

**CITY OF FAIRHOPE
CITY COUNCIL AGENDA**

TUESDAY, 13 OCTOBER 2018 - 6:00 P.M. - CITY COUNCIL CHAMBER

Invocation and Pledge of Allegiance

1. Approve minutes of 22 October 2018 Regular City Council Meeting, minutes of 22 October 2018 Work Session, and minutes of 22 October 2018 Agenda Meeting.
2. Report of the Mayor
3. Public Participation – Agenda Items – (3 minutes maximum)
4. Council Comments
5. Presentation – Awards for Bravery – The Fairhope Police Department
6. Presentation – Midtown Medical Clinic Board
7. Resolution – Appointing a Director to the Educational Building Authority of the City of Fairhope, Alabama – St. Michael Catholic High School: reappoint Ellis Ollinger for a term ending on the second Monday of November 2024.
8. Resolution – That the City Council hereby approves the Short-Term Disability Insurance, Long-Term Disability Insurance, and Stop Loss Policy that was previously negotiated and approved by the City Treasurer.
9. Resolution – That the City Council hereby authorizes and sets the Park and Street Usage Fees for the American South Football Alliance’s Fairhope Vikings semi-professional football team for a five-year term starting January 1, 2019 through December 31, 2023.
10. Resolution – That the City Council accepts the recommendation from the Tree Committee and hereby declares Knoll Park a Monarch Butterfly Sanctuary and encourage volunteers to provide a work day to make this possible; authorize the expenditure of less than \$100.00 of the City’s landscape budget to purchase the plants and seeds.
11. Resolution – That Mayor Karin Wilson is hereby authorized to execute the Tax Revenue Enhancement Agreement between AVENU Insights & Analytics, LLC and the City of Fairhope for Business License Discovery/Recovery.
12. Resolution – That the City Council approves the selection of Leib Engineering Company, Inc. for Professional Engineering Services for RFQ No. PS002-19, Transportation and Pedestrian Infrastructure Improvement Projects (within the Central Business District); and hereby authorizes Mayor Karin Wilson to negotiate the fee schedule.
13. Resolution – That Mayor Karin Wilson is hereby authorized to execute a contract with Hutchinson, Moore & Rauch, LLC to perform Professional Engineering Services for Project Number 5: Grand Hotel Lift Station Assessment and Collection System Evaluation for the Sewer Department (RFQ No. PS014-18) with a not-to-exceed amount of \$35,000.00.

14. Resolution – That the City Council approves the Mayor to execute the buyout provision of the Contract for Bid No. 037-15, Lease-Purchase of Golf Course Mowers and Utility Vehicles at a cost of \$16,060.00
15. Resolution – That the City Council has voted to purchase a DS-65 Tabletop Folder/Inserter for Utility Billing for the Utilities; and the type of equipment needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid with a total cost of \$12,179.00.
16. Resolution – That the City of Fairhope has voted to approve the rental of two stages, stage lights, and 8 snow machines for the City of Fairhope’s Lighting of the Trees Celebration 2018 from Sound Associates, Inc. with a cost of \$10,500.00. Two other vendors were asked for quotes on rental, but were already booked.
17. Resolution – That the City of Fairhope has voted to procure the Renewal of Microsoft 365 E3 and Microsoft Exchange Subscription Annual Licensing for the IT Department; and the type of maintenance renewal needed is available from National IPA Buying Group. The procurement is allowed by Code of Alabama 1975, Section 41-16-51-(a)-11. The cost will be \$61,665.74.
18. Resolution – Authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and the Baldwin Pops for use of the City facilities depending on availability (allow them to meet twice a month at the Civic Center and store items if necessary) to provide free concerts yearly; and resources including personnel, but not security after normal business hours; and provides an exception to the Sign Ordinance by allowing banners for their Citywide events and to be displayed 10 days prior to those events.
19. Resolution – Authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and Thomas Hospital for use of the City facilities, including streets and parks, depending on availability to help put on health-related programs, meetings, and programs affiliated with Thomas Hospital, throughout the year in the Fairhope community, schools or at the hospital facilities. They would be responsible for any incidentals, damages, or security if necessary.
20. Resolution – Authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and the Baldwin County Trailblazers for an appropriation of \$5,000.00 to support the Smart Walks and the Walking School Bus Program.
21. Resolution – Authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and the Eastern Shore Chamber of Commerce for an appropriation of \$21,000.00 (which includes \$15,000.00 for the Annual Leaders Council Program) to advertise and promote the City of Fairhope.
22. Resolution – Authorizing Mayor Karin Wilson to execute a Contract with the Eastern Shore Art Center for use of City Facilities and for an appropriation of \$20,000.00 for funds to support and sponsor the educational programs through The Art Center’s Academy of Fine Arts.

23. Resolution – Authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and the Downtown Fairhope Business Association for an appropriation of \$20,000.00 to advertise and promote the City of Fairhope.
24. Resolution – Authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and Ecumenical Ministries Incorporated for an appropriation of \$10,000.00 to support the needs of Fairhope residents.
25. Resolution – Authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and The Fairhope Film Festival for an appropriation of \$8,000.00 to help bring sustained economic growth from the film industry to the Alabama Gulf Coast through its Fairhope Film Festival.
26. Resolution – Authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and Mobile Bay National Estuary Program for an appropriation of \$5,000.00 to support activities related to Stormwater education and watershed management.
27. Resolution – Authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and the Fairhope -Point Clear Rotary Youth Club for an appropriation of \$50,000.00 to help manage and operate the Fairhope-Point Clear Rotary Youth Club facility.
28. Resolution – Authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and Thomas Hospital Foundation for an appropriation of \$50,000.00 pledged to assist in the construction of the new Birth Center; to include an enhanced Special Care Nursery.
29. Resolution – Authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and Baldwin County Economic Development Alliance for an appropriation of \$15,000.00 to support economic development facilitation within the City of Fairhope.
30. Resolution – Authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and the Fairhope Pirate Booster Club, Inc. for an appropriation of \$10,000.00 to assist in the construction, renovation, equipping and financing of capital improvement projects for all women’s and men’s facilities for both Fairhope Middle School and Fairhope High School.
31. Appointment – Museum Advisory Board
32. Request – Eastern Shore Optimist Club – Requesting \$2,000.00 through an in-kind donation to use the Fairhope Civic Center for the Dogwood Trail Pageant 2019 and the Delchamps Suite for the Arts and Crafts Reception in 2019.
33. Request - Golf Green Fees for the Fairhope Educational Enrichment Foundation (“FEEF”) Golf Tournament.
34. Update Fairhope Volunteer Fire Department Roster

35. Application for a Beer/Wine Off-Premises Alcoholic Beverage License for AAA Petroleum, LLC d/b/a Fairhope Express Mart, located at 859 Fairhope Avenue, Fairhope, Alabama.
36. Public Participation – (3 minutes maximum)
37. Adjourn

**City Council Work Session - 4:30 p.m.
on Tuesday, November 13, 2018 – Council Chambers**

**City Council Agenda Meeting - 5:30 p.m.
on Tuesday, November 13, 2018 – Council Chambers**

Next Regular Meeting – Monday, November 26, 2018 - Same Time and Place

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)(

The City Council met in an Agenda Meeting at 5:30 p.m.,
Fairhope Municipal Complex Council Chamber,
161 North Section Street, Fairhope, Alabama 36532,
on Monday, 22 October 2018.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson,
Jimmy Conyers, Robert Brown and Kevin Boone, Mayor Karin Wilson, City Attorney
Marcus E. McDowell, and Jennifer Olmstead.

Council President Burrell called the meeting to order at 5:37 p.m. The City
Council reviewed and discussed the agenda for their meeting to be held today at 6:00
p.m.

There being no further business to come before the City Council, the meeting was
duly adjourned at 5:48 p.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)(

The City Council, City of Fairhope, met in regular session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 22 October 2018.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney Marcus E. McDowell, and City Clerk Lisa A. Hanks.

There being a quorum present, Council President Burrell called the meeting to order. The invocation was given by Councilmember Kevin Boone and the Pledge of Allegiance was recited.

Council President Burrell stated there was a need to add on an agenda item after Agenda Item Number 20: a resolution that the City of Fairhope hereby adopts and approves the following Departments as specified in the resolution: Police, Fire, Economic and Community Development, Planning and Development Services (Building and Permitting and Planning), Gas, Electric, Water, and Wastewater for the FY 2018-2019; and that the City of Fairhope hereby approves the 3% across all Departments pay raises for the City of Fairhope (already included in the proposed budget) for all full-time City employees who have been employed by the City for at least one year as of October 1, 2018, to be administered as specified in the resolution.

Councilmember Robinson moved to add on the above-mentioned item not on the printed agenda. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

Councilmember Boone moved to approve minutes of the 8 October 2018, regular meeting; minutes of the 8 October 2018, work session; and minutes of the 8 October 2018, agenda meeting. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

Mayor Wilson addressed the City Council regarding the following items:

- 1) Point Clear Hotel;
- 2) October 24, 2018 Town Hall Meeting with a panel to speak on the Council-Manager form of government;
- 3) Alabama Association of Regional Council;
- 4) Witches Ride on Thursday evening;
- 5) Nall Hollis donation of two artworks: Dancing Camellia and The Choice;
- 6) 2018 Veteran of the Year announcement – Frank Connell

22 October 2018

- 7) City Treasurer Michael Hinson has been temporarily removed from office and has requested a hearing.

Councilmember Robinson recognized FEEF for the great event; "School of Rock." He reminded everyone of the Trick or Treat in Downtown Fairhope on Saturday.

Councilmember Conyers echoed Councilmember Robinson on the great event for FEEF. He mentioned the Kiwanis Gumbo Cookoff.

Councilmember Brown mentioned the Education Advisory Committee's appointment on tonight's City Council agenda. He reminded everyone to get out and vote on November 6, 2018. Councilmember Brown commented on the National Homebuilders Association.

Council President Burrell mentioned the Airport Authority and the application for the FY 2019 FAA grant. He reminded everyone that the General Election and the Municipal Election were two separate elections with two separate ballots. He thanked City Clerk Lisa Hanks for her hard work with two elections. Council President Burrell said he hoped the Town Hall meeting will be fair and balanced.

Planner Buford King explained briefly the proposed ordinance. The lot sizes, greenspace, flexibility, and PUD vs. R-1 were discussed. Council President Burrell stated at the last meeting he may vote against the ordinance. He said they met the requirements for greenspace by almost doubling it. He commented just because you are a PUD does not mean it will get approval. Councilmember Brown said they do not have to come to the City; and he does not like the density. He reiterated that just because you are a PUD does not mean it will get approval.

Councilmember Robinson moved for final adoption of Ordinance No. 1627, an ordinance to amend Zoning Ordinance No. 1253 and to zone the property of LA Development, LLC to Planned Unit Development concurrent with annexation into the City of Fairhope. This property is generally located on the north side of County Road 44, approximately 900 linear feet west of State Highway 181, Fairhope, Alabama. A Portion of PPIN #362500, 362501, 362502, 362503, 362504, 362505, 362506, and 77747. Twin Beech Estates PUD. (Introduced at the September 24, 2018 City Council Meeting) Council President Burrell passed the gavel down to Councilmember Brown; and seconded the motion. The motion for final adoption passed by the following voice votes: AYE – Burrell, Robinson, and Brown. NAY - None. ABSTAIN – Conyers and Boone.

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Councilmember Robinson moved for final adoption of Ordinance No. 1928, an ordinance to repeal and replace Ordinance No. 1176, Ordinance No. 1222, and Ordinance No. 1531, Known as The City of Fairhope's Lodging Tax Ordinance. (Introduced at the October 8, 2018 City Council Meeting) Seconded by Councilmember Boone, motion for final adoption passed by the following voice votes: AYE – Burrell, Robinson, Conyers, Brown, and Boone. NAY - None.

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing the Mayor or Council as designated by the City Council to make an application for the H. L. "Sonny" Callahan Airport for an improvement project in the fiscal year 2019; and that the Fairhope Airport Authority affirmed that the local matching share of funds in the amount required for this airport improvement project has been officially approved, placed in the budget of the Authority and is available for expenditure by same upon execution of the State of Alabama's funding agreement and start of project. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

RESOLUTION NUMBER 3194-18

WHEREAS, the **City of Fairhope** intends to apply for state matching funds for an airport improvement project for the **H.L. "Sonny" Callahan Airport** during fiscal year **2019**.

THEREFORE BE IT RESOLVED, by the **City of Fairhope** as follows:

1. That the **City of Fairhope** is authorized to make an application for airport improvement funding assistance from the State of Alabama Department of Transportation, for the purpose of undertaking a project in fiscal year **2019** to make improvements at the **H.L. "Sonny" Callahan Airport**.
2. That the application be submitted for and on behalf of the **City of Fairhope** by its **Mayor, Council as designated by the City Council** who is authorized by this resolution to sign the application and any related forms or documents on behalf of the **City of Fairhope**.
3. That the **City of Fairhope** is authorized to enter into an airport improvement funding agreement with the State of Alabama, acting by and through the Alabama Department of Transportation, for the purpose of undertaking a project to make improvements at the **H.L. "Sonny" Callahan Airport**, with partial funding provided by the State of Alabama.
4. That the agreement be executed in the name of the **City of Fairhope** for and on behalf of the **Fairhope Airport Authority** and the **City of Fairhope** by its **Mayor, Council as designated by the City Council**.

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5. That the authority of the **City of Fairhope** to enter into contracts with the State of Alabama has been reviewed by the **City of Fairhope's** attorney, and in his/her opinion, the **City of Fairhope** is duly authorized to commit the **City of Fairhope** to an agreement with the Alabama Department of Transportation.

BE IT FURTHER RESOLVED, that the **City of Fairhope**, in reliance upon a **Resolution dated October 16, 2018 of the Fairhope Airport Authority**, hereby affirms that the local matching share of funds in the amount required for this airport improvement project has been officially approved, placed into the budget of the **Fairhope Airport Authority** and is available for expenditure by the **Fairhope Airport Authority** upon execution of the State of Alabama's funding agreement and the start of the project.

I, the undersigned qualified and acting as the City Clerk of the **City of Fairhope**, do hereby certify that the above and foregoing is a true copy of a resolution lawfully passed and adopted by the **City of Fairhope** named therein, at a regular meeting of such body held on the 22nd day of October, 2018, and that such resolution is on file in the office of the **City of Fairhope**.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the **City of Fairhope** on this 22nd day of October, 2018.

Karin Wilson, Mayor
CITY OF FAIRHOPE

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the Budget for the fiscal year ending September 30, 2018 be extended to allow the invoices and expenditures to continue as needed until the parts of Budget FY2019 are adopted. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

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RESOLUTION NO. 3195-18

WHEREAS, the Budget for the fiscal year ending September 30, 2019 has not been adopted by the City Council; and

WHEREAS, the City invoices need to continue being paid on a weekly basis, in order to take advantage of any available discounts, and to more nearly match the outflow of cash to the receipt of revenue from the three utility billing cycles.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, that the Budget for the fiscal year ending September 30, 2018 be extended to allow the invoices and expenditures to continue as needed until the parts of Budget FY2019 are adopted.

Adopted on this 22nd day of October, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution to approve the holidays for FY 2018 - 2019. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

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22 October 2018

RESOLUTION NO. 3196-18

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, THAT THE FOLLOWING 2018 – 2019 HOLIDAYS WILL BE OBSERVED BY ALL CITY PERSONNEL EXCEPT EMERGENCY EMPLOYEES:

- Veterans Day - Monday, November 12, 2018
- Thanksgiving Holidays - Thursday & Friday, November 22 & 23, 2018
- Christmas Eve - Monday, December 24, 2018
- Christmas Holiday - Tuesday, December 25, 2018
- New Year's Day - Tuesday, January 1, 2019
- Martin Luther King, Jr. - Monday, January 21, 2019
- Memorial Day - Monday, May 27, 2019
- Independence Day - Thursday, July 4, 2019
- Labor Day - Monday, September 2, 2019

DULY ADOPTED THIS 22ND DAY OF OCTOBER, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase Kronos Timekeeping System Maintenance Annual Renewal for December 30, 2018 to December 29, 2019 for the IT Department; and the type of maintenance renewal needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid. The cost will be \$20,646.41. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

22 October 2018

RESOLUTION NO. 3197-18

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase Kronos Timekeeping System Maintenance Annual Renewal for December 30, 2018 to December 29, 2019 for the IT Department; and the type of maintenance renewal needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid. The cost will be \$20,646.41.

Adopted on this 22nd day of October, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to procure Potting Soil for FY 2019 for the Public Works Department from Sungro Horticulture, Inc. as Sole Source Distributor; and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(13): "Contractual services and purchases of commodities for which there is only one vendor or supplier and contractual services and purchases of personal property which by their very nature are impossible to award by competitive bidding." The cost will be \$47,115.00. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 3198-18

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to procure Potting Soil for FY 2019 for the Public Works Department from Sungro Horticulture, Inc. as Sole Source Distributor; and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(13): "Contractual services and purchases of commodities for which there is only one vendor or supplier and contractual services and purchases of personal property which by their very nature are impossible to award by competitive bidding." The cost will be \$47,115.00.

Adopted on this 22nd day of October, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

22 October 2018

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute Change Order No. 2 to Project No. TAPOA-TA14 (919) U. S. 98 and AL 104 Multi-Use Path in the amount of \$35,485.00 and award the Change Order to Arrington Curb and Excavation, Inc.; and authorizes Mayor Wilson to execute Change Order No. 2. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 3199-18

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute Change Order No. 2 to Project No. TAPOA-TA14 (919) U. S. 98 and AL 104 Multi-Use Path in the amount of \$35,485.00 and award the Change Order to Arrington Curb and Excavation, Inc.; and authorizes Mayor Wilson to execute Change Order No. 2.

Adopted on this 22nd day of October, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the Fairhope City Council hereby accepts the Gift of Two Artworks to the City of Fairhope from Nall Hollis: "Dancing Camellia" valued at \$4,500.00 and "The Choice" valued at \$25,000.00. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 3200-18

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the Fairhope City Council hereby accepts the Gift of Two Artworks to the City of Fairhope from Nall Hollis: "Dancing Camellia" valued at \$4,500.00 and "The Choice" valued at \$25,000.00.

