informational tent with a couple of 6' tables underneath (same as last year).
4. Banners: We are requesting signage and additional publicity in city notifications from October 24, 2019 through November 17th, 2019. We request a minimum of 6 Pole Banners to be hung 14 days prior to & during Festival ~hung October 24th through the end of November 17th 2019.
1st choice: N Section St. NW of Flower Clock; 2nd Volanta Ave. & N Section; 3rd Corner of Oak & N Section St (next to ESAC); 4th N Section at City Hall; 5th Morphy Ave & S Section St; 6th Fairhope Ave @ School St (near Coastal).

We welcome suggestions as to how we can better market the City of Fairhope for future Fairhope Film Festivals. Thank you for your consideration of our requests.

Sincerely,

Mary M. Riser
Executive Director

cc: Karin Wilson
Jack Burell

Enclosure: Certificate of insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/20/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

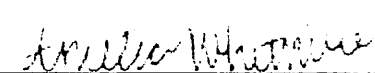
PRODUCER Pitman Insurance Agency Post Office Box 482 Fairhope AL 36533		CONTACT NAME: Amelia Whitmire PHONE (A/C, No, Ext): (251) 928-9786 FAX (A/C, No): (251) 928-4406 E-MAIL ADDRESS: amelia@pitmaninsurance.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Scottsdale Insurance Co	NAIC # 41297
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL194926663 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPS2958517	03/14/2019	03/14/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of Fairhope 161 N Section Street Fairhope AL 36532	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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City of Fairhope

Approval Special Event Request

JUL 1 '19 AM 11:25

ZAN

6 | 12 | 19 Date complete application submitted to Rental Facilities Department

Event: E.S.R.T. Theater on the Bluff 2020

Person Requesting: Erin Langley

Date of Event: MAY 1 - 11, 2020

Location: Henry George Park.

Please attach all supporting documentation.

Approval:

Stephen Holly

Police Chief/Designee

Date: 6/17/19

Approx. security cost \$ 1,200 ALL OFF-DUTY

[Signature]

Director of Public Works/Designee

Date: 6/24/19

Approx. cost city services \$ 1,400

[Signature]

Director of Community Events

Date: 6/25/19

Disapproval:

Date: _____
Police Chief

Date: _____
Director of Public Works/Designee

Date: _____
Director of Community Events

Route back to rental facilities department for application package finalization

NOTES: _____

APPLICATION FOR THE USE OF CITY OF FAIRHOPE PARKLANDS

We, the undersigned, hereby apply for the use of certain facilities at City of Fairhope Parklands, and in connection with said application, furnish the following:

- 1. We wish to use:
 - Henry George Park (park on bluff above Fire Hall) (E)
 - Fairhope Beach Pavilion (W & E)
 - Park on South End of Pier (South Beach Park) (W&E)
- 2. Date Requested: May 1 - 11 2020 Hours requested: from _____ to _____
- 3. Renter's Name: Eastern Shore Repertory Theatre
- 4. Address: P.O. Box 951 City: Fairhope State: AL Zip: 36532
- 5. Phone Numbers: Mobile: 256-747-5354 Work/Alt: _____
- 6. Purpose of Use: Theater on The Bluff
- 7. Number of persons expected to attend (adults and minors): 800 +
- 8. Describe any decorations, tents, sound equipment, staging, port-o-lets, etc.: tents stage, sound equipment
portablets etc. Rental Company: _____
- 9. Will you need electricity? Yes No For: Theater on the Bluff
- Will you need water? Yes No For: " " "

INDEMNITY AND HOLD HARMLESS AGREEMENT

In consideration of the permission granted to me by the City of Fairhope to use the parks, I hereby indemnify and hold harmless the City of Fairhope, its agents, servants and employees from any and all claims and causes of action that may arise from injury to me or third parties using the parks who are injured or suffer property damage that is in any way caused by my use of the parks. This indemnity and hold harmless agreement is given to the City of Fairhope to protect the City and its agents, servants and employees from cost of defense and claims for injuries and damages that may be caused either directly or indirectly by my use of the parks.

CLEANING & CANCELLATION POLICIES

- a.) At the conclusion of the event, the area will be inspected by a representative of the City. If the user has not cleaned up the park and restored it to its original condition, the City will clean up the park and charge the user for the services.
- b.) All cancellations and/or date changes must be in writing and signed by the same person who signed the application and paid the rental fees, and must be given to the Site Manager not less than 30 days prior to the event. No fee refunds will be made for cancellations made less than 30 days prior to the event.

Fee refunds will be made by check, and delivered by mail, less the cost of City services, as assessed by the appropriate City staff for cleaning, or a 20% handling charge for cancellations.

We the undersigned have read and understand the **Indemnity Agreement**, as well as all rules and regulations contained in **City Ordinance No. 1575** as set forth by the governing body of the City of Fairhope and will abide by these rules and regulations, which include but are not limited to the **Cancellation** and **Cleaning** policies. We also understand that if, at any time, the City-appointed Law Enforcement Personnel feel that said rules and regulations are not being followed, the function will be terminated.

