

STATE OF ALABAMA)
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COUNTY OF BALDWIN)(

The City Council met in a Work Session at 4:30 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 14 January 2019.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown and Kevin Boone, Mayor Karin Wilson, City Attorney Marcus E. McDowell and City Clerk Lisa A. Hanks.

Council President Burrell called the meeting to order at 4:30 p.m.

The following topics were discussed:

- Mayor Wilson addressed the City Council regarding the Budget Final Summary; and stated she changed the budget for debt prepayment and K-1 Center. Council President Burrell questioned why the budget was being change after it had been approved. Finance Director Jill Cabaniss said she added back in the Labor Cost Adjustment. Mayor Wilson said that Capital Projects only needs 12 percent this year. Councilmember Boone commented we need a fund for maintenance. Councilmember Brown said to just use Sales Tax for Capital Projects with no transfers. Councilmember Robinson stated we could use 25 percent for something else and 25 percent for Capital Projects.

Councilmember Conyers commented it was hard to understand the ordinance. Council President Burrell explained the ordinance that was in place. Each Councilmember gave an example of what the Sales Tax could be used for. Mayor Wilson replied that she has budgeted 88 percent for operating costs and 12 percent for Capital Projects. Ms. Cabaniss said this is the way the budget is written.

- Council President Burrell stated that the K-1 Purchase has been covered as well.
- The IT Tech Backfill position was discussed next. Mayor Wilson said that Sean had been promoted and his position did not get replaced. Council President Burrell commented we are not adding another IT position. Mayor Wilson said this was an oversight during the budget process. IT Director Jeff Montgomery stated he has 5 positions and hopes to add an IT Administrator next year. Councilmember Brown questioned what a Communication Specialist was. Mr. Montgomery replied handle meetings, website edits, telephone system, and wiring buildings.
- Public Works Director Richard Johnson explained a process to help with spending for Professional Services. He said we would go out for request for qualifications, get recommendations for services for 36 months, and have a “Standard Service Agreement.” (See attached handout)

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Mr. Johnson said this would be an even playing field and not have a brand new contract for each firm; and this would clean things up with the process. He commented a firm would be placed on the list and the number of rotations needs to be decided. Council President Burrell commented this makes the process seem more efficient. Mr. Johnson said we will see an engineer's honest estimate. Council President Burrell requested to see amounts and caps.

- Councilmember Brown gave an update on the Pedestrian and Bicycle Committee who discussed GIS for sidewalks and locations for bicycle racks. He said the Education Advisory Committee discussed the Special Tax District.
- Councilmember Conyers gave an update on the Historic Preservation Committee who is working on a preservation ordinance. He commented the Fairhope Environmental Advisory Board met Friday and the Library Board meets tonight.
- Council President Burrell gave an update on the Airport Authority who has a special meeting tomorrow night for a Notice of Intent to Lease. He stated the Industrial Development Board will meet later this week to discuss the M-1 Light Industrial District and requests to rezone. Council President Burrell mentioned the tax abatement given to the Fairhope Brewery. He commented the City does not have any more land for light industrial; and it is best to get the Industrial Development Board's feedback.
- Councilmember Brown said the he and Councilmember Conyers have been working on consolidating committees. Council President Burrell suggested getting with City Clerk Lisa Hanks on State statutes.
- Economic and Community Development Director Sherry-Lea Botop addressed the City Council regarding a film being shot in Fairhope (the entire film). Ted Deiker (Line Producer) and Ryan Stowell (Vice President of Productions) with Scott Free Productions addressed the City Council to answer any questions the City Council may have. Council President Burrell asked them to respect the businesses. Mr. Deiker said they would be as respectful as possible; and would work out all negotiations with businesses.

There being no further business to come before the City Council, the meeting was duly adjourned at 5:51 p.m.


Jack Burrell, Council President


Lisa A. Hanks, MMC
City Clerk