Adopted on this 22nd day of October, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

22 October 2018

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council hereby approves and authorizes the City of Fairhope to execute the First Amendment to the original Memorandum of Understanding between The Fairhope Arts and Crafts Festival Foundation and The City of Fairhope which was adopted on February 15, 2018 via Resolution No. 2976-18. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 3201-18

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council hereby approves and authorizes the City of Fairhope to execute the First Amendment to the original Memorandum of Understanding between The Fairhope Arts and Crafts Festival Foundation and The City of Fairhope which was adopted on February 15, 2018 via Resolution No. 2976-18.

Adopted on this 22nd day of October, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that Fairhope First Baptist Church holds an annual Halloween party for children at its Section Street facility on Halloween night. Children and adults will be crossing Section and other adjacent side streets. Traditionally, lighting has been provided by the event sponsor, but due to Hurricane Michael, there is no lighting available for rental. Due to the nature of the holiday and the lack of available lighting, the Fairhope Police Department is hereby authorized to use its portable lights on public rights of way to help ensure the safety of children and adults crossing the public streets. The lighting units are not otherwise in use by the Department at that time. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

22 October 2018

RESOLUTION NO. 3202-18

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Fairhope First Baptist Church holds an annual Halloween party for children at its Section Street facility on Halloween night. Children and adults will be crossing Section and other adjacent side streets. Traditionally, lighting has been provided by the event sponsor, but due to Hurricane Michael, there is no lighting available for rental. Due to the nature of the holiday and the lack of available lighting, the Fairhope Police Department is hereby authorized to use its portable lights on public rights of way to help ensure the safety of children and adults crossing the public streets. The lighting units are not otherwise in use by the Department at that time.

ADOPTED ON THIS 22ND DAY OF OCTOBER, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council request the Eastern Shore Metropolitan Planning Organization to fund the Project to install signalization of the intersection of Greeno and Old Battles Roads and commits to provide the required local match not to exceed \$70,000.00; and authorize Mayor Karin Wilson to execute the necessary documents with the Baldwin County Commission, and if necessary, with Alabama Department of Transportation for Project. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

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22 October 2018

RESOLUTION NO. 3203-18

**A RESOLUTION OF THE FAIRHOPE CITY COUNCIL TO CONTRIBUTE
THE TWENTY (20%) LOCAL MATCH REQUIREMENT FUNDING FOR
SIGNALIZATION OF THE INTERSECTION OF GREENO OLD BATTLES ROADS**

WHEREAS, the City of Fairhope is a member of the Eastern Shore Metropolitan Planning Organization (MPO); and

WHEREAS, Federal funding is available through the MPO for Long Range Transportation Plan projects; and

WHEREAS, Federal law requires a twenty percent (20%) local match for projects utilizing Federal funds; and

WHEREAS, the Baldwin County Commission and the City of Fairhope desire to install signalization of the intersection of Greeno and Old Battles Roads with the County handling all project administration, letting and construction inspection, and accept all signal maintenance after installation; and

WHEREAS, the estimated local match for the Project is not to exceed \$70,000.00 by the City of Fairhope and the Eastern Shore Metropolitan Planning Organization providing the remaining 80% funding; and

WHEREAS, the MPO requires a resolution from sponsoring local government committing the sponsoring government to providing the 20% local match for Project funds as set forth above.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, that the City Council request the Eastern Shore Metropolitan Planning Organization to fund the Project to install signalization of the intersection of Greeno and Old Battles Roads and commits to provide the required local match not to exceed \$70,000.00; and authorize Mayor Karin Wilson to execute the necessary documents with the Baldwin County Commission, and if necessary, with Alabama Department of Transportation for Project.

ADOPTED THIS 22ND DAY OF OCTOBER, 2018

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

22 October 2018

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council hereby approves and authorizes Mayor Karin Wilson to execute a Memorandum of Understanding (“MOU”) between the Baldwin County Commission, Baldwin County Sheriff’s Office, Baldwin County Public Schools (Baldwin County Board of Education) and the City of Fairhope regarding the School Resource Officer (“SRO”) Program at Baldwin Public Schools. The MOU shall be in effective as of August 15, 2018, and shall remain in effect for a period of two (2) years from the effective date. The Baldwin County Public Schools will pay up to Fifty Thousand Dollars (\$50,000.00) per year for each SRO to the City of Fairhope for SRO salaries, FICA, employer’s contribution to retirement, health insurance, health benefits options or payments made in lieu thereof, unemployment, training related to SRO programs only, benefits, and insurance. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 3204-18

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council hereby approves and authorizes Mayor Karin Wilson to execute a Memorandum of Understanding (“MOU”) between the Baldwin County Commission, Baldwin County Sheriff’s Office, Baldwin County Public Schools (Baldwin County Board of Education) and the City of Fairhope regarding the School Resource Officer (“SRO”) Program at Baldwin Public Schools. The MOU shall be in effective as of August 15, 2018, and shall remain in effect for a period of two (2) years from the effective date. The Baldwin County Public Schools will pay up to Fifty Thousand Dollars (\$50,000.00) per year for each SRO to the City of Fairhope for SRO salaries, FICA, employer’s contribution to retirement, health insurance, health benefits options or payments made in lieu thereof, unemployment, training related to SRO programs only, benefits, and insurance.

Adopted on this 22nd day of October, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

22 October 2018

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to Appoint Election Officials for Special Election Day 6 November 2018. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 3205-18

WHEREAS, a Special Municipal Election has been called to be held on 6 November 2018; and,

WHEREAS, Section 11-46-27 of the Alabama Code of 1975, as amended, provides, in part, that the Municipal Governing Body, not less than 15 days before the holding of any Municipal Election, appoint from the qualified electors of the municipality, officers to hold the election as follows; where electronic ballot counters are used, at least one inspector and one clerk,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fairhope, Alabama that the election Officers for said elections shall be as follow:

Precinct 42 - Fairhope Civic Center

Chief Inspector: (1) Vera Culver, 567 Jan Drive

Clerks: (1) Joanne Brown, 64 South Ingleside St.
(2) Doris "Dian" Mangus, 400 Jasmine Avenue
(3) Marilyn Witte, 111 Spring Drive
(4) Anthony "Tony" Gasbarro, 322 Clubhouse Dr.

Absentee Machine Clerks: (1) Vera Culver, 567 Jan Drive
(2) Doris "Dian" Mangus, 400 Jasmine Avenue

Precinct 43 - Fairhope – 3 Circle Church

Chief Inspector: (1) Helen B. Allison, 21950 Country Woods Dr.

Clerks: (1) Arthur "Wes" Stapleton, 9814A St. Hwy 104
(2) Carol Stapleton, 9814A St. Hwy 104

Precinct 44 – Barnwell Volunteer Fire Department

Chief Inspector: (1) Mike Healy, 320 N. Ingleside

Clerk: (2) Patricia "Patty" Perwak, 11 Cottage Drive

Precinct 49 – Fairhope Avenue Baptist Church

Chief Inspector: (1) Nancy Anderson, 617 Morphy Avenue

Clerks: (1) Edith Calloway, 9 Cottage Drive
(2) Wilhelmina Gregory, 214 Silo Loop
(3) Roy White Jr., 11783 County Road 48

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Precinct 10 – Point Clear, St. Francis Church

Chief Inspector: (1) Charles E. Wilson, 489 Bartlett Avenue

Clerk: (1) Betty J. Riley, 317 Lake Ridge Drive

Precinct 23 – Belforest Community Center

Chief Inspector: (1) Susan McWilliams, 154 Gaston Avenue

Clerk: (1) Gretchen McDonald, 21970 Country Woods

Precinct 35 – Daphne Civic Center

Chief Inspector: (1) Kevin S. Olmstead, 236 Mershon Street

Clerk: (1) Susan Helms, 206 Lake Ridge Dr.

BE IT FURTHER RESOLVED, that the Chief Inspector shall be compensated \$150.00 for each Election and for each Run-off Election, if necessary, and other Election Officers shall be compensated \$125.00 for each Election, and for each Run-off Election, if necessary.

ADOPTED THIS 22ND DAY OF OCTOBER, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Brown moved to appoint Carrie McLemore to the Education Advisory Committee for a three-year term which will expire October 2021. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

Councilmember Brown moved to grant the request of Mary Riser, Executive Director of Fairhope Film Festival, requesting permission to use the Welcome Center as their Box Office from Wednesday, November 7, 2018 through Sunday, November 11, 2018; to use of the City public area near the Fairhope Clock for an informational tent with a couple of 6' tables underneath; for signage and additional publicity in City notifications from October 26, 2018 through November 11, 2018; and a minimum of 6 pole banners to be hung 14 days prior to and during the Festival from October 26, 2018 through November 11, 2018. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

22 October 2018

Council President Burrell read the following resolution; and mentioned the Police Department's budget and the need to reduce expenses by \$150,000.00 at the Police Chief and Mayor's discretion. He said the maxed-out employees and how the three percent would be handled; and that the Council is asking the Personnel Board to look at the ranges to determine if they need to be moved or not. Council President Burrell stated that State law prohibits retroactive pay; and gave an example of how the 1-1/2 percent would be handled for maxed-out employees. After further discussion, Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope hereby adopts and approves the following Departments as specified in the resolution: Police, Fire, Economic and Community Development, Planning and Development Services (Building and Permitting and Planning), Gas, Electric, Water, and Wastewater for the FY 2018-2019; and that the City of Fairhope hereby approves the 3% across all Departments pay raises for the City of Fairhope (already included in the proposed budget) for all full-time City employees who have been employed by the City for at least one year as of October 1, 2018, to be administered as specified in the resolution. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

RESOLUTION NO. 3206-18

WHEREAS, the City Council has not adopted the proposed Budget for the FY 2018-2019; and

WHEREAS, the City Council is desirous to adopt and approve the following Departmental budgets as follows:

[1] Police: Approve the Police Department budget as presented in the budget amended October 8, 2018, with the following edits:

- Eliminate the allowances made for the Captains position, the proposed new secretary/receptionist position, and the proposed Event Logistics position
 - Deduct \$62,000 from salary expense and adjust related expenses
- Beginning at line item 50230 and ending at line item 52510, reduce expenses by \$150,000 at police discretion

[2] Fire: Approve the Fire Department budget as presented in the budget amended October 8, 2018

[3] Economic and Community Development: Approve the Economic and community development budget as presented in the budget amended October 8, 2018, with the following edits:

- Line 50491, Charitable contributions should be \$568,500. See attached list.
- Line 50570, Communications, advertising, and PR should be \$36,000.

[4] Planning and Development Services: Approve the Planning and Development Services budget (which includes Building and Permitting, and Planning) as presented in the budget amended October 8, 2018

22 October 2018

[5] Gas Department: Approve the Gas Department Budget as presented in the budget amended October 8, 2018

- Approve the labor cost adjustment Factor(LCA) per the Ordinance, to take effect immediately

[6] Electric Department: Approve the Electric Department Budget as presented in the budget amended October 8, 2018

- Approve the labor cost adjustment Factor(LCA) per the Ordinance, to take effect immediately

[7] Water Department: Approve the Water Department Budget as presented in the budget amended October 8, 2018

- Approve the labor cost adjustment Factor(LCA) per the Ordinance, to take effect immediately

[8] Wastewater Department: Approve the Wastewater Department Budget as presented in the budget amended October 8, 2018

- Approve the labor cost adjustment Factor(LCA) per the Ordinance, to take effect immediately

WHEREAS, the City Council hereby approves the 3% across all Departments pay raises for the City of Fairhope (already included in the proposed budget) for all full-time City employees who have been employed by the City for at least one year as of October 1, 2018, to be administered as follows: All Employees meeting the minimum requirements above will be given a 1.5 % pay raise. The remaining 1.5 % of budgeted pay raises will be given in the form of merit raises to be determined by the Mayor and the Department Heads. No employee shall receive a merit raise greater than 7.0 % without the expressed approval of the City Council. The City Council hereby requests and authorizes the COF Personnel Board to determine if the pay ranges need to be adjusted. If an employee is maxed out on pay, and the Personnel Board determines the range of pay should be increased, that employee will be given the difference in raise prior to the range increase as a one-time pay increase.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City of Fairhope hereby adopts and approves the following Departments as specified above: Police, Fire, Economic and Community Development, Planning and Development Services (Building and Permitting and Planning), Gas, Electric, Water, and Wastewater for the FY 2018-2019.

22 October 2018

BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City of Fairhope hereby approves the 3% across all Departments pay raises for the City of Fairhope (already included in the proposed budget) for all full-time City employees who have been employed by the City for at least one year as of October 1, 2018, to be administered as specified above.

ADOPTED THIS 22ND DAY OF OCTOBER, 2018

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

At the request of the City Attorney, Marcus E. McDowell, the City Council will rise from the meeting to go into Executive Session based on Alabama Code § 36-25A-7(a)(1) to discuss the general reputation and character, physical condition, professional competence, or mental health of individuals, or, subject to the limitations set out herein, to discuss the job performance of certain public employees. However, except as provided elsewhere in this section, discussions of the job performance of specific public officials or specific public employees may not be discussed in executive session if the person is an elected or appointed public official, an appointed member of a state or local board or commission, or a public employee who is one of the classification of public employees required to file a statement of economic interests with the Alabama Ethics Commission pursuant to Section 36-25-14. The approximate time to be in Executive Session is 30 minutes. Councilmember Robinson moved to go into Executive Session. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

Exited the dais at 6:57 p.m. Returned at 7:20 p.m.

Councilmember Robinson moved to adjourn the meeting. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

22 October 2018

There being no further business to come before the City Council, the meeting was duly adjourned at 7:20 p.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

STATE OF ALABAMA)(
 :
COUNTY OF BALDWIN)(

The City Council met in a Work Session at 4:30 p.m.,
Fairhope Municipal Complex Council Chamber,
161 North Section Street, Fairhope, Alabama 36532,
on Monday, 22 October 2018.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, and Robert Brown, Mayor Karin Wilson, City Attorney Marcus E. McDowell, and Jennifer Olmstead. City Clerk Lisa A. Hanks was absent.

Council President Burrell called the meeting to order at 4:33 p.m.

The following topics were discussed:

- The Discussion of Recommendation from the Recreation Board – That the City Council declare Knoll Park a Monarch Butterfly Sanctuary and encourage volunteers to provide a work day to make this possible and authorize the expenditure of less than \$100.00 of the City’s landscape budget to purchase the plants and seeds. Richard Johnson clarified that the recommendation came from the Tree Committee. Council President Jack Burrell had concerns about the scheduled forest burns at Knoll Park. Richard Johnson stated there would be no conflict. Council President Jack Burrell requested that the recommendation be placed on the next regularly scheduled Council Agenda.
- Public Works Director Richard Johnson addressed the City Council and provided an update on the US 98 and State Alabama 104 Multi-Use path. Richard Johnson provided an explanation of the additional funds needed to close out the project.
- Council President Jack Burrell invited Jodi Keating forward with the Fairhope Arts and Crafts Festival Foundation to explain the need for an amendment. The Fairhope Police Department requested that neither entrance of the Parking Garage on North Church Street be blocked; therefore, the Foundation is requesting additional street closure on South Church Street between Saint James St and the entrance to the Fairhope Community Park parking lot.
- Council President Jack Burrell asked the Council members for their Committee Updates:

Councilmember Jay Robinson stated that the Tree Committee has designated February 16, 2019 for Arbor Day. No news to report from the Recreation Board.

Councilmember Robert Brown had no updates. He stated he was in favor of the \$350,000 contribution to the Education Advisory Committee.

Councilmember Jimmy Conyers stated that the Library repairs are underway.

Council President Jack Burrell spoke about the Airport Authority Grants that are going to be applied for as well as becoming self sufficient and out from under the City’s wing.

- Council President Jack Burrell asked for Department Head updates.

Jay Whitman, Water and Sewer Superintendent, provided an update on the Fairhope Avenue water tower painting.

Wayne Dyess, Planning and Zoning Director discussed the upcoming Visual Preference Survey. He requested citizen input through Workshops on November 8, 2018, from 5:30-6:45 in the Council Chambers or on November 9, 2018 from 12:00 – 1:15pm in the Council Chambers, or online via the City's Website.

Sherry-Lea Botop, Community and Economic Development Director, spoke about a Connectivity Plan through the National Parks Service. She also stated the City received a completion deadline extension on the Pocket Park behind the Library so funding will not be lost.

Terry Holman, Gas Superintendent, Police Chief Stephanie Hollinghead, Fire Chief Chris Ellis and Lynn Maser, Special Projects had no comment.

- Councilmember Jimmy Conyers brought up his concerns about Height Ordinance Amendment that allowed a roof height of forty feet. Wayne Dyess stated he would be glad to readdress the amendment with Council input.
- Councilmember Robert Brown asked Richard Johnson for an update of the repairs at the Library. Richard Johnson stated repairs were moving smoothly and the repairs should be completed on time.
- Council President Jack Burrell lead Budget discussions for specific General Government departments: General Government, Public Works Department, and Parks & Recreation Department.

There being no further business to come before the City Council, the meeting was duly adjourned at 5:55 p.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

**A RESOLUTION APPOINTING A DIRECTOR TO THE EDUCATIONAL
BUILDING AUTHORITY OF THE CITY OF FAIRHOPE, ALABAMA –
ST. MICHAEL CATHOLIC HIGH SCHOOL**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRHOPE,
ALABAMA (the "City Council"), as follows:

Section 1. The City Council has found and determined and does hereby find,
determine and declare as follows:

(a) The City Council has heretofore authorized the incorporation, and appointed
the directors, of The Educational Building Authority of the City of Fairhope, Alabama - St.
Michael's Catholic High School (the "Authority").

(b) The initial term of Mr. Ellis Ollinger as a director of the Authority expired on
the second Monday of November, 2018.

(c) It is in the best interests of the Authority and the City to reappoint Ellis
Ollinger as a director of the Authority.

