



# Commercial Building Permit Application (Renovation or New Construction)

Property Address

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Property ID / PPIN

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Property Owner/ Contact Name

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Address

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Email / Phone

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Project Contact Name

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Email / Phone

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	Name	Phone	AL License #
General Contractor			
Electrical Contractor			
Plumbing/ Gas Contractor			
HVAC / Mechanical Contractor			
Sprinkler Contractor (if applicable)			
Fire Alarm Contractor (if applicable)			
Fire Supression Hood (if applicable)			

Description of Work to be Performed

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Is the project located in a Floodzone: YES NO	Is the Project located in a Wetland: YES NO
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Cost of construction as determined by appraisal or contract \$ \_\_\_\_\_

(if unavailable cost will be dermied by ICC Valuation Tables)

Current Fair Market Value of land by purchase or appraisal \$ \_\_\_\_\_

(Fairhope Corporate Limits only for new construction)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Required commercial permit application information

- \_\_\_\_\_ Completed Building Permit application form listing all contact information, list of contractors for the project, and copies of State licenses for the following contractors:
  - \_\_\_\_\_ General Contractor
  - \_\_\_\_\_ Electrician
  - \_\_\_\_\_ Plumber
  - \_\_\_\_\_ HVAC
  - \_\_\_\_\_ Sprinkler contractor (if applicable)
  - \_\_\_\_\_ Fire Alarm contractor (if applicable)
  - \_\_\_\_\_ Fire Suppression Hood contractor (if applicable)
- \_\_\_\_\_ Zoning approval (either City of Fairhope or Baldwin County P&Z Land Use Certificate)
- \_\_\_\_\_ Copy of construction contract for permit valuation;
- \_\_\_\_\_ If in the City limits, provide cost of the land for Impact Fees;
- \_\_\_\_\_ Provide a sealed survey showing the building footprint, the building dimensions, the distance to the property lines, and showing flood zone lines if project is in a floodplain (sealed by Licensed Land Surveyor)
- \_\_\_\_\_ COMCheck report to verify compliance with International Energy Code compliance (thermal envelope, mechanical systems, lighting)

Provide 2 full sets of construction drawings containing the following information:

- \_\_\_\_\_ Civil construction plans showing building utilities and distance to nearest fire hydrant (sealed by Professional engineer)
- \_\_\_\_\_ Erosion and Sediment Control Plan (sealed by Professional Engineer or CPESC)
- \_\_\_\_\_ Landscape plan sealed by Registered Landscape Architect (if in Fairhope City limits)
- \_\_\_\_\_ Life Safety Plan required for commercial buildings (sealed by Registered Architect)
- \_\_\_\_\_ Code review form commercial projects (sealed by Registered Architect)
- \_\_\_\_\_ Architectural floor plan showing heated and cooled square footage totals (sealed by Registered Architect)
- \_\_\_\_\_ Architectural elevations to verify building height (sealed by Registered Architect)
- \_\_\_\_\_ Foundation plan (sealed by Professional Structural Engineer)
- \_\_\_\_\_ Wall and roof framing details (sealed by Professional Structural Engineer)
- \_\_\_\_\_ Roof framing or truss plans (if applicable, sealed by Professional Structural Engineer)
- \_\_\_\_\_ Electrical plan showing receptacle spacing, switch locations, and diagram of electrical service (sealed by Professional Engineer)
- \_\_\_\_\_ Mechanical / HVAC plan (sealed by Professional Engineer)
- \_\_\_\_\_ Plumbing plan (sealed by Professional Engineer)
- \_\_\_\_\_ Sprinkler plans and calculations (sealed by Professional Engineer)
- \_\_\_\_\_ Fire Alarm plans and specifications
- \_\_\_\_\_ Septic tank release from Baldwin County Health Department (if applicable)
- \_\_\_\_\_ If in a floodplain, provide Elevation Certificates for each building on the site (house, garage, guesthouse, etc) and survey to show flood zones lines
- \_\_\_\_\_ If in a wetland, provide wetland delineation and Wetland Development Plan in compliance with Fairhope Ordinance 1370.