Renter's Signature: [Signature] Date: 5/5/19

City Personnel: [Signature] Fees Paid: \$4,875.00 Date: 5-5-19 Ck. #: 2004

-Office Use Only-

Application Signed/Dated _____ Permit/Deposit Fees _____ Entered in Calendar _____

Ordinance No. 1575

Page 3

Clean-up must be done during the events as needed and litter picked up. All trash accumulated during the event must be placed in receptacles for City and/or contractor pick-up. Recycling is encouraged. Additional garbage and recycle containers may be requested prior to the event.

All grease and charcoal must be disposed of properly.

At the conclusion of the event, the area will be inspected by a representative of the City. If the user has not cleaned up the park and restored it to its original condition, the City will clean up the park and charge the user for the services. The clean-up deposit will be refunded less the charges for these City services as assessed by the appropriate City staff.

TENTS/STAGING/INFLATABLES

All tent and staging placement must be approved by your City of Fairhope Event Coordinator and/or his/her designee. Tents must be sandbagged; no stakes will be allowed due to underground utility lines.

Inflatables are the responsibility of the Renter and will require insurance. They must be monitored at all times and are never to be left unattended.

Tents, inflatables, and other decorations and equipment must be placed on the day of the event and not before. They must be taken down immediately following the event.

RESTROOMS

Restroom facilities are not located in all of our parks. If portable toilets are to be used, please indicate this on your reservation form. Portable restroom facilities must be placed and removed within 24 hours of the event. Location will have to be coordinated with the City of Fairhope Public Works Dept. or your Site Coordinator.

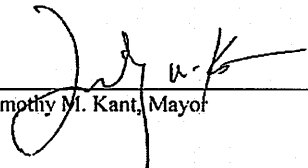
SEVERABILITY

The sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by a court of competent jurisdiction, then such ruling shall not affect any other paragraphs and sections, since the same would have been enacted by the municipality council without the incorporation of any such unconstitutional phrase, clause, sentence, paragraph or section.

EFFECTIVE DATE

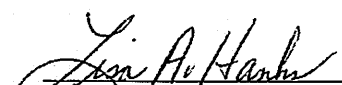
This ordinance shall take effect immediately upon its due adoption and publication as required by law.

ADOPTED THIS THE 9TH DAY OF MAY, 2016



Timothy M. Kant, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

Ord. No. 1575 Published in
FAIRHOPE COURIER
on Friday, May 20, 2016
 City Clerk

EASTERN SHORE
 REPERTORY
THEATRE

June 12, 2019

To the Fairhope City Council Members:

On behalf of Eastern Shore Repertory Theatre, I would like to whole-heartedly thank you for your support in allowing our spring productions of "Joseph and the Amazing Technicolor Dreamcoat," "The Music Man, " "Bye Bye Birdie," "The Little Mermaid," "NEWSIES" and "Matilda" at the Henry George Bluff. We have had a beautiful weekends of weather and tremendous community support. We hope that we have, in a small way, added to the artistic texture of Fairhope. Because of the positive feedback of the community, we would like to request usage of the Henry George Bluff for May 1-11, 2020. We will tentatively be performing the musical, "Beauty and the Beast" and will include 90 plus members of our Eastern Shore community as actors. We will again have David Redman Scott (our guest director from Disney Theatrical Productions in New York City)'s support and guidance. We will schedule 3 performances in order to better seat the community: May 7-9, 2020 at 7:30 pm with a rain date or possible encore performance on May 10th.

Our request would be similar to the spring 2014-2019 rentals. We would request usage of the City's barricades, and to have City employees to assist in the setup and removal of these.

We will plan on using a generator for any additional power needed and will pay for a police officers' assistance during performances.
Thank you again for your support!

Sincerely,

Erin Langley

Erin Langley
Executive Director

City of Fairhope
Park & Street Usage Charges
(per city ordinance No. 1575, 1576, & 1486)

Fairhope Civic Center, P.O. Drawer 429, Fairhope Al. 36533 - (251) 929-1479 / 990-0130 (251) 929-1467[Fax]

Name: Eastern Shore Repertory
 Address: PO Box 951 Fairhope AL 36533
 Date of function: May 1st - 11th, 2020 Phone: 251-751-2935 No. in attendance: 700-900

FEE SCHEDULE

Park Rental Fee: \$150. per diem	\$1,650.
Street Rental Fee: \$150. per diem	_____

Subtotal: \$1,650.

Non-profit organization; exempt from 50% rental fees.
 *Proof of 501 non-profit must be on file.

50% Non-Profit Rate : \$825.

Additional Hours – past allotted four hour: @ \$75 per hour	\$3,000.
Electric/Water Fee: (one time charge of \$50.)	<u>\$50.</u>
Refundable Clean-up Deposit: (Required)	<u>\$1,000.</u>

Balance Due: \$4,875.

Less cleaning fee: - _____

(50% non-profit rate) - _____

Refund Due: _____

Refunds for clean-up deposit to be mailed to address given on rental application, three weeks after event.

Notes: Hourly fees assessed on a 12-hr/day basis, less 4 hr. provision for each day of usage. No hourly fees will be

charged for Monday strike day. 10 days x 8 hrs./day= 80 hrs (.5 non-profit)(\$75. per hr.) = \$3,000.00 hourly fee

Paid: \$4,875.00 Check# /Cash 2004 Date: 6-5-19