Section 2. Pursuant to Section 16-17-5 of the Code of Alabama 1975, the City
Council does hereby appoint the following person as a director of the Authority for the term
ending on the date and year set opposite the name thereof:

<u>Name</u>	<u>End of Term</u>
Mr. Ellis Ollinger	Second Monday of November, 2024

Section 3. All ordinances, resolutions, orders, or parts of any thereof, of the City
in conflict, or inconsistent, with any provision of this resolution hereby are, to the extent of
such conflict or inconsistency, repealed.

Section 4. This resolution shall take effect immediately.

Duly passed and adopted this 13th day of November, 2018.

Karin Wilson, Mayor

SEAL

Attest: _____
Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council hereby approves the Short-Term Disability Insurance, Long-Term Disability Insurance, and Stop Loss Policy that was previously negotiated and approved by the City Treasurer.

DULY ADPOTED ON THIS 13TH DAY OF NOVEMBER, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council hereby authorizes and sets the Park and Street Usage Fees for the American South Football Alliance's Fairhope Vikings semi-professional football team for a five-year term starting January 1, 2019 through December 31, 2023. The set rental fee for Major's Field also known as the Fairhope Municipal Stadium shall be \$500 per rental for five mutually agreed upon spring days (generally March to July) per year starting in 2020. Additionally, the usage fees for the Barnwell football facilities shall be set at \$25 per day for regular spring season practice up to three mutually agreed days per week, weather permitting, during the same time frame. The fees in question are current established fees for rental of the facilities in question. In exchange for the five-year commitment from the City to establish a set fee schedule, the Vikings agree to be named and known as the Fairhope Vikings. The Fairhope Vikings shall comply with all standard facility use agreement requirements including but not limited to suitable minimum insurance requirements. The Parks and Recreation Department shall retain all concession and parking rights to be assigned at its discretion.

Adopted on this 13th day of November, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, City Clerk

"Community Built - Community Driven"

The All New America South Football Alliance

Est. July 2018



Coming Spring 2020



About America South Football Alliance

The America South Football Alliance known as ASFA is a non-profit semi-pro development football league organization.

The America South Football Alliance is committed to creating a community built and community driven development football league that is focused on providing a game day filled with exciting football.

The ASFA was founded by Gary Johnson a local minister, and businessman in July of 2018 at his office. He saw a need for our young men and their future.

The ASFA will consist of teams and divisions from nine southern states - Alabama, Mississippi, Georgia, Florida, Louisiana, Arkansas, Tennessee, Texas, and South Carolina. ASFA will also consist of adult football players from the ages of 18-35, and provide players with an opportunity to gain more experience while obtaining quality game and workout film that can be used to market themselves to the NFL, CFL, Arena Football, and other professional leagues and teams.

The ASFA will be made up of teams and players that would volunteer their time and efforts to gain the traction needed to move to the next level, and offer players a opportunity to get back on the field and play the sport of their dreams. Each team in the ASFA will compete for it's division championship, and the national title game of the ASFA. The America South Football Alliance will host community driven programs to aide little league programs, volunteer to assist the elderly and needy families and more throughout the year and ASFA season.

Our Goal and Mission:

It is our goal and mission to develop the skills of our young athletes, and also develop their character, integrity, and professionalism on and off the field. ASFA will be a mentorship program to guide our young men into positive directions, to help them reach their goals, achieve their dreams, and start great careers.

It's more than FOOTBALL, It's About the COMMUNITY, and Advancement!

Why The ASFA?

Football is a major sport, to many it's a sport of excitement and fun, and it's an outdoor event fans will go to anytime. The all new ASFA (America South Football Alliance) will provide you with an alternative opportunity from the rest. We are committed to all of our teams, players, and fans to be, because we are community built and driven from the ground up.

ASFA will provide quality training, education, and assistance on creating and managing an amateur semi-pro development football team. ASFA will honor, respect, and appreciate our teams, and players. Creating a league of staff and coaches to help our players and coaches advance their dreams. Also we will provide that second chance and additional playing time on the field to high school, college football athletics, and former pro players that just want to get back in the game and play on the field.

The America South Football Alliance is focus on building stronger young men on and off the field, so they can be better citizens of the community, and help them reach their potential or career in football.

Community Driven

The ASFA and it's teams will be community involved throughout the year. Setting examples for the next player or kid, upcoming stars, and those who have served us well on and off the field.

ASFA primary goal is to assist and encourage little league programs, by mentoring players and stars. Be a role model, adopting at-risk, and under-performing kids, and leading them to greatness.

ASFA will assist in community volunteering to help build better communities.



The America South Football Alliance Teams



Birmingham, AL



Bessemer, AL



Chattanooga, TN



Columbus, GA



Decatur, GA



East Point, GA



Baldwin Co, AL



Hattiesburg, MS



Houston, TX



Jackson, MS



Jonesboro, GA



Lake Charles, LA



Duluth, GA



Opelika, AL



Mobile, AL

Fifteen Teams of Power - Love - Peace

Where Do We Plan To Play in 2020?



America South Football Alliance goal is to host all of our games in a local stadium in every market we have setup ASFA teams. We are looking to play in local middle, high school stadiums, and/or city owned fields.



Our goal is provide a day of football that our fans, communities, players and coaches can be proud of.

America South Football

"Is On The Move"

We know how important it is to lead a organization that focuses on its vision, goal, and purpose. Our President has begun to assemble a well qualified staff at the top and lead this league to greatness.

Mr. Charles Roberts, - Commissioner

AA, BS, MS in Sports Administration and currently employed with A.A. Sports, Inc.

Mr. Cory Gordon

Director of Football Operations
B.S. in Sports Management

Mr. Chris Coleman

Director of Health & Wellness
Founder and Owner of Health Is Wealth Nation

Since organizing in July of 2019, our President Mr. Gary Johnson has hired some great coaches with over 50 years of combined experience in coaching football. The coaches come from all levels of coaching. Some have coached High School, College, Arena Football, and Professional; and even some of our coaches have played professional football.

These coaches are committed to teach, train, and develop our young men and athletes into great players, and mentor them into good young men that our communities will be proud of.

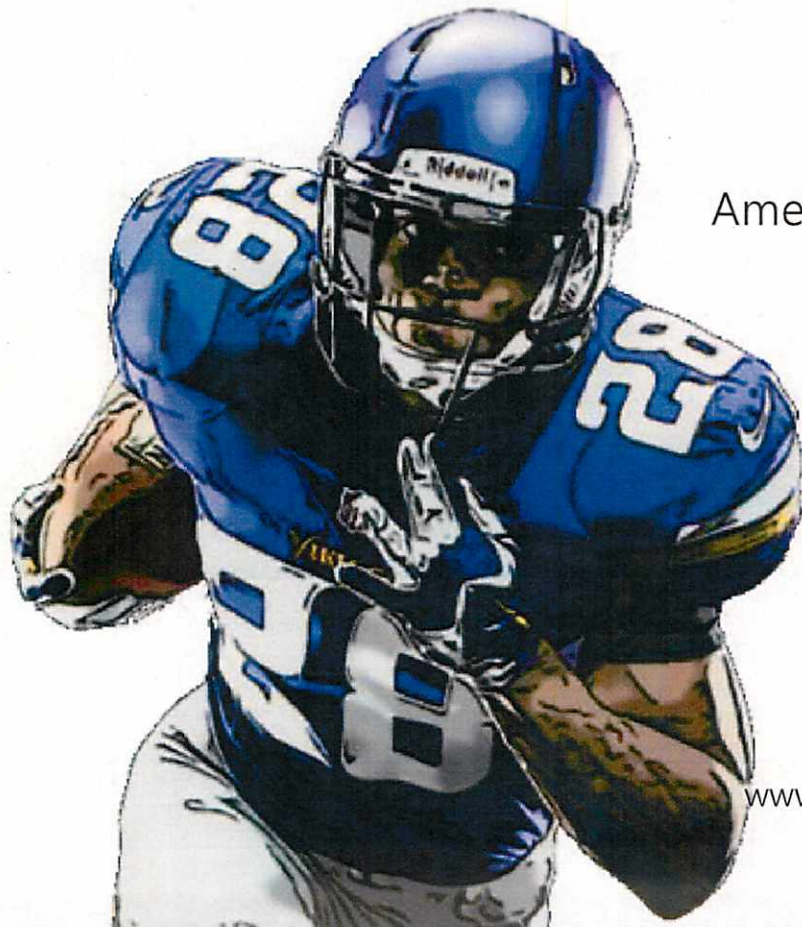
Coach Aaron Breed, Jr. - Houston, TX
Coach Cleon Jones - Duluth, GA
Coach Charles Bo Bigham - Jonesboro, GA
Coach Fred Riley - Mobile, AL
Coach D.B. Brooks - Decatur, GA
Coach Chad Conwell - Chattanooga, TN
Coach EJ Fann, Jr. - Bessemer, AL
Coach Chris Paul - Lake Charles, LA
Coach Roy Chambers - Opelika, AL
Coach Donald Feagin, Jr. - Columbus, GA
Coach Antonio Johnson - Mobile, AL
Coach Dennis Yelverton - Hattiesburg, MS
Coach Marty Culpepper - East Point, GA
Coach Thalamus Marshall - Jackson, MS
Coach Roger Smith - Birmingham, AL

We Are Building A Powerful League!

All of our games will be played on Saturdays from late April until July beginning in 2020.

**The Road To The Championship!
Mobile, AL**

Building Kings From Within Our Own Communitites!



America South Football Alliance
Non-Profit
Federal EIN#
83-1320780

Mr. Gary Johnson
President
251.268.9585

Website:
www.americasouthfootballalliance.com

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council accepts the recommendation from the Tree Committee and hereby declares Knoll Park a Monarch Butterfly Sanctuary and encourage volunteers to provide a work day to make this possible; authorize the expenditure of less than \$100.00 of the City's landscape budget to purchase the plants and seeds.

Adopted on this 13th day of November, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute the Tax Revenue Enhancement Agreement between AVENU Insights & Analytics, LLC and the City of Fairhope for Business License Discovery/Recovery.

DULY ADOPTED THIS 13TH DAY OF NOVEMBER, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Tax Revenue Enhancement Agreement Business License Discovery/Recovery Administration

This agreement made as of the _____, by and between AVENU Insights & Analytics, LLC and City of Fairhope, an Alabama CITY ("CITY").

A. Discovery/Recovery Services

1. Discovery/Recovery Services include:
 - i. Analysis of two or more municipal lists. These lists could include: current discovery/recovery license data, sales tax data, property tax lists and telephone directories at least once a year.
 - ii. Properties/entities that are not in one or all of the databases are presumed unregistered.
 - iii. AVENU will generate a letter requiring payment, proof of payment, or documented response for all properties/entities presumed unregistered. If no response, AVENU may mail additional letters and contact the property/entity via phone call before proceeding with additional collection procedures.
2. Taxpayer Remittance: Taxpayers will remit payments to City of Fairhope, P.O. Box 830725, Birmingham, AL 35283-0725. Upon reasonable notice to CITY, AVENU may change the P.O. Box for City of Fairhope payments. CITY will be responsible for renewals. AVENU will provide a list to CITY.
3. Deposit Process: Deposits are made to the extent that funds have been received, via Automated Clearing House of the amounts and to the designated recipients as instructed by the CITY for each type of tax collected, as shown in more detail on **Exhibit A**.
4. Posting Process: Taxpayer accounts are posted with payment information captured in the AVENU revenue system. Additional information such as net sales, deductions, credit sales, measure of tax, name change, and address change is captured and added to payment data and taxpayer master file (as determined necessary by AVENU). Late payments (postmarked by U.S. Postal Service after due date) are invoiced at penalty amounts required by State code. Under-payments are invoiced for remaining tax due plus any required penalties.
5. Changes to **Exhibit A**: CITY shall notify AVENU in writing immediately of all changes in amounts to be deposited into the accounts of designated recipients. An amended **Exhibit A** shall be prepared and executed by the Parties as soon as reasonably possible. In addition, AVENU shall provide documentation confirming each change under the preceding sentence with the first monthly report reflecting the applicable change. If the changes reflected in the monthly report do not properly reflect the intended changes of the CITY, then the CITY shall immediately notify AVENU and, thereafter, AVENU shall take the steps necessary to insure designated recipients receive the amounts intended by CITY.
6. Notification, Reporting to CITY: AVENU will provide CITY with timely reports including, but not limited to, payment listings showing all monies received, a detail and summary reconciliation report that corresponds to CITY'S account numbers and all fees paid to AVENU.

B. General Provisions

1. Taxpayer service: AVENU will provide a taxpayer assistance number for taxpayer questions.

2. AVENU, in collecting any fee, tax, interest, court cost, or penalty shall have no authority to determine the amount of fee, tax, interest, court cost, or penalty owed the state, county, or municipal governing authority.
3. Consideration for Discovery/Recovery Services:
 - i. AVENU Fee for Discovery/Recovery Services: AVENU will receive fifty percent (50%) of discovery/recovery revenue collected by AVENU.
 - ii. AVENU fee for copies of forms: AVENU will receive an amount equal to \$3.00 per form mailed or faxed to the CITY per the request of the CITY. AVENU will provide at no additional cost a detailed payment listing that includes taxpayer name, address, schedule number, and remittance information.
 - iii. AVENU fee for Direct Payments: AVENU will receive fifty percent (50%) of discovery/recovery revenue received and deposited by the city, which is a result of AVENU collection efforts.
4. Company Audit: Once a year AVENU will have an auditor prepare an Independent Service Auditor's Report on Controls Placed in Operation and Tests of Operating Effectiveness. This report is commonly called a SOC 1 report and will be made available upon request.
5. Term of the Agreement: This Agreement shall be for a term of three (3) years following the date of execution. Either party shall have the right to terminate this Agreement in the event of a material breach by the other party. Any such termination may be made only by providing ninety (90) days written notice to the other party, specifically identifying the breach or breaches on which termination is based. Following receipt of such notice, the party in breach shall have thirty (30) days to cure such breach or breaches. In the event that such cure is not made, this Agreement shall terminate in accordance with the initial ninety (90) day notice.
6. Effect of Termination: Notwithstanding non-renewal or termination of this Agreement, CITY shall be obligated to pay AVENU for services performed through the effective date of termination for which AVENU has not been previously paid. In addition, because the services performed by AVENU prior to termination or non-renewal of this Agreement may result in the CITY's receipt of revenue after termination which are subject to AVENU's fee, the CITY shall remain obligated after termination or non-renewal to provide to AVENU such information as is necessary for AVENU to calculate compensation due as a result of the receipt of revenue by the CITY. The CITY shall remain obligated to pay AVENU's invoices therefore in accordance with the terms of this Agreement.
7. Indemnity: To the fullest extent allowed by law, AVENU hereby agrees to indemnify and hold CITY harmless from any claims and against all costs, expenses, damages, claims and liabilities based upon or arising solely out of a breach of this Agreement by AVENU. Except as set forth in the preceding sentence, to the full extent allowed by law, CITY hereby agrees to indemnify and hold AVENU harmless from any claims and against all costs, expenses, damages, claims and liabilities relating to sales, use and other taxes of CITY, including, but not limited to, determination of taxes due from taxpayers, the collection thereof, the Deposit Process, Section A (3), above, and any refunding related thereto.

8. **Limitation of Liability:** To the maximum extent permitted by law, in no event shall AVENU, its employees, contractors, directors, affiliates and/ or agents be liable for any special, incidental or consequential damages, such as, but not limited to, delay, lost data, disruption, and loss of anticipated profits or revenue arising from or related to the services, whether liability is asserted in contract or tort, and whether or not AVENU has been advised of the possibility of any such loss or damage. In addition, AVENU's total liability hereunder, including reasonable attorney's fees and costs, shall in no event exceed an amount equal to the fee paid by the CITY for the affected service to which the claim pertains. The foregoing sets forth the CITY'S exclusive remedy for claims arising from or out of this Agreement. The provisions of this section allocate the risks between AVENU and the CITY and AVENU's pricing reflects the allocation of risk and limitation of liability specified herein.
9. **Equal Opportunity to Draft:** The Parties have participated and had an equal opportunity to participate in the drafting of this Agreement. No ambiguity shall be construed against any Party upon a claim that that party drafted the ambiguous language.
10. **Assignment:** This Agreement shall be binding upon and inure to the benefit of the Parties, their successors; representatives and assigns. AVENU shall not assign this Agreement, or delegate its duties or obligations under this Agreement, without the prior written consent of CITY, which consent shall not be unreasonably withheld, delayed or conditioned. Notwithstanding the foregoing, AVENU may assign this Agreement, in whole or in part, without the consent of CITY to any corporation or entity into which or with which AVENU has merged or consolidated; any parent, subsidiary, successor or affiliated corporation of AVENU; or any corporation or entity which acquires all or substantially all of the assets of AVENU. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the parties and their successors or assigns.
11. **Force Majeure:** AVENU shall not be in default of its obligations hereunder to the extent that its performance is delayed or prevented by causes beyond its control, including but not limited to acts of God, government, weather, fire, power or telecommunications failures, inability to obtain supplies, breakdown of equipment or interruption in vendor services or communications.
12. **Subcontractors:** AVENU shall have the right to hire assistants as subcontractors or to use employees to provide the Services required by this Agreement. AVENU, in rendering performance under this Agreement shall be deemed an independent contractor and nothing contained herein shall constitute this arrangement to be employment, a joint venture, or a partnership. AVENU shall be solely responsible for and shall hold CITY harmless from any and all claims for any employee related fees and costs including without limitation employee insurance, employment taxes, workman's compensation, withholding taxes or income taxes.
13. **Intellectual Property Rights:** The entire right, title and interest in and to AVENU's database and all copyrights, patents, trade secrets, trademarks, trade names, and all other intellectual property rights associated with any and all ideas, concepts, techniques, inventions, processes, or works of authorship including, but not limited to, all materials in written or other tangible form developed or created in the course of this Agreement (collectively, the "Work Product") shall vest exclusively in AVENU. The foregoing notwithstanding, in no event shall any CITY-owned data provided to AVENU be deemed included within the Work Product.
14. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties hereto and supersedes any prior understandings or written or oral agreements between the

parties respecting the subject matter contained herein. Said Agreement shall not be amended, altered, or changed, except by a written Agreement signed by both parties hereto.

