

COUNTY OF BALDWIN

Personnel Board met at 7:15am
161 N Section Street, Fairhope, AL 36532
March 15, 2019
SPECIAL CALLED MEETING

Present were:

Members: Diane Thomas, Chairman; Board members Rob Stankowski; Genie Frazier; City of Fairhope Human Resources Teri Howard Leslie Green; and Councilman Kevin Boone.

The meeting was called to order at 7:15 am.

Chairman Diane Thomas reviewed the information sent by Leslie Green concerning the Planning Director positions in the surrounding municipalities. She stated that the purpose of this meeting was to discuss the new information in order to make a recommendation on the Fairhope Planning Director pay grade to the Fairhope City Council. The Board discussed the Planning Director job description, specifically the requirements and job duties. Leslie said that she discussed the Planning Director job description with Wayne Dyess and the detail involved. It was agreed that the job description would remain the same as presented to the Council. Based on salary comparisons from other municipalities, It was further decided to recommend a pay grade of 31 instead of grade 32. Councilman Boone stated that he did not think there would be an issue going lower on the pay grade, but he was going to check with City Clerk Lisa Hanks. He also expressed that the City needed to have the job posted as soon as possible. The Board approved the recommendation for a pay grade of 31 for the Planning Director to the Fairhope City Council.

A motion was made and second to adjourn.

Respectfully submitted,

Leslie Green
Human Resources Manager