- 15. **Invalidity:** If any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
- 16. **Effective Date:** The effective date for the performance of services under the terms of this agreement shall commence _____ 1, 2018.

IN WITNESS WHEREOF, the parties hereto as of the date first above written have duly executed this Agreement.

AVENU INSIGHTS & ANALYTICS, LLC

City of Fairhope

By: _____

By: _____

Title: SVP

Title: _____

Proposed pricing contained herein valid for 60 days from date of issuance. Issued 10/24/2018 (CRG)

EXHIBIT A

DISTRIBUTION, RATE CONFIRMATION and SCHEDULE OF FEES

October 24, 2018

Mike Hinson
City of Fairhope
PO Drawer 429
Fairhope, AL 36533

Dear Ms. Hinson:

Funds will be distributed in the following accounts pursuant to this Agreement:

Agency	Routing #	Account #	Distribution %	Tax Type/Rate Code
Fairhope	062001186	Xxxxxx0008	100%	Discovery/Recovery

If at any time there are any discrepancies between the schedule set out above and your Municipality's records, please notify us in writing immediately.

IT IS YOUR RESPONSIBILITY TO PROVIDE NOTICE TO US OF ANY CHANGES IN TAX RATES OR IN THE DISTRIBUTION OF FUNDS. NOTICE MUST BE IN WRITING AND SENT, VIA CERTIFIED MAIL, TO:

AVENU Insights & Analytics, LLC
600 Beacon Parkway West, Suite 900
Birmingham AL 35209
ATT: Kennon Walthall, SVP

Thank you for your assistance. If you have any questions, or if I may be of assistance, please let me know.

Sincerely Yours,
Connie Taylor
Client Relations Manager
AVENU
205-423-4144 direct dial
205-423-4097 direct fax

I have reviewed the above distribution and verify that it is correct.

By: _____
Name: _____ Kennon Walthall
Title: _____ SVP, AVENU

Please delete this line, insert necessary information and print on Jurisdiction letterhead.

[date]

RE: Letter of Introduction

Dear Business Owner/ Manager:

The City of Fairhope AL has contracted with AVENU (Revenue Discovery Systems) to perform collection services for business license taxes on the City's behalf. AVENU helps the City ensure that all businesses pay their fair share of business license tax.

AVENU, as the City's authorized representative, is bound by the same confidentiality as the City's own employees. Any information provided to AVENU will be used solely for the purpose(s) of this collection contract.

We ask that you extend your full cooperation to AVENU, and we thank you in advance for doing so. If you have any questions, please contact AVENU directly at 855-219-4336, or by email at dresupport@revds.com.

Your cooperation is greatly appreciated during this process.

Sincerely,

_____ Date: _____
Mike Hinson
City Treasurer
City of Fairhope

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the selection of Leib Engineering Company, Inc. for Professional Engineering Services for RFQ No. PS002-19, Transportation and Pedestrian Infrastructure Improvement Projects (within the Central Business District); and hereby authorizes Mayor Karin Wilson to negotiate the fee schedule.

DULY ADOPTED THIS 13TH DAY OF NOVEMBER, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk



MEMO

To: Jill Cabaniss, Finance Director
From: Delores A Brandt
Delores A Brandt, Purchasing Manager

Date: November 2, 2018

Karin Wilson
Mayor

Re: Mayor approval and City Council authorization for Mayor to negotiate a fee and sign a contract for **RFQ No. PS002-19 Civil Engineering for Transportation and Pedestrian Infrastructure Improvement Projects (Within the Central Business District)**

Council Members
Kevin G. Boone
Robert A. Brown
Jack Burrell, ACOMO
Jimmy Conyers
Jay Robinson

The Public Works Department needs to hire a professional Engineering firm for **RFQ No. PS002-19 Civil Engineering for Transportation and Pedestrian Infrastructure Improvement Projects (Within the Central Business District)**. Per the City's "Procedure for Procuring Professional Services for Projects Over \$100K", and per the Mayor's instructions, an RFQ for the project was issued to **Lieb Engineering Company, Inc.** Based on the evaluation by Richard Johnson, Director of Public Works, recommendation is to award the contract to Lieb Engineering Company, Inc., of Fairhope, AL.

Lisa A. Hanks, MMC
City Clerk

The procedure calls for us to route the recommendation through you, to the Mayor; and, if she approves, to the City Council to authorize the Mayor to negotiate and sign a contract with a not-to-exceed fee.

Michael V. Hinson,
CPA
City Treasurer

Please move this forward to the Mayor for approval, and if approved, to place this item on the next available City Council agenda – to approve Leib Engineering Company, Inc. as the Professional Engineer for RFQ No. PS002-19 Civil Engineering for Transportation and Pedestrian Infrastructure Improvement Projects (Within the Central Business District). and authorize the Mayor to negotiate and sign a contract with a not to exceed amount with that firm.

[Mayor, please initial and date your selection]

APPROVE

KW 11, 8, 18

DISAPPROVE

_____ / /

161 North Section
Street PO Drawer
429
Fairhope, Alabama
36533

Cc: file, R Johnson, S. Botop

251-928-2136
251-928-6776 Fax
www.fairhopeal.gov



LIEB ENGINEERING
C O M P A N Y

PO Box 2266
Fairhope, AL 36533
Phone: 251 978-9779

Project Proposal

Date: 11/2/2018

Attention: Richard Johnson
City of Fairhope

Proposal No: 2018-069

Description: RFQ PS002-19 Civil Engineering/Survey for Transportation and Pedestrian Improvements Within the Central Business District

I. Scope of Work:

Lieb Engineering Company, LLC is pleased to present this proposal for Professional Services. The scope of work consists of Civil Engineering support to develop construction plans and specifications the drainage upgrades for the list of areas below.

- Design of new Pedestrian Crosswalk mid-block on Section Street (between Justice Center and Section Place/Pine Street) using In-Pavement LED Crosswalk Lighting Markers.
- Design of two Pedestrian Safety Island "bulb outs" (Delamare at Section Street intersection)
- Design of Cobbled Safety Strips (Center Lanes) on Section Street from Fairhope Avenue to PNC Bank/Johnson Avenue.
- Design of Pedestrian Signals at the intersection of Fairhope Avenue and Section Street.
- Design of traffic calming elements on Fairhope Avenue westbound entering into the CBD (between Fairwood Blvd and Mershon Dr)
- Design of decorative regulatory and street signage for extents of construction
- Design for ADA Compliance retrofit for extents of construction

II. Deliverables:

The following activities will be conducted to produce said deliverables:

1. 4 site visits
2. 4 meetings with City
3. Drawings required for permitting for the City
4. Permitting paperwork completed as required
5. Specifications
6. Lieb Engineering Company, LLC's estimated drawing list is as follows:
 - a. General Notes
 - b. Site Layout Plan
 - c. Grading and Drainage Plan
 - d. Erosion Control Plan
 - e. Utility and Geometric Plan
 - f. Details

LIEB ENGINEERING
C O M P A N Y

YAH



MEMO

To: Lisa A Hanks, MMC
From: *Delores A Brandt*
Delores A Brandt, Purchasing Manager

Date: October 24, 2018

Re: **RFQ PS002-19 Civil Engineering/Survey for Transportation and Pedestrian Improvements Within the Central Business District**

Karin Wilson
Mayor

Council Members
Kevin G. Boone
Robert A. Brown
Jack Burrell, ACOMO
Jimmy Conyers
Jay Robinson

The Director of Economic Development & Community Development needs to hire a professional civil engineering/surveying services firm to survey designated downtown crosswalks (see attached) before improvements can be made. Per our Procedure for Procuring Professional Services for Projects under \$100K, Sherry-Lea Botop, Director of Economic Development & Community Development, and I are routing this short list through you, to the Mayor, to choose a professional surveying company to perform the services required. Please move this procurement of professional services forward to the Mayor for selection of a professional service provider(s) for this project.

Lisa A. Hanks, MMC
City Clerk

The short list is:

[Mayor, please initial and date your selection(s)]

Michael V. Hinson,
CPA
City Treasurer

_____ /___/___ **Neel-Schaffer, Inc**
John Murphy, PE
Fairhope, AL
251 377-7332

_____ /___/___ **Dewberry Engineering**
John Avent
Fairhope, AL
251 929-978

_____ /___/___ **HMR**
Scott Hutchinson, PE
Daphne, AL
251 380-8744

161 North Section
Street PO Drawer 429
Fairhope, Alabama
36533

_____ /___/___ **Sain Associates Consulting Engineers and Surveyors**
Jeff Stephenson
Birmingham, AL

251-928-2136

LW *10/25/18* **Lieb Engineering Company**
Chris Lieb, PE
Fairhope, AL

251-928-6776 Fax

www.fairhopeal.gov

_____ /___/___ None. Submit another list

Cc: file; S. Botop, R Johnson





**PLEASE WALK
YOUR BIKE
BEYOND
THIS POINT**

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute a contract with Hutchinson, Moore & Rauch, LLC to perform Professional Engineering Services for Project Number 5: Grand Hotel Lift Station Assessment and Collection System Evaluation for the Sewer Department (RFQ No. PS014-18) with a not-to-exceed amount of \$35,000.00.

DULY ADOPTED THIS 13TH DAY OF NOVEMBER, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

Issuing Date: 10/25/2018

Please return this Routing Sheet to Treasurer by: ASAP

ZARR
OCT 29 11:11 AM '18

Project Name: RFQ PS014-18 Project 5 of Prof Eng Svcs for WW Collection & Transmission Sys Impr

Project Location: City-wide

Presented to City Council: 11/13/2018 Resolution #: _____
Approved: _____

Funding Request Sponsor: Richard Peterson, Director of Operations Changed: _____
Rejected: _____

Project Cash Requirement Requested:
Cost: \$35,000.00 (not-to-exceed)

Vendor: Hutchinson, Moore, Rauch, LLC

Project Engineer: n/a

Order Date: n/a Lead Time: n/a

Department Funding This Project							
General	Gas	Electric	Water	Sewer XXX	Gas Tax	Cap Proj	Impact
Department of General Fund Providing the Funding							
Admin-10	Police-15 Golf-50	Fire-20 Golf Grounds-55	Rec-25	Adult Rec-30 Debt Service-85	Marina-34	Street-35	Sanitation-40

Project will be:

Expensed _____	Funding Source:
Capitalized <u>XXX</u>	Operating Expenses _____
Inventoried _____	Budgeted Capital _____
	Unfunded <u>XXX</u>

Expense Code: 004-16052 Grant: _____ Federal - not to exceed amount
G/L Acct Name: Constr-WW Collection Trans Sys State _____
City _____

Project Budgeted: \$0.00

Over (Under) budget amount: \$35,000.00

Comments:

Bond: _____	Title _____	Year _____
Loan: _____	Title _____	Year _____
_____	_____	_____
_____	_____	_____
Capital Lease: _____	Payment _____	Term _____

City Council Prior Approval/Date? No

<u>City Treasurer</u>	<u>Finance Director</u>	<u>Mayor</u>
Purchasing Memo Date: <u>10/25/2018</u>	Delivered To Date: <u>10/25/2018</u>	Delivered To Date: <u>10/26/2018</u>
Request Approved Date: _____	Approved Date: <u>10/26/2018</u>	Approved Date: <u>10/26/18</u>
Signatures: <u>Michael V. Hinson CPA</u>	<u>Jill Cabiniss, MBA</u>	<u>Mayor Karin Wilson</u>



MEMO

To: Jill Cabaniss, Finance Director
From: Delores A. Brandt
Delores, A. Brandt, Purchasing Manager

Karin Wilson
Mayor

Date: October 25, 2018

Re: Council to authorize Mayor to execute contract for **Project 5 of RFQ PS014-18 Professional Engineering Services for Multiple Wastewater Collection and Transmission System Improvements** at a Not-to-Exceed value

Council Members
Kevin G. Boone
Robert A. Brown
Jack Burrell, ACOMO
Jimmy Conyers
Jay Robinson

The City needs to hire a professional consulting firm for RFQ No. PS014-18 Professional Engineering Services for Multiple Wastewater Collection and Transmission System Improvements. The RFQ (Request for Qualifications) was issued and responses were received and evaluated. The Mayor has chosen to break out Phase 1 of this project into Five (5) projects to be awarded to five (5) separate firms.

Lisa A. Hanks, MMC
City Clerk

Resolution No. 3055-18 authorized the Mayor to negotiate a fee schedule with the following firms:

Michael V. Hinson, CPA
City Treasurer

- Project 1: Church Street Outfall Transmission System – Sawgrass Consulting**
- Project 2: Bayou Drive, Fairwood Blvd., and Fairhope Ave. Transmission System - Dewberry**
- Project 3: GIS Mapping for Asset Management and Modeling Capability – Volkert**
- Project 4: Fels Ave. Lift Station Rehabilitation – Goodwyn, Mills, Cawood, Inc.**
- Project 5: Grand Hotel Lift Station Assessment and Collection System Evaluation – HMR**

Hutchinson, Moore, Rauch, LLC (HMR) has provided a proposal and fee schedule for **Project 5: Grand Hotel Lift Station Assessment and Collection System Evaluation**, of this RFQ. HMR has proposed this Contract not to exceed THIRTY-FIVE THOUSAND DOLLARS (\$35,000)

Please place on the next available City Council Agenda this request for City Council to approve the fee schedule and not-to-exceed amount of \$35,000.00 and authorize the Mayor to execute the associated contract with HMR of Daphne, AL.

161 North Section Street
PO Drawer 429
Fairhope, Alabama 36533

Cc: file, R. Peterson

251-928-2136

251-928-6776 Fax
www.fairhopeal.gov



HUTCHINSON, MOORE & RAUCH, LLC

Post Office Box 1127
Daphne, Alabama 36526

Telephone: (251) 626-2626
Fax: (251) 626-6934

October 24, 2018

Attn: Richard Peterson, Superintendent of Utilities
161 North Section Street
Fairhope, AL 36532

RE: Grand Hotel Lift Station Assessment and Collection System Evaluation

Dear Mr. Peterson:

The scope and proposal for the above referenced project are listed below.

Scope


- A. A thorough inspection of the physical condition of the components of the lift station, including pumps, electrical, piping and valves, wet well condition and the above grade structure.
- B. A review of the wastewater service area that discharges into this lift station for future capacity needs with flow comparisons of the collection basin for dry weather flows versus wet weather flows to determine any areas that allow stormwater inflows to the wastewater system.
- C. Develop a complete "As Built" wastewater map of the entire hotel complex. This includes a complete video of all sewer main lines and building service laterals. A determination of all horizontal and vertical datum on manholes and lift stations within the hotel complex. Smoke testing by the City may be incorporated into the assessment.
- D. Prepare a final report of the findings with recommendations for any internal (Grand hotel Complex) rehabilitation work that is needed. This will include the collection system, including manholes, main collection lines, building service laterals and stations. The report will address the condition of the main lift station, flow requirements for the next twenty years, force main capacity from the Grand Hotel to the lift station on Twin Beech Road, West of Section Street.
- E. The City of Fairhope will provide the video camera services for this project, including the main line gravity sewers, the building service laterals, manholes and flow coming to the main lift station from the off-site collection area. The City of Fairhope will coordinate video work with the hotel staff in order to minimize any disruptions to their guests.

Hutchinson, Moore and Rauch, LLC will perform the work on an hourly basis. Work will be billed per the attached hourly rate sheet and is not to exceed \$35,000. We appreciate the opportunity to provide a proposal for this project and look forward to working with the City of Fairhope on this project.

Should you have any questions or need any additional information, please contact me at 380-8746.

Sincerely,

HUTCHINSON, MOORE & RAUCH, LLC


Tim Lawley, P.E.
Vice President
/18 089

/jml

HUTCHINSON, MOORE & RAUCH, LLC

Engineers ♦ Surveyors ♦ Land Planners

RATE SCHEDULE

October 2018

PROJECT PRINCIPAL	\$175.00 PER HOUR
PROJECT MANAGER	\$140.00 PER HOUR
PROFESSIONAL LAND SURVEYOR	\$110.00 PER HOUR
PROJECT ENGINEER	\$110.00 PER HOUR
ENGINEER	\$ 90.00 PER HOUR
ENGINEERING TECHNICIAN	\$ 90.00 PER HOUR
CADD TECHNICIAN	\$ 70.00 PER HOUR
SURVEY TECHNICIAN	\$ 75.00 PER HOUR
SENIOR CONSTRUCTION REPRESENTATIVE	\$ 75.00 PER HOUR
CONSTRUCTION REPRESENTATIVE	\$ 65.00 PER HOUR
CLERICAL	\$ 50.00 PER HOUR
2 MAN CREW	\$125.00 PER HOUR
3 MAN CREW	\$155.00 PER HOUR

RESOLUTION NO. 3055-18

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the selection of the following Professional Engineering Services for RFQ No. PS014-18, Multiple Wastewater Collection and Transmission System Improvements; and hereby authorizes Mayor Karin Wilson to negotiate the fee schedule:

[Project 1] - Church Street Outfall Transmission System with Sawgrass Consulting, LLC

[Project 2] – Bayou Drive, Fairwood Boulevard, and Fairhope Avenue Transmission System with Dewberry Preble-Rish, LLC

[Project 3] – GIS Mapping for Asset Management & Modeling Capability – Volkert, Inc.

[Project 4] – Fels Avenue Lift Station Rehabilitation – Goodwyn Mills Cawood, Inc.

[Project 5] – Grand Hotel Lift Station Assessment and Collection System Evaluation – Hutchinson, Moore & Rauch, LLC

DULY ADOPTED THIS 23RD DAY OF APRIL, 2018



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the Mayor to execute the buyout provision of the Contract for Bid No. 037-15, Lease-Purchase of Golf Course Mowers and Utility Vehicles at a cost of \$16,060.00.

Adopted on this 13th day of November, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

Issuing Date: 10/30/2018

Please return this Routing Sheet to Treasurer by: ASAP

XAH

Project Name: Buyout of lease associated with Bid No 037-15, Golf Course Mowers and Utility Vehicles

Project Location: Golf Course

Presented to City Council: 11/13/2018 Resolution # : _____
Approved _____

Funding Request Sponsor: Jeff Williams Changed _____
Rejected _____

Project Cash Requirement Requested:
FY 2019 Cost: \$16,060.00

Vendor: Beard Equipment

Project Engineer: n/a

Order Date: Date of lease expiration 10/28/18 Lead Time: n/a

Department Funding This Project							
General	Gas	Electric	Water	Sewer	Gas Tax	Cap Proj	Impact
Admin-10	Police-15 Golf-50	Fire-20 Golf Grounds-55	Rec-25 XXX	Adult Rec-30 Debt Service-85	Marina-34	Street-35	Sanitation-40

Project will be:

Expensed XXX
Capitalized _____
Inventoried _____

Funding Source:

Operating Expenses XXX
Budgeted Capital _____
Unfunded _____

Expense Code: 001850-50465
G/L Acct Name: Lease Purchase

Grant: _____ Federal - not to exceed amount
State _____
City _____

Project Budgeted: _____

Over (Under) budget amount: \$16,060.00

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____

Comments: provided for in FY2019 proposed budget

Capital Lease: _____ Payment _____ Term _____

City Council Prior Approval/Date? No

City Treasurer _____ Finance Director _____ Mayor _____

Purchasing Memo Date: _____ Purchasing Memo Date: 10/30/2018 Delivered To Date: 10/31/2018

Request Approved Date: _____ Request Approved Date: 10/31/2018 Approved Date: _____

Signatures: *[Signature]* *[Signature]* *[Signature]*
Jill Cabaniss, MBA Mayor Karin Wilson



MEMO

Karin Wilson
Mayor

To: Jill Cabaniss, Finance Director
From: *Delores A Brandt*
Delores A Brandt, Purchasing Manager

Date: October 30, 2018

Re: Request for greensheet and Council Approval for Partial Buyout from lease associated with **Bid No. 037-15, Lease-Purchase of Golf Course Mowers and Utility Vehicles**

Council Members
Kevin G. Boone
Robert A. Brown
Jack Burrell, ACOMO
Jimmy Conyers
Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Michael V. Hinson,
CPA
City Treasurer

The Golf Department requests City Council Approval to procure some of the equipment lease under a lease/purchase contract associated with **Bid No. 037-15, Lease-Purchase of Golf Course Mowers and Utility Vehicles**. The Awarded Vendor was Beard Equipment Company, Inc., of Mobile,

The buyout on the leased item is as follows:

1 each, John Deere Model 2500B Gas Triplex Fairway Mower	\$ 9,460.00
1(set), John Deere Vertical Cutting Unit	\$ 2,800.00
1 each Tru Turf Roller	\$ 3,800.00
Grand Total	\$16,060.00

The lease ended October 28, 2018

Please place on the next City Council Agenda this request to approve the Mayor to execute the buyout provision of the contract for Bid No. 037-15, Lease-Purchase of Golf Course Mowers and Utility Vehicles, at a cost of \$16,060.00.

161 North Section
Street PO Drawer 429
Fairhope, Alabama
36533

251-928-2136

Cc: file, Jeff Williams

251-928-6776 Fax
www.fairhopeal.gov



Beard Equipment Company

2480 E. I-65 Service Road N.
Mobile AL 36617

Toll Free: 800-848-8563
Fax: 251-452-2309

September 21, 2018

City of Fairhope, AL
Quail Creek Golf Course
550 S. Section St.
Fairhope, AL 36532

Submitted by Brad Rounsaville
Territory Manager
Mobile 228-424-2468

John Deere Golf Equipment Proposal

<u>Qty.</u>	<u>Make/Model</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Unit Price</u>	<u>36 Month True Lease Payment</u>
1	John Deere 2500B Gas Triplex Greens Mower <i>Off Lease Unit</i>	21 Gross HP Liquid Cooled Kawasaki Gasoline Engine, Hydrostatic Drive, Offset Reel Design, Command Arm Operator Controls, Micro-Lap Backlapping Valve, Power Steering, Adjustable Tilt Wheel 001A - US 1024 - Smooth Tires and Wheels 1201 - QA5 Seven Blade Cutting Units 1300 - 2 in. Grooved Front Rollers 1400 - Counter Weight Kit 1602 - 2 in. Smooth Rear Rollers 2009 - Standard Seat 3202 - Attaching Yoke Kit with Bull Horn Basket design BM19746 - Front Light Kit Operator / Parts Manual	\$9,460.00	\$9,460.00	
1	Set of Vertical Cutting Units <i>Off Lease Unit</i>	Fits to John Deere 2500B Triplex Mower,	\$2,800.00	\$2,800.00	
1	Tru Turf Roller <i>Off Lease Unit</i>	Riding Greens Roller, With LED Lights, Honda Engine, R8291 - LED Light Kit	\$3,800.00	\$3,800.00	

Total Equipment Cost (Less Taxes): **\$16,060.00**

Signature of Buyer: _____ Date: _____

Note 1: This quotation valid through October 15, 2018.

Note 2: Prices do not include applicable taxes.

Note 3: To Initiate Equipment Purchase - Indicate equipment desired, sign and date quote and fax to 251-452-2309.

Above is our quotation for the equipment named, subject to the following conditions: The prices and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All quotations and agreements are contingent on availability of product from manufacturer. Prices are based on costs and conditions existing on date of quotation and are subject to change without notice. Typographical errors are subject to correction. Conditions not specifically stated herein shall be governed by established trade customs.

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase a DS-65 Tabletop Folder/Inserter for Utility Billing for the Utilities; and the type of equipment needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid; and

[2] The following is the Alabama State Department of Purchasing contract information:

Contract Number 4012987

DS-65 Tabletop Folder/Inserter **Cost is \$12,179.00**

Adopted on this 13th day of November, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

NOV 17 10 48 AM '18

[Handwritten Signature]

Issuing Date: 10/31/2018

Please return this Routing Sheet to Treasurer by: ASAP

Project Name: Procurement of DS-65 Tabletop Folder/Inserter for Utility Billing

Project Location: City Hall

Presented to City Council: 11/13/2018 Resolution # : _____

Funding Request Sponsor: Jennifer Olmstead Approved _____

Project Cash Requirement Requested: _____ Changed _____

FY 2019 Cost: \$12,179.00 Equipment = \$10,499
Maintenance = \$1,680

Rejected _____

Vendor: Accurate Control Equipment, Inc.
State Contract #4012987

Project Engineer: n/a

Order Date: n/a Lead Time: n/a

Department Funding This Project							
General	Gas XXX	Electric XXX	Water XXX	Sewer XXX	Gas Tax	Cap Proj	Impact
<u>Department of General Fund Providing the Funding</u>							
Admin-10	Police-15 Golf-50	Fire-20 Golf Grounds-55	Rec-25	Adult Rec-30 Debt Service-85	Marina-34	Street-35	Sanitation-40

Project will be:

Expensed _____	Funding Source:
Capitalized <u>XXX</u>	Operating Expenses _____
Inventoried _____	Budgeted Capital <u>XXX</u>
	Unfunded _____

Expense Code: 002/003/004 -16030 Grant: _____ Federal - not to exceed amount

G/L Acct Name: Capital Purchases-utilities State _____

Project Budgeted: \$11,000.00 City _____

Over (Under) budget amount: \$1,179.00

Bond: _____ Title _____ Year _____

Loan: _____ Title _____ Year _____

Capital Lease: _____ Payment _____ Term _____

Comments: provided for in 2019 budget-utilities portion approved 10/22/18

City Council Prior Approval/Date? No

_____ City Treasurer	_____ Finance Director	_____ Mayor
Purchasing Memo Date: _____	Purchasing Memo Date: <u>10/31/2018</u>	Delivered To Date: <u>10/31/2018</u>
Request Approved Date: _____	Request Approved Date: <u>10/31/2018</u>	Approved Date: <u>10/31/18</u>
Signatures: _____	<i>[Signature]</i> Jill Cabiniss, MBA	<i>[Signature]</i> Mayor Karin Wilson



MEMO

To: Jill Cabaniss, Director of Finance
From: Delores A Brandt
Delores A Brandt, Purchasing Manager

Karin Wilson
Mayor

Date: October 31, 2018

Council Members

Kevin G. Boone
Robert A. Brown
Jack Burrell, ACOMO
Jimmy Conyers
Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Michael V. Hinson, CPA
City Treasurer

Greensheet and Council Approval request for over \$10,000 procurement of FY19 budgeted operational item for a **Folder/Inserter** for Utility Billing from the Revenue Department

The Revenue Department requests approval to procure a new **DS-65 Tabletop Folder/Inserter** for the City. This is procurement of requested equipment for TEN THOUSAND FOUR HUNDRED NINETY-NINE DOLLARS (\$10,499.00) and the Annual Maintenance Agreement for ONE THOUSAND SIX HUNDRED EIGHTY DOLLARS (\$1,680.00) from Accurate Control Equipment, Inc. through the **State Contract #4012987** (see attachment) The total cost of the procurement will be TWELVE THOUSAND ONE HUNDRED SEVENTY-NINE DOLLARS (\$12,179.00). The vendor is Accurate Control Equipment, Inc. of Fairhope, AL

NOTE:
See Attached Vendor Support Services Quote for details.

Please compose a greensheet and forward to City Council to approve this procurement of DS-65 Tabletop Folder/Inserter and Annual Maintenance Agreement through State Contract #4012987 from Accurate Control Equipment, Inc. in the amount of \$12,179.00

Cc: file, J Olmstead

161 North Section Street
PO Drawer 429
Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax
www.fairhopeal.gov



Mail Processing Solution

City of Fairhope

Randall Staab
President
(251)232-9478
staabr@bellsouth.net
Accurate Control Equipment, Inc.

Issued:
10/29/18

Valid until:
06/30/19

Statement of Confidentiality

This proposal and supporting materials contain confidential and proprietary business information of Neopost USA. These materials may be printed or photocopied for use in evaluating the proposed project, but are not to be shared with other parties.

A CAPABLE PARTNER

- Local 37-year history. Accurate Control Equipment is a locally owned and operated company serving Gulf Coast area businesses since 1981. We provide dependable and versatile solutions, competitive pricing and unbeatable service to over 2,500 satisfied Clients
- Our solutions cover the entire spectrum of mail processing requirements. Whether you're a small office or a production mailing operation, we have quality options to meet your needs

PERSONAL TOUCH

- When contacting Accurate Control, our customers immediately talk to a live, local person. Call one local number for service, billing, sales or supply inquiries
- We provide simple, straightforward and flexible billing to meet your requirements
- Whether it is Sales, Administration or Service, you'll find consistency in the personnel who service your account

MAXIMUM UPTIME GUARANTEED

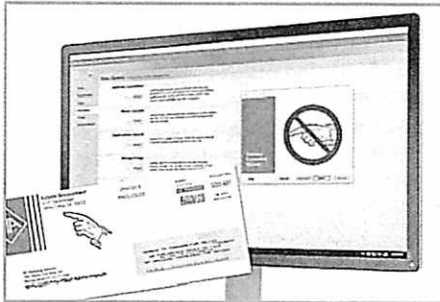
- Our service technician to customer ratio is head and shoulders above our competition. Our service department utilizes state-of-the-art technology such as Remote Dispatch. We guarantee a 4-hour response time to ensure maximum product uptime.
- To help ensure that you're maximizing your equipment investment with us, we never charge for additional training
- We carry supplies, parts and loaner systems in-house to ensure our customers stay up and running
- Supply orders are shipped directly from our local office and are normally received the next day
- Our maintenance contracts include 4 preventative maintenance calls a year. We keep our customers' systems in excellent working condition

QUALITY ASSURED

- Neopost mailing products are rated #1 for overall quality and customer satisfaction by Buyers Laboratory and they also received 4 stars from What to Buy for Business
- You can't lose with our Customer Satisfaction Guarantee. Simply put, we won't be satisfied until you are!

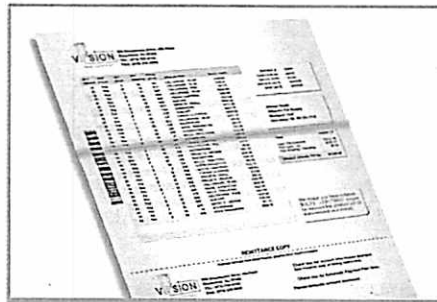
Neopost solutions enable companies to expertly send and receive digital documents, physical mail and packages, allowing them to connect better with their customers.

From data to delivery, via truck plane or internet, whether electronic or paper, arriving in an envelope, box or inbox, Neopost has solutions for your business.



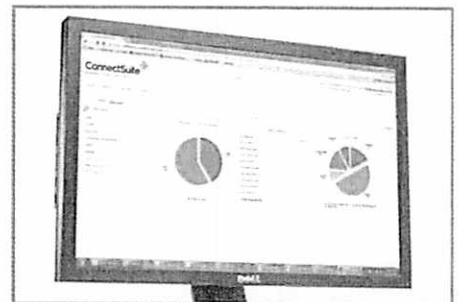
Data Cleansing & Enrichment

Maintain high-quality contact databases with accurate addresses that improve mail and package deliverability.



Document Automation

Create engaging, ready-for-automation documents that cost less to process and send.



Delivery Channel Management

Distribute documents via physical mail or digital delivery based on your customers' preferred format.



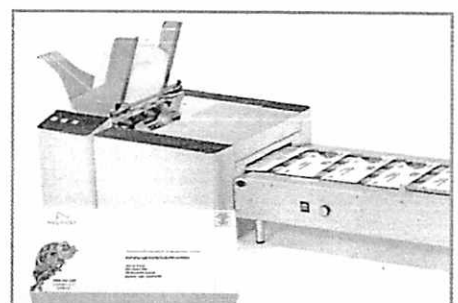
Document Printing

Print high-resolution color documents at the lowest costs per page. Extend your in-house printing capabilities.



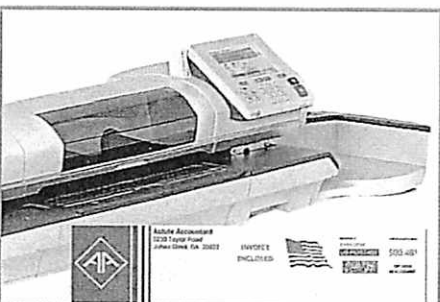
Document Folding/Inserting

Automate mail assembly with high-performance, ultra-secure document handling equipment.



Mail Addressing

Print stand-out envelopes or postcards that increase response rates. Simplify direct mail preparation.



Mail Metering

Move your mail out the door with ease, allocate the costs, and report on your spending patterns.



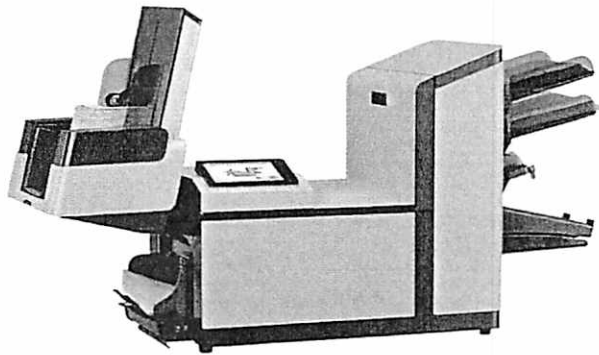
Parcel Shipping

Ship packages through any carrier using comparison shopping software that eliminates overspending.



Mail & Package Receiving

Open a whole day's mail in minutes. Track the arrival, movement and delivery of packages at your facility.



DS-64i

Tabletop Folder/Inserter

Product Overview



- Its low noise level, ease-of-use, and compact design make DS-64i ideal for any environment
- Efficiency at your fingertips with an intuitive 7" color touchscreen interface
- Multi-format FlexFeeders can process document sizes from full sheets to short inserts
- Load'n Go® performs automated setup based on materials you place in the trays
- With PowerFold® DS-64i can fold up to 8 pages together, crisply and quietly
- Optical mark & barcode reading plus electro-mechanical thickness detection maximize integrity

Additional Features

Processing speed up to 2,000 envelopes per hour (2,500 w/productivity pack)

Up to 2 FlexFeeders + 1 standard insert/BRE feeder or 1 Maxi insert/BRE feeder

Stores 50 jobs in memory

Multi-sheet feeding (3, 10 w/productivity pack)

Cascade feeding (feeder linking)

Fold types: Letter, z-fold, single, double parallel

Standard document sizes: Letter, legal

FlexFeeder capacity: Up to 325 sheets

Insert feeder capacity: Up to 50 BREs/325 inserts (325 BREs/1,200 inserts w/MaxiFeeder)

Standard envelope sizes: #10, 6" x 9.5"

Envelope feeder capacity: 150

Tip-to-tip envelope sealing

High-capacity vertical envelope stacker

System Dimensions

Measurements
(Length x Depth x Height) 53.5" x 16.5" x 29.1"

Weight 160 lbs.

Environmental Commitment

The DS-64i carries Neopost's Eco Label. The Eco label signifies the implementation of green strategies surrounding raw materials, packaging and energy consumption to reduce or eliminate impact on the environment.



The DS-64i is compliant with environmental regulations and Energy Star.



Randall Staab



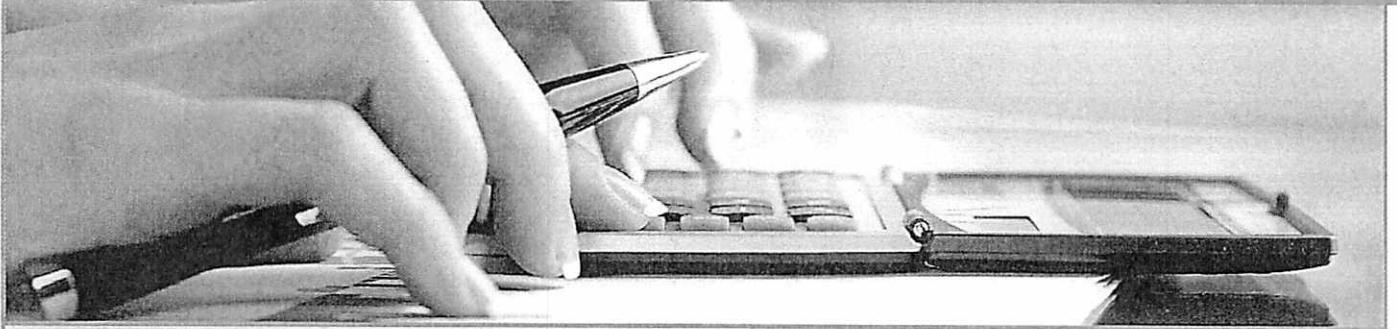
251-232-9478



staabr@bellsouth.net



www.neopost.com



SOLUTION SUMMARY

City of Fairhope

DS-64i 3 station Folder Inserter with Productivity Package.

-System has the capability to fold up to 8 collated sheets (5 into # 10, 8 into 6x9) plus a return envelope together, insert in to a #10 or 6x9 envelope, & seal the envelope.

-System is equipped with a large capacity output stacker for maximum operational throughput.

DS-65 (Product Code DS65-BREFDR-DOCFDR) Substitution

ALL Pricing Based OFF State Contract # 4012987, Line 00056, Commodity Code - 985-59-092583

LEASE AND PURCHASE OPTIONS		Valid until: 06/30/19
Lease		
Lease Term (months)		36
Monthly Amount		\$ 429.29
Purchase		
Equipment & Software		\$ 10,499.00
Annual Maintenance Agreement		\$ 1,680.00

COMMENTS

*Lease pricing include all equipment, installation, training, and on-site Full Service Maintenance contract.

**On-site Full Service Maintenance contract provides an on-site technician and includes all parts, labor, preventative maintenance, and FREE service loaners in the event your product can not be repaired the same day.



Chris Hughes



(251) 232-5189



chughes@accuratecontrolequipment.com



www.neopostusa.com

Equipment Reliability

For all new products covered by a Accurate Control Maintenance Agreement and operated within the recommended guidelines, we unconditionally guarantee that our equipment will perform to specification. If for any reason a product does not perform at published specification levels and we cannot repair it, we will replace it with a comparable product. We will honor this commitment for five years or the term of your lease agreement.

Rate Change Protection Guarantee

Under our Rate Change protection Program, Accurate Control guarantees that you will never again have to pay for an unscheduled rate change during the commercial life of your equipment. The Renewable Rate Change Protection guarantee covers unlimited rate changes for an annual fee. If subscribed as part of a lease agreement, Rate Change Protection is guaranteed for the term of your contract. In addition, should the USPS mandate a rate change within 90 days of your new equipment acquisition, you will automatically receive the rate update free of charge.

Equipment Replacement Option

Accurate Control guarantees that when leasing a new product through our leasing company, special upgrade options will always be available. The flexibility afforded by leasing allows you to capitalize on significant advances in technology as they become available. Our leasing customers will always have the opportunity to utilize state-of-the-art equipment that's ideally matched to changing business needs.

Fixed Price Guarantee

Accurate Control can provide you with a unique all-in-one lease. This program offers a fixed-payment agreement custom-tailored to your needs, which can include equipment, maintenance, meter rental, and rate change updates. Therefore, your first and last payments would be exactly the same.

Postage Guarantee

Accurate Control guarantees postage advances to all credit-approved customers who are utilizing the Postage-On-Call or Telephone Meter Setting systems, including the option to receive a bill for the postage dollars you use. This ensures that you can never run out of postage during normal business hours.

As the premiere provider of office equipment on the Gulf Coast, Accurate Control works hard to make you a customer and promises to work even harder to keep you as a satisfied customer. If for any reason our sales or support teams are unable to accommodate your need or concern, please contact our headquarters at (800) 277-8223. Your satisfaction is the key to our success.



Chris Hughes



(251) 232-5189



chughes@accuratecontrolequipment.com



Accuratecontrolequipment.com

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to approve the rental of two stages, stage lights, and 8 snow machines for the City of Fairhope's Lighting of the Trees Celebration 2018 from Sound Associates, Inc. with a cost of \$10,500.00. Two other vendors were asked for quotes on rental, but were already booked.

Adopted on this 13th day of November, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

OCT 31 '18 PM 1:08

Issuing Date: 10/31/2018Please return this Routing Sheet to Treasurer by: ASAP Project Name: Rental of two stages, stage lights and eight snow machines for Lighting of the Trees 2018Project Location: DowntownPresented to City Council: 11/13/2018

Resolution # :

Approved _____

Funding Request Sponsor: Palge Crawford, Special Events Coordinator

Changed _____

Rejected _____

Project Cash Requirement Requested:

FY 2019 Cost: \$10,500.00Vendor: Sound Associates, Inc.Project Engineer: n/aOrder Date: n/aLead Time: n/aDepartment Funding This Project

General	Gas	Electric	Water	Sewer	Gas Tax	Cap Proj	Impact

Division of General Fund Funding This Project

Admin-10	Planning-12	Building-13	Police-15	Fire-20	ECD-24 XXX	Rec-25	Civic-26
Museum/WC-27	Nix-30	Street-35	Sanitation-40	Fac Maint-45	Fleet Maint-46	Golf-50	Golf Grounds-55
Debt Service-85							

Project will be:

 Expensed XXX
 Capitalized _____
 Inventoried _____

Funding Source:

 Operating Expenses XXX
 Budgeted Capital _____
 Unfunded _____

 Expense Code: 001240-50490
 G/L Acct Name: Community Events
Grant: _____ Federal - not to exceed amount
StateProject Budgeted: \$13,500.00

City

Over (Under) budget amount: (\$3,000.00)
 Bond: _____ Title _____ Year _____
 Loan: _____ Title _____ Year _____

 Comments:

Capital Lease: _____ Payment _____ Term _____

City Council Prior Approval/Date? No_____
City Treasurer_____
Finance Director_____
MayorPurchasing Memo Date: _____ Purchasing Memo Date: 10/31/2018Delivered To Date: 10/31/2018Request Approved Date: _____ Request Approved Date: 10/31/2018

Approved Date: _____

Signatures: _____
Jill Cabaniss, MBA_____
Mayor Karin Wilson



MEMO

To: Jill Cabaniss, Director of Finance

From: Delores A Brandt
Delores A Brandt, Purchasing Manager

Date: October 29, 2018

Karin Wilson
Mayor

Council Members
Kevin G. Boone
Robert A. Brown
Jack Burrell, ACOMO
Jimmy Conyers
Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Michael V. Hinson, CPA
City Treasurer

Greensheet approval -- over \$7,500, Rental of two stages, stage lights and 8 snow machines for the Lighting of the Trees Celebration 2018

The Special Events Coordinator, Paige Crawford, requests approval to rent two stages, stage lights and 8 snow machines for the City of Fairhope's Lighting of the Trees Celebration 2018.

Attached are three quotes, the recommended vendor is **Sound Associates, Inc** in the amount of **TEN THOUSAND FIVE HUNDRED DOLLARS (\$10,500.00)**. Sound Associates, Inc is requesting a check for \$10,500 on November 14. This is an increased amount as noted in the quotation which contains TWO STAGES and 8 SNOW MACHINES. (See attached quotations) which is more than in previous years.

This procurement is over the greensheet approval benchmark of \$7,500, and over the \$10,000 Budgeted Operational limit for Council approval. Because this is a rental of equipment it requires the Mayor's approval. The recommended vendor is Sound Associates, Inc. of Mobile, AL.

NOTES: See attached quotations for details.

Leadtime: due date of event

Please move this to the Mayor for approval of the rental.

161 North Section Street
PO Drawer 429
Fairhope, Alabama
36533

Mayor Karin Wilson

10/31/18

251-928-2136

251-928-6776 Fax
www.fairhopeal.gov

Cc: file, P. Crawford, S. Botop, R Peterson

Sound Associates, Inc.
 5675 Rabbit Creek Dr.
 Theodore, AL 36582 US
 (251) 455-0613
 chuck.soundassoc@gmail.com



INVOICE

BILL TO
 Paige Crawford
 City Of Fairhope

INVOICE # 2020
 DATE 09/20/2018
 DUE DATE 11/15/2018
 TERMS Balance Due Day of Show

ACTIVITY	QTY	RATE	AMOUNT
Production Services Production services for the Lighting of the Trees Celebration in downtown Fairhope on November 15, 2018. Includes: 40' x 36' x 5' stage with 2 sets of steps and 16' ramp for band load-in AND 40'x32'x4' stage with steps at De La Mar st Handrails and skirting on all sides of stage 8 x Little Blizzard snow machines, with rigging gear for attachment to traffic light posts 12 x Martin Mac Aura moving LED wash light fixtures / 8 x Martin Mac 101 moving LED fixtures / 6 x Martin MH3 Rush Beam moving fixtures, all supported on 6 vertical 10' trusses 4 x JBL VRX932 PA speakers on 12' crank stands for audio coverage Microphone package for orchestra and podium mic for announcements Audio technician, lighting designer, and stage build supervisor All necessary labor (includes day early load-in of snow machines)	1	10,500.00	10,500.00

BALANCE DUE

\$10,500.00

Paige Crawford

From: Don Hickey <mrhickey@bellsouth.net>
Sent: Wednesday, September 26, 2018 11:39 AM
To: Paige Crawford
Subject: Re: City of Fairhope 2018 Lighting of the Trees

Paige,

Sorry, looks like all of our stages are book out for that date at this time. Do y'all still do the polar express movie in the street? Maybe we can help you with that?

Thank you,
Don

Sent from my iPhone

On Sep 25, 2018, at 11:12 AM, Paige Crawford <paige.crawford@cofairhope.com> wrote:

Don,

Here is a picture of last years setup. Let me know if you have any questions. When do you think you can have the quote to me?

<image001.jpg>

From: Paige Crawford
Sent: Wednesday, September 19, 2018 8:39 AM
To: mrhickey@bellsouth.net
Subject: City of Fairhope 2018 Lighting of the Trees

Good morning Don!

Hope this email finds you well. I remember you telling me you were interested in putting in a quote for Lighting og the Trees event this year. Well Tree Lighting is only a few months out! We need to get a quote for the following production services for Lighting of the Trees on Thursday, November 15, 2018.

Production services for lighting of the trees in downtown Fairhope on November 15, 2018.
Includes:

Stage

40' x 36' x 5' stage with 2 sets of steps, black skirting, and hand rails on all edges

De La Mare Stage

Around 32' x 40' x 4' stage with 2 sets of steps, black skirting

Snow Machines

8 x Snow machines, flown from traffic light posts (Coordinate with Electric Department setup on Wednesday November 14, 2018)

Lighting

Lighting towers with moving light fixtures and vertical trusses

Audio

4 x Powered loudspeakers with microphones for orchestra and choir

Stage build supervisor, audio engineer, lighting engineer

Price should include all necessary labor and technical staff. Please contact me with any questions.

Thank You,

Paige Crawford
Special Events Coordinator
Paige.crawford@fairhopeal.gov
251.929.1466

Paige Crawford

From: Tonia Dorsett <toniadorsett@bellsouth.net>
Sent: Tuesday, September 25, 2018 3:51 PM
To: Paige Crawford
Subject: Re: City of Fairhope 2018 Lighting of the Trees

Hi Paige,

~~We are already booked for that day. Thank you for checking with us.~~

Thank you,

Tonia Dorsett

Dorsett Productions Unlimited LLC
PO Box 850157
Mobile, AL 36685
251-635-0066 office
251-401-0780 cell

On Tuesday, September 25, 2018 11:06 AM, Paige Crawford <paige.crawford@cofairhope.com> wrote:

Afternoon Tonia!

I hope this emails find you doing well! Tree Lighting is only a few months out! We need to get a quote for the following production services for Lighting of the Trees on Thursday, November 15, 2018.

Production services for lighting of the trees in downtown Fairhope on November 15, 2018.
Includes:

Stage

40' x 36' x 5' stage with 2 sets of steps, black skirting, and hand rails on all edges

De La Mare Stage

Around 32' x 40' x 4' stage with 2 sets of steps, black skirting

Snow Machines

8 x Snow machines, flown from traffic light posts (Coordinate with Electric Department setup on Wednesday November 14, 2018)

Lighting

Lighting towers with moving light fixtures and vertical trusses

Audio

4 x Powered loudspeakers with microphones for orchestra and choir

Stage build supervisor, audio engineer, lighting engineer

Price should include all necessary labor and technical staff. Please contact me with any questions.

Thank You,

Paige Crawford

Special Events Coordinator

Paige.crawford@fairhopeal.gov<mailto:Paige.crawford@fairhopeal.gov>

251.929.1466

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to procure the Renewal of Microsoft 365 E3 and Microsoft Exchange Subscription Annual Licensing for the IT Department; and the type of maintenance renewal needed is available from National IPA Buying Group. The procurement is allowed by Code of Alabama 1975, Section 41-16-51-(a)-11. The cost will be \$61, 665.74.

Adopted on this 13th day of November, 2018

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk



MEMO

Karin Wilson
Mayor

To: Jill Cabaniss, Finance Director
From: Delores A Brandt
Delores A Brandt, Purchasing Manager

Date: November 1, 2018

Council Members
Kevin G. Boone
Robert A. Brown
Jack Burrell, ACMO
Jimmy Conyers
Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Michael V. Hinson,
CPA
City Treasurer

Greensheet and Council approval -- more than \$10,000 procurement of **Renewal of Microsoft Office 365 E3 and Microsoft Exchange Subscription Annual Licensing** for I.T. Department

The I.T. Department requests approval to procure the **Renewal of Microsoft Office 365 E3 and Microsoft Exchange Subscription Annual Licensing** for the City of Fairhope computers. The cost for the quantity of 277 units at \$222.62 per unit is **SIXTY-ONE THOUSAND SIX HUNDRED SIXTY-FIVE DOLLARS and SEVENTY-FOUR CENTS (\$61,665.74)** per year, delivered. See attached quotes.

This procurement is allowed by Code of Alabama 1975, Section 41-16-51-(a)-11:

(11) Purchases of computer and word processing hardware when the hardware is the only type that is compatible with hardware already owned by the entity taking bids and custom software.

This procurement is over the greensheet approval benchmark of \$7,500, and over the \$15,000 bid limit, and over the \$10,000 limit for City Council approval. The recommended vendor is: SHI International Corp in Somerset, NJ through the National IPA Buying Group contract #2018011-02 and is not required to be let out for bid.

See attached quotation for details.

Lead time: 1 week

Please compose a greensheet and have approved by Council this procurement of Renewal of Microsoft Office 365 E3 and Microsoft Exchange Subscription Annual Licensing for the I.T. Department, at a cost of \$61,665.74 per year.

161 North Section
Street PO Drawer
429
Fairhope, Alabama
36533

CC: file, J. Montgomery

251-928-2136
251-928-6776 Fax
www.fairhopeal.gov

All set!



Pricing Proposal

Quotation #: 16167244

Description: Office 365 E3 Renewal

Created On: Oct-25-2018

Valid Until: Oct-31-2018

City of Fairhope

Jeff Montgomery

555 South Section street

P.O. Drawer 429

Fairhope, Al 36533

United States

Phone: (251) 990-0135

Fax:

Email: jeff.montgomery@cofairhope.com

Inside Account Executive

Lauren Rallis

290 Davidson Ave

Somerset, NJ 08873

Phone: 732-652-3086

Fax:

Email: lauren_rallis@shi.com

[Click here](#) to order this quote

All Prices are in US Dollar(USD)

Product	Qty	Your Price	Total
1 Microsoft Office 365 (Plan E3) - Subscription license (1 year) - 1 user - hosted - local, Microsoft Qualified - OLP: Government - additional product, Open - English Microsoft - Part#: Q5Y-00007 Contract Name: National IPA - IT Solutions & Services Contract #: 2018011-02	277	\$222.62	\$61,665.74
		Total	\$61,665.74

Additional Comments

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.

Dee Dee Brandt

From: Jeff Montgomery
Sent: Wednesday, October 31, 2018 2:48 PM
To: Dee Dee Brandt
Subject: Munis link: MUNIS Requisition: 653

Will need a green sheet for this.

This is the yearly renewal on the Microsoft Licenses.

Resolution – To purchase (acquire) Microsoft Office 365 and Microsoft Exchange Subscription annual licensing for the IT Department; and the type of licenses needed are on the National IPA Buying Group Contract No. 2018011-02 and therefore does not have to be let out for bid. This has been nationally bid through National IPA bid process. The total cost will be \$61,655.74

MUNIS Requisition: 653

Requisition Year: 2019

https://munis-prod.cofairhope.com/_layouts/15/DashboardMunisV6.3/PassThru.aspx?E=fHqLXeClaAu7tLoS5OxTLy7f/tkAFQXFdhZQNBpmpg9A5cxPc/w/ALCVKakg3IZV&

If the above link is inactive, please copy and paste the URL into your browser's address bar.

RESOLUTION NO. _____

WHEREAS, the Baldwin Pops serves a public purpose and the publicity that the Baldwin Pops gives the City of Fairhope is a public service; and,

WHEREAS, We, the Baldwin Pops, agree to work with the Mayor, and /or his agent(s), to advertise and promote the City of Fairhope; and to provide free concerts yearly for the residents of Fairhope, also performs at the City's July 4th celebration and the Founder's Day Concert and when available participates in the Veteran Day parade; and

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute contract between the City of Fairhope and the Baldwin Pops for use of the City facilities depending on availability and permission from the Rental Facilities Manager (allow them to meet twice each month at the Civic Center and store items if necessary); and resources including personnel, but not security after normal business hours; and provides an exception to the Sign Ordinance by allowing banners for their Citywide events and to be displayed 10 days prior those events.

ADOPTED this 13th day of November, 2018

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

WHEREAS, Thomas Hospital serves a public purpose and the health education that the Thomas Hospital gives the City of Fairhope is a public service; and,

WHEREAS, We, Thomas Hospital, agree to work with the Mayor, and /or her agent(s), to promote the City of Fairhope and to contribute time, employees, and other resources putting on health related programs, meetings and programs affiliated with Thomas Hospital, throughout the year in the Fairhope community, schools or at the hospital facilities. Many events, schools, and Fairhope programs are sponsored by Thomas Hospital. The Thomas Hospital Auxiliary provides hours of service to the hospital that benefit Fairhope citizens; and

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute contract between the City of Fairhope and Thomas Hospital for use of the City facilities (rental and cleaning fees), including streets and parks, depending on availability and permission from the Rental Facilities Manager; but they would be responsible for any incidentals, damages, or security if necessary.

Adopted this 13th day of November, 2018

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

WHEREAS, a contract shall be executed between the City of Fairhope and the Baldwin County Trailblazers, making an appropriation of \$5,000.00 to help people shape their communities to be vigorous, healthy, and flourishing for generations to come by implementing a model Walking School Bus program that can positively reduce the soaring rate of childhood obesity by giving parents a supportive solution for assisting their children with walking to school instead of taking a bus or riding in a car.

WHEREAS, Baldwin County Trailblazers will continue its monthly Smart Walks to area schools that involves over 100 students and an equal number of parents and grandparents. The Smart Walk program has been a success.

WHEREAS, the outcome the program will achieve is to have a significant percentage of students participate in the daily Walking School Program and to be a model for use with other schools.

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2018 and ending 30 September 2019; but the contract shall be cancelled at any time upon notice.

WHEREAS, payment shall be made in the amount of \$5,000.00 from the City of Fairhope.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, THAT Mayor Karin Wilson is hereby authorized to sign a contract between the City of Fairhope and the Baldwin County Trailblazers.

DULY ADOPTED THIS 13TH DAY OF NOVEMBER, 2018

Karin Wilson, Mayor

Attest

Lisa A. Hanks, MMC
City Clerk

CONTRACT

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)

For and in consideration of the sum of Five Thousand Dollars, (\$5,000.00), to be paid as per motion for approval of this appropriation, duly approved and adopted by the GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, on the 13th day of December, 2017; We, BALDWIN COUNTY TRAILBLAZERS, agree to work with the Mayor and/or her agent(s) of the City of Fairhope to help people shape their communities to be vigorous, healthy, and flourishing for generations to come by implementing a model Walking School Bus program that can positively reduce the soaring rate of childhood obesity by giving parents a supportive solution for assisting their children with walking to school instead of taking a bus or riding in a car.

Baldwin County Trailblazers will continue its monthly Smart Walks to area schools that involves over 100 students and an equal number of parents and grandparents. The Smart Walk program has been a success.

The term of this contract shall be for the Fiscal year of 2017 - 2018. This contract may be cancelled at any time.

Pursuant of the motion for approval of this appropriation, a one-time payment shall be made in the amount of \$5,000.00, until contract either expires or is cancelled.

Signed this 14th day of November, 2018

BALDWIN COUNTY TRAILBLAZERS

By _____
Molly Peterson, President

CITY OF FAIRHOPE

By _____
Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

WHEREAS, the Eastern Shore Chamber of Commerce serves a public purpose and the publicity that the Eastern Shore Chamber of Commerce gives the City of Fairhope is a public service; and,

WHEREAS, We, the Eastern Shore Chamber of Commerce, agree to work with the Mayor, and/or his agent(s), advertise (regionally and nationally) and promote the City of Fairhope and to enhance City revenues through economic development including sales & use taxes, lodging taxes, business licenses, etc.; and to provide public arts and crafts for residents and visitors through its annual arts and crafts festival.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the Mayor Karin Wilson is hereby authorized to enter into a contract with the Eastern Shore Chamber of Commerce to promote the City of Fairhope. The contract shall be for one year, beginning 1 October 2018 and ending 30 September 2019; but may be canceled at any time. The contract shall call for a one-time payment to the Eastern Shore Chamber of Commerce in the total amount of \$21,000.00 (which includes \$15,000.00 for the Annual Leaders Council Program) from the City of Fairhope, for the one-year term.

Adopted this 13th day of November, 2018

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

CONTRACT

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)

For and in consideration of the sum of Twenty-One Thousand Dollars, (\$21,000.00 which includes \$15,000.00 for the Annual Leaders Council Program), to be paid as per resolution for approval of this appropriation, duly approved and adopted by the GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, on the 13th day of November, 2018; We, the EASTERN SHORE CHAMBER OF COMMERCE, agree to work with the Mayor, and /or her agent(s), to advertise and promote the City of Fairhope and to enhance City revenues through economic development including sales & use taxes, lodging taxes, business licenses, etc.; and to provide public arts and crafts for residents and visitors through its annual arts and crafts festival.; and

The term of this contract is for one (1) year, beginning 1 October 2018 and ending 30 September 2019; but contract may be cancelled at any time.

Pursuant to resolution for approval of this appropriation and request for usage of the City facilities; and resources described above, a one-time payment shall be made in the total amount of \$21,000.00 (which includes \$15,000.00 for the Annual Leaders Council Program) from the City of Fairhope, until contract either expires or is cancelled.

Signed this 14th day of November, 2018

EASTERN SHORE CHAMBER OF COMMERCE

By _____
Casey Gay Williams, President

CITY OF FAIRHOPE

By _____
Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

WHEREAS, a contract shall be executed between the City of Fairhope and the Eastern Shore Art Center for contract funding educational programs through the Academy and Community Outreach Program which provides art education and hands-on learning, on and off site, to all elements of our community: children, youth, adults, seniors, and special needs audiences, making an appropriation of \$20,000.00; and

WHEREAS, the Eastern Shore Art Center must continue First Friday Artwalk and all publicity as a community event; continue to provide summer art program for the Fairhope-Point Clear Rotary Youth Club (formerly known as the Boys and Girls Club); and provide low cost art classes for local youth and senior citizens; and

WHEREAS, the City of Fairhope approves the request from the Eastern Shore Art Center to use the streets (Section Street north of Magnolia to Oak Street and Oak Street to Bancroft and Equality) during their Outdoor Art Show, which is held during the annual Arts & Crafts Festival, to use the streets (Fairhope Avenue from Bancroft Avenue to Church Street and Section Street from De La Mare to Magnolia Avenue) for the annual Grand Festival of Art in October; and requesting closure of the streets at 5:00 p.m. on the Friday before the festival for set-up; and security to be provided, after hours, by the Fairhope Police Department; and

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2018 and ending 30 September 2019; but the contract shall be cancelled at any time upon notice; and

WHEREAS, payment shall be made quarterly in the amount of \$5,000.00; or \$20,000.00 annually, until contract either expires or is cancelled.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, THAT Mayor Karin Wilson is hereby authorized to sign a contract between the City of Fairhope and the Eastern Shore Art Center for funds to support and sponsor the educational programs through the Art Center's Academy for Fine Arts.

DULY ADOPTED THIS 13TH DAY OF NOVEMBER, 2018

Karin Wilson, Mayor

Attest

Lisa A. Hanks, MMC
City Clerk

CONTRACT

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)

For and in consideration of the sum of Twenty Thousand Dollars, (\$20,000.00), to be paid as per motion for approval of this appropriation, duly approved and adopted by the GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, on the 13th day of November, 2018; We, the EASTERN SHORE ART CENTER, agree to work with the Mayor and/or her agent(s) of the City of Fairhope on the Academy and Community Outreach Program which provides art education and hands-on learning, and off site, to all elements of our community: children, youth, adults, seniors, and special needs audiences.

The Eastern Shore Art Center must continue First Friday Artwalk and all publicity as a community event; continue to provide summer art program for the Fairhope-Point Clear Rotary Youth Club (formerly known as the Boys and Girls Club); and provide low cost art classes for local youth and senior citizens.

The City of Fairhope approves the request from the Eastern Shore Art Center to use the streets (Section Street north of Magnolia to Oak Street and Oak Street to Bancroft and Equality) during their Outdoor Art Show, which is held during the annual Arts & Crafts Festival; to use the streets (Fairhope Avenue from Bancroft Avenue to Church Street and Section Street from De La Mare to Magnolia Avenue) for the annual Grand Festival of Art in October; and requesting closure of the streets at 5:00 p.m. on the Friday before the festival for set-up; and security to be provided, after hours, by the Fairhope Police Department.

The term of this contract shall be for the Fiscal year of 2018 - 2019. This contract may be cancelled at any time.

Pursuant of the motion for approval of this appropriation, payment is to be made quarterly in the amount of \$5,000.00 from the City of Fairhope; or \$20,000.00 annually, until contract either expires or is cancelled.

Signed this 14th day of November, 2018

EASTERN SHORE ART CENTER

By _____
Bryant Whelan

CITY OF FAIRHOPE

By _____
Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

WHEREAS, the Downtown Fairhope Business Association serves a public purpose and the publicity that the Downtown Fairhope Business Association gives the City of Fairhope is a public service; and,

WHEREAS, We, the Downtown Fairhope Business Association agree to work with the Mayor, and/or her agent(s); advertise regionally and promote the City of Fairhope.

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2018 and ending 30 September 2019; but the contract shall be cancelled at any time upon notice.

WHEREAS, payment shall be made in the total amount of \$20,000.00 from the City of Fairhope.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA that Mayor Karin Wilson is hereby authorized to sign a contract between the City of Fairhope and the Downtown Fairhope Business Association.

DULY ADOPTED THIS 13TH DAY OF NOVEMBER, 2018

Karin Wilson, Mayor

Attest

Lisa A. Hanks, MMC
City Clerk

CONTRACT

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)

For and in consideration of the sum of Twenty Thousand Dollars (\$20,000.00), to be paid as per motion for approval of this appropriation, duly approved and adopted by the GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, on the 13th day of November, 2018; We, the DOWNTOWN FAIRHOPE BUSINESS ASSOCIATION, agree to work with the Mayor and/or her agent(s) of the City of Fairhope to advertise and promote the City of Fairhope.

The term of this contract shall be for the Fiscal year of 2018 – 2019. This contract may be cancelled at any time.

Pursuant of the motion of this appropriation, a one-time payment shall be made in the amount of \$20,000.00 from the City of Fairhope, until contract either expires or is cancelled.

Signed this 14th day of November, 2018

DOWNTOWN FAIRHOPE BUSINESS ASSOCIATION

By: _____
Alex Robinson, Executive Director

CITY OF FAIRHOPE, ALABAMA

By: _____
Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

WHEREAS, in Fairhope, Alabama, Ecumenical Ministries Incorporated (EMI) is a public, non-profit, non-denominational, United Way social service agency; and,

WHEREAS, EMI's mission is to improve the quality of life in Baldwin County by meeting basic needs, encouraging personal growth, effecting social and economic justice and celebrate our common life; and,

WHEREAS, EMI provide services to the socio-economic and those in crisis situations and have no place to turn for help on the Eastern Shore, including Fairhope and South Baldwin County. The services rendered include:

- Emergency Aid – Direct assistance for medical, food, utilities, rent, clothing, child care, transportation and other emergency needs.
- Meals on Wheels (MOW'S) – Volunteer's deliver nutritious, warm meals six days a week. Meals are subsidized based on need and funding – Fairhope area has nine routes.
- Home Repair – These projects include plumbing, electrical work, rebuilding floors, installing windows and doors, roofing, building wheelchair ramps and more. This program is for the elderly and disabled.
- Food Pantry – Our pantries provide a week's supply of food based on the size of the family and their situation.
- Prescription Assistance – This program allows under-insured and non-insured persons to receive life sustaining medications at reduced or no cost through pharmaceutical companies indigent care program. EMI also provide prescription assistance through the Ozanam Charitable Pharmacy in Mobile.
- Church-based Community Organizing – This program empowers poor and moderate income families to participate effectively in our democratic system and allow community members the opportunity to address the issues affecting their lives: paved streets, lighting, sewage, recreation and drainage.
- EMMY'S Thrift Shop – Through our emergency aid center vouchers are given at no cost. With these vouchers, people can receive such items as appliances, furniture, clothing, etc.

Resolution No. _____

Page -2-

WHEREAS, Ecumenical Ministries Incorporated has served Fairhope residents since 1969 on a continuous basis and successfully demonstrated the capacity to operate a neighborhood based on social service agency improving countless lives.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to establish a contract for services between the City of Fairhope and Ecumenical Ministries Incorporated to appropriate the sum of \$10,000.00 to be used for the needs of Fairhope residents.

DULY ADOPTED THIS THE 13TH DAY OF NOVEMBER, 2018

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

CONTRACT

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)

For and in consideration of the sum of Ten Thousand Dollars, (\$10,000.00), to be paid as per motion for approval of this appropriation, duly approved and adopted by the GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, on the 13th day of November, 2018; We, ECUMENICAL MINISTRIES INCORPORATED of Fairhope, agree to work with the Mayor and/or her agent(s) of the City of Fairhope to continue helping with the operation of our ministry and its mission to help families in need in the City of Fairhope.

The term of this contract is for one (1) year, beginning 1 October 2017 and ending 30 September 2018; but contract may be cancelled at any time.

Pursuant of the motion for approval of this appropriation, payment is to be made quarterly in the amount of \$2,500.00 from the City of Fairhope; or \$10,000.00 annually, until contract either expires or is cancelled.

Signed this 14th day of November, 2018

ECUMENICAL MINISTRIES INCORPORATED

By _____
Sally Deane, Executive Director

CITY OF FAIRHOPE

By _____
Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

WHEREAS, a contract shall be executed between the City of Fairhope and the Fairhope Film Festival, making an appropriation of \$8,000.00, to help bring sustained economic growth from the film industry to the Alabama Gulf Coast through its Fairhope Film Festival.

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2018 and ending 30 September 2019; but the contract shall be cancelled at any time upon notice.

WHEREAS, payment shall be made in the total amount of \$8,000.00 from the City of Fairhope.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, THAT Mayor Karin Wilson is hereby authorized to sign a contract between the City of Fairhope and the Fairhope Film Festival.

DULY ADOPTED THIS 13TH DAY OF NOVEMBER, 2018

Karin Wilson, Mayor

Attest

Lisa A. Hanks, MMC
City Clerk

CONTRACT

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)

For and in consideration of the sum of Eight Thousand Dollars, (\$8,000.00), to be paid as per motion for approval of this appropriation, duly approved and adopted by the GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, on the 13th day of November, 2018; We, THE FAIRHOPE FILM FESTIVAL, agree to work with the Mayor and/or her agent(s) of the City of Fairhope to help bring sustained economic growth from the film industry to the Alabama Gulf Coast through its Fairhope Film Festival.

The term of this contract shall be for the Fiscal year of 2017 - 2018. This contract may be cancelled at any time.

Pursuant of the motion for approval of this appropriation, payment is to be made quarterly in the amount of \$2,000.00 from the City of Fairhope; or \$8,000.00 annually, until contract either expires or is cancelled.

Signed this 14th day of November, 2018

THE FAIRHOPE FILM FESTIVAL

By _____
Mary Riser, Executive Director

CITY OF FAIRHOPE

By _____
Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

WHEREAS, a contract shall be executed between the City of Fairhope and the Mobile Bay National Estuary Program, making an appropriation of \$5,000.00 to support expanded activities related to Stormwater education and watershed management. The Mobile Bay National Estuary Program recently partnered with the City of Fairhope for the Volanta Gulley Watershed Management Plan and projects at the Fairhope ball fields, Dog Park, and Jasmine Park.

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2018 and ending 30 September 2019; but the contract shall be cancelled at any time upon notice.

WHEREAS, payment shall be made in the total amount of \$5,000.00 from the City of Fairhope.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, THAT Mayor Karin Wilson is hereby authorized to sign a contract between the City of Fairhope and the Mobile Bay National Estuary Program.

DULY ADOPTED THIS 13TH DAY OF NOVEMBER, 2018

Karin Wilson, Mayor

Attest

Lisa A. Hanks, MMC
City Clerk

CONTRACT

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)

For and in consideration of the sum of Five Thousand Dollars, (\$5,000.00), to be paid as per motion for approval of this appropriation, duly approved and adopted by the GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, on the 13th day of November, 2018; We, MOBILE BAY NATIONAL ESTUARY PROGRAM, agree to work with the Mayor and/or her agent(s) of the City of Fairhope to support expanded activities related to Stormwater education and watershed management. The Mobile Bay National Estuary Program recently partnered with the City of Fairhope for the Volanta Gulley Watershed Management Plan; and projects at the Fairhope ball fields, Dog Park, and Jasmine Park.

The term of this contract shall be for the Fiscal year of 2018 - 2019. This contract may be cancelled at any time.

Pursuant of the motion for approval of this appropriation, a one-time payment shall be made in the amount of \$5,000.00 from the City of Fairhope until contract either expires or is cancelled.

Signed this 14th day of November, 2018

MOBILE BAY NATIONAL ESTUARY PROGRAM

By _____
Roberta A. Swann, Director

CITY OF FAIRHOPE

By _____
Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

WHEREAS, the Fairhope-Point Clear Rotary Youth Club serves a public purpose and the programs and activities that the Fairhope-Point Clear Rotary Youth Club gives the City of Fairhope are a public service; and,

WHEREAS, the Fairhope-Point Clear Rotary Youth Club, agrees to work with the Mayor, and/or her agent(s), to better meet the needs of our community's youth through programs and activities; i.e. quality after school and summer programs which is an absolute necessity for our community.

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2018 and ending 30 September 2019; but the contract shall be cancelled at any time upon notice.

WHEREAS, payment shall be made quarterly in the amount of \$12,500.00 from the City of Fairhope; or \$50,000.00 annually, until contract either expires or is cancelled.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute contract between the City of Fairhope and the Fairhope-Point Clear Rotary Youth Club to support the programs and activities to better serve our community and its youth by helping to manage and operate the Fairhope-Point Clear Rotary Youth Club facility and for facility maintenance.

ADOPTED THIS 13TH DAY OF NOVEMBER, 2018

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

CONTRACT

STATE OF ALABAMA)(
 :
COUNTY OF BALDWIN)(

For and in consideration of the sum of Fifty Thousand Dollars, (\$50,000.00), to be paid as per resolution for approval of this appropriation, duly approved and adopted by the GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, on the 13th day of November, 2018; We, the FAIRHOPE-POINT CLEAR ROTARY YOUTH CLUB, agree to work with the Mayor, and /or her agent(s), to better meet the needs of our community's youth through programs and activities; i.e. quality after school and summer programs which is an absolute necessity for our community by helping to manage and operate the Fairhope-Point Clear Rotary Youth Club Facility and for facility maintenance.

The term of this contract is for one (1) year, beginning 1 October 2018 and ending 30 September 2019; but contract may be cancelled at any time.

Pursuant of the motion for approval of this appropriation, payment is to be made quarterly in the amount of \$12,500.00 from the City of Fairhope; or \$50,000.00 annually, until contract either expires or is cancelled.

Signed this 14th day of November, 2018

FAIRHOPE-POINT CLEAR ROTARY YOUTH CLUB

By _____
Louise Mason, Executive Director

CITY OF FAIRHOPE

By _____
Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. 2951-17

WHEREAS, a contract shall be executed between the City of Fairhope and the Thomas Hospital Foundation, Inc., making an appropriation of \$50,000.00 pledged to assist in the construction of the new Birth Center which will include an enhanced Special Care Nursery. This Special Care Nursery allows babies who are currently transferred out of the county to stay local. The new Birth Center is both the community's and the hospital's most important need.

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2018 and ending 30 September 2019; but the contract shall be cancelled at any time upon notice.

WHEREAS, payment shall be made in the total amount of \$50,000.00 from the City of Fairhope.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, THAT Mayor Karin Wilson is hereby authorized to sign a contract between the City of Fairhope and the Thomas Hospital Foundation, Inc.

DULY ADOPTED THIS 13TH DAY OF NOVEMBER, 2018

Karin Wilson, Mayor

Attest

Lisa A. Hanks, MMC
City Clerk

CONTRACT

STATE OF ALABAMA)(
 :
COUNTY OF BALDWIN)(

For and in consideration of the sum of Fifty Thousand Dollars, (\$50,000.00), to be paid as per motion for approval of this appropriation, duly approved and adopted by the GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, on the 13th day of November, 2018; We, THE THOMAS HOSPITAL FOUNDATION, INC., agree to work with the Mayor and/or her agent(s) of the City of Fairhope pledged to assist in the construction of the new Birth Center which will include an enhanced Special Care Nursery. This Special Care Nursery allows babies who are currently transferred out of the county to stay local. The new Birth Center is both the community's and the hospital's most important need.

The term of this contract shall be for the Fiscal year of 2018 - 2019. This contract may be cancelled at any time.

Pursuant of the motion for approval of this appropriation, payment is to be made quarterly in the amount of \$12,500.00 from the City of Fairhope; or \$50,000.00 annually, until contract either expires or is cancelled.

Signed this 14th day of November, 2018

THOMAS HOSPITAL FOUNDATION, INC.

By _____
Kathy Baugh,
Vice President Foundation Services
Infirmary Health

CITY OF FAIRHOPE

By _____
Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

WHEREAS, a contract shall be executed between the City of Fairhope and the Baldwin County Economic Development Alliance, Inc., making an appropriation of \$15,000.00 to assist with economic development facilitation within the City of Fairhope. BCDEA is pleased to continue its 20-year relationship with the City of Fairhope. BCEDA's charge is to develop and facilitate new job creation opportunities for all communities in Baldwin County. BCEDA will work with City Leadership to continue to develop new job creation opportunities in but not limited to the following: IT, Software Development, Aerospace, Aviation and Medical sectors. We will continue to work with the Mayor, City Staff and City Council to identify, develop and promote designated areas of Fairhope for future job creation. BCEDA will continue to promote and market the City of Fairhope, advising national and international corporate decision makers of all that Fairhope has to offer them as a top site-selection location. BCEDA will continue to advise and assist the Mayor and City Leaders in developing a place and atmosphere in Fairhope that encourages, fosters and facilitates entrepreneurship. BCEDA will work with local, regional and statewide workforce development partners to communicate current and future training and education requirements to Coastal Alabama Community College and The Academy at the Fairhope Airport.

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2018 and ending 30 September 2019; but the contract shall be cancelled at any time upon notice.

WHEREAS, payment shall be made in the total amount of \$15,000.00 from the City of Fairhope.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to sign a contract between the City of Fairhope and the Baldwin County Economic Development Alliance, Inc.

DULY ADOPTED THIS 13TH DAY OF NOVEMBER, 2018

Karin Wilson, Mayor

Attest

Lisa A. Hanks, MMC
City Clerk

CONTRACT

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)

For and in consideration of the sum of Fifteen Thousand Dollars, (\$15,000.00), to be paid approved and adopted by the GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, on the 13th day of November, 2018; We, the Baldwin County Economic Development Alliance, Inc. ("BCEDA"), agree to work with the Mayor, and /or her agent(s) of the City of Fairhope to assist with economic development facilitation within the City of Fairhope. BCDEA is pleased to continue its 20-year relationship with the City of Fairhope. BCEDA's charge is to develop and facilitate new job creation opportunities for all communities in Baldwin County. BCEDA will work with City Leadership to continue to develop new job creation opportunities in but not limited to the following: IT, Software Development, Aerospace, Aviation and Medical sectors. We will continue to work with the Mayor, City Staff and City Council to identify, develop and promote designated areas of Fairhope for future job creation. BCEDA will continue to promote and market the City of Fairhope, advising national and international corporate decision makers of all that Fairhope has to offer them as a top site-selection location. BCEDA will continue to advise and assist the Mayor and City Leaders in developing a place and atmosphere in Fairhope that encourages, fosters and facilitates entrepreneurship. BCEDA will work with local, regional and statewide workforce development partners to communicate current and future training and education requirements to Coastal Alabama Community College and The Academy at the Fairhope Airport.

The term of this contract is for one (1) year, beginning 1 October 2018 and ending 30 September 2019; but contract may be canceled at any time.

Pursuant of the motion for approval of this appropriation, payment is to be made quarterly in the amount of \$3,750.00 from the City of Fairhope; or \$15,000.00 annually, until contract either expires or is cancelled.

Signed this 14th day of November, 2018

BALDWIN COUNTY ECONOMIC
DEVELOPMENT ALLIANCE, INC.

By _____
Lee Lawson, President/CEO

CITY OF FAIRHOPE

By _____
Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

WHEREAS, a contract shall be executed between the City of Fairhope and the Fairhope Pirate Booster Club, Inc., making an appropriation of \$10,000.00 to be used to assist in the construction, renovation, equipping and financing of capital improvement projects for all women's and men's facilities for both Fairhope Middle School and Fairhope High School. This will improve athletic programs in public schools attended by Fairhope students and fund capital projects for those schools not furnished by the Baldwin County Board of Education. This also includes the use of the Fairhope Civic Center for the annual Drawdown dinner and dance to be held on March 5, 2019.

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2018 and ending 30 September 2019; but the contract shall be cancelled at any time upon notice.

WHEREAS, payment shall be made quarterly in the amount of \$10,000.00 annually, until contract either expires or is cancelled.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, THAT Mayor Karin Wilson is hereby authorized to sign a contract between the City of Fairhope and the Fairhope Pirate Booster Club, Inc.

DULY ADOPTED THIS 13TH DAY OF NOVEMBER, 2018

Karin Wilson, Mayor

Attest

Lisa A. Hanks, MMC
City Clerk

MUSEUM ADVISORY BOARD

NOMINEE (S)

3-Year Term

APPOINTMENTS

Louie Blaze

The term shall end November 2021

OCT 26 '18 PM 12:15

CITY OF FAIRHOPE



APPLICATION FOR APPOINTMENT TO A CITY BOARD OR COMMITTEE

City Council seeks to have diversity in making appointment to boards and committees. It is the policy of the City Council to make appointments based on the needs of the City as well as the interests and qualifications of each applicant. In accordance with the Code of Alabama, all applicants must be qualified electors and taxpayers in the City, excluding the Planning Commission. All applications filed with the City Clerk will be public record.

Please return this application to the Fairhope City Clerk at City Hall, 161 North Section Street, Fairhope, Alabama 36532 or mail to City of Fairhope, Attention Fairhope City Clerk, P. O. Drawer 429, Fairhope, Alabama 36533.

PLEASE PRINT CLEARLY

Last Name: Blaze First Name: Louie

Phone Number: 251 990-3464 Cell: 251 525-1425 Email: blaze1136@bellsouth.net

Home Address: 20235 Thompson Hall Road

City: Fairhope, AL State: AL Zip: 36532

Business Address: N/A RETIRED

City: N/A State: N/A Zip: N/A

Name of Board or Committee: Fairhope Museum of History

EDUCATIONAL BACKGROUND:

BS UNIVERSITY OF SOUTH CAROLINA

PROFESSIONAL LICENSES AND/OR ASSOCIATIONS:

PROFESSIONAL EXPERIENCE:

Pharmaceutical Sales - Abbott Laboratories (1967 - 1994) Retired

CIVIC INTERESTS AND/OR SERVICE MEMBERSHIPS:

President - Friends of the Fairhope Museum.
Fairhope Arts & Crafts / Friends of Fairhope Library

HOW WILL YOUR QUALIFICATIONS BEST SERVE THE NEEDS OF THE COMMUNITY?

Experience in serving on numerous local organizations
"Quality of Life Recipient" 2014

Signature: Louie Blaze Date: 10-25-18

FAIRHOPE VOLUNTEER FIRE DEPARTMENT
Roster- November 2018

1. Bryan Bossard
2. Michael Boyle
3. Chase Bozeman
4. Tommy Bozeman
5. Tim Bung
6. Joseph Bragg
7. Jason Canarela
8. Matt Carrera
9. Tim Carter
10. Joe Clark
11. Adam Cluster
12. Jimmy Cluster
13. Trent Coley
14. Dalton Combs
15. Lee Cunningham
16. Robin Donohue
17. Matt Eddy
18. Chris Ellis
19. Ken Eslava
20. Ken Ewing
21. Jason Gandy
22. Sandy Garber
23. Cyrus Gould
24. Adam Hall
25. Ed Hall
26. Kevin Hempfleng Jr
27. Zackary Holliman
28. Andon Kingry
29. Michael Laboy
30. (William) Joey Leavitt
31. (Pamela) Brooke Lennicx
32. Brian Martin
33. (Norman) Dan McCrory
34. (Norman) Daniel McCrory
35. Austin McKenzie
36. Chris McKeown
37. Timothy McKeown
38. (Charles) Chas McMahan
39. Daniel Moore
40. George Owen
41. Leilani Payne
42. Jamey Petersen
43. Joseph Petties
44. Mark Poillucci
45. Matthew Pulley
46. Jon Sansom

47. Logan Schott
48. Brendan Stanley
49. David Sterndorf
50. Jimmy Stocks
51. Jimmy Stocks Sr
52. Rick Stuardi
53. Mark Swalley
54. David Thomas
55. Zac Walley
56. Chris Weinberg

Explorers

Colin Back
Bradley Huber
Grayson Johnson
Hunter Lightfoot
Wesley Kelly
Coleman McKenzie
Jason Nedoroscik
Zak Robinson
Logan Schoenrock
Tucker Weinberg
Advisor-Amanda Green

ZAH



CITY OF FAIRHOPE
P.O. DRAWER 429
FAIRHOPE, AL 36533
251/928-2136

ALCOHOLIC BEVERAGE LICENSE APPLICATION

PLEASE PRINT

We hereby apply for a license to sell Alcoholic Beverages in the City of Fairhope or its Police Jurisdiction. We agree to abide by all applicable Ordinances of the City, or any amendments to same, and to promptly furnish all reports required by the City.

APPLICANT'S NAME AAA PETROLEUM LLC SSN# _____

AGE _____ DATE OF BIRTH _____ PLACE OF BIRTH Hyderabad, India

MAILING ADDRESS 4935 Briaxton Drive, Southaven, MS 38672

HOME # _____ WORK # _____

CELL # _____ FAX # _____

RESIDENCE ADDRESS 4935 Briaxton Drive, Southaven, MS 38672

NO. YEARS AT PRESENT ADDRESS 7 NO. YEARS AT PREVIOUS ADDRESS 6

PREVIOUS ADDRESS 8060 Delta Lakes Blvd, Walls, MS 38680

NAME AND ADDRESS OF BUSINESS 859 Fairhope Ave, Fairhope, AL 36532
Fairhope Express Mart

NAME OF CORPORATION AAA PETROLEUM LLC

BUSINESS LOCATION 859 Fairhope Ave, Fairhope, AL 36532

HAS APPLICANT EVER HAD AN ALCOHOLIC BEVERAGE LICENSE BEFORE No

IF SO, WHERE _____ UNDER WHAT NAME _____

HAS APPLICANT EVER BEEN ARRESTED No IF SO, WHERE _____

WHEN _____ WHAT WAS CHARGE _____

DISPOSITION _____

LIST THREE REFERENCES:

NAME	ADDRESS	PHONE NUMBER
Mark Graves	5299 Poplar Ave, Meridian In South Bank	...
Tom Tucker	P.O. Box 68 Tunica, MS	...
Kerry Temple	11490 Old Hwy 61 Robinsonville, MS 38664	...

City of Fairhope
Alcoholic Beverage
License Application
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PLEASE SELECT TYPE OF LICENSE APPLYING FOR:

- 011 - PACKAGE STORE LICENSE** – Allows sale of liquor, wine, or beer at Retail, TO GO only. No one under age 21 allowed on premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 010- LOUNGE LIQUOR LICENSE** – Allows sale of liquor, wine, or beer for on and off consumption. No one under age 21 allowed on the premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 031- CLUB LIQUOR LICENSE** – Allows sale of liquor, wine, or beer but must meet ABC Board's "club" regulations. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 020 - RESTAURANT LIQUOR LICENSE** – Allows sale of liquor, wine, or beer for on-premises consumption only and 51% of gross receipts must come from the sale of food. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 140 - SPECIAL EVENTS LICENSE**
- 160 - SPECIAL RETAIL LICENSE** – More than 30 days
- 040 - BEER ON/OFF PREMISES LICENSE** – Allows sale of Beer Only, on and off consumption.
- 050 - BEER OFF-PREMISES LICENSE** – Allows sale of Beer Only, TO GO only.
- 060 - WINE ON/OFF PREMISES LICENSE** – Allows sale of Wine Only, on and off consumption.
- 070 - WINE OFF-PREMISES LICENSE** – Allows sale of Wine Only, TO GO, only.
- 100 - WINE WHOLESALER LICENSE**
- 210 - WINE IMPORTER LICENSE**
- 200 - WINE MANUFACTURER LICENSE**
- 240 - NON-PROFIT TAX EXEMPT LICENSE**

I STATE ALL THE ABOVE TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Nilesh Patel
SIGNATURE (FULL NAME)

10-12-18
DATE

NOT APPROVED _____ DATE _____

NOT APPROVED
BY COUNCIL _____ DATE _____
City Clerk

APPROVED [Signature] DATE 10/22/18
Chief of Police

APPROVED
BY COUNCIL _____ DATE _____
City Clerk

** The Chief of Police is only acquiring a background check on the owners, partners, or corporate officers of the business for the City of Fairhope. The Alabama Alcoholic Beverage Control Board does a thorough Federal and State background check before issuing the License.

**CITY OF FAIRHOPE
CITY COUNCIL WORK SESSION AGENDA**

TUESDAY, 13 NOVEMBER 2018 – 4:30 P.M. – COUNCIL CHAMBER

1. Discussion of Ordinance Recommendation from the Police Department regarding sleeping in vehicles, out-of-doors or in nonresidential zones – Chief Hollinghead
2. Fairhope Docks Miscellaneous – Lynn Maser and Sean Seay
3. Discussion of RV Parking during Mardi Gras for 2019 – Jennifer Olmstead
4. Committee Updates
5. Department Head Updates/Grant Updates

Next Regular Meeting Monday, November 26, 2018 at 4:30 p.m. and Same Place

Sec. 11-2. - Sleeping in vehicles, out-of-doors or in nonresidential zones.

- (a) It shall be unlawful for any person to sleep in an automobile, van, truck, camper, trailer, or other vehicle of any kind or nature within the corporate limits of the city or the police jurisdiction thereof, between the hours of 10:00 p.m. and 6:00 a.m., except in licensed or approved mobile home parks or trailer parks or campsites; provided, however, that the provisions of this subsection shall not apply to self-contained units during the following special annual events at the areas and for the times and purposes specified as follows:
- (1) The area permitted by the city council for the National Shrimp Festival held annually each October, for the period officially designated by the Alabama Gulf Coast Area Chamber of Commerce, the sponsoring agency.
 - (2) The area permitted by the city council for the Alabama Gulf Coast Sea Oats Jamboree held annually each May, for the period officially designated by the Alabama Gulf Coast Area Chamber of Commerce, the sponsoring agency.
- (b) It shall be unlawful for any person to live or sleep in any tent, sleeping bag, or in the open (this being outside of a building/vehicle) within the city or the police jurisdiction thereof, except in the area specifically designated and approved for this purpose, such as campgrounds.
- (c) It shall be unlawful for any person to live or sleep in any building within any zone in the city not specifically constructed and occupied for residential purposes or for purposes of rentals, such as motels; provided, however, that an owner, operator, or agent, servant or employee of an owner may have living quarters in a retail business establishment, provided such living quarters meet all Code and zoning ordinances of the city and health department requirements, and further provided that this occupancy is limited to one (1) person and members of such person's immediate family and does not include guests, whether interested in the business operation or not. Any person intending to occupy any part of a business establishment, wherever located in the city, as living quarters or sleeping quarters shall submit to the city clerk an outline showing the name and relationship to the business of the person intending to occupy such living quarters. The names and ages of any members of such person's family who shall occupy the living quarters with the designated person shall be submitted. They shall be submitted to an inspection of the premises by an authorized agent or employee of the city or of the state and a permit in writing shall be obtained from the city for such occupancy.
- (d) *Exemptions.* The following shall be exempted from the effect of section 11-2.
- (1) Youth campouts (i.e., children of residents) on any residential zoned lot where a principal occupied structure exists, but not to exceed two (2) consecutive days.
 - (2) Sleeping in vehicles as described in section 11-2(a) shall be allowed on any residential zoned lot where a principal occupied structure exists provided that:
 - a. The vehicle is not occupied in excess of fourteen (14) consecutive days;
 - b. The vehicle does not emit any unreasonable noise or vibration in violation of state or municipal law;
 - c. All sanitary disposals (i.e., gray water) must occur at health department approved sanitary facilities.

(Ord. No. 88, §§ 1—3, 6-1-71; Ord. No. 541, § 1, 9-